

**BOARD OF ALDERMEN**  
**MINUTES**  
**April 23, 2015**

The Board of Aldermen of the City of Marshfield, Missouri, met in regular session on Thursday, April 23, 2015, in Council Chambers at Marshfield City Hall.

BE IT KNOWN that a public hearing will be held by the Board of Aldermen of the City of Marshfield, Missouri, on April 23, 2015 at 6:30 p.m. at City Hall upon the application of Mac and Karen Case on a variance to construct a 24' X 30' garage that does not meet requirements, pursuant to Section 410.010 of the Marshfield Municipal Code.

Mayor Robert Williams called a **Public Hearing** to order at 6:30 p.m.

Mayor Robert Williams asked if anyone would like to speak for or against the variance.

No one spoke.

Mayor Robert Williams closed the Public Hearing at 6:31 p.m.

**CALL TO ORDER** – Mayor Robert Williams called the meeting to order at 6.31 p.m.

**ROLL CALL** - Answering roll call were Mayor Robert Williams, East Ward Alderman Rob Foster and Ken Williams and West Ward Aldermen Vicki Montgomery and Champ Herren.

**MINUTES** – Alderman Foster stated a correction in the expenditures needed to be made. Foster stated he made a motion to pay the SAPP Design Associates bill up to \$8,890.00. Alderman Williams made a motion to approve the minutes with the correction. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**SWEAR IN ALDERMEN** - West Ward Alderman Vicki Montgomery and East Ward Alderman Kenneth Williams were sworn in by City Clerk Karen Rost.

**EXPENDITURES AND FINANCIAL REPORT** – Alderman Herren made a motion to approve expenditures. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

Alderman Foster asked about the SAPP Design Associates bill. Deputy City Administrator Sam Rost stated that the extra \$217.17 was travel expenses for meetings and copies of reports. Alderman Foster made a motion to pay the \$217.17 to SAPP. Alderman Williams seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

Detailed Water and Sewer Breakdown Report was presented.

**MAYOR'S REPORT** – Mayor Robert Williams stated that the Cherry Blossom Festival was taking place.

**DEPARTMENTAL REPORTS** - Reports presented were Water Department, Sewer Department, Public Works, Police Department, Fire Department and Parks & Recreation Department.

**PROCLAMATION** - Mayor Robert Williams presented a proclamation for Give Ozarks Day on May 5th.

**OLD BUSINESS**

**VARIANCE TO CONSTRUCT GARAGE AT 320 HILLCREST** - Mac Case presented pictures of the garage that he would like to construct. The allowed size is 24'X24' and

he would like to construct a 24'X30'. Alderman Foster made a motion to approve the variance. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**RELAY FOR LIFE - WAIVE FEES FOR USE OF KITCHEN AT FAIRGROUNDS** - Katy Taylor and Courtney Furgerson spoke on behalf of the Webster County Relay for Life event to be held at the Fairgrounds on June 13, 2015. Relay for Life hosts a Survivor's Dinner for all the people that have overcome cancer. They would like to use the Kitchen for the dinner and would like for the Board of Alderman to waive the fee for renting the Kitchen. They are having food catered in and they just need the use of the building. Alderman Williams made a motion to waive the fee to rent the kitchen for the evening. Alderman Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**CERTIFY AND ACCEPT THE ELECTION RESULTS** - City Clerk Karen Rost presented the Final Certification of the General Municipal Election on April 7, 2015 from Webster County Clerk Stan Whitehurst. Alderman Foster made a motion to accept the election results presented. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**WATER LINE EXTENSION JUMP ROAD** - Deputy City Administrator Sam Rost presented the bids for water line extension for Jump Road. Water Foreman Richard Nevills has been in contact with each supplier and his recommendation is to take the low bid with Waterwork Specialties, Inc. at \$8,622.26. Alderman Foster made a motion to accept the recommended bid of Waterwork Specialties, Inc. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**DON VANCE CHRYSLER DODGE JEEP RAM - EXTEND TEMPORARY OCCUPANCY PERMIT** - Deputy City Administrator Sam Rost stated that we need to extend the occupancy permit, because the City does not have the water line completed for the dealership to hook their fire suppression up, as required in the permit. Alderman Herren made a motion to extend the Conditional Occupancy permit from the date it expires (April 28, 2015) an additional six months or until complete. Alderman Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**BILL NO. 2015-07 AN ORDINANCE APPROVING THE PROPOSED REPLAT OF LOTS 1, 2 AND 6 OF THE FINAL PLAT OF BRIARWOOD WEST** – Attorney Linda Lott read by title twice the proposed Ordinance approving the proposed replat of Lots 1, 2 and 6 of the Final Plat of Briarwood West.

Alderman Williams made a motion to approve the first reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

Alderman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**BILL NO. 2015-08 AN ORDINANCE AMENDING CHAPTER 200, SECTION 200.020 OF THE MUNICIPAL CODE OF THE CITY OF MARSHFIELD, MISSOURI, BEING A SECTION DEFINING SELECTION OF CHIEF** - Attorney Linda Lott read by title the proposed Ordinance amending Chapter 200, Section 200.020 of the Municipal Code of the City of Marshfield, Missouri, being a Section defining selection of Chief.

Alderman Herren made a motion to approve the first reading of the proposed Ordinance. Alderman Montgomery seconded the motion. Discussion was held on the wording of the Ordinance. The motion failed with a roll call vote. Voting nay: Foster, Williams, Montgomery and Herren. Aye: None.

Alderman Foster asked that the Ordinance be brought back with new wording to the next meeting. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**PAYROLL AND TERMS** - Mayor Williams stated he would like to recommend pay increases for both the Police Chief and Fire Chief to \$52,000 annually. After discussion, the Board of Aldermen stated they would like to see a report of comparable cities wages and bring back to the next meeting.

Deputy City Administrator Sam Rost stated he would like to give Richard Nevills an additional 7% pay increase for the additional duties that he has done and until we hire a Water/Sewer Superintendent. Alderman Foster made a motion to give Nevills the temporary 7% pay increase. Alderman Williams seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**MAYOR APPOINTMENTS** - Mayor Robert Williams made a recommendation to appoint Jeremy Loftin and Mark Foglesong to the Finance Committee. Alderman Ken Williams made a motion to accept the recommendation to the Finance Committee. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

Mayor Robert Williams made a recommendation to appoint Mathew Pritchard and Paul Johnson as new members to the Tree City Advisory Committee and to renew members Connie Stockton, Lisa Jamison, Carolyn Yates, Connie Newton, Eric Yarnell and Jim Hartley. Mayor Williams stated there is still one seat vacant. Alderman Herren made a motion to accept the recommendation of the Mayor for Tree City Advisory Committee. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting Aye: Foster, Williams, Montgomery and Herren. Nay: None.

**WEBSTER ELECTRIC FRANCHISE AGREEMENT** - Deputy City Administrator Sam Rost is to contact Tom Houston with Webster Electric to set up a meeting in May to discuss franchise agreement.

### **NEW BUSINESS**

**PARKS AND RECREATION'S "USE POLICY"** – Jeff Murphy stated that our Use Policy is confusing. Under our Liability Insurance section we ask for general liability insurance in the amount of \$1,000,000 and then we reference State Statue which asks for \$2,000,000 coverage. Murphy stated he cannot get \$1,000 medical pay per person coverage, which is another requirement. Attorney Linda Lott will review policy and bring back to the Board. Murphy is requesting to be put on the next agenda to request for potential waiver of insurance for the May 30th Webster County Lodge Truck and Tractor Pull.

**NAP CREDIT APPROVAL FOR HIDDEN WATERS** - This project involves the purchase and renovation of a residence to convert it to an education and visitors center for Hidden Waters Nature Park. Alderman Foster made a motion to approve the mayor to sign the NAP Attachment C Local Government Certification. Alderman Williams seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**BASEBALL/SOFTBALL FIELDS - UPGRADES AND VOLUNTEERS** - Deputy City Administrator Sam Rost stated there was only \$2,000 budgeted in 2015 to work on baseball fields. Rost asked for some volunteers to come look at the fields and give staff an idea of what it would take to get the fields into shape. Rost stated for just the dirt and hauling for Frisco and Shook the cost would be approximately \$15,000.00 and that does not include anything for installation. Rost stated we have three options. 1) Leave fields alone and make the best of things for this year 2) Mix some black dirt with some sand and try to get some of the crown back in the fields or 3) Spend the money on the dirt and let volunteers put the infield mix dirt on. Alderman Williams made a motion to give approval to do both Frisco and Shook fields from the Local Parks Restricted Funds

and get work done and ready for baseball season. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**CHOOSE ENGINEERING COMPANY FOR "TAP" PROJECT FROM MoDOT PREAPPROVED LIST - GREAT RIVERS ENGINEERING** - Deputy City Administrator Sam Rost presented a letter from Webster County Clerk Stan Whitehurst that stated that the County Commission voted to recertify Great Rivers Associates (GRA) as their preferred provider of general engineering services and GRA is very familiar with the joint City/County effort to make improvements around the square. The County would respectfully request the City to consider retaining GPA as the consultant for MoDOT's TAP grant. GRA has the added advantage of being on MoDOT's list of pre-qualified consultants, which would save considerable time were the City to select GPA, as a separate RFQ would not be required. Alderman Montgomery made a motion to select Great Rivers Engineering Firm. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**BILL NO. 2015-09 AN ORDINANCE APPROVING GREAT RIVERS ENGINEERING FOR "TAP" PROJECT** - Attorney Linda Lott read by title twice the proposed Ordinance approving Great Rivers Engineering for "TAP" Project.

Alderman Herren made a motion to approve the first reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

Alderman Williams made a motion to approve the second reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**REQUEST TO CLOSE ALL OR PART OF THE SQUARE FOR FUTURE EVENTS** - Mayor Williams stated there will be two events on the square that part or all of the square will need to be closed. Give Ozarks Day on May 5th and Movie on the Square on May 30th. Alderman Williams made a motion to allow the two groups to close off what parts of the square that they need on May 5th and May 30th. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

**FUTURE AGENDA ITEMS** – Items requested for future meetings included schedule of fees for new buildings or remodels and the permitting process, capacity fees and capacity fee committee and policy for maintaining park pavilions during winter.

Five minute break was taken at 8:48 p.m.

**CLOSED SESSION** – Alderman Montgomery made a motion to enter closed session Pursuant to Section 610.021.3 of the revised Statues of the State of Missouri pertaining to the hiring, firing, discipline or promoting of particular employees and Pursuant to Section 610.021.2 of the Revised Statues of the State of Missouri pertaining to leasing, purchasing or sale of real estate at 8:53 p.m. Alderman Herren seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

Discussion was held, no other action taken.

Alderman Williams made a motion to enter regular session at 10:23 p.m. Alderman Herren seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Williams, Montgomery and Herren.

**ADJOURN** – With no other business appearing before the Board of Aldermen, Alderman Williams made a motion to adjourn the meeting at 10:24 p.m. Alderman

Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Williams, Montgomery and Herren. Nay: None.

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Robert Williams, Mayor

ATTEST:

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Karen Rost, City Clerk