

BOARD OF ALDERMEN
MINUTES
June 9, 2016

The Board of Aldermen of the City of Marshfield, Missouri, met in regular session on Thursday, June 9, 2016, in Council Chambers at Marshfield City Hall.

BE IT KNOWN that a public hearing was held before the Board of Aldermen of the City of Marshfield, Missouri, upon the application of Victor Peterson for a variance between garage and new garage that does not meet the five foot requirement, pursuant to Section 410.010 of the Marshfield Municipal Code.

Mayor Robert Williams called a **Public Hearing** to order at 6:30 p.m.

Mayor Robert Williams asked if anyone would like to speak for or against the variance request.

Mayor Robert Williams closed the Public Hearing at 6:31 p.m.

CALL TO ORDER – Mayor Robert Williams called the meeting to order at 6.31 p.m.

ROLL CALL - Answering roll call were Mayor Robert Williams, East Ward Aldermen Rob Foster and Jeremy Loftin and West Ward Aldermen Vicki Montgomery and Champ Herren.

MINUTES – Alderman Herren made a motion to approve the minutes of May 23, 2016. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Foster, Montgomery and Herren. Nay: None. Abstain: Loftin. Alderman Montgomery made a motion to approve the minutes of May 26, 2016. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

EXPENDITURES AND FINANCIAL REPORT – Alderman Montgomery made a motion to approve expenditures. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

MAYOR'S APPOINTMENTS- None.

DEPARTMENTAL REPORTS – IPMC Report, Building Permit Report for May 2016, Permit Fees for May 2016, Building Inspector Report and Online Bill Pay report for May 2016 was provided.

OLD BUSINESS

VARIANCE REQUEST FOR 613 N. CLAY – Victor Peterson stated the new garage has only 4 foot 2 inches from the old garage and the required separation distance is 5 foot.

Deputy City Administrator Sam Rost stated the building has already been constructed. Mr. Peterson is asking for the Board to grant him a variance, so he will be legal. Alderman Foster made a motion to grant the variance. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

TAP PROJECT UPDATE AND BID RESULTS – David Lundstrom from Great Rivers Engineering spoke on the bid results. The low bid was ARC with a base bid of \$281,138.00, alt #1 \$7,488.00, alt #2 \$4,800.00. Total of base bid, alt #1 and alt #2 is \$293,426.00. MoDOT share is \$194,187.68. Total out of pocket for City and County would be \$49,619.17 each.

Alderman Herren made a motion to accept the low bid with the condition that the County is willing to pay their share. Alderman Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

INDUSTRIAL PARK SIGN – Attorney Chuck Replogle presented a Memorandum of Agreement for the Board of Aldermen to look over. The agreement would be between the City of Marshfield and the Company that puts their business name on sign. This is a template to work from and final terms can be determined. Deputy City Administrator will forward the agreement to Michael Daniels for him to see how many businesses are interested in the sign agreement and will bring back to the Board of Aldermen.

BILL NO. 2016-14 AN ORDINANCE AMENDING CHAPTER 620 OF THE MUNICIPAL CODE OF THE CITY OF MARSHFIELD, MISSOURI, BEING A SECTION DEFINING GARAGE, YARD, PORCH AND INSIDE SALES - Attorney Chuck Replogle read by title twice the proposed Ordinance amending Chapter 620 of the Municipal Code of the City of Marshfield, Missouri, being a Section defining Garage, Yard, Porch and Inside sales.

Alderman Montgomery made a motion to approve the first reading of the proposed Ordinance. Alderman Herren seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Herren made a motion to approve the second reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

2016 PLAYGROUND SCRAP TIRE SURFACE MATERIAL GRANT - State of Missouri Department of Natural Resources has awarded the City of Marshfield with a matching grant of \$20,000. The Rotary Club of Marshfield will pledge \$10,100 and the City of Marshfield will pledge \$10,000, making the total of \$40,100 for the pour in place material at the Rotary Park Playground.

BILL NO. 2016-22 AN ORDINANCE AUTHORIZING A FINANCIAL ASSISTANCE AGREEMENT BETWEEN THE MISSOURI DEPARTMENT OF NATURAL

RESOURCES AND THE CITY OF MARSHFIELD, MISSOURI - Attorney Chuck Replogle read by title twice the proposed Ordinance authorizing a financial assistance agreement between the Missouri Department of Natural Resources and the City of Marshfield, Missouri.

Alderman Foster made a motion to approve the first reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Herren seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

NEW BUSINESS

QUESTIONS FROM ACTIVITIES COMPLEX MEMBER - No one spoke.

SENIOR CENTER BUILDING PERMIT - Chris Parker requested the Board of Aldermen give a discount on the Senior Center Building permit. The building permit was \$6,177.50. Discussion was held and the Board tabled the request to next meeting to allow Attorney Chuck Replogle time to research if the City would be able to give a discount.

FOURTH OF JULY CELEBRATION & PARADE ROUTE - Sara Herren spoke to the Board of Aldermen about the parade route. Herren requested street closure on Madison down to Pitts on July 4th until 2:00 p.m. Alderman Foster made a motion to accept the request as presented. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

REFER TO PLANNING AND ZONING COMMISSION

- Replat request at 306 N. Elm St. - Susan Thomas
- Replat request at Brook Run Subdivision - Bryce Wilks

Alderman Herren made a motion to refer both replats to Planning and Zoning Commission on June 21, 2016. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

ALLOCATION FOR PROPERTY PURCHASE - Deputy City Administrator Sam Rost stated that the purchase of the property for the Activity Complex was taken from the Transportation Fund and the Board needed to reimburse the Transportation from the Restricted Parks Fund. Alderman Herren stated he would like to see the actual acreage breakdown. Deputy City Administrator Sam Rost will bring this back to next meeting.

REPORT FROM FINANCE COMMITTEE

- Bid out banking for two years, with renewal option for additional two years
- Reserve fund - Finance Committee recommends no restrictions at this time on the use of the fund
- Police Radio System and Transport Vehicle - pending approval from legal counsel, purchase these two items from CenturyLink paid in protest monies along with FEMA reimbursement from storm damage monies

Alderman Herren made a motion to accept the recommendation from the Finance Committee to bid out banking. Alderman Foster seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Loftin stated the Reserve Fund was discussed and no restrictions would be put on the fund, but use of the fund would be at the discretion of the Board of Aldermen.

POLICE RADIO SYSTEM - Attorney Chuck Replogle stated the CenturyLink paid in protest monies can be put in the general fund and used however the Board of Aldermen would like. Alderman Montgomery made a motion to accept the recommendation of the Finance Committee and purchase the police radio system and transport vehicle from the monies from CenturyLink paid in protest funds and FEMA reimbursement monies. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

HEATING AND AIR CONDITIONING FOR COUNCIL CHAMBERS - Lockwood Refrigeration bid \$9,550.00 for a 10 ton Goodman/Daikin unit with electric heat and Case Heating and Air bid \$10,200 for a 7.5 ton Lennox unit with electric heat and bid \$9,700 for a 7.5 ton Lennox unit with propane heat. Discussion of the Board of Aldermen was to bid out for a heat pump with gas and/or electric backup, done by design.

LIQUOR LICENSE RENEWALS - City Clerk Karen Rost presented a list of businesses applying for Liquor License for 2016-2017. Alderman Herren made a motion to approve the list presented. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

WELCOME SIGN AND BANNERS - Mayor Williams presented two different designs for a new Welcome Sign for Marshfield. Alderman Herren made a motion to approve the sign with the columns showing at \$1,645.08. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

POOL PROJECT - Kristi Beattie with SAPP Design presented to the Board of Aldermen a few outstanding items that would need to be resolved. They will be at the next Board of Aldermen meeting, so this will give the Board of Aldermen time to look over questions.

RECOMMENDATION FROM PARKS COMMITTEE

- Port-A-Potty at Hidden Waters Park

The Parks Committee made a recommendation to place a port-a-potty at Hidden Waters Park. On the Trustees' Warranty Deed it states that neither restroom facilities nor picnic tables shall be placed on this property. Attorney Chuck Replogle stated that the Beckner's would need to remove the condition on the property and record it with the Recorder's office. Replogle stated that there were several parcels purchased for the Park and that those deeds would also need to be looked at.

FUTURE AGENDA ITEMS – Alderman Herren requested a progress report on the weed eating before the 4th of July.

CLOSED SESSION – Alderman Montgomery made a motion to enter closed session Pursuant to Section 610.021.2 of the Revised Statutes of the State of Missouri pertaining to leasing, purchasing or sale of real estate and Pursuant to Section 610.021.3 of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting of particular employee at 8:06 p.m. Alderman Herren seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Discussion was held, no other action taken.

Alderman Herren made a motion to enter regular session at 8:11 p.m. Alderman Montgomery seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

ADJOURN – With no other business appearing before the Board of Aldermen, Alderman Foster made a motion to adjourn the meeting 8:12 p.m. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Robert Williams, Mayor

ATTEST:

Karen Rost, City Clerk