

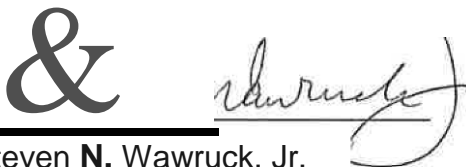
## RETURN OF NOTICE

I HEREBY CERTIFY that on **September 18, 2013** I left a duplicate of the foregoing and attached warning and notice of a Special Meeting of the Town of Windsor Locks, Connecticut, with **Christine Gallagher**, it's Assistant Town Clerk.

I FURTHER CERTIFY that I caused a copy of said warning and notice to be published in the **Journal Inquirer**, a newspaper having a circulation in said Town, on **September 19, 2013**.

I FURTHER CERTIFY that on **September 18, 2013**, I caused to be set upon all the signposts within the limits of said Town and at all other places designated by the Town, a written copy of said warning and notice signed by the **Board of Selectmen**.

I FURTHER CERTIFY that all of the above acts were done at least five (5) days before the holding of said meeting on **September 24, 2013**.

  
 Steven N. Wawruck, Jr.  
 First Selectman

I HEREBY CERTIFY that the foregoing notice and return of notice are duly recorded in the records of the Town of Windsor Locks, Connecticut.

  
 Christine Gallagher  
 Town Clerk

**MINUTES OF TOWN MEETING**

**September 24, 2013**

First Selectman Steven Wawruck called the Meeting to order at 7:30 p.m.

Assistant Town Clerk Christine Gallagher read the Call of the Meeting.

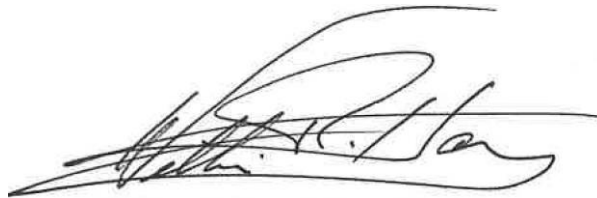
Upon nomination by Town Clerk William Hamel, and second by Selectman Dennis Gagnolati, Joseph R. Calsetta, Orchard Hill Drive, was unanimously elected Moderator on a voice vote.

Mr. Wawruck, with a second by Mr. Hamel, presented the following resolution and moved its adoption:

BE IT RESOLVED, that the Town of Windsor Locks, acting herein by Town Meeting, approves and enacts the proposed Code Adoption Ordinance, and further includes in the proposed Code, any and all ordinances adopted on, or after January 1, 2013, as recommended by the Board of Selectmen. The Town Meeting authorizes the Board of Selectmen to publish a summary of the Code adoption ordinance, as permitted by statute.

The resolution passed on a unanimous voice vote and without discussion.

Without further business to come before the Meeting, the Moderator announced adjournment at 7:34 p.m.



William R. Hamel, Town Clerk

A copy of the Ordinance, as adopted, is attached hereto and made a part of these minutes.

- ("ODE ADOPTION ORDINANCE

ARTICLE I  
Adoption of Code

**§ 1-1. Adoption of Code.**

The compilation of the Town Charter, special Acts and ordinances of a general and permanent nature of the Town of Windsor Locks, as revised, codified and consolidated into chapters and sections by General Code, LLC, and consisting of Chapters 1 through 349, together with an Appendix, is hereby approved, adopted, ordained and enacted as the "Code of the Town of Windsor Locks, Connecticut," hereinafter called the "Code." All provisions contained in the compilation provided for herein and known as the "Code of the Town of Windsor Locks" shall be in force and effect on and after the effective date of this ordinance.

**§ 1-2. Continuation of existing provisions.**

The provisions of the Code, insofar as they are substantively the same as those of the prior Town compilation and legislation in force immediately prior to the enactment of the Code by this ordinance, are intended as a continuation of such legislation and not as new enactments, and the effectiveness of such provisions shall date from the date of adoption of the prior legislation.

**§ 1-3. Copy of Code on file.**

A copy of the Code, in loose-leaf form, has been filed in the office of the Town Clerk and shall remain there for use and examination by the public until final action is taken on this ordinance, and, if this ordinance shall be adopted, such copy shall be certified to by the Town Clerk, and such certified copy shall remain on file in the office of said Town Clerk to be made available to persons desiring to examine the same during all times while said Code is in effect.

**§ 1-4. Publication; filing.**

The Clerk of the Town of Windsor Locks shall cause to be published, in the manner required by law, a copy of this Adoption Ordinance. Sufficient copies of the Code shall be maintained in the office of the Clerk for inspection by the public at all times during regular office hours. The enactment and publication of this ordinance, coupled with the availability of a copy of the Code for inspection by the public, shall be deemed, held and considered to be due and legal publication of all provisions of the Code for all purposes.

**§ 1-5. Amendments to Code.**

Any and all additions, deletions, amendments or supplements to the Code, when adopted in such form as to indicate the intention of the Town to make them a part thereof, shall be deemed to be incorporated into such Code so that reference to the "Code of the Town of Windsor Locks" shall be understood and intended to include such additions, deletions, amendments or supplements. Whenever such additions, deletions, amendments or supplements to the Code shall be adopted, they shall thereafter be published in the Code as amendments and supplements thereto.

**§ 1-6. Code book to be kept up-to-date.**

It shall be the duty of the Town Clerk, or someone authorized and directed by the Clerk, to keep

up-to-date the certified copy of the book containing the Code required to be filed in the Clerk's office for use by the public. All changes in said Code and all ordinances adopted subsequent to the effective date of this codification which shall be adopted specifically as part of the Code shall, when finally adopted, be included therein by reference until such changes or new ordinances are published as supplements to said Code book, at which time such supplements shall be inserted therein.

**§ 1-7. Supplementation of Code.**

- A. Supplements to this Code shall be prepared whenever authorized or directed by the Town. A supplement to the Code shall include all substantive permanent and general parts of ordinances passed by the Town and all changes made thereby in the Code.
- B. In preparing a supplement to this Code, all portions of the Code which have been repealed shall be excluded from the Code.
- C. When preparing a supplement to this Code, the codifier (meaning the person, agency or organization authorized to prepare the supplement) may make formal, nonsubstantive changes in ordinances and parts of ordinances included in the supplement, insofar as it is necessary to do so to embody them into the unified Code. For example the codifier may:
  - (1) Organize the ordinance material into appropriate sections and subsections;
  - (2) Provide appropriate headings and titles for sections and other subdivisions of the Code published in the supplement, and make changes in such headings and titles;
  - (3) Assign appropriate numbers to chapters and sections to be inserted in the Code and, where necessary to accommodate new material, change existing or other section numbers;
  - (4) Change the words "this ordinance" or words of the same meaning to "this chapter," "this article," "this section," etc., as the case may be, or to "§§\_\_\_\_\_ to \_\_\_\_\_" (inserting section numbers to indicate the sections of the Code which embody the substantive sections of the ordinance incorporated into the Code); and
  - (5) Make other nonsubstantive changes necessary to preserve the original meaning of ordinance sections inserted into the Code; but in no case shall the codifier make any change in the meaning or effect of ordinance material included in the supplement or already in the Code.

**§ 1-8. Sale of Code.**

Copies of the Code, or any chapter or portion of it, may be purchased from the Clerk or an authorized agent of the Clerk upon the payment of a fee to be set by the Town. The Clerk may also arrange for procedures for the periodic supplementation of the Code.

**§ 1-9. Altering or tampering with Code; penalties for violation.**

It shall be unlawful for anyone to improperly change or amend, by additions or deletions, any part or portion of the Code or to alter or tamper with such Code in any manner whatsoever which will cause the law of the Town of Windsor Locks to be misrepresented thereby. Anyone violating this section or any part of this ordinance shall be subject, upon conviction, to a fine of not more than \$100.

**§ 1-10. Severability.**

- A. Severability of Code provisions. Each section of the Code and every part of each section is an independent section or part of a section, and the holding of any section or a part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof.
- B. Severability of ordinance provisions. Each section of this ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof.

**§ 1-11. Repealer.**

All ordinances or parts of ordinances of the Town of Windsor Locks of a general and permanent nature in force on the date of the adoption of this ordinance which are inconsistent with any provisions of the Code are hereby repealed from and after the effective date of this ordinance.

**§ 1-12. Certain ordinances not affected by Code.**

- A. Nothing in this Code or the ordinance adopting this Code shall be construed to repeal or otherwise affect the validity of any of the following:
  - (1) Any ordinance promising or guaranteeing the payment of money for the Town, or any evidence of the Town's indebtedness;
  - (2) Any appropriation ordinance providing for the levy of taxes or for any annual budget;
  - (3) Any order annexing territory to the Town or excluding territory as a part of the Town;
  - (4) Any ordinance granting any franchise, permit or other right;
  - (5) Any Zoning Ordinance or amendment thereto;
  - (6) Any Subdivision Ordinance or amendment thereto;
  - (7) Any ordinance creating a special services district;
  - (8) Any ordinance approving, authorizing or otherwise relating to any contract, agreement, lease, deed or other instrument;
  - (9) Any ordinance adopting a preliminary or development plan;
  - (10) Any temporary or special ordinance.
- B. All ordinances pursuant to this section are hereby recognized as continuing in full force and effect to the same extent as if set out at length in this section.

**§ 1-13. Effect of repeal of ordinances.**

- A. The repeal of an ordinance shall not revive any ordinances in force before or at the time the ordinance repealed took effect, unless expressly stated.
- B. The repeal of an ordinance shall not affect any punishment or penalty incurred before the repeal took effect, nor any suit, prosecution or proceeding pending at the time of the repeal,

for an offense committed under the ordinance repealed.

**§ 1-14. Changes in previously adopted ordinances.**

In compiling and preparing the ordinances for publication as the Code of the Town of Windsor Locks, no changes in the meaning or intent of such ordinances have been made, except as provided for in Subsections B and C hereof. Certain grammatical changes and other minor nonsubstantive changes were made in one or more of said pieces of legislation. It is the intention of the Town that all such changes be adopted as part of the Code as if the ordinances had been previously formally amended to read as such.

**§ 1-15. Catchlines, histories and references.**

- A. The catchlines of the several sections of this Code are intended as mere catchwords to indicate the contents of the section and shall not be deemed or taken to be titles of such sections nor as any part of the section, nor, unless expressly so provided, shall they be so deemed when any of such sections, including the catchlines, are amended or reenacted.
- B. The histories appearing in brackets after sections and subsections and the references and notes located throughout the Code are for the benefit of the user of the Code and shall have no legal effect.