

**BOARD OF ALDERMEN
MINUTES
December 21, 2015**

The Board of Aldermen of the City of Marshfield, Missouri, met in special session on Monday, December 21, 2015 in Council Chambers at Marshfield City Hall.

CALL TO ORDER – Mayor Robert Williams called the meeting to order at 6:00 p.m.

ROLL CALL - Answering roll call were Mayor Robert Williams, East Ward Aldermen Rob Foster and Jeremy Loftin and West Ward Aldermen Vicki Montgomery and Champ Herren.

MINUTES – Alderman Herren made a motion to approve the minutes of December 10, 2015. Alderwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None. Alderman Loftin made a motion to approve the minutes of December 11, 2015. Alderman Foster seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Herren. Nay: None. Abstain: Montgomery.

EXPENDITURES AND FINANCIAL REPORT - Alderwoman Montgomery made a motion to approve expenditures. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

LIQUOR LICENSE FOR SILVER SPRING FUEL, LLC - City Clerk Karen Rost stated Silver Spring Fuel, LLC is purchasing 1305 Spur Drive, Marshfield and are applying for a liquor license. All documentation are in order. Alderman Foster made a motion to approve the liquor license. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

EMPLOYEE COMP TIME - Deputy City Administrator Sam Rost gave a report to the Board of Alderman on the current balances for all employees. There are two positions that get a considerable amount of overtime. The Board of Aldermen had stated to pay comp time when it exceeds the State cap of 240 hours. Alderman Foster made a motion to pay on employees that are over the cap of 240 hours, down to 200 hours. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Mayor Williams stated a report needs to be presented to the Board of Aldermen on comp time at the first meeting of each month.

BUDGET AMENDMENT #2 – This budget amendment is for an emergency purchase for three tank clean outs and inspections, interest accrued on the transportation bond, and includes dollar amount for ball field expense for Restricted Parks Fund. Alderwoman Montgomery made a motion to approve the budget amendment. Alderman

Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

BILL NO. 2015-40 AN ORDINANCE FOR THE CITY OF MARSHFIELD, WEBSTER COUNTY, MISSOURI APPROVING BUDGET AMENDMENT NUMBER 2 FOR THE BUDGET YEAR OF JANUARY 1, 2015 TO DECEMBER 31, 2015 - Attorney Linda Lott read by title an Ordinance for the City of Marshfield, Webster County, Missouri approving budget amendment number 2 for the budget year of January 1, 2015 to December 31, 2015.

Alderman Herren made a motion to approve the first reading of the proposed Ordinance. Alderman Loftin seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderwoman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

MOWING BID – The Finance Committee had recommended to accept the mowing only bid from Dunn Mowing, LLC for a term of 1 year to be paid out in level pay over the year. The bid for one year included parks - \$43,840.00, alternate locations - \$8,270.00, performance bond \$1,500.00, totaling bid at \$53,610.00. Alderwoman Montgomery made a motion to accept the bid for mowing only for a term of 1 year, in the amount of \$53,610, with a payout in level payments monthly over the year. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

BILL NO. 2015-41 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A SERVICE AGREEMENT BETWEEN THE CITY OF MARSHFIELD, WEBSTER COUNTY, MISSOURI AND DUNN MOWING, LLC FOR THE PURPOSE OF MOWING SERVICES - Attorney Linda Lott read by title an Ordinance authorizing the Mayor to execute a service agreement between the City of Marshfield, Webster County, Missouri and Dunn Mowing, LLC for the purpose of mowing services.

Alderman Loftin made a motion to approve the first reading of the proposed Ordinance. Alderman Herren seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderwoman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Loftin seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

2016 BUDGET AND OTHER THINGS PERTAINING TO - Finance Committee Chairman Dale Keenan, member Mark Foglesong and Financial Clerk Monica Robinson were present to answer any questions that the Board of Alderman may have on the budget.

The Finance committee made a recommendation to the Board of Alderman to accept the 2016 Budget with the 2% COLA.

Alderman Foster made a motion to accept the Budget for 2016 with the 2% COLA. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Discussion was held and changes were proposed on the grounds maintenance, property insurance, and City Administrator salary. Recommended changes are as follows:

- 1) Reduce the parks grounds maintenance by \$13,000
- 2) Reduce the alternate grounds maintenance to \$8,270
- 3) Reflect actual amount of premium for property insurance
- 4) Adjust the City Administrator salary. The figure of \$80,000 was used and we will not have new Administrator for first quarter, so adjust to three-fourths of amount.

Alderman Foster made a motion to accept the 2016 Budget with the 2% COLA with the recommended changes. Alderwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

BILL NO. 2015-42 AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON JANUARY 1, 2016 AND APPROPRIATING FUNDS PURSUANT THERETO - Attorney Linda Lott read by title an Ordinance adopting an annual budget for the fiscal year beginning on January 1, 2016 and appropriating funds pursuant thereto.

Alderman Foster made a motion to approve the first reading of the proposed Ordinance. Alderman Herren seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderwoman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Loftin seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Five minute break at 7:55 p.m.

CLOSED SESSION - Alderman Foster made a motion to enter into closed session Pursuant to Section 610.021.2 of the Revised Statutes of the State of Missouri pertaining to leasing, purchasing or sale of real estate and Pursuant to Section 610.021.3 of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting particular employee at 8:00 p.m. Alderwoman Montgomery seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Discussion was held, no action was taken.

Alderman Montgomery made a motion to enter regular session at 9:40 p.m. Alderman Herren seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

ADJOURN – With no other business appearing before the Board of Aldermen, Alderman Foster made a motion to adjourn the meeting at 9:41 p.m. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Robert Williams, Mayor

ATTEST:

Karen Rost, City Clerk

