



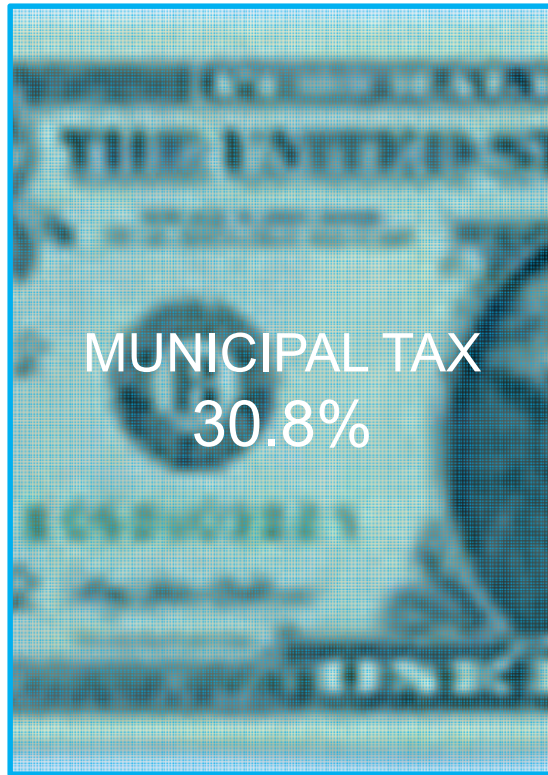
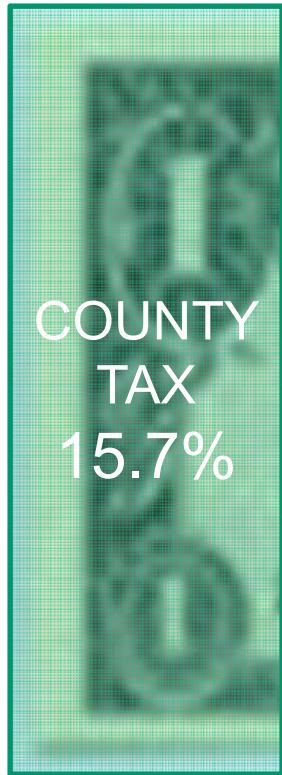
PRESENTATION

SUMMARY OF TOWNSHIP SERVICES

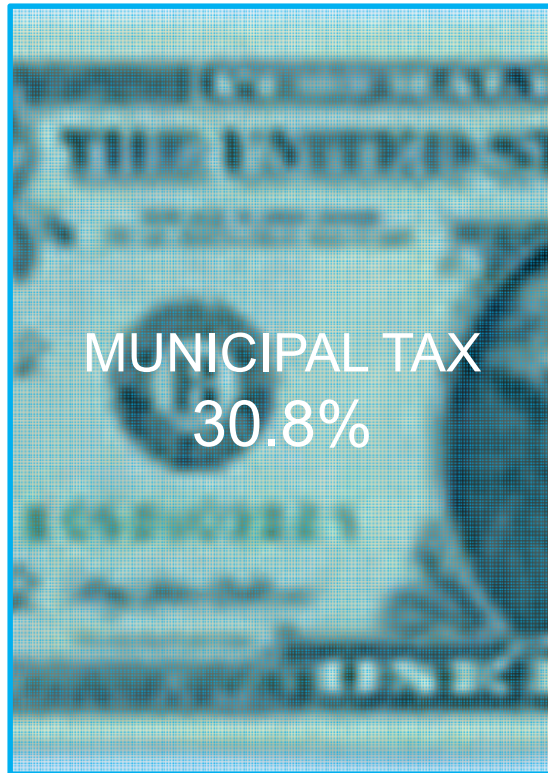
March 21, 2011



TAX DOLLAR BREAKDOWN



TAX DOLLAR BREAKDOWN



Vs.



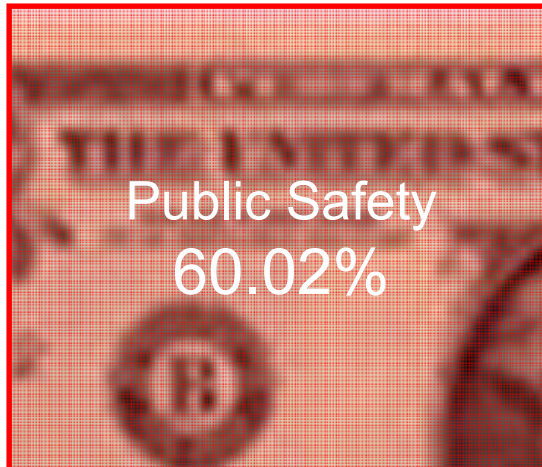
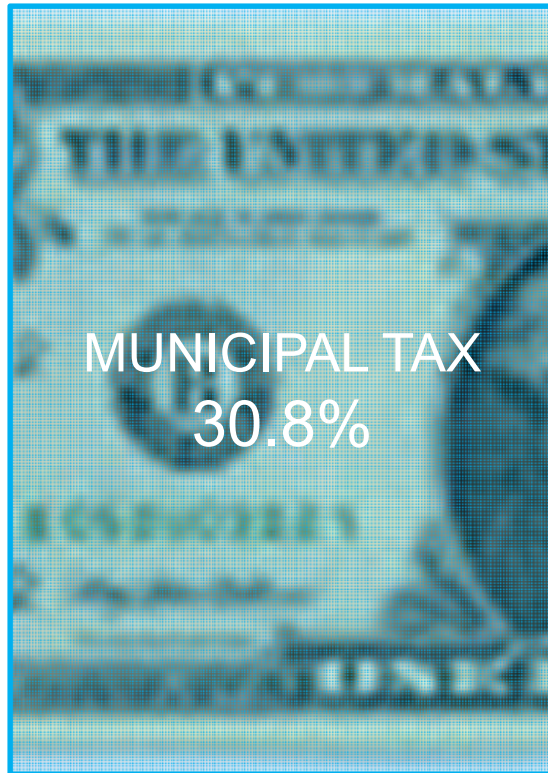
The average assessed home
pays local taxes of \$1,392/year

If a couple each has one \$2.00 cup of coffee
each morning, that is \$4.00/day or \$1,460/year

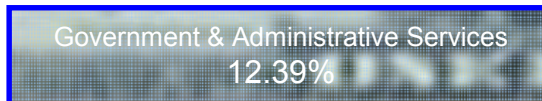
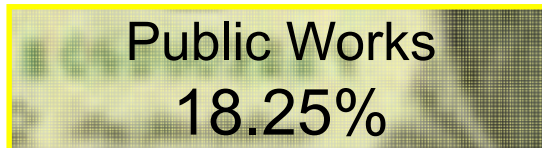
Township of Hamilton



TAX DOLLAR BREAKDOWN



Including Police, Fire, Rescue and Municipal Court



Including Clerks Office, Tax Collection, Tax Assessment, Construction Office, Planning & Zoning Office, and Finance



Township of Hamilton



MUNICIPAL COURT



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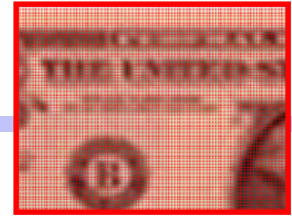
✓ Services Provided:

- Conduct Daily Courtroom Activities
- Receive payments at window from 9:00am to 5:00pm
- Receive, data enter and process tickets issued

Township of Hamilton



POLICE DEPARTMENT



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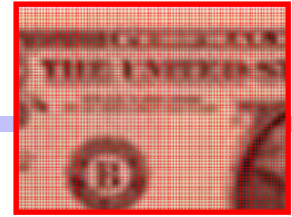
✓ Services Provided:

- Online/Walk-in reporting for minor thefts, criminal mischief, burglary, minor accidents, etc...
- Traffic and community patrol
- Detective bureau investigation
- 911 dispatch services for police, fire and rescue
- Police Records window services from 8:30am to 3:30pm

Township of Hamilton



POLICE DEPARTMENT



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✓ Recent Changes to Services:

- Police Records window closed from 3:30pm to 4:30pm
- Police no longer respond to non-life-threatening EMS calls
- Credit Fraud and Identity theft now processed by a third party
- Ordinance violations for “False Alarms” will no longer be a systematic process and reduced significantly

Township of Hamilton





- ✓ Services Provided (*with recent changes*):
 - Road & Drainage Repair (*emergency only*)
 - Playground Maintenance (*statutory inspections and required maintenance only*)
 - Street Sweeping (*only storm water mgt. plan mandated streets*)
 - Vehicle Maintenance
 - Vegetative Waste Collection (*through county contract*)
 - Street Paving
 - Snow Removal
 - Township Property and Building Maintenance
 - Clean Communities Program implementation
 - Execute trash collection and recycling services



✓ Other recent changes

- Social Services provided via appointment only
- Senior Transportation & Nutrition Program is eliminated
- Loose Leaf Collection is eliminated
- Recreation Area Maintenance out for bid to recognized recreation providers



✓ Services Provided:

- Statutorily Required Records Maintenance
- OPRA Requests
- Licensing
- Vital Statistics Services
 - (marriage licenses, death certificates, certified copies, etc.)
- Customer Service at Clerk's Window through daily 8:30am to 3:30pm, on Phone and Via Email Response from Clerk

✓ Recent Changes to Services:

- Notary Public Services eliminated
- Window closed from 3:30pm to 4:30pm



✓ Services Provided:

- Receive tax payments via Tax Collector's window from 8:30am to 3:30pm, mail and online (*coming soon*)
- Answer tax payer questions
- Research tax issues
- Provide telephone reminders to taxpayers regarding delinquent payments or incorrect/incomplete payments
- Provide help to senior citizens with tax forms
- Fulfilling requests from taxpayers, lien holders, title companies and bankruptcy account holders

✓ Recent Changes to Services:

- Window closed from 3:30pm to 4:30pm



✓ Services Provided:

- Statutory Certified “200” list request from P& Z Offices
- Mandatory inspection for COAH-related properties requiring Certificates of Occupancy
- Applications for Senior Citizen, Veterans’ and Disabled tax deduction
- Field Inspections (now by appointment only)
- Appraisal functions
- Customer Service to residents at window from 8:30am to 3:30pm

✓ Recent Changes to Services:

- Window closed from 3:30pm to 4:30pm



✓ Services Provided:

- Receive construction permits
- Conduct inspections
- Respond to informational requests
- Provide customer service from 8:30am to 3:30pm

✓ Recent Changes to Services:

- Window closed from 3:30pm to 4:30pm



✓ Service Provided

- Answer stakeholder questions at window from 8:30am to 3:30pm, via phone and via email
- Discuss potential applications with developers
- Suggest changes that may eliminate/minimize variances
- Issue zoning permits

✓ Recent Changes to Services:

- Window closed from 3:30pm to 4:30pm



✓ Services Provided:

- IT Services (including township website)
- HR Services
- Township Administrator's office
- Process Purchase Orders
- Conduct Internal Financial Auditing
- Assist in Budgeting process
- Execute Payroll Functions

