

CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2023-54

ORDINANCE NO.: 2023-54

***AN ORDINANCE APPROVING A TERMINAL AGENCY AGREEMENT WITH
MILLER COUNTY, MISSOURI***

WHEREAS, the City of Lake Ozark presently operates and maintains a communications (dispatch) center as a part of its police department; and,

WHEREAS, Miller County, Missouri also operates and maintains a communications (dispatch) center for its sheriff's department and other emergency response agencies; and,

WHEREAS, Miller County, Missouri assists the City with its police communications (dispatch) services; and

WHEREAS, in order for Miller County to provide MULES (Missouri Uniform Law Enforcement System) and NCIC (National Crime Information Center) information to the City of Lake Ozark as a terminal agency, the City must enter into a Terminal Agency Agreement as set out in Exhibit 1 attached hereto with Miller County, Missouri, which provides information to Lake Ozark as a Operating Agency.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:

Section 1. Adoption and Execution. The Terminal Agency Agreement attached hereto as Exhibit 1 is hereby adopted and approved. The Mayor or his designated agent is authorized to execute said Terminal Agency Agreement for and on behalf of the City.

Section 2. Effective Date. This ordinance shall take effect and be in full force immediately after its adoption by the Board of Aldermen of the City of Lake Ozark.

Intentionally Blank Blow This Line

First Reading: November 14, 2023

Second Reading: November 28, 2023

DULY READ AND APPROVED THIS 28th DAY OF NOVEMBER 2023.

Alderman Watts	Aye
Alderman Jackson	Aye
Alderman Thompson	Aye
Alderman Neels	Aye
Alderman Ridgely	Aye
Alderman Denny	Aye Absent KR

APPROVE:

ATTEST:


Dennis Newberry, Mayor


Kathy Vance, City Clerk



TERMINAL AGENCY AGREEMENT

for

MISSOURI UNIFORM LAW ENFORCEMENT SYSTEM (MULES) &
NATIONAL CRIME INFORMATION CENTER (NCIC) ACCESS

PURPOSE OF AGREEMENT

This agreement establishes the standard procedures for an OPERATING AGENCY (defined as a criminal justice agency with a computer terminal authorized for record entry and inquiry purposes) to perform MULES/NCIC transactions for a TERMINAL AGENCY (defined as a criminal justice agency with a computer terminal authorized for inquiry purposes only OR a criminal justice agency with a computer terminal authorized for entry and inquiry purposes that is not in operation 24 hours a day, 7 days a week). Both parties agree to comply with MULES/NCIC policies, standards, and procedures as described in the User Agency Agreement, NCIC 2000 Operating Manual, CJIS Security Policy, and MULES Policies & Procedures Manual.

RECORD ENTRY

The OPERATING AGENCY agrees to enter all records for the TERMINAL AGENCY under the TERMINAL AGENCY's Originating Agency Identifier (ORI) Number.

RECORD INQUIRY

The OPERATING AGENCY agrees to perform all restricted (i.e. Criminal History) and non-restricted file (i.e. Hot File) transactions, as defined in the CJIS Security Policy, for the TERMINAL AGENCY using the TERMINAL AGENCY's ORI when required.

HIT CONFIRMATIONS

The TERMINAL AGENCY and OPERATING AGENCY agree to jointly establish the necessary procedures for the OPERATING AGENCY to respond to all hit confirmation requests within ten (10) minutes or one (1) hour depending on priority level. The hit confirmation response will provide the requesting criminal justice agency with a positive or negative confirmation or, when necessary, the specific amount of additional time needed by the OPERATING AGENCY to fully respond.

LOCATES

The OPERATING AGENCY agrees to perform all Locate transactions and to keep the TERMINAL AGENCY informed of the final results of any positive response.

VALIDATIONS

The TERMINAL AGENCY agrees to perform the validations of their own records that were entered by the OPERATING AGENCY under the TERMINAL AGENCY'S ORI. When validating a record, the TERMINAL AGENCY must confirm the record is complete, accurate, and still active. The TERMINAL AGENCY'S validation procedures should be formalized and kept on file for review during a MULES/NCIC audit.

MESSAGING

The OPERATING AGENCY agrees to use its own ORI on messages generated by its operators for the TERMINAL AGENCY and to indicate by name of department the TERMINAL AGENCY it is representing in the text and signature of the message.

DISSEMINATION

The TERMINAL AGENCY and OPERATING AGENCY agree to only disseminate information retrieved from the MULES or NCIC systems when specifically authorized by the CJIS Security Policy and the MULES Policies & Procedures Manual.

QUALITY ASSURANCE

The TERMINAL AGENCY and OPERATING AGENCY agree to take all appropriate measures necessary to ensure that only the most complete, accurate, and valid records are entered into MULES and NCIC.

SYSTEM SECURITY

The TERMINAL AGENCY and OPERATING AGENCY agree to abide by all current physical, technical, and information security requirements outlined in the CJIS Security Policy.

AUDIT

The TERMINAL AGENCY and OPERATING AGENCY understand that both agencies are subject to a triennial MULES/NCIC Policy Compliance Review by the Missouri State Highway Patrol (MSHP) CJIS Division and/or the FBI CJIS Division.

MISUSE

The TERMINAL AGENCY and OPERATING AGENCY agree that any misuse of the MULES or NCIC systems, or misuse of information retrieved from the MULES or NCIC systems, is a Class A Misdemeanor pursuant to 576.050 RSMo and must be reported

immediately to the MSHP Access Integrity Unit. CANCELLATION

The TERMINAL AGENCY and OPERATING AGENCY agree that either party, upon thirty (30) days notice in writing to the other party, may cancel this Terminal Agency Agreement.

ACKNOWLEDGEMENT

WE, THE UNDERSIGNED, AGREE TO COMPLY WITH THE DUTIES AND RESPONSIBILITIES NAMED IN BOTH THE MANDATORY AND OP-IN SECTIONS OF THIS TERMINAL AGENCY AGREEMENT, AS WELL AS THE INCORPORATED PROVISIONS OF THE NCIC 2000 OPERATING MANUAL, THE CJIS SECURITY POLICY, AND THE MULES POLICIES & STANDARDS MANUAL. WE UNDERSTAND THAT FAILURE TO COMPLY WITH THESE DUTIES AND RESPONSIBILITIES MAY SUBJECT MY AGENCY TO SANCTIONS BY THE MISSOURI CJIS SYSTEMS OFFICER (CSO), UP TO AND INCLUDING TERMINATION OF ACCESS TO MULES OR NCIC INFORMATION.

LAKE OZARK PD

TERMINAL AGENCY

MO0660300

Agency ORI

MILLER CO E-911


OPERATING AGENCY

MO066033N

Agency ORI

Jeff Christiansen

Agency Head (printed name)



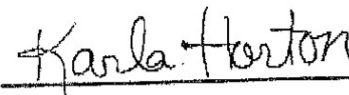
Agency Head Signature

11/29/23

Date

Karla Horton

Agency Head (printed name)



Agency Head Signature

Date

