

RESOLUTION #2023-002

**AMENDMENT TO CAROLINE COUNTY PERSONNEL RULES AND REGULATIONS,
CONTINUITY OF OPERATIONS**

WHEREAS, Chapter 49 of the Code of Public Local Laws of Caroline County (the “Code”) establishes the Caroline County Government Personnel System (the “Personnel System”); and

WHEREAS, §49-5 of the Code requires that the County Commissioners adopt by resolution rules and regulations governing the Personnel System and the County Commissioners have therefore created and adopted the Caroline County Personnel Rules and Regulations (the “Rules and Regulations”); and

WHEREAS, the County Commissioners have an obligation to ensure that during significant events that may impact parts or all of County operations, public health, safety, or welfare that essential functions will continue to operate and services will continue to be provided to the public to the best extent possible; and

WHEREAS, in order to execute that obligation to the public through the County government, it may be necessary to suspend or modify certain rules and regulations governing the Personnel System; and

WHEREAS, the County Administrator, County Attorney, Director of Human Resources and the Employee Advisory Board recommend that Section 1-403 Employee Advisory Board, of the Personnel Rules and Regulations be amended.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, that

Section 1. Section 1. 1-403 of the Caroline County Personnel Rules and Regulations amended as follows:

**Chapter 1
The Caroline County Personnel System**

Section 1 – 403. Employee Advisory Board.

A. Organization.

1. Membership. The Employee Advisory Board will be composed of seven (7) members, as described below:

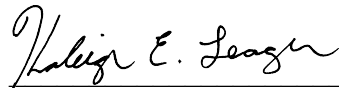
Caroline County Personnel Rules and Regulations

- a. Voting members. Voting members shall be selected from each department as stated below:
 - i) Department of Corrections
 - ii) Department of Emergency Services
 - iii) Department of Planning and Codes
 - iv) Department of Public Works
 - v) Department of Recreation and Parks
 - vi) Administrative Departments of the County (Administration Office, County Commissioners Office, Office of Finance, Office of Information Technology, Office of Human Resources, ~~Tax Office~~ and **ECONOMIC DEVELOPMENT**)

Section 2. Matter added is shown by **BOLD CAPITALIZATION**. Matter deleted is show by ~~strikethrough~~

ADOPTED/EFFECTIVE: April 4, 2023

ATTEST:



Kaleigh Leager, Executive Assistant

(SEAL)

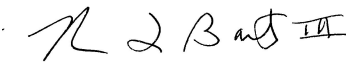
**COUNTY COMMISSIONERS OF
CAROLINE COUNTY, MARYLAND**



J. Travis Breeding, President



Larry C. Porter, Vice President



N. Franklin Bartz III, Commissioner

Caroline County Personnel Rules and Regulations