

**ORDINANCE 0032-2023**

**TOWNSHIP OF WASHINGTON  
COUNTY OF GLOUCESTER**

**ORDINANCE ADOPTING REVISIONS TO THE POLICE MANUAL OF RULES AND REGULATIONS  
IN THE TOWNSHIP OF WASHINGTON**

**WHEREAS**, the governing body of the Township of Washington, County of Gloucester, State of New Jersey, adopted a Police Manual of Rules and Regulations for its police department; and

**WHEREAS**, the Chief of Police has proposed revisions to the Manual; and

**WHEREAS**, the governing body of the Township of Washington intends to adopt the revisions to the Police Manual of Rules and Regulations in order to vest the Appropriate Authority of the Washington Township Police Department to the Mayor, and in the absence of the Mayor, the Business Administrator; and

**NOW, THEREFORE, BE IT ORDANED**, by the Council of the Township of Washington, County of Gloucester, and State of New Jersey, that the following provisions of the Police Manual of Rules and Regulations for the Washington Township Police Department and the Code of the Township of Washington are amended to read as follows:

**SECTION 1:** The Police Manual of Rules and Regulations for the Washington Township Police Department are amended to read as follows:

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- 3:9.1 Authority**
- 3:9.2 Responsibilities**

**ARTICLE II DIVISION OF POLICE**

**Section 1 Composition & Qualifications for Membership**

**2 :1.1 Composition**

- A. The Division of Police shall consist of a police force and such other nonsworn or civilian personnel as the appropriate authority shall appoint. The police force shall consist of the Chief of Police and such sworn personnel as authorized by Township Code. Said sworn personnel may consist of Special Law Enforcement Officers, Class I, Class II, and/ or Class III, and ranks of Patrol Officer, Police First Class, Detective, Sergeant, Detective Sergeant, Sergeant First Class, Detective Sergeant First Class, Lieutenant and Captain.

**Section 2 Rules and Regulations Established**

**2:1.2 Qualifications for Membership**

- B. Candidates for Police Officer positions must have earned and Associate's Degree or the equivalent of 60 credits from an accredited college or university. An accredited college or university shall be defined as an institute of higher education which has received accreditation from an accrediting body which is recognized by the United States Department of Education or;

1. Have been honorably discharged from two (2) or more years of military service, or;
  2. Have a valid Basic Course for Police Officer certification from the New Jersey Police Training Commission, or;
  3. Have a valid SLEO II certification from the New Jersey Police Training Commission, with the ability to be waived to a full-time status, or;
  4. Have graduated a police academy within New Jersey through the Alternate Route Program or be currently enrolled in a New Jersey police academy as an Alternate Route Candidate.
- C. Candidates for SLEO II positions must have a High School Diploma or GED.
1. DELETE

## **ARTICLE III AUTHORITY AND RESPONSIBILITY**

### **Section 1 Organization and Chain of Command**

#### **3:1.1 Rank Established**

**Rank in the police department shall descend in the following order:**

- G. Class III Special Law Enforcement Officer (S.L.E.O)

### **Section 9 Special Law Enforcement Officers- Class III**

#### **3:9.1 Authority**

Under the direction and supervision of the appropriate officer, a special law enforcement Officer III, shall conform to the provisions of N.J.S.A. 40A:14-146.10 et seq., N.J.S.A. 40A:14-118 et Seq. and Section 26-10 of the Code of the Township of Washington, department rules, regulations and written directives.

#### **3:9.2 Responsibilities**

- A. Exercise authority consistent with the obligations imposed by the oath of office and in conformance with the police of the force.
- B. Be accountable to superior officers and be responsible for obeying all legitimate orders.
- C. Coordinate efforts with other members of the shift and the department and communication to superiors and coworkers all information necessary to achieve the maximum of Division of Police objectives.
- D. Report for duty and all other assignments punctually at specified times, physically fit, neatly, and properly groomed and with prescribed equipment.
- E. Be Familiar with administrative policy and procedure and within his/her area of responsibility provide service necessary for the:
  1. Prevention and suppression of crime.
  2. Protection of life and property.
  3. Apprehension and prosecution of offenders.
  4. Preservation of the peace.
  5. Enforcement of regulatory measures.
  6. Provision of miscellaneous field services.
- F. Conduct oneself in accordance with high ethical standards, on and off duty, and shall, by study and observation, become familiar with laws and ordinances and improved techniques and ideas which will enable improved performance.
- G. Maintain all assigned equipment in functional and presentable condition.

**ARTICLE VII PROMOTIONS AND TRANSFERS**

**Section I Eligibility and Probationary Period**

**7:1.4 Eligibility-Specific**

- C. Captain: To be eligible for permanent promotion to the rank of Captain, a member must have served as a Lieutenant with the Washington Township Division of Police for a minimum of one (1) year. The Chief of Police shall evaluate the resumes of the eligible Lieutenants as well as past work performance regarding competency and reliability, their potential to perform in the position, time in grade, seniority, supervisory and job knowledge potential, leadership capacity, general conduct and all factors which bear upon the candidate's ability to perform the rank of Captain.

**SECTION 3:** If any part of this regulation is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of the regulation.

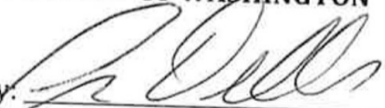
**SECTION 4:** All other Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 5:** This Ordinance shall take effect upon final passage and publication as required by law.

**INTRODUCTION:** December 6, 2023

Members	Motion	Second	Ayes	Nays	Abstain	Absent	Recuse
Yerkes			X				
Del Borrello			X				
Brown		X	X				
Bennett	X		X				
DellaPia			X				

**TOWNSHIP OF WASHINGTON**

By:   
**Anthony DellaPia, Council President**

I, Christine Ciallella, do hereby attest the above Ordinance **0032-2023** was introduced at the Township of Washington Meeting on December 6, 2023. A public hearing will occur on December 20, 2023 at 6:00PM.

**ATTEST:**

  
Christine Ciallella, RMC, CMR  
Township Clerk

ADOPTION: December 20, 2023


Members	Motion	Second	Ayes	Nays	Abstain	Absent	Recuse
Yerkes	X		X				
Del Borrello			X				
Brown		X	X				
Bennett			X				
DellaPia			X				

I, Christine Ciallella, do hereby attest the above Ordinance **0032-2023** was adopted at the Township of Washington Meeting on December 20, 2023 by Township Council after a public hearing which was scheduled for December 20, 2023. Said Ordinance shall take effect in accordance with the law.

**ATTEST:**

  
Christine Ciallella, RMC, CMR  
Township Clerk

On this 20 day of December 2023, I hereby approve the above Ordinance **0032-2023**.

  
**ANTHONY DELLAPIA, ACTING MAYOR**