

**BOARD OF ALDERMEN  
MINUTES  
May 26, 2016**

The Board of Aldermen of the City of Marshfield, Missouri, met in regular session on Thursday, May 26, 2016 in Council Chambers at Marshfield City Hall.

**CALL TO ORDER** – Mayor Robert Williams called the meeting to order at 6:30 p.m.

**Mayor Williams announced that the Public Hearing that was to be held by the Board of Aldermen of the City of Marshfield, Missouri, upon the application of Victor Peterson for a variance between garage and new garage that does not meet the five foot requirement, pursuant to Section 410.010 of the Marshfield Municipal Code will be held at the next Board of Aldermen meeting on June 9, 2016.**

**ROLL CALL** - Answering roll call were Mayor Robert Williams, East Ward Aldermen Rob Foster and Jeremy Loftin and West Ward Aldermen Vicki Montgomery and Champ Herren.

**MINUTES** – Alderman Herren made a motion to approve the minutes of May 12, 2016 and May 15, 2016. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**EXPENDITURES AND FINANCIAL REPORT** - Alderman Montgomery made a motion to approve expenditures. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**MAYOR APPOINTMENTS** – None.

**DEPARTMENTAL REPORTS** – Monthly reports presented to the Board of Aldermen were Marshfield Police Department.

**OLD BUSINESS**

**RATHBUN BUILDING** – Jerry and Susan Minor sent a letter to Building Inspector Britt Hume stating that the repairs would be done summer & fall 2016. Mayor Williams stated the Board of Aldermen had asked at the last meeting for the Minors to bring an itemized time line of the repairs. Jerry Minor stated he could have following items completed by July 4, 2016: Fix front steps & side entrance steps, place new decking & paint balcony, Replace/board up window which was recently broken, replace guttering, trim & maintain weeds, continue to paint doors and trim, continue to fill cracks along the bottom edge of the building and continue to replace glass/boards on windows.

Alderman Herren stated he would be willing to have the Minor's give a progress report of what has been completed at the first meeting in July and then another the first meeting in August, giving them until the end of August to take care of all violations.

Alderman Foster stated even though he is friends with the Minor's, they were given specific instructions to give time line and bring back to this meeting.

Alderman Montgomery stated she would be willing to have the Minor's give a specific date line at June 9, 2016 meeting, then potentially move forward with violation.

With no motion being made, Mayor Williams stated that the City of Marshfield would have to move forward with the violation process.

**USED VEHICLE FOR INMATE TRANSPORTATION** - Deputy City Administrator Sam Rost stated he would ask the Board of Aldermen to modify purchase policy to move forward with a purchase of a vehicle. Existing Purchasing Policy states if the purchase is in excess of \$5,000, you have to go out for bid.

Alderman Herren made a motion to suspend Purchase Policy to purchase a vehicle to transport prisoners for up to \$15,000.00. Alderman Montgomery seconded the motion. Alderman Loftin stated he would be in favor of this, if the City could find an area where we can make up the difference. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**ECONOMIC DEVELOPMENT** - tabled until first meeting in July.

**INDUSTRIAL PARK SIGN** - table until next meeting.

**BILL NO. 2016-16 AN ORDINANCE AMENDING SECTION 126.030 OF THE MUNICIPAL CODE OF THE CITY OF MARSHFIELD, MISSOURI BEING A SECTION SETTING FORTH THE CREATION AND ESTABLISHMENT OF A TREE CITY ADVISORY COMMITTEE** Attorney Chuck Replogle read by title twice the proposed Ordinance amending Section 126.030 of the Municipal Code of the City of Marshfield, Missouri being a Section setting forth the creation and establishment of a Tree City Advisory Committee.

Alderman Herren made a motion to approve the first reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**BILL NO. 2016-19 AN ORDINANCE AMENDING CHAPTER 110 OF THE MARSHFIELD CITY CODE, BEING A CHAPTER PERTAINING TO THE MAYOR AND BOARD OF ALDERMEN, BY AUTHORIZING THE APPOINTMENTS OF STANDING AND AD HOC COMMITTEES** Attorney Chuck Replogle read by title twice the proposed Ordinance amending Chapter 110 of the Marshfield City Code, being a chapter

pertaining to the Mayor and Board of Aldermen, by authorizing the appointments of standing and Ad Hoc Committees.

Alderman Herren made a motion to approve the first reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Foster made a motion to approve the second reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

## **NEW BUSINESS**

**MADISON STREET CLOSING ON JULY 1, 2016** - Tim Jackson requested to close Madison Street from Clay to Mill on July 1, 2016 from 5:00 p.m. to 10:00 p.m. for an outdoor concert with the bands Bell Ford and Vinyard Road playing. Alderman Foster made a motion to approve the request. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

## **REFER TO PLANNING AND ZONING COMMISSION**

- Conditional Use Request for CrossBridge Church that will be located on a portion of Tristan's Acres Subdivision - Jason & April Jones
- Set Public Hearing at Planning & Zoning for Jason & April Jones on Conditional Use Request for June 21, 2016 at 6:00 p.m.
- Preliminary Plat Request for Tristan's Acres - Jason & April Jones

Alderman Herren made a motion to refer to Planning & Zoning Commission and set Public Hearing as presented. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

## **REPORT FROM PLANNING AND ZONING**

- Replat of Lots 16 & 17, Block 1, Southwest Addition - Tim Busch, 2TB Holdings, LLC
- Replat of Lots located at N. Pine and Hubble Drive - Bill & Linda Blazer

**BILL NO. 2016-20 AN ORDINANCE APPROVING THE FINAL PLAT OF THE REPLAT OF PART OF LOTS 16 & 17, BLOCK 1, SOUTHWEST ADDITION, TO THE CITY OF MARSHFIELD, WEBSTER COUNTY, MISSOURI** - Attorney Chuck Replogle read by title twice the proposed Ordinance Approving the Final Plat of the Replat of Part of Lots 16 & 17, Block 1, Southwest Addition, to the City of Marshfield, Webster County, Missouri.

Alderman Herren made a motion to approve the first reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Loftin seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**BILL NO. 2016-21 AN ORDINANCE APPROVING THE FINAL PLAT OF THE REPLAT OF LOT 2A-2 OF THE REPLAT OF LOT 2A PEARCE ADDITION NUMBER FOUR AND REPLAT OF LOT 1 FELLIN ADDITION AND THE REPLAT OF LOTS 1A & 2B OF THE REPLAT OF LOT 2, PEARCE ADDITION NUMBER FOUR AND REPLAT OF LOT 1, FELLIN ADDITION, A SUBDIVISION IN THE CITY OF MARSHFIELD, WEBSTER COUNTY, MISSOURI** -

Attorney Chuck Replogle read by title twice the proposed Ordinance Approving the final plat of the replat of Lot 2A-2 of the replat of Lot 2a Pearce Addition Number Four and replat of Lot 1 Fellin Addition and the replat of Lots 1A & 2B of the replat of Lot 2, Pearce Addition Number Four and replat of Lot 1, Fellin Addition, a subdivision in the City of Marshfield, Webster County, Missouri.

Alderman Herren made a motion to approve the first reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Loftin made a motion to approve the second reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**RECOMMENDATION FROM FINANCE COMMITTEE**

- Payoff I-44 STP Study Cash Balance out of Transportation Fund

Recommendation from the Finance Committee was to pay off the I-44 STP Study Negative Cash Balance out of the Transportation Fund. The negative balance is \$15,303.08. Alderman Montgomery made a motion to accept the recommendation of the Finance Committee. Alderman Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**LIGHTING AT FAIRGROUNDS AND ROTARY PARK** - Deputy City Administrator Sam Rost stated with the biggest target areas of vandalism is the restrooms at Rotary Park and the building down at the Fairgrounds. There are four lights on the safe room now that are in need of repair, so for safety reasons, Rost will have those repaired. Staff is recommending to add a light to the end of the Lower Show Barn at the Fairgrounds and add an additional power pole with light in the NW corner of the parking lot on Elizabeth Street at Rotary Park, to give better visibility for law enforcement and to anyone in the park. The cost for the new light, conduit and wire at the Fairgrounds would be \$750.00 and the cost for the new pole and new light installed by Webster Electric at Rotary Park would be \$650.00.

Alderman Herren made a motion to add the two additional lights and new pole at Rotary Park. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**SEALING OF CITY PROPERTIES** - The City received two bids for Asphalt Sealing and Striping of Rotary Park Trail and Parking Lot, Hidden Waters Trail and Parking Lot and City Hall Parking Lot. DJ Asphalt Sealing & Striping bid \$22,900.00 and Coltrane Asphalt Maintenance bid \$11,970.00.

Alderman Foster made a motion to accept Coltrane Asphalt Maintenance bid of \$11,970.00. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**GRANT WRITING/TRAINING** - Deputy City Administrator Sam Rost stated there is a two day training for grant training in Columbia on June 20-21 and asked the Board of Aldermen if they would like someone to go and if so, who would they want to send. Alderman Foster stated that with the City of Marshfield hiring John Benson as City Administrator, he brings a strong background in grant writing and does not see the need to send anyone for the training at this time.

**LIQUOR LICENSE RENEWALS** - City Clerk Karen Rost presented a list of Liquor License Renewals for 2016. Alderman Foster made a motion to approve the renewal for 2016. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**FUTURE AGENDA ITEMS** - Garage Sale Ordinance, Economic Development and Industrial Park Sign.

Break at 7:24 p.m.

**CLOSED SESSION** - Alderman Montgomery made a motion to enter into closed session Pursuant to Section 610.021.2 of the Revised Statutes of the State of Missouri pertaining to leasing, purchasing or sale of real estate and Pursuant to Section 610.021.3 of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting particular employee at 7:27 p.m. Alderman Herren seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

#### **REAL ESTATE**

Alderman Foster made a motion to allow the Mayor to sign a Resolution approving the terms of a real estate contract between the City of Marshfield and James H. Hailey, Jr. and Sara S. Bouldin. Alderman Loftin seconded the motion. The motion passed with a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Deputy City Administrator Sam Rost and City Clerk Karen Rost were asked to leave the meeting at 7: 39 p.m.

**PERSONNEL**

Alderman Foster made a motion to allow the Mayor to sign a Resolution approving the terms of an employment agreement between the City of Marshfield and John Benson. Alderman Herren seconded the motion. The motion passed with a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Deputy City Administrator Sam Rost and City Clerk Karen Rost entered the meeting at 8:38 p.m.

Alderman Montgomery made a motion to enter regular session an 8:39 p.m. Alderman Herren seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**ECONOMIC DEVELOPMENT** - Discussion was held about the Marshfield Area Community Foundation GRO grant and an Economic Development director. Mayor Williams stated he would meet with the Steering Committee and report back to the Board of Aldermen.

**ADJOURN** – With no other business appearing before the Board of Aldermen, Alderman Foster made a motion to adjourn the meeting at 8:50 p.m. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

\_\_\_\_\_  
Robert Williams, Mayor

ATTEST:

\_\_\_\_\_  
Karen Rost, City Clerk