

**BOARD OF ALDERMEN
MINUTES
September 8, 2016**

The Board of Aldermen of the City of Marshfield, Missouri, met in regular session on Thursday, September 8, 2016, in Council Chambers at Marshfield City Hall.

CALL TO ORDER – Mayor Robert Williams called the meeting to order at 6.30 p.m.

ROLL CALL - Answering roll call were Mayor Robert Williams, East Ward Aldermen Rob Foster and Jeremy Loftin and West Ward Aldermen Vicki Montgomery and Champ Herren.

MINUTES – Alderman Montgomery made a motion to approve the minutes of August 25, 2016. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

EXPENDITURES AND FINANCIAL REPORT – Alderman Loftin stated he seen the RFP Banking Services where published and he would like to make sure that all the local banks have been notified and given the chance to submit. Alderman Herren made a motion to approve expenditures. Alderman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

On the Financial Report, Alderman Loftin asked if the Parks Cash Balance in the lower right hand corner was new. City Administrator John Benson stated he would find out the answer and get back to the Board of Aldermen.

DEPARTMENTAL REPORTS – Monthly departmental reports presented were Online Bill Pay, Building Regulations, Building Inspectors, Building Permits and Fire Department.

PRESENTATION – NEIGHBORHOOD REVITALIZATION – Michael Snodgrass with Builders Development Corporation (BDC), a nonprofit community development corporation, gave a presentation on different approaches that can be utilized to address vacant and abandoned properties in Marshfield. The presentation focused on ways to address dilapidated, vacant and abandoned housing.

OLD BUSINESS

AWARD BID TO TAYLORMADE CO. FOR POUR-IN-PLACE – Attorney Chuck Replogle stated approving the following Ordinance would approve the bid and authorize the mayor to sign the contract with TaylorMade Company.

BILL NO. 2016-35 AN ORDINANCE AUTHORIZING A CONTRACT BETWEEN THE CITY OF MARSHFIELD, MISSOURI AND TAYLORMADE COMPANY - Attorney Chuck

Replogle read by title twice the proposed Ordinance authorizing a contract between the City of Marshfield, Missouri and Taylormade Company.

Alderman Montgomery made a motion to approve the first reading of the proposed Ordinance. Alderman Herren seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Foster made a motion to approve the second reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

NEW BUSINESS

REQUEST FOR VARIANCE AT OAK SPRINGS SUBDIVISION – BUILDING LOT 6 –

Brad King is requesting a variance for a duplex at 539/541 Welch Street in Marshfield. The variance is for the proposed duplex overlapping the side yard setback requirement in accordance with City Code Requirement, Section 405.040 Residential Density Requirements.

SET PUBLIC HEARING FOR VARIANCE ON OAK SPRINGS SUBDIVISION FOR OCTOBER 13, 2016 - Alderman Montgomery made a motion to set a public hearing for the variance on Oak Springs Subdivision for October 13, 2016 at the Board of Alderman. Alderman Foster seconded the motion. The motion passed with four ayes.

Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

LANDSCAPING FOR BUMP-OUTS ON THE SQUARE - Mayor Williams stated when the bump-outs are put in they will be done with dirt and wood mulch. Mayor Williams asked the Board of Aldermen how they wish to proceed. King Coltrane with Great Rivers could build a design for landscaping. The City of Marshfield needs to get answers to questions like: cost for plan, cost for maintaining, who will maintain and are there additional costs from Great Rivers for landscape plan? This will be brought back to the next meeting.

TRANSPORTATION – Alderman Foster asked what can be done about vegetation on North Pine once you approach from Hubble Drive. City Administrator John Benson stated MoDOT have been contacted and asked to mow on the Northwest side and property owners have been notified. Alderman Herren asked about the maintenance on North Buffalo and who is responsible for maintaining the road. Mayor Williams stated he was told that the State owns the road and the City of Marshfield maintains it. City Administrator John Benson stated he would find out by next meeting who the owner of the road was and who is to maintain it.

APPROVAL OF NEW SIGNAGE FOR CITY HALL AND VEHICLES – City Administrator John Benson presented quotes from SignEffx Graphics for a metal sign for the front of City Hall at \$838.30 and quotes for vehicle lettering at \$78.87 per vehicle. Consensus of the Board of Aldermen was to select Option 2 on the City Hall sign with the full logo and Option C for the vehicle logs. Mayor Williams stated that different vehicle lettering may have to be looked at for the Police and Fire Departments.

FUTURE AGENDA ITEMS - A list of tentative agenda items were presented. All franchise agreements are to be sent out to the Board of Aldermen to review. Mayor Williams asked for Transportation to be placed on the next meeting agenda.

CLOSED SESSION – Alderman Montgomery made a motion to enter into closed session Pursuant to Section 610.021.2 of the Revised Statutes of the State of Missouri pertaining to leasing, purchase or sale of real estate and Pursuant to Section 610.021.3 of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting particular employee at 7:54 p.m. Alderman Loftin seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Real Estate - Discussion was held.

Personnel - Police Chief Doug Fannen recommended to the Mayor to hire Colton Claxton as a police officer. Mayor Williams is accepting the appointment and recommendation of Colton Claxton as a Marshfield Police Officer. Alderman Montgomery made a motion to accept the recommendation of Mayor Williams to hire Colton Claxton as a Marshfield Police Officer. Alderman Foster seconded the motion. The motion passed in a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Montgomery made a motion to enter regular session at 8:10 p.m. Alderman Herren seconded the motion. The motion passed in a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

ADJOURN – With no other business appearing before the Board of Aldermen, Alderman Montgomery made a motion to adjourn the meeting 8:11 p.m. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Robert Williams, Mayor

ATTEST:

Karen Rost, City Clerk