

WILLIAMS TOWNSHIP BOARD OF SUPERVISORS

RESOLUTION 2024-1

Employee Wages & Benefits

All regular, full-time employees shall receive increases and adjustments as budgeted.

Employee Benefits shall remain in force as approved on January 5, 2015.

Sick Leave, Vacation Schedule, Personal Days and Holiday Schedule

The Sick Leave Policy, Vacation Policy, Personal Day Policy, Holiday Schedule and Pay Dates shall be as the Personnel Manual adopted July 14, 2021 and issued to Township Employees on August 17, 2021.

The dates for the 2024 Holidays shall be:

2024 Holidays

Monday January 1 - New Years
Monday February 19- Presidents Day
Friday March 29- Good Friday
Monday May 27- Memorial Day
Thursday July 4 - Fourth of July
Monday September 2- Labor Day
Monday October 14- Columbus Day
Monday November 11- Veteran's Day
Thursday November 28- Thanksgiving Day
Friday November 29- Thanksgiving Day
Tuesday December 24 - Christmas Eve
Wednesday December 25-Christmas Holiday

The office staff will work regular business hours for the primary and General Elections, but the office will not be open for business.

Secretary/Treasurer/Township Manager Bond Limit

The Bond for Secretary/Assistant Treasurer shall be set at \$500,000.00 and the Township Manager/Treasurer at \$2 Million.

Mileage reimbursement Rate for 2024

The mileage Reimbursement beginning January 1, 2024 shall be the current IRS rate at the time of reimbursement. The IRS rate established is \$.67 per mile.

Meeting Dates- Board of Supervisors

The Board of Supervisors will meet on the second Wednesday of each month. Williams Township Boards will meet in accordance with the attached schedule.

Staff Appointments:

Administration:

Anthony Altimare- Zoning Officer
Keycodes Inspection Agency-Building Code Administrator
Collier's Engineering- Alternate Zoning Officer
Collier's Engineering-Flood Plain Administrator
Hannah Warner - Township Secretary/Assistant Treasurer
Alexis McClafferty - Administrative Assistant
Melody Ernst - Open Records Officer
Hannah Warner - Alternate Open Records Officer
Melody Ernst- Township Manager/Treasurer-PSATS Voting Delegate
Melody Ernst- TCC Primary Voting Delegate
Hannah Warner- TCC 1st Alternate Voting Delegate
Melody Ernst - Emergency Management Coordinator
Hannah Warner - Assistant Emergency Management Coordinator
Melody Ernst - 2024 Municipal Delegate NCATO
Hannah Warner - 2024 Municipal Delegate NCATO Alternate

Public Works:

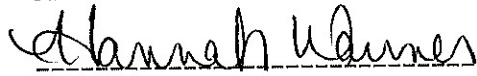
Michael Strawn- Director of Public Works
Donald Hockman Jr. - Foreman
Jeffrey Oren- Laborer
Keith Hulbert-Laborer
Alan Molder-Laborer
David Broad-Laborer
Matthew Marlowe - Laborer

Professional Fee Schedules: Approval of attached fee schedules

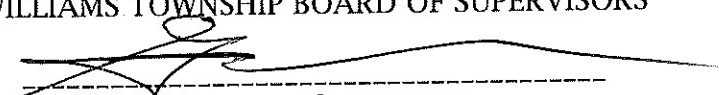
BE IT RESOLVED that the aforementioned shall be in effect this 2nd day of January, 2024 until amended or repealed by the Williams Township Board of Supervisors.

WILLIAMS TOWNSHIP BOARD OF SUPERVISORS

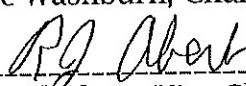
ATTEST:



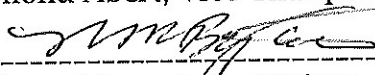
Hannah Warner,
Township Secretary



George Washburn, Chairperson



Raymond Abert, Vice Chairperson



N. Michael Bryant, Supervisor

The following meetings will be held monthly and/or quarterly at the Williams Township Municipal Building located at 655 Cider Press Road, Easton, Pennsylvania.

- Zoning Hearing Board - 4th Wednesday of each month at 7:00 P.M. (unless otherwise advertised).
- Board of Supervisors - 2nd Wednesday of each month at 7:00 P.M. unless otherwise advertised.
- Planning Commission - 3rd Wednesday of each month at 7:00 P.M. unless otherwise advertised.
- Recreation Board - 1st Wednesday of each month at 7:00 P.M. unless otherwise advertised. No meeting will be held in December.
- Land Preservation Board - 4th Tuesday of each month at 7:00 P.M. (except December - meeting will be held on Tuesday, December 17, 2024) unless otherwise advertised.

Any special meetings, hearings, or changes will be advertised in a local newspaper and posted at the Municipal Building.

PROPOSED PROFESSIONAL SERVICE FEES- 2024

Grim, Biehn & Thatcher		
General Legal Services		\$175.00/Hr.
Litigation		\$175.00/Hr.
Real Estate/Land Development		\$210.00/Hr.
	Township Solicitor	
Campbell Durrant, PC	Labor Solicitor	\$295.00/Hr. See attached schedule
Natural Lands Trust	Municipal Conservation Services	See attached schedule
Heritage Conservancy	Resource Protection and Planning	See attached schedule
Collier's Engineering	Township Engineer	\$165.00/Hr. See attached schedule
Collier's Engineering	Alternate Zoning Officer	\$165.00/Hr. See attached schedule
Keycodes Inspection Agency	Zoning Officer	\$75.00/Hr.
Dave Shields- Keycodes Inspection	Building Code Officer	\$75.00/Hr.
Riley & Company	Township Auditors	\$10,500.00
Joseph Black	Sewage Enforcement Officer	\$75.00/Hr.
Joseph Black	Landfill Inspector	\$75.00/Hr.
Ed Powell	Alternate Sewage Enforcement Officer	\$75.00/Hr.
Joseph Zator, Esquire	Zoning Hearing Board- Fees Only	\$220.00/Hr.
Michelle Pergosky	Senior Associates	\$130/Hr. \$115/Hr.
Keycodes Inspection Agency	Third Party Inspector	See attached schedule

MARY C. EBERLE
JOHN B. RICE
DIANNE C. MAGEE *
DALE EDWARD CAYA
DAVID P. CARO ◊
DANIEL J. PACI ◊ †
JONATHAN J. REISS ◊
GREGORY E. GRIM †
PETER NELSON *
PATRICK M. ARMSTRONG
MATTHEW E. HOOVER
KELLY L. EBERLE *
COLBY S. GRIM
MICHAEL K. MARTIN
JOEL STEINMAN
MITCHELL H. BAYLARIAN
WILLIAM D. OETINGER
SEAN P. DUFFY

* ALSO ADMITTED IN NEW JERSEY
◊ ALSO ADMITTED IN NEW YORK
† MASTERS IN TAXATION
◊ ALSO A CERTIFIED PUBLIC ACCOUNTANT

LAW OFFICES
GRIM, BIEHN & THATCHER

A PROFESSIONAL CORPORATION

SUCCESSOR TO
GRIM & GRIM AND BIEHN & THATCHER
ESTABLISHED 1895 AND 1956,
RESPECTIVELY

www.grimlaw.com

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J. LAWRENCE GRIM, JR., OF COUNSEL
JOHN FREDERIC GRIM, OF COUNSEL

104 S. SIXTH STREET
P.O. BOX 215
PERKASIE, PA. 18944-0215
(215) 257-6811
FAX (215) 257-5374

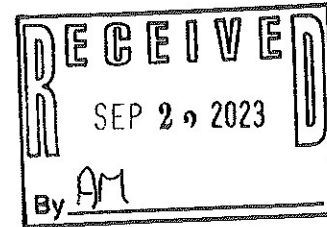
(215) 536-1200
FAX (215) 538-9588

(215) 348-2199
FAX (215) 348-2520

September 19, 2023

George Washburn, Chairman
Williams Township Board of Supervisors
Williams Township
655 Cider Press Road
Easton, PA 18042

RE: **2024 Hourly Rates**



Dear George:

If we are reappointed to serve as Solicitor in calendar year 2024, we are not increasing our hourly rate for legal work performed for or on behalf of the Township. Please note our following rates:

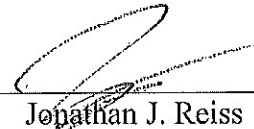
1. **General Legal Services**
Hourly Rate
Includes attendance at meetings, Ordinance Preparation, telephone consultation, police and/or labor matters, land preservation, etc. -----\$175.00
2. **Litigation**
Includes travel to and from courthouse and/or hearing -----\$175.00
3. **Real Estate**
Includes all real estate and land development matters -----\$210.00

The above-referenced rates should be included in the Fee Schedule adopted by the Board at its reorganization meeting.

We appreciate the opportunity to provide legal services to Williams Township. We look forward to our continued relationship.

Very truly yours,

GRIM, BIEHN & THATCHER

By: 
Jonathan J. Reiss

JJR/slh

cc: Melody Ernst, Township Manager, Williams Township (via email)



Natural
Lands

Hourly Billing Rates 2024

A. *Land Use Planning: Development Plan Review, Land Use Ordinances, Open Space & Trail Planning, Site Walks, Testimony, Sketch Plans:*

Senior Director, Planning	\$99.00
Conservation Project Manager	\$78.00
Landscape Planning Designer	\$78.00
Senior Conservation Advisor	\$135.00

B. *Land Protection: Acquisition, Conservation Easements, Open Space Referenda, Open Space Stewardship Plans for Parks & Developments:*

Senior Director, Land Protection	\$104.00
Director, Conservation Easement Programs	\$104.00
Stewardship Planning Program Manager	\$78.00
Conservation Project Manager	\$78.00
Regional Director, Land Stewardship	\$80.00
Land Protection Project Manager	\$78.00

C. *Mapping, Graphic Design, and Support Staff:*

Art Director	\$78.00
GIS Program Director	\$83.00
Graphic Designer	\$62.00
Clerical/Hourly Support	\$52.00
Intern	\$33.00

Direct Costs:

- Mileage billed at Federal mileage rate.
- Natural Lands prefers to submit electronic versions of work, such as plan reviews and codes, and for the client to handle photocopying, when necessary. Where Natural Lands provides photocopies: black & white copies billed at \$.08/8 ½ x 11-inch sheet; and, color copies billed at \$.47/8 ½ x 11-inch sheet. Two-sided sheets count as two copies.
- Map prints provided at \$10.00 per linear foot (most maps are three feet long).
- Postage and misc. materials (workshop supplies, foam core for maps), billed at actual cost.



2024 Billable Rates

✓ 11-14-23

TITLE	NAME	RATE
President	William Kunze	\$150
Vice President	Kristine Kern	\$110
Resource Protection Coordinator	Stephanie Tsouloufas	\$60
Senior Preservation Specialist	Mary Lou McFarland	\$70
Conservation Easement Steward	Katie Toner	\$70
Conservation Easement Steward	Sebastian Harris	\$70
Conservation Acquisition Specialist	Matt Babbitt	\$85
Conservation Acquisition Specialist	Kim Johnson	\$85
Conservation Acquisition Specialist	Tara Camp	\$85
Land Conservation Manager	Jim Drennan	\$85
Conservation Steward	Tyler Kovacs	\$70

85 Old Dublin Pike
Doylestown, PA 18901
215-345-7020
HeritageConservancy.org

Williams Township, Northampton County
Rates are effective January 1, 2024 through December 31, 2024

Technical Staff Rates

Billing Titles	Hourly Rates
Project Manager	165.00
Senior Project Specialist	165.00
Project Specialist	160.00
Technical Professional	155.00
Technical Specialist	150.00
Specialist	145.00
Senior Data Technician	140.00
Senior Technical Assistant	135.00
Technical Assistant	130.00
Data/Field Technician	125.00
Survey Crew – 1 Man w/Robotic Equipment	175.00
Additional Survey Crew Member	45.00
SUE Crew (designating) – 1 Man	125.00
Additional (designating) Member	45.00
SUE Crew (locating) – 2 Man	185.00
Additional (locating) Member	45.00
Expert Witness	350.00
Sr. LSRP (NJ Only)	250.00
LSRP (NJ Only)	225.00

Reimbursable Expenses

General Expenses	Cost + 20%
Travel (Hotel, Airfare, Meals)	Cost + 20%
Sub-Consultants/Sub-Contractors	Cost + 20%
Plotting	4.25 / Each
Computer Mylars / Color Plots	100.00 / Each
Photocopies	0.19 / Each
Color Photocopies	2.00 / Each
Document Binding	4.00 / Each
Portable Media	100.00 / Each
Exhibit Lamination (24" x 36" or larger)	85.00 / Each
Initial Digital Signature	300.00
Additional Digital Signatures	75.00 / Each
Mileage Reimbursement*	0.625 / Per Mile
	Field Vehicle 0.70 / Per Mile

*Mileage reimbursement subject to change based upon IRS standard mileage rate.

Keycodes Inspection Agency

PO Box 391
Bethlehem, Pennsylvania 18016-0391

Phone 610.866.9663
Fax 610.866.2664

www.keycodes.net
info@keycodes.net

2024 Fee Schedule – Commercial Inspection Services

COMMERCIAL DEPOSIT (DUE AT TIME OF SUBMITTAL): (This is non-refundable, but will be credited to your account for your specific project. **ALL PLANS MUST BE COLLATED**)

- \$ 170.00 For alterations or single discipline
- \$ 500.00 For new construction and additions

New Construction and Additions (includes plan review and inspections for building, energy and accessibility sub-codes):

Base Fee:	\$500.00 plus
First 25,000 square feet	\$0.27 per square foot plus
25,001 to 250,000 square feet	\$0.22 per square foot plus
Over 250,000 square feet	\$0.16 per square foot

Alterations, Renovations or tenant “fit-out” (includes plan review and inspections for building, energy and accessibility sub-codes):

Base Fee:	\$500.00 plus
First 25,000 square feet	\$0.27 per square foot plus
Over 25,000 square feet	\$0.12 per square foot

Building and Sub-code Plan Review Fees – (Fee if no inspections are to be performed)

90% of ICC Review Fee. (Minor reviews @ \$85.00 per hour – two hour minimum)

Single sub-code or re-submission (building, mechanical, plumbing, electrical, energy or accessibility) –

All Use Groups: \$85.00 per hour – two hour minimum

Electronic Plan Review Fees - (building, mechanical, plumbing, electrical, energy or accessibility) –

All Use Groups: \$110.00 per hour – two hour minimum - plus printing costs as applicable.

Commercial Building Inspections (not included in fees listed above and Consultation Fees on Behalf of the Municipality):

\$85.00 per hour with one hour minimum

Footing/Foundation Only Fees (includes plan review and inspections for the footing and foundation only):

First 25,000 square feet	\$1200.00
25,001 to 250,000	\$3600.00
Over 250,000 square feet	\$6000.00

2024 Fee Schedule – Commercial Inspection Service (continued)

Special Flat Rate for Building Sub-code (including plan review fees):

Fire Protection – Sprinklers and Standpipes:

- \$400.00 - Including first 200 heads and one standpipe
- \$0.42 - per sprinkler head (for over 200 heads)
- \$125.00 - per standpipe (for over one standpipe)

Fire Alarm System:

- \$210.00 Building Only – Up to 5000 square feet
- \$330.00 Building Only – 5001 - 10,000 square feet
- \$600.00 Building Only – 10,001 - 50,000 square feet
- \$1200.00 Building Only – Over 50,000 square feet

Commercial Kitchen Exhaust (Per Hood) (includes building, mechanical and electrical as needed):

- \$400.00 – Type 1 - Including hood installation and suppression system
- \$210.00 – Suppression system only (in existing hood)
- \$300.00 – Hood installation only

**Signs - Parallel, Projecting, or Freestanding Signs
(Up to 100 square feet):**

- \$330.00 - (includes building) – Up to two visits
- \$ 2.00 - Each additional square foot over 100)
- \$ 60.00 – Each additional sign per building permit application

Racking Systems (i.e. warehouses):

- \$500.00 – Building Only - Up to 10,000 square feet
- \$1000.00 – Building Only - 10,001 – 50,000 square feet
- \$1500.00 – Building Only – Over 50,000 square feet

Roof Replacement:

- \$400.00 – (one site visit) (first 5000 square feet)
- \$ 30.00 – Each additional 5000 square feet
- \$ 85.00 – Adder for insulation inspection when needed

Demolition Permit:

- \$ 200.00 - First 1000 square feet
- \$ 20.00 – Each additional 1000 sq. feet

Cell Tower Co-locate (on existing structures):

- \$330.00 - (includes building only) – Up to two visits

Temporary Tent:

- \$200.00 - (one site visit)

**Wind Turbine and Solar Photovoltaic Systems
(includes building):**

- \$360.00 – for first 5kw rating of system
- \$30.00 - for each additional 5kw rating of system

**Minor Alteration as Determined
by the Code Official (building only):**

- \$225.00

Commercial Plumbing and Mechanical sub-code fees (plus plan review):

Plumbing:

- \$170.00 - Including first (3) trapped fixtures
- \$30.00 - per each additional trapped fixture(s)
- \$90.00 - new water line
- \$150.00 - Sanitary Sewer Hook-up (each lateral)

Mechanical:

- \$170.00 - Including one unit or duct work alterations
- \$40.00 - per each additional mechanical unit (Units include each air handler and exhaust units over 150CFM, excluding commercial kitchen exhaust.)
- \$180.00 – Replacement of single HVAC Equipment. One visit Electric & Mechanical

Keycodes Inspection Agency

PO Box 391
Bethlehem, Pennsylvania 18016-0391

2024 Commercial Electrical sub-code fee (plus plan review):

WIRING OUTLET QUANTITIES:

\$170.00 – 1 to 25 outlets or devices
\$25.00 – each additional 25 outlets or devices
(Please note that an outlet or device is a receptacle, light, switch, etc.)

SERVICES AND FEEDERS:

\$90.00 – 200 Amps or less
\$130.00 – 400 Amps or less
\$180.00 – 800 Amps or less
\$200.00 – 1000 Amps or less
\$240.00 – 1500 Amps or less
\$360.00 – 2000 Amps or less
\$480.00 – Over 2000 Amps
\$ 50.00 – Cost for Additional Panel (at reviewer's discretion)
(x3) Multiplier for above items for voltages over 600

TRANSFORMERS AND MOTORS:

\$60.00 – up to 25hp or 50 Kva
\$70.00 – 26 to 50hp or 51 to 100 kVA
\$90.00 – 51 to 100hp or 101 to 200 kVA
\$120.00 – 101 to 200hp or 201 to 500 kVA
\$180.00 – over 200hp or 500 kVA
(x3) Multiplier for above items for voltages over 600

HEATING AND AIR CONDITIONING UNITS:

\$70.00 – up to 50 kW for first unit
\$30.00 – up to 50 kW for each additional unit
\$90.00 – 51 – 100 kW for first unit
\$40.00 – 51 kW – 100 kW for each additional unit
\$120.00 – over 100 kW for first unit
\$50.00 – over 100 kW for each additional unit

GENERATORS, VAULTS, SUBSTATIONS, ETC.:

\$150.00 - Up to 10KW/KVA
\$180.00 – 10 to 20KW/KVA
\$220.00 – 21 to 100KW/KVA
\$300.00 – 101 to 200KW/KVA
\$360.00 – 201 – 500KW/KVA
\$480.00 – over 500KW/KVA
(x3) Multiplier for above items for voltages over 600

MISCELLANEOUS FEES:

\$110.00 – Sign for first unit
\$ 50.00 – Sign for each additional unit
\$550.00 – Commercial Swimming Pool State of PA 3-year certification. This is per inspection – pass or fail.
\$75.00 Each additional pool or hot tub inspected at same time as main public pool.
\$90.00 For each re-inspection visit
\$110.00 – Protective Signaling Systems
\$30.00 – Site Light and or pole standard (each)

WIND TURBINE AND SOLAR PHOTOVOLTAIC SYSTEMS:

\$60.00 – Transfer, disconnect, metering or inverter equipment (each)
\$150.00 – for first 5kw rating of system
\$30.00 - for each additional 5kw rating of system

\$ 75.00 - COST (PER VISIT) FOR ADDITIONAL VISITS AND RE-INSPECTION VISITS

\$ 85.00 - MINIMUM INSPECTION FEE (PER VISIT)

\$ 125.00 - MINIMUM PERMIT FEE

\$ 30.00 - COST TO ISSUE PERMIT OR CERTIFICATE OF OCCUPANCY

\$ 50.00 – COST TO COLLATE PLANS (per set of plans)

\$ 30.00 – COST TO MAKE 8 ½ X 11” COPIES PLUS \$1.00 PER PAGE.

\$ 50.00 – COST TO MAKE COPIES LARGER THAN 8 ½ X 11” PLUS 2.50 PER PAGE.

\$ 4.50 – STATE PERMIT FEE (COLLECTED FOR STATE)

\$ - AFTER HOUR INSPECTIONS – CALL FOR FEES

Note: Projects which are phased may be assessed additional fees.

Please call 610-866-9663 for any costs not included on these sheets or with any questions.

Keycodes Inspection Agency

PO Box 391
Bethlehem, Pennsylvania 18016-0391

Phone 610.866.9663
Fax 610.866.2664

www.keycodes.net
info@keycodes.net

2024 Fee Schedule – Miscellaneous Services

Certificate of Occupancy Fees for Existing Structures: (Inspections based on Municipal ordinances)

1 – Residential Dwellings Single Family, Single Family Townhouse, Single Family Twins, Semi-attached, Condominium Units and Mobile Homes.

\$75.00 - each dwelling unit to be inspected

\$70.00 – re-inspection (per visit)

\$30.00 – Certificate of Occupancy

2 – Commercial and Industrial Buildings

\$180.00 for first 1000 sq. ft. or less (single site visit only)

\$30.00 for each additional 1 - 500 sq. ft.

\$450.00 Maximum fee for initial inspection

\$75.00 re-inspection (per visit)

\$30.00 – Certificate of Occupancy

Zoning and Property Maintenance:

All services will be billed at:

\$75.00 per hour during normal working hours (7AM to 5PM Monday thru Friday)

\$90.00 per hour during non-normal working hours

MINIMUM INSPECTION FEE - \$75.00

Please call 610-866-9663 for any costs not included on these sheets or with any questions.

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Fax 610.866.2664

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2024 Fee Schedule – Residential Inspection Services

FLAT RATE COSTS INCLUDING PLAN REVIEW (NEW CONSTRUCTION ONLY)

RESIDENTIAL DEPOSIT (DUE AT TIME OF SUBMITTAL):

\$ 75.00 (This is non-refundable but will be credited to your account for all flat rate projects listed for your specific project. ALL PLANS MUST BE COLLATED.)

RESIDENTIAL DWELLING PACKAGE:

\$ 1000.00 (Up to 2500 Square feet)
Includes building, mechanical, energy, plumbing and electrical
– Up to (12) site visits included
\$ 100.00 Cost for each 1 - 500 additional square feet above 2500

INDUSTRIALIZED (MODULAR) HOMES (or manufactured homes over full basement):

\$ 550.00 Includes building, mechanical, energy, plumbing and electrical
– Up to six site visits included

MANUFACTURED (MOBILE) HOMES:

\$ 480.00 Includes building and electrical
Building – Up to three site visits– electrical – Up to two site visits

BASEMENT FINISH OR INTERIOR ALTERATION:

\$ 480.00 Includes building, energy and electrical
– Up to five site visits
\$ 120.00 Additional cost for any plumbing in renovation (requires plumbing inspections)
\$ 120.00 Additional cost for any new HVAC units (requires mechanical inspections)

ADDITIONS:

\$ 660.00 (Up To 750 Square Feet)
Includes building, energy and electrical
– Up to seven site visits
\$ 100.00 Cost for each 1 - 500 additional square feet above 750
\$ 120.00 Additional cost for any plumbing in addition (requires plumbing inspections)
\$ 120.00 Additional cost for any new HVAC units (requires mechanical inspections)

ROOF STRUCTURE (over deck or patio)

\$ 390.00 Includes building only – Up to four site visits

CONCRETE SLAB:

\$ 125.00 Building - one inspection

DECKS:

\$ 240.00 Building – Up to two inspections for decks over 48” or more above ground
\$ 300.00 Building – Up to three inspections for decks less than 48” above ground

SWIMMING POOLS:

\$ 240.00 (ABOVE-GROUND)
Building, electrical – Up to two site visits
\$ 390.00 (IN-GROUND)
Building, electrical – Up to four site visits
\$ 240.00 (SPA OR HOT TUB)
Building, electrical – Up to two site visits

ACCESSORY STRUCTURES:

(up to 1000 square feet)
Includes building and energy
\$390.00 – Up to four site visits
\$ 100.00 Cost for each 1 – 500 additional square feet above 1000

2024 Fee Schedule – Residential Inspection Services

FLAT RATE COSTS (NEW CONSTRUCTION ONLY) - CONTINUED:

DEMOLITION:

- \$ 125.00 (includes first 2000 square feet)
- \$ 30.00 (for each additional 500 square feet)

ROOF REPLACEMENT:

- \$110.00 - includes one site visit

MINOR ALTERATION (at the discretion of the inspector):

- \$ 150.00 – includes one site visit
- \$ 250.00 – includes up to two site visits
- \$ 325.00 – includes up to three site visits

POLE BUILDING

- \$240.00 - Building only – up to two site visits

RETAINING WALL:

- \$ 300.00 – includes up to three site visits

POOL FENCE REPLACEMENT:

- \$150.00 – includes one site visit

PHOTOVOLTAIC (SOLAR) or WIND TURBINE ALTERNATE POWER SYSTEMS:

- \$ 325.00 Roof Mounted First 5kw of system – Building and electric two total site visits.
- \$ 30.00 Each additional 5kw of system.

- \$ 425.00 Ground Mounted First 5kw of system – Building and electric four total site visits.
- \$ 30.00 Each additional 5kw of system.

GENERATOR (back up power) OR GEOTHERMAL SYSTEMS:

- \$ 300.00 – Up to three visits – Building, Mechanical and Electrical Only

NOTE: ALL FLAT FEES LISTED ABOVE INCLUDE PLAN REVIEW

OTHER THAN FLAT RATE AND OTHER SUB CODES: (Must add plan review to fees as applicable.)

RESIDENTIAL BUILDING INSPECTIONS (when not included in flat rate pricing):

- \$ 75.00 per hour with one hour minimum

RESIDENTIAL PLANS EXAMINATION (when not included in flat rate pricing):

- \$ 75.00 per hour with a one hour minimum

PLUMBING SUB-CODE FEES (when not included in flat rate pricing):

- \$ 150.00 Including first (6) trapped fixtures – Up to two site visits
- \$ 12.00 per each additional trapped fixture(s)
- \$ 80.00 - new water line
- \$ 125.00 - Sanitary Sewer Hook-up (each lateral)
- \$ 80.00 – Water Heater replacement (plus electric)
- \$ 150.00 – Residential Sprinkler System

MECHANICAL SUB-CODE FEES (when not included in flat rate pricing):

- \$ 150.00 Including first unit or ductwork alterations – Up to two site visits
- \$ 30.00 per each additional mechanical unit. (Units include each air handler and exhaust units over 150CFM, excluding commercial kitchen exhaust.)
- \$ 150.00 Freestanding Stove
- \$ 80.00 HVAC replacement (plus electric)

Keycodes Inspection Agency

PO Box 391
Bethlehem, Pennsylvania 18016-0391

RESIDENTIAL ELECTRICAL SUB CODE FEES (when not included in flat rate pricing):

RESIDENTIAL UNITS, FLAT RATE (New Construction):

- \$ 150.00 - Single Family with up to 200 Amp Service – Up to two visits.
- \$ 200.00 – Single Family with up to 400 Amp Service – Up to two visits.

INDUSTRIALIZED (MODULAR) HOMES OR MANUFACTURED (MOBILE) HOMES:

- \$ 150.00 – Single Family with up to 200 Amp Service – Up to two visits.

BASEMENT OR INTERIOR RENOVATIONS:

- \$ 150.00 – For up to 25 outlets (plus heat) – Up to two visits.
 - \$ 15.00 – For each additional 25 outlets
- (Please note that an outlet is a receptacle, light, smoke detector, etc.)

ADDITIONS AND ACCESSORY STRUCTURES:

- \$ 150.00 – For up to 25 outlets (plus heat) – Up to two visits.
 - \$ 15.00 – For each additional 25 outlets
- (Please note that an outlet is a receptacle, light, smoke detector, etc.)

SERVICE ONLY:

- \$ 90.00 – 200 Amps or less
 - \$ 130.00 – 400 Amps or less
 - \$ 180.00 – 800 Amps or less
 - \$ 40.00 – Each additional meter or panel inspected per service.
- Please note that all service inspections include one visit only.

SWIMMING POOLS (electric only):

- \$ 150.00 – Above Ground – Up to two visits.
- \$ 240.00 – In Ground – Up to three visits.
- \$ 150.00 – Spa or Hot Tub – Up to two visits.

HEATING AND AIR CONDITIONING UNITS:

- \$ 50.00 – (per unit)
- \$ 40.00 – Baseboard (first unit)
- \$ 10.00 – Baseboard (each additional unit)

MISCELLANEOUS FEES:

- \$ 90.00 – Residential security/fire alarm systems
- \$ 160.00 – EV Charging Station
- \$ 225.00 – Wind Turbine (electric only) – Up to 5kw – Up to two visits.
- \$ 225.00 – Solar Photovoltaic Systems (electric only) – Up to 5kw – Up to two visits.
- \$ 25.00 – Solar Photovoltaic and Wind Turbine Systems – Each additional 5kw rating of system.
- \$ 210.00 – Generator (electric only) – (22KW or less) (Use commercial fee schedule if over 22KW)

- \$ 75.00 - COST (PER VISIT) FOR ADDITIONAL VISITS OR CONSULTATION
- \$ 75.00 - RE-INSPECTION FEE FOR VIOLATIONS (PER VISIT)
- \$ 75.00 - MINIMUM INSPECTION FEE (PER VISIT)
- \$ 125.00 - MINIMUM PERMIT FEE
- \$ 50.00 – COST TO COLLATE PLANS per set of plans
- \$ 30.00 - COST TO ISSUE PERMIT OR CERTIFICATE OF OCCUPANCY
- \$ 30.00 – COST TO MAKE 8 ½ X 11" COPIES PLUS \$1.00 PER PAGE.
- \$ 50.00 – COST TO MAKE COPIES LARGER THAN 8 ½ X 11" PLUS 2.50 PER PAGE.
- \$ 4.50 – STATE PERMIT FEE (COLLECTED FOR STATE)

Please call 610-866-9663 for any costs not included on these sheets or with any questions.