

BOARD OF ALDERMEN
MINUTES
January 8, 2015

The Board of Aldermen of the City of Marshfield, Missouri, met in regular session on Thursday, January 8, 2015, in Council Chambers at Marshfield City Hall.

BE IT KNOWN that a public hearing will be held by the Board of Aldermen of the City of Marshfield, Missouri, on January 8, 2015 at 6:30 p.m. at City Hall upon the application of Hosmer King & Royce, LLC/Lexington Investments, Inc. on a variance for a sign per City Municipal Code Section 407.080, regarding front yard setback required on property.

Mayor Robert Williams called a **Public Hearing** to order at 6:30 p.m.

Mayor Robert Williams asked if anyone would like to speak for or against the variance.

No one spoke.

Mayor Robert Williams closed the Public Hearing at 6:31 p.m.

CALL TO ORDER – Mayor Robert Williams called the meeting to order at 6.31 p.m.

ROLL CALL - Answering roll call were Mayor Robert Williams, East Ward Aldermen Rob Foster and Ken Williams and West Ward Aldermen Vicki Montgomery and Champ Herren.

MINUTES – Alderman Foster made a motion to approve the minutes of December 18, 2014. Alderman Williams seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None. Alderman Herren made a motion to approve the minutes of January 2, 2015. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Williams, Montgomery and Herren. Nay: None. Alderman Foster abstained.

EXPENDITURES AND FINANCIAL REPORT – Alderman Foster made a motion to approve expenditures. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

MAYOR'S REPORT – Mayor Robert Williams stated there will be joint public meeting with Webster County Commissioners on January 15, 2015 at 6:30 p.m. to cover square revitalization. There will also be a public meeting on January 23, 2015 at 9:00 a.m. covering infrastructure.

DEPARTMENT REPORTS - Building Permit report for December 2014, International Property Maintenance Code Report and Animal Control Report for 2014 were submitted in the packet for the Mayor and Board of Aldermen.

PUBLIC COMMENTS - Mayor Robert Williams asked if anyone would like to address any kind of concern. No one spoke.

OLD BUSINESS

WATER / WWTP – Water Superintendent Jason Crocker stated he is in the application process and the application was ready to be signed and submitted. Preliminary engineering study and an environmental study are required in the next step in acquiring funding. Time frame to hear about receiving funding is at the earliest August 2015.

Wastewater Treatment Plant Superintendent John Cooper stated he is in application process. They are applying with USDA and could possibly know about funding by August 2015.

REQUEST FOR VARIANCE ON APPLICATION FROM HOSMER, KING & ROYCE, LLC FOR SIGN LOCATED AT 242 E. WASHINGTON - Alderman Herren made a motion to approve the variance for Hosmer, King & Royce, LLC. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

APPOINT NEW MEMBER TO PARKS COMMITTEE - Mayor Robert Williams would like to nominate Marty Foglesong to the Parks Committee. Alderman Foster made a motion to accept the Mayors recommendation to appoint Marty Foglesong to the Parks Committee. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

DISSOLVE BUDGET COMMITTEE – Mayor Robert Williams would like to dissolve the Budget Committee with great appreciation for all their hard work and time getting the budget together for 2015. Alderman Williams made a motion to dissolve the Budget Committee. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

RELEASE BUDGET OFFICER HOOVER CASE - Mayor Robert Williams would like to release budget officer Hoover Case. Alderman Montgomery made a motion to release Budget Officer Hoover Case. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

TRANSPORATION TAX BALLOT QUESTION – Mayor Robert Williams asked the Board of Aldermen to consider the ballot language to seek the permission of Marshfield voters to extend the ½ cent Transportation Sales Tax indefinitely. The tax is currently going to expire (sunset) in 2020, however, if approved, the City will be able to pay off the bond in 2016, which will allow the City to seek voter approval to bond new capital improvement projects. Mayor Williams said the language of the ballot he would like to have seen would restrict at least two-thirds of the tax revenue for capital improvements and one-third will be used to pave and maintain existing roads and for street projects. However, Greg Bricker and Attorney Linda Lott stated putting the restriction in the ballot language could cause some legal issues. Mayor Robert Williams is asking the Board of Alderman to look the language over and an Ordinance will be drafted and brought back to the January 22, 2015 meeting.

2014 BUDGET AMENDMENT NO. 9 - Deputy City Administrator presented the proposed Budget Amendment for the Board of Alderman to look and will be brought back to the January 22, 2015 meeting for them to vote on.

NEW BUSINESS

EMERGENCY PUMP PURCHASE AND REPAIR FOR LIFT STATION #4 – Mayor Robert Williams authorized WWTP Superintendent John Cooper to emergency purchase a pump around \$9,000.00 utilizing the WWTP CIP fund, along with the repair of a malfunctioned pump of \$5,000.00 to \$7,000.00 utilizing the WWTP Operating fund.

The reason for this purchase is to replace the pump at the earliest possible time to avoid the possible occurrence of a second pump malfunctioning and having no immediate recourse to prevent raw sewage from flowing directly into the stream. Should a second pump fail it would take valuable hours to arrange a rental and would add thousands of dollars to the cost of addressing this situation.

The City currently has no backup pump. It is not uncommon for the brand of pump we use to fail. In fact, two pumps have now failed with less than a year in operation; therefore, it is not totally unlikely that a second pump could fail before the current malfunctioning pump is repaired and in place.

The company repairing the pump has offered to sell the City a different brand (More reliable) of pump for their cost (\$9,000.00). The new pump can only be used in a couple of locations; however, the repaired pump can be used to backup multiple pumps

for the City. The combination of purchasing the new pump, along with repairing the old will allow the City to have a more reliable pump in place and a backup to this, and multiple other pumps.

Alderman Foster made a motion to approve the emergency purchase that Mayor Williams authorized. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

CDBG ACCOUNT - Deputy City Administrator Sam Rost stated the City needs to set up an account for the Community Development Block Grant (CDBG). There needs to be two signatures on the check and there needs to be two separate signatures on the funding requests. Rost recommendation was for Mayor Robert Williams and Deputy City Administrator Sam Rost sign the checks and Alderman Rob Foster and City Clerk Karen Rost sign for funding requests. Alderman Herren made a motion to accept the recommendation of Deputy City Administrator on the signers of the checks and funding requests and to set up the CDBG account. Alderman Williams seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

LOCAL PARKS RESTRICTED ACCOUNT - Deputy City Administrator Sam Rost stated the City need to set up an account for the Local Parks Tax. Alderman Herren made a motion for the City to set up a Local Parks Restricted Account. Alderman Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

CONTRACT FOR EMT COURSE - Fire Chief Michael Taylor requested the Board of Alderman to allow James Lannan to instruct a course known as the Emergency Medical Technician Basic National Standards Curriculum that provided basic training for emergency medical personnel and authorize the Mayor to sign the contract. Alderman Herren made a motion to approve the contract and authorize the Mayor to sign. Alderman Williams seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

REFER TO PLANNING AND ZONING – ZONING REGULATIONS, RESTRICTIONS AND REQUIREMENTS FOR PROPERTIES ON AND SURROUNDING THE SQUARE

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Deputy City Administrator stated most property on the square and a block around the square are zoned B-2. According to our code book Section 407.020, all signs must be attached to building in zoning B-2. If you want to have a sign in B-2, you must apply for a variance.

Alderman Foster made a motion to send this to planning and zoning and have them address this and any other issues and then report back to the Board of Alderman. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

WATER LINE EXTENSION JUMP ROAD – Water Superintendent Jason Crocker stated there is 700 feet of water line needed to complete the loop of the system on the Northeast side of the interstate. Crocker estimates the cost to be under \$20,000.00. Alderman Herren made a motion to approve the funds to complete the waterline extension project for jump road. Alderman Foster seconded the motion. Deputy City Administrator stated the engineering contract needs to be signed by Mayor. Alderman Foster withdrew his second. Alderman Herren stated he would like to withdraw his motion and amend motion to approve the funds to complete the waterline extension project for jump road and authorize the Mayor to sign the engineering contract with Olsson Associates. Alderman Williams seconded the amended motion. The Motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

MAYOR'S REPORT - Mayor Robert Williams stated he would like to introduce Chris Hartzler as the City's new Project Manager for the Aquatics/Activity Complex.

FUTURE AGENDA ITEMS - none.

Five minute break was taken at 7:50 p.m.

CLOSED SESSION – Alderman Montgomery made a motion to enter closed session Pursuant to Section 610.021.3 of the revised Statues of the State of Missouri pertaining to the hiring, firing, discipline or promoting of particular employees and Pursuant to Section 610.021.2 of the Revised Statues of the State of Missouri pertaining to leasing, purchasing or sale of real estate at 7:55 p.m. Alderman Herren seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

Discussion was held, no other action taken.

Alderman Foster made a motion to enter regular session at 8:10 p.m. Alderman Montgomery seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Williams, Montgomery and Herren.

ADJOURN – With no other business appearing before the Board of Aldermen, Alderman Williams made a motion to adjourn the meeting 8:11 p.m. Alderman Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

Robert Williams, Mayor

ATTEST:

Karen Rost, City Clerk