

**CITY OF LAKE OZARK**  
A Missouri Municipality of the 4th Class

**BILL NO.: 2023-63**

**ORDINANCE NO.: 2023-63**

**AN ORDINANCE AMENDING APPENDIX A TO THE PERSONNEL POLICIES  
AND PROCEDURES MANUAL SECOND EDITION OF THE CITY OF LAKE  
OZARK, MISSOURI**

**WHEREAS**, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides for the adoption of a Personnel Policies and Procedures Manual to establish a guide to administrative action concerning various personnel expectations, rights, activities and transactions; and

**WHEREAS**, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark will be updated on a regular basis; and

**WHEREAS**, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark may be changed or modified from time to time with the approval of the City Administrator and the majority of the Board of Aldermen of the City of Lake Ozark; and

**WHEREAS**, the City Administrator has proposed a modification of the Personnel Policies and Procedures Manual Second Edition for the City of Lake Ozark to amend Appendix A to reflect changes to the personnel staffing as is set forth in Exhibit 1 attached hereto.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF LAKE OZARK, MISSOURI AS FOLLOWS:**

**Section 1 of this Ordinance.** The City's Personnel Policies and Procedures Manual be amended to replace the current Appendix A with the Appendix A attached hereto as Exhibit 1. All other provisions of the Second Edition of the City's Personnel Policies and Procedures Manual for the City of Lake Ozark not amended or modified by this Ordinance shall continue in force and effect.

**Section 2 of this Ordinance.** This Ordinance shall take effect and be in full force from and after its passage by the Board of Aldermen of the City of Lake Ozark.

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First Reading: November 28, 2023

Second Reading: December 12, 2023

DULY READ AND APPROVED THIS 12th DAY OF DECEMBER 2023.

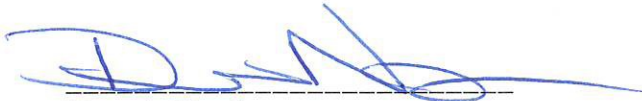
Alderman Jackson	Aye
Alderman Watts	Aye
Alderman Thompson	Aye
Alderman Neels	Aye
Alderman Ridgely	Aye
Alderman Denny	Aye

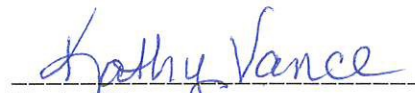
APPROVE:

ATTEST:

MAYOR:

CITY CLERK

  
Dennis Newberry

  
Kathy Vance



Job Title	Department	Grade	Approved - Full Time	Budgeted-2024	Part Time Budgeted - 2024	Seasonal Budgeted - 2024
City Administrator	Admin	11-12	1	1		
Police Chief	Police	10	1	1		
Public Works Director	Public Works - ALL	9	1	1		
City Clerk	Admin	9	1	1		
City Treasurer	Admin	9	1	1		
Assistant City Administrator	Admin	9	1	1		
Street Superintendent	Public Works - Transportation	7	1	1		
Utility Superintendent	Public Works - Water/Sewer	7	1	1		
Police Lieutenant	Police	7	1	1	0.25 FTE	
Police Sergeant	Police	6	1	1		
Police Detective Sergeant	Police	6	1	1		
Police Corporal	Police	5	2	2		
Dispatch Supervisor	Police	5	0	0		
Police Detective	Police	5	2	2		
PD Records Clerk/ Administrative Assistant	Police	5	1	1		
General Foreman	Public Works - ALL	4	2	2		
Building Inspector	Community Development	6	1	1		
Police Officer	Police	4	9	6	1.0 FTE	
City Collector	Admin	3	1	1		
Court Administrator	Court	3	1	1		
Accounting Clerk	Admin	3	1	1		
Skilled Laborer (PWIII)	Public Works - ALL	3	9-labor pool	8-labor pool		
Administrative Assistant	Admin/Court	3	1	1		
PW Admn Asst/Meter Reader	Public Works - ALL	3	1	1		
Skilled Laborer (PWII)	Public Works - ALL	2	9-labor pool	8-labor pool		
Dispatcher	Police	2	6	6		
General Laborer(PWI)	Public Works - ALL	1	9-labor pool	8-labor pool	0.6 FTE	1.5 FTE - 4 Months
Intern	Admin	1	0	0		0.6 FTE - 3 Months

