# Local Law Filing Instructions

New York State Department of State Division of Corporations, State Records and Uniform Commercial Code One Commerce Plaza, 99 Washington Avenue Albany, NY 12231-0001 www.dos.ny.gov

### PLEASE OBSERVE THESE INSTRUCTIONS FOR FILING LOCAL LAWS WITH THE SECRETARY OF STATE

- 1. Each local law shall be filed with the Secretary of State within 20 days after its final adoption or approval as required by section 27 of the Municipal Home Rule Law. The cited statute provides that a local law shall not become effective before it is filed in the office of the Secretary of State.
- 2. Each local law to be filed with the Secretary of State shall be an original certified copy.
- 3. Each local law shall be filed on a form provided by the Department of State. If additional pages are required, they must be the same size as the form. Typewritten copies of the text may be attached to the form. Only legible copies will be accepted.
- 4. File only the number, title and text of the local law.
- 5. In the case of a local law amending a previously enacted local law, the text must be that of the law as amended. Do <u>not</u> include any matter in brackets, with a line through it, italicized or underscored to indicate the changes made. The printed number of the bill and explanatory matter must be omitted.
- 6. For the purpose of filing a local law with the Department of State, number each local law consecutively, beginning with the number one for the first local law filed in each calendar year. The next number in sequence should be applied to each local law when it is submitted for filing, regardless of its date of introduction or adoption. The date of filing of a local law is the date on which the local law is placed on file by the Department.

It is suggested that municipalities use introductory identifying bill numbers for proposed local laws. After the local law is enacted (and approved by the voters, if required), the local law should then be numbered with the next consecutive local law number, as described above, and then submitted to the Department for filing.

- 7. Each copy of a local law filed with the Secretary of State shall have affixed to it a certification by the Clerk of the County legislative body or the City, Town or Village Clerk or other officer designated by the local legislative body. Certification forms are provided herewith.
- 8. A copy of each local law may be mailed or delivered to:

NYS Department of State Division of Corporations, State Records and Uniform Commercial Code One Commerce Plaza, 99 Washington Avenue Albany, NY 12231.

### Local Law Filing

### (Use this form to file a local law with the Secretary of State.) Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter. **□County □City ▽Town □Village** (Select one:) of Schodack Local Law No. 3 of the year 20<sup>24</sup> A local law Amending Chapter 197, Article VIII entitled Volunteer Firefighter and Volunteer Ambulance Worker Exemption in the Town of Schodack Be it enacted by the Town Board of the (Name of Legislative Body) □City □ Town □ Village County (Select one:) as follows:

#### **Section 1 – Legislative Intent and Purpose**

of Schodack

By adoption of this Local Law, it is the intent and purpose of the Town Board of the Town of Schodack to amend Chapter 197, Article VIII, as it relates to the to volunteer firefighters and volunteer ambulance workers real property tax exemption provided by Real Property Tax Law § 466-a, as amended by Chapter 670 of the Laws of 2022.

#### Section 2 – Amendment to Town Code Section 197-24(A)

Town Code Section 197-24(A) is hereby amended and replaced in its entirely as follows:

(A) Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse residing in the Town of Schodack shall be exempt from taxation to the extent of 10% of the assessed value of such property for Town purposes, exclusive of special assessments. It is the intent of this article that such exemption shall apply to all taxes levied by the Town of Schodack, including Town taxes, fire protection district taxes, and ambulance district taxes.

#### Section 3 – Amendment to Town Code Section 197-24(B)(4)

Town Code Section 197-24(B)(4) is hereby amended and replaced in its entirely as follows:

(4) The applicant has been certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or voluntary ambulance service as an enrolled member of such incorporated volunteer fire company, fire department, or voluntary ambulance service for at least two years. An applicant's minimum length of membership service shall be evidenced by a certificate, in writing, issued by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or voluntary ambulance service.

#### **Section 4 – Effective Date**

This local law shall take effect upon the filing with the Office of the Secretary of State of the State of New York and shall apply to assessment rolls based upon a taxable status date occurring on or after January 1, 2024.

## (Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative				
I hereby certify that the local law annexe	_			
(County)(City)(Town)(Village) of				
Town Board on [Name of Legislative Body]	February 22, 2024	, in accordance wit	th the applicable	
provisions of law.				
provisions of law.				
2. (Passage by local legislative body Chief Executive Officer*.)	/ with approval, no disap	pproval or repassage	e after disapproval b	y the Elective
I hereby certify that the local law annexe	ed hereto, designated as lo	ocal law No.		of 20of
the (County)(City)(Town)(Village) of			was dul	y passed by the
	on_	20	, and was (approv	/ed)(not approved)
(Name of Legislative Body)				
(repassed after disapproval) by the	ctive Chief Executive Officer	F1	and was deeme	ed duly adopted
	ctive Uniet Executive Utilicer	)		
on20	ordance with the applicabl	e provisions of law.		
3. (Final adoption by referendum.) I hereby certify that the local law annexe the (County)(City)(Town)(Village) of				
	on	20	_, and was (approve	d)(not approved)
(Name of Legislative Body)			_	
(repassed after disapproval) by the (Elec	ctive Chief Executive Officer	*)	on	
Such local law was submitted to the peop vote of a majority of the qualified electors	· ·	• ,		
• • •	,,	noral)(opoolal)(ariiraal)	, c.co	_
20, in accordance with the applicat	ole provisions of law.			
4. (Subject to permissive referendum I hereby certify that the local law annexed	d hereto, designated as lo	cal law No	of 20	of
the (County)(City)(Town)(Village) of			was dul	y passed by the
	on	20	_, and was (approved	l)(not approved)
(Name of Legislative Body)				
(repassed after disapproval) by the (Elect	tive Chief Executive Officer*)	on	20	Such local
law was subject to permissive referendur	n and no valid petition req	uesting such referend	lum was filed as of _	
20, in accordance with the applical	ole provisions of law			
, in accordance with the applical	or providend or law.			

<sup>\*</sup> Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision prop	osed by petition.)	
I hereby certify that the local law annexed hereto, desig	nated as local law No	of 20of
the City ofhaving been subm	itted to referendum pursuant to the p	provisions of section (36)(37) of the
Municipal Home Rule Law, and having received the affi		
thereon at the (special)(general) election held on		, ,
6. (County local law concerning adoption of Charte		
I hereby certify that the local law annexed hereto, design	nated as local law No	of 20of
the County ofState of New Y	ork, having been submitted to the ele	ectors at the General Election of
November 20, pursuant to subdivis	sions 5 and 7 of section 33 of the Mu	nicipal Home Rule Law, and having
received the affirmative vote of a majority of the qualifie	d electors of the cities of said county	as a unit and a majority of the
qualified electors of the towns of said county considered	as a unit voting at said general elec	tion, became operative.
	3 3	,
(If any other authorized form of final adoption has be	en followed, please provide an ap	propriate certification.)
I further certify that I have compared the preceding loca	law with the original on file in this of	fice and that the same is a
correct transcript therefrom and of the whole of such ori paragraph, <u>1</u> above.	S .	
	Clark of the county logislative	andy City Town or Villago Clark or
	officer designated by local legis	oody, City, Town or Village Clerk or slative body
(1602)	Date: February 23 1	2024