

BOARD OF ALDERMEN
MINUTES
February 11, 2016

The Board of Aldermen of the City of Marshfield, Missouri, met in regular session on Thursday, February 11, 2016, in Council Chambers at Marshfield City Hall.

BE IT KNOWN that a public hearing was held before the Board of Aldermen of the City of Marshfield, Missouri, on February 11, 2016 at 6:30 p.m. at City Hall upon the Application of Webster Electric Cooperative, Inc. seeking to change the zoning from R-1 (Single Family Residence District) to I-1 (Light Industrial District) in accordance with the provision of Chapter 430 of the Marshfield Municipal Code (Zoning Code).

Mayor Robert Williams called a **Public Hearing** to order at 6:30 p.m.

Mayor Robert Williams asked if anyone would like to speak for or against the updates and amendments to the zoning regulations.

Mr. Curtis Holland, attorney for Webster Electric Cooperative, Inc., stated that he has withdrawn the rezoning request for all the parcels to be I-1. Mr. Holland is planning to revise the request and ask for I-1 in the middle portion where the pole yard is located and request B-3 in the Northern parcel which is along the Spur Drive. No plans to rezone the R-1 parcel on West Washington, which is being used for the driveway.

Mayor Williams stated that even though Mr. Holland requested to withdraw his application for rezoning, the City of Marshfield still had to have the Public Hearing.

Mr. James Margarites stated he was opposed to the rezoning, because there is already a storm water runoff problem.

Mr. Don Greer stated he never saw anything about a public hearing in front of Planning and Zoning. Mayor Williams informed Mr. Greer that the Public Hearing is only held in front of the Board of Aldermen and the application had went to the Planning and Zoning Commission with no recommendation being made to the Board of Aldermen.

Mayor Robert Williams closed the Public Hearing at 6:42 p.m.

CALL TO ORDER – Mayor Robert Williams called the meeting to order at 6.43 p.m.

ROLL CALL - Answering roll call were Mayor Robert Williams, East Ward Aldermen Rob Foster and Jeremy Loftin and West Ward Aldermen Vicki Montgomery and Champ Herren.

MINUTES – Alderman Foster made a motion to approve the minutes of January 28, 2016. Alderwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

EXPENDITURES AND FINANCIAL REPORT – Alderman Herren made a motion to approve expenditures. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

MAYOR’S REPORT- None.

DEPARTMENTAL REPORTS – Marshfield Police Department, IPMC Report and Building Regulations provided their monthly report.

MAYOR APPOINTMENTS – Mayor Williams made a recommendation to appoint Van Revell to Planning and Zoning Commission, Alderman Herren as Street Commissioner and Alderman Montgomery to the Tree City Advisory Committee to replace Alderman Herren. Alderman Foster made a motion to accept the recommendation of the Mayor. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

PROCLAMATION - RONALD MCDONALD HOUSE WEEK - Mayor Williams read the Proclamation for Ronald McDonald House Week.

OLD BUSINESS

DREW SUMMERS 6th ANNUAL MEMORIAL CAR & BIKE SHOW - JUNE 11, 2016 - Deputy City Administrator Sam Rost stated he had been contacted by the Relay for Life team volunteers. They are fine with the Car and Bike Show going on the same day as Relay for Life. Herren made a motion to approve the request from Don & Cornelia Summers to use the square on June 11, 2016. Alderman Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

INDUSTRIAL PARK SIGN - Mike Frazier and Michael Daniels spoke to the Board of Aldermen about getting a sign installed. Frazier stated the businesses will pay for the sign, but need electricity from the Fire Department (City of Marshfield) and the City of Marshfield would have to mow around it. Mayor Williams stated they need to determine location on the property, determine design and get costs.

WATER BILL - SCHOOL - Skipped.

REZONE FOR WEBSTER ELECTRIC PROPERTY FROM R-1 (SINGLE FAMILY RESIDENCE DISTRICT TO I-1 (LIGHT INDUSTRIAL DISTRICT) - Alderman Herren made a motion to refer back to Planning and Zoning. Alderwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

BIDS FOR HAY ON CEMETERY PROPERTY - The City of Marshfield received one bid for the rental of twenty acres of land, located just west of and adjacent to the Marshfield

Cemetery. The bid is for the period of two years, from January 1, 2016 to December 31, 2017. Jim Kooiman bid \$40 per acre per year, making the total bid \$1,600.00. Alderman Herren made a motion to accept the bid. Alderwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

RESERVE FUND - Alderman Loftin stated that the City of Marshfield needs to have a reserve fund and place restrictions on the fund. The Board of Alderman need to have the Finance Committee work on an amount for reserve and the restrictions for the fund and report back to the Board of Aldermen. Suggestion was made for time frame to achieve the goal and how long could the City of Marshfield run off the funds, if it was needed.

ECONOMIC DEVELOPMENT - Alderman Herren stated the City of Marshfield needs to explore if the City of Marshfield would be wise to start with director, department head, or some kind of partnership with other entities for economic development. Alderman Foster stated that the Marshfield Area Community Foundation is working on a new style of grant for Economic Development. Consensus of the Board of Aldermen is to bring this back to the next meeting.

NEW BUSINESS

BILL NO. 2016-04 AN ORDINANCE TO AMEND SECTION 400.040 OF THE MUNICIPAL CODE OF THE CITY OF MARSHFIELD, MISSOURI, BEING A SECTION OF THE MUNICIPAL CODE DEALING WITH ZONING, AND RELATING TO THE ADOPTION OF A "ZONING MAP" SETTING FORTH THE BOUNDARIES OF THE VARIOUS ZONING DISTRICTS, BY CHANGING CERTAIN ZONING DISTRICT BOUNDARY LINES SO AS TO CHANGE A CERTAIN AREA AS SHOWN ON SAID MAP FROM R-1 (SINGLE FAMILY RESIDENCE DISTRICT) TO I-1 (LIGHT INDUSTRIAL DISTRICT) AND TO FURTHER PROVIDE FOR RE-ADOPTION OF THE "ZONING MAP" AS AMENDED - Skipped.

PHASE II EQUIPMENT ROTARY PARK - Jason Barnes presented to the Parks and Recreation Advisory Committee the next phase in the fitness equipment in the Rotary Park. Barnes stated Phase II was park benches for Functional Fitness and the Community Fitness Club would take care of installation, signage and maintenance of the equipment. The Parks and Recreation Advisory Committee is recommending approval of the equipment. Alderwoman Montgomery made a motion to approve the recommendation of the Parks and Recreation Advisory Committee. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

FEMA ASSISTANCE PROGRAM - Tamiko Terry Exford, Intergovernmental Affairs Specialist of the U.S. Department of Homeland Security for Federal Emergency Management Agency, spoke to the Board of Aldermen about Assistance that is available for Individuals and Households Programs providing financial and/or direct assistance to

eligible applicants who, as a result of a major disaster or emergency, have necessary expenses and serious needs that are unmet through insurance or other means.

CITY SIGN ORDINANCE REVISION - Dan Difranto spoke to the Board of Alderman about clearer stipulations and revisions on the City sign Ordinance. Difranto would like for business owners that do work on a residential property, be allowed to display a sign on the property for two weeks. Difranto is unclear as it should be addressed in Section 407.070 Temporary Signs or 407.090 Provisions for Non-Business Areas. Alderwoman Montgomery made a motion to refer this to Planning and Zoning. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

REFER TO PLANNING AND ZONING FOR CONDITIONAL USE FOR FRIENDS OF HIDDEN WATERS FOR MARCH 22, 2016 - Friends of Hidden Waters are under contract to purchase a residential property and are requesting a conditional use for a visitor/educational center for Hidden Water Nature Park. Alderman Herren made a motion to refer the Conditional Use to Planning and Zoning. Alderman Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

SET PUBLIC HEARING FOR PLANNING AND ZONING FOR CONDITIONAL USE FOR FRIENDS OF HIDDEN WATERS FOR MARCH 22, 2016 - Alderman Herren made a motion to set a Public Hearing at Planning and Zoning for the Conditional use by Friends of Hidden Waters for March 22, 2016. Alderwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

2014 AFG GRANT - The City had applied and was approved for a grant for the Fire Department for turn out gear. The City of Marshfield was able to purchase the gear and now has an excess of grant funds of \$12,367. Fire Chief Michael Taylor requested to amend the grant to spend up to \$10,000 on an extractor washer for the turn out gear

AWARD BID FOR HARD MOUNT, ENERGY EFFICIENT, COMMERCIAL WASHER/EXTRACTOR FOR CLEANING OF PROTECTIVE FIREFIGHTING EQUIPMENT (TURNOUT GEAR) MEETING NFPA 1851 STANDARDS - Fire Chief Michael Taylor had put out for bid for an Extractor. The low bid was from KeeWes Equipment Co., for a Speed Queen 40 lb. Quantum Gold Washer/Extractor with frame, freight, delivery and install of \$7,294.00. Alderman Foster made a motion to approve the low bid with KeeWest. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

230 N. ELM PROPERTY - Fire Chief Michael Taylor requested the Board of Aldermen allow the burning of the house at 230 N. Elm, for Fire Department Training. The Training would be on Saturdays and Sundays starting February 21, 2016. No exterior structural damage will be done until Saturday April 16, 2016. Concerns of the Board of Aldermen was the asbestos and lead at the house and testing needs to be done and the

traffic of DD highway. Alderman Herren made a motion to approve the Schedule presented conditional on environmental testing being done and a plan how to handle traffic. Alderman Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

FINANCIAL STATEMENTS - Alderman Herren made a motion to approve the yearend Financial Statements. Alderwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

FUTURE AGENDA ITEMS – Alderman Herren requested Garage Sales be put on the next agenda.

Break was taken at 8:05 p.m.

CLOSED SESSION – Alderman Montgomery made a motion to enter closed session Pursuant to Section 610.021.2 of the Revised Statutes of the State of Missouri pertaining to leasing, purchasing or sale of real estate and Pursuant to Section 610.021.3 of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting particular employee at 8:08 p.m. Alderman Loftin seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Discussion was held, no other action taken.

Alderman Herren made a motion to enter regular session at 10:06 p.m. Alderman Loftin seconded the motion. The motion passed in a roll call vote with three ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

ADJOURN – With no other business appearing before the Board of Aldermen, Alderman Herren made a motion to adjourn the meeting 10:07 p.m. Alderman Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Robert Williams, Mayor

ATTEST:

Karen Rost, City Clerk