

Town of East Hampton
Middlesex County, Connecticut

Ordinance No. 2023.07

An Ordinance Amending Chapter 96 of the Code of the Town of East Hampton Regarding Parks and Recreation Department

WHEREAS, the Code of the Town of East Hampton provides for creation of a Parks and Recreation Department and a Parks and Recreation Advisory Board, and;

WHEREAS, it has been determined to reorganize certain duties of the aforementioned Department to remove maintenance duties for parks, clarify the Department's responsibilities for Air Line Trail operations and lake management and to rename the Department to the Recreation Department, and;

WHEREAS, the Town Council desires to update the Code to reflect the duties and to clarify that the Parks and Recreation Advisory Board will continue to provide advise and oversight for both aspects in cooperation with the Directors of Public Works and Recreation.

NOW, THEREFORE, pursuant to Section 2.4 of the Town of East Hampton Charter, the Town Council of the Town of East Hampton does hereby ordain as follows:

Section 1: Chapter 96 of the Code of the Town of East Hampton regarding Parks and Recreation Department is hereby repealed in its entirety and replaced to read as follows:[deleted language shows as ~~strikeout~~ and added language is underlined]

Parks and Recreation

§ 96-1 Establishment; responsibilities.

There is hereby established a Recreation Department which shall be responsible for providing balanced recreational programs for the inhabitants of the Town and overseeing operation of recreational areas of the Town including parks, the Air Line Trail and Lake Pocotopaug. The Recreation Department will also coordinate with the Department of Public Works for the care, maintenance and management of parks and grounds assigned to said Recreation Department.

§ 96-2 Director of Recreation.

A. The Director of Recreation shall be head of the Department established in § 96-1, and shall be appointed by the Town Manager as prescribed by Section 3.3 of the East Hampton Town Charter, as amended.

B. The Director of Recreation shall be responsible for the proper operation of the Department and programs and shall supervise all personnel assigned thereto. The Director of Recreation shall perform all other duties as prescribed by the job description for the position under the general direction of the Town Manager. All incumbent personnel, including the Director, upon the

adoption of this chapter, shall continue employment without interruption, and shall maintain the longevity and seniority that they enjoyed prior to the adoption of this chapter.

§ 96-3 Annual budget; disposition of revenues.

Each year, at such time or times that the Town Manager shall prescribe, the Director of Recreation shall prepare and submit to the Town Manager an estimated budget for the operation of the Recreation Department, together with any other information for the ensuing fiscal year. Said Department shall operate within the appropriations made by the Town for its purposes, and all revenues collected by the Department shall be promptly deposited in the Town Treasury.

§ 96-4 Parks and Recreation Advisory Board.

A. There shall be a Parks and Recreation Advisory Board which shall consist of seven electors of the Town who shall serve without pay except for reimbursement of necessary expenses. Not more than five of said electors shall be members of the same political party. All members shall be appointed by the Town Council for three-year overlapping terms. All incumbent members of the Parks and Recreation Advisory Commission existing prior to the amendment of this chapter shall be considered appointed to the Advisory Board established herein and shall continue in office until their present terms expire.

B. The Parks and Recreation Advisory Board shall work with the Directors of Recreation and Public Works and periodically advise the Town Council on long-range needs for public parks, playgrounds, swimming pools and places, athletic fields, public gardens and other recreational sites, including equipment and facilities used in connection therewith as now or may hereafter be established, whether within or without the corporate limits of the Town, which regulations shall be enforced as hereinafter provided. Said Board shall also advise the Town Council on necessary rules and regulations for the operation, care and management of the aforementioned sites and facilities, or the Town Council by resolution or ordinance may delegate the power to adopt such rules and regulations to said Board. Said Board shall elect its own officers, which shall include a Chairman and Vice Chairman, and shall determine their own rules of procedures. Said Board shall hold regular and special meetings as necessary and may conduct informational hearings for public input, all in conformance with the Freedom of Information Act.

Section 2: This ordinance is effective immediately upon its adoption and publication in accordance with Connecticut Statutes.

Approved this 12th day of September, 2023

TOWN COUNCIL

ATTEST



Mark A. Philhower, Chairperson



Kelly Bilodeau, Town Clerk