

BOARD OF ALDERMEN
MINUTES
May 12, 2016

The Board of Aldermen of the City of Marshfield, Missouri, met in regular session on Thursday, May 12, 2016 in Council Chambers at Marshfield City Hall.

CALL TO ORDER – Mayor Robert Williams called the meeting to order at 6:30 p.m.

ROLL CALL - Answering roll call were Mayor Robert Williams, East Ward Aldermen Rob Foster and Jeremy Loftin and West Ward Aldermen Vicki Montgomery and Champ Herren.

MINUTES – Alderman Montgomery stated on the minutes of April 15, 2016, they should read a.m. not p.m. on time that Alderman Loftin left and when meeting adjourned. Alderman Herren made a motion to approve the minutes of April 15, 2016 with changes. Alderman Foster seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Herren. Nay: None. Abstain: Montgomery. Alderman Montgomery made a motion to approve the minutes of April 28, 2016. Alderman Loftin seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Abstain: Herren. Alderman Foster made a motion to approve the minutes of May 7, 2016. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

EXPENDITURES AND FINANCIAL REPORT – Alderman Loftin asked about the asbestos abatement. Deputy City Administrator stated that it was on the South Elm Property that had to be done in order to burn house down. Alderman Montgomery made a motion to approve expenditures. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Deputy City Administrator Sam Rost stated that he pulled the Liberty Tech bill from the list of bills to be paid and asked Jordan Rowe to explain bill to the Board of Aldermen. The bill presented to the Board of Aldermen was for \$3,125.00. Rowe explained that most of the bill was caused from Mediacom not providing a good IP address. Mediacom stated it was not a bad IP address, but then issued a new IP address. Les Rowe stated he would work on Mediacom to get the City of Marshfield a refund.

MAYOR APPOINTMENTS – None.

DEPARTMENTAL REPORTS – Monthly reports presented to the Board of Aldermen were Building Regulations, Building Inspector's Report and Permit Fees for April 2016.

PROCLAMATION - Mayor Williams read a Proclamation commemorating National Police Week.

OLD BUSINESS

SQUARE PROJECT – King Coltrane with Great Rivers Engineering presented pictures of some bump outs and what they could look like.

RATHBUN BUILDING – Jerry and Sue Minor spoke to the Board of Aldermen in response to the notification of violation they received from the City of Marshfield. They asked the Board of Aldermen that codes IPMC 504.1, 505.1 and 506.1, along with IPMC 603.1 and 605 to be removed off the violation list, for there is no need for water services/plumbing and electrical services. The building is only being used for storage.

Mayor Williams stated that the City of Marshfield is requesting a plan, with timeline on completing the needed repairs. Building Inspector Britt Hume will make contact with the Minor's and set a time to meet and go over the violations.

USED VEHICLE FOR INMATE TRANSPORTATION - Finance Committee recommended to the Board of Aldermen to spend up to \$12,000 on a purchase of a vehicle, plus any funds received from surplus property. Deputy City Administrator Sam Rost stated he has looked for vehicles and found a few. Alderman Foster stated he was comfortable with up to \$8,000. Alderman Herren stated he was comfortable with \$10,000.

Another option is the get specifications and go out for bid. Rost is to get a few numbers and bring back to next meeting.

ECONOMIC DEVELOPMENT - Alderman Foster stated the City of Marshfield should hear something this next week on the Community Foundation Grant.

Alderman Herren stated he would like the Board of Aldermen to enter into discussion for a position solely for Economic Development. Staff was directed to have Finance Committee at their next meeting on June 3, 2016 to look into options to fund for a fulltime Economic Development Director and then bring back to Board of Aldermen meeting on June 9, 2016.

BALLOT QUESTION - The Board of Aldermen had a consensus to go with the positive ballot language at the last meeting and requested an Ordinance be draft for this meeting.

BILL NO. 2016-15 AN ORDINANCE PROVIDING FOR SUBMISSION OF A PROPOSAL TO CONTINUE APPLICATION AND COLLECTION OF THE LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, TRAILERS, BOATS, AND OUTBOARD MOTORS THAT WERE PURCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER TO THE QUALIFIED VOTERS OF THE CITY OF THEIR APPROVAL AT THE PRIMARY ELECTION CALLED AND TO BE HELD IN THE CITY ON TUESDAY, AUGUST 2, 2016. - Attorney David Replogle read by title twice the proposed Ordinance providing for submission of a proposal to continue application and collection of the Local Sales Tax on the titling of motor vehicles, trailers,

boats, and outboard motors that were purchased from a source other than a licensed Missouri dealer to the qualified voters of the City for their approval at the Primary Election called and to be held in the City on Tuesday, August 2, 2016.

Alderman Foster made a motion to approve the first reading of the proposed Ordinance. Alderman Herren seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None. .

Alderman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Herren seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

ON LINE BILL PAY - Deputy City Administrator stated the online bill pay was up and running for water/sewer billing. An ACH Recurring Payment Authorization Form was presented to the Board of Aldermen for their approval. Alderman Foster made a motion to accept the form presented. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Herren and Alderman Loftin stated the form needed to have a place to put the City of Marshfield's water/sewer billing account numbers on there, so if people had more than one account, we would know which account they wish to be enrolled.

Alderman Herren made a motion to amend the motion to include the addition of water/sewer billing account numbers to form. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

NEW BUSINESS

BILL NO. 2016-17 AN ORDINANCE AUTHORIZING A USER AGREEMENT BETWEEN THE CITY OF MARSHFIELD, MISSOURI AND VERIZON WIRELESS -

Attorney David Replogle read by title twice the proposed Ordinance Authorizing a user agreement between the City of Marshfield, Missouri and Verizon Wireless.

Alderman Herren made a motion to approve the first reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Loftin made a motion to approve the second reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

AUDIT REPORT - Marshall Decker with Decker & DeGood presented the Basic Financial Statements with Supplementary Data and Independent Auditor's Report for the year ended December 31, 2015.

Alderman Herren made a motion to accept the audit as presented. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

REFER TO PLANNING AND ZONING COMMISSION

- Bill and Linda Blazer – 703 N. Pine – Replat Request
- 2TB Holding, LLC – Replat Request

Alderman Herren made a motion to refer both cases to Planning and Zoning on May 24, 2016 at 6:00 p.m. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery & Herren. Nay: None.

BILL NO. 2016-16 AN ORDINANCE AMENDING CHAPTER 126, SECTION 126.030 OF THE MUNICIPAL CODE OF THE CITY OF MARSHFIELD, MISSOURI BEING A SECTION SETTING FORTH THE CREATION AND ESTABLISHMENT OF A TREE CITY ADVISORY COMMITTEE - Attorney David Replogle read by title twice the proposed Ordinance amending Chapter 126, Section 126.030 of the Municipal Code of the City of Marshfield, Missouri being a Section setting forth the creation and establishment of a Tree City Advisory Committee.

Alderman Herren made a motion to approve the first reading of the proposed Ordinance. Alderman Montgomery seconded the motion. Alderman Foster asked why we would do this. Mayor Williams stated that on an Ad-Hoc Committee a non-resident can serve on the committee and he would rather fill the seat with someone interested in being on the committee, rather than to appoint someone that is not interested. Foster stated he would like for this come back to the Board of Aldermen that would have some type of limitation on the number of seats that can be non-residence. Alderman Montgomery withdrew her second. Alderman Herren withdrew his motion.

Alderman Herren made a motion to table this Ordinance and bring back to the next meeting with some limitations. Alderman Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

DISBAND COMPREHENSIVE PLAN COMMITTEE AND I-44 STUDY STEERING COMMITTEE - Mayor Williams made a recommendation to disband the Comprehensive Plan Committee, because the Planning and Zoning Commission is working on that plan and disband the I-44 Study Steering Committee, because it is no longer needed. Alderman Montgomery made a motion to accept the recommendation of the Mayor and disband both the Comprehensive Plan Committee and I-44 Study Steering Committee. Alderman Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

TREE CITY RECOMMENDATION TO THE BOARD OF ALDERMEN FOR SPRAYING OF WEEDS – Mayor Williams stated Tree City made a recommendation to use Round up on the weeds and have the person (s) that will be spraying trained and the Extension

Center will do the training. The Board of Aldermen was in consensus with the recommendation.

RESERVE FUND - Alderman Loftin made a motion to put \$60,000 into the reserve fund and put \$3,750 per month beginning in May for the remainder of 2016. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

GRANT WRITING TRAINING - Bring back to next meeting.

FUTURE AGENDA ITEMS – Items to be brought back to next meeting include Economic Development, Finance Committee recommendation, Ordinance on Ad-Hoc Committee on limiting number of non-resident members to next meeting. Ditch on Washington Street and Marshall Street to meeting in June.

Break for 5 minutes at 9:18 p.m.

CLOSED SESSION - Alderman Loftin made a motion to enter into closed session Pursuant to Section 610.021.2 of the Revised Statutes of the State of Missouri pertaining to leasing, purchasing or sale of real estate and Pursuant to Section 610.021.3 of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting particular employee at 9:23 p.m. Alderman Herren seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None. .

Alderman Montgomery made a motion to promote Data Clerk Melanie Brown to Deputy Collector and begin at Step 4. Alderman Herren seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Montgomery made a motion to enter regular session an 10:15 p.m. Alderman Herren seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

ADJOURN – With no other business appearing before the Board of Aldermen, Alderman Montgomery made a motion to adjourn the meeting at 10:16 p.m. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Robert Williams, Mayor

ATTEST:

Karen Rost, City Clerk