

**BOARD OF ALDERMEN  
MINUTES  
February 09, 2017**

The Board of Aldermen of the City of Marshfield, Missouri, met in regular session on Thursday, February 9, 2017, in Council Chambers at Marshfield City Hall.

**CALL TO ORDER** – Mayor Robert Williams called the meeting to order at 6:30 p.m.

**ROLL CALL** - Answering roll call were Mayor Robert Williams, East Ward Aldermen Rob Foster and Jeremy Loftin and West Ward Alderman Vicki Montgomery. Absent: West Ward Alderman Champ Herren.

A Moment of Silence and the Pledge of Allegiance was observed.

**MINUTES** – Alderman Foster made a motion to approve the minutes of January 19, 2017, January 26, 2017 and January 28, 2017. Alderman Loftin seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**EXPENDITURES** – Alderman Foster made a motion to approve expenditures. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**DEPARTMENTAL REPORTS-** None presented.

**PROCLAMATION FOR “RONALD MCDONALD HOUSE WEEK”** - Mayor Williams stated the he was proclaiming February 13 through February 19, 2017 “Ronald McDonald House Week” in the City of Marshfield, Missouri.

**OLD BUSINESS**

**BILL NO. 2017-11 AN ORDINANCE AMENDING THE MARSHFIELD MUNICIPAL CODE TO ADD CHAPTER 128, BEING A CHAPTER ESTABLISHING A PARKS AND RECREATION ADVISORY COMMITTEE AND SETTING FORTH THE REQUIREMENTS FOR THE MEMBERSHIP OF SUCH COMMITTEE** - Attorney Chuck Replogle read by title twice the proposed Ordinance amending the Marshfield Municipal Code to add Chapter 128, being a Chapter establishing a Parks and Recreation Advisory Committee and setting forth the requirements for the membership of such committee.

Alderman Montgomery made a motion to approve the first reading of the proposed Ordinance. Alderman Foster seconded the motion.

Aldermen Foster asked if there should be a limitation on the terms a person could serve on the committee. Mayor Williams stated that the limitation on the term is usually only referenced in the Chairman and Vice-Chairman seats of the committee.

The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

Alderman Loftin made a motion to approve the second reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**MAYOR APPOINTMENTS** - Mayor Williams stated per the Ordinance of the Parks and Recreation Advisory Committee, he would like to make a recommendation to appoint the following with their term of office:

3 year term – Shawnie Replogle, Brian Brooks, vacant seat  
2 year term – Vicki Montgomery, Marty Foglesong, Gary Gray  
1 year term – Brent Grey, Chuck Picard, Don Stockton

Alderman Foster made a motion to accept the Mayor's recommendations for the Parks and Recreation Advisory Committee. Alderman Loftin seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**LWCF GRANT** - City Administrator John Benson stated that on January 28, 2017 the Board of Aldermen approved the submission of the grant application for pour in place at all parks and up to \$80,000 in City matching dollars. Benson stated that all the estimates are in and the cost to include removal of surface and sub-base and drainage would be estimated at \$94,910.58. Benson is recommending to the Board of Aldermen to increase their match dollars to include the removal of surface and sub-base and drainage. Alderman Foster made a motion to approve up to \$95,000 of City match dollars for pour- in-place at all parks. Alderman Loftin seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**RESOLUTION NO. 2017-02 FOR LWCF GRANT** - Alderman Loftin made a motion to approve the Resolution No. 2017-01 for support of the LWCF Grant. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

## **NEW BUSINESS**

**CHERRY BLOSSOM FESTIVAL PARADE**– Dana Auten spoke on behalf of the Cherry Blossom Festival Parade Committee to the Board of Aldermen asking permission to

have a parade for the annual Cherry Blossom Festival on Saturday, April 29<sup>th</sup>, at 10 a.m., with lineup at 9 a.m. They were hoping to use the same route as the Marshfield Independence Parade.

The Board of Aldermen asked Police Chief Doug Fannen if he had any problems with this. Fannen stated he would need the Committee to set cones up and help with traffic. The Board of Aldermen asked if the Cherry Blossom Festival had insurance. Dana stated they did, but she did not know how much coverage and did not bring a copy with her.

Alderman Loftin made a motion to approve the request to allow the Parade with the conditions that they provided the City of Marshfield with adequate insurance coverage. Alderman Foster seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**WATER BILL RATES** - Amanda Reed has requested to be placed on the agenda, but she was sick and would contact us when she would like to be placed back on agenda.

Mayor Williams asked if anyone else would like to speak.

Stacey Lee, stated she just had a question. She wanted to know what the SP and WP charge was on the water bill.

City Administrator John Benson stated he thought that was the payment-in-lieu-of-taxes (PILOT) fee of five percent on the water and sewer. Benson stated he would double check that with the City Collector and would contact Ms. Lee.

**BUDGET AMENDMENT NUMBER 1** – City Administrator John Benson stated the Budget Amendment Number 1 for 2017 was for the Board of Aldermen approved PILOT, Inmate Program allocation and Comp Time buyout.

**BILL NO. 2017-12 AN ORDINANCE FOR THE CITY OF MARSHFIELD, WEBSTER COUNTY, MISSOURI APPROVING BUDGET AMENDMENT NUMBER 1 FOR THE BUDGET YEAR OF JANUARY 1, 2017 TO DECEMBER 31, 2017** - Attorney Chuck Replogle read by title twice the proposed Ordinance for the City of Marshfield, Webster County, Missouri approving Budget Amendment Number 1 for the budget year of January 1, 2017 to December 31, 2017.

Alderman Montgomery made a motion to approve the first reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

Alderman Loftin made a motion to approve the second reading of the proposed Ordinance. Alderman Loftin seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**AWARD OF BID TO DON VANCE FORD FOR PURCHASE OF CITY ADMINISTRATOR VEHICLE AND AUTHORIZATION FOR THE CITY ADMINISTRATOR TO SIGN THE CONTRACT FOR THE VEHICLE PURCHASE -**

City Administrator John Benson stated per the City's Purchasing Policy, a request for bids to purchase a 2017 Ford Edge SEL 4 Door All Wheel Drive vehicle was released. Bids were received from Don Vance Auto Group in the amount of \$28,986 and from Republic Ford Lincoln in the amount of \$29,391. Both bids met specifications. Benson made a recommendation that the bid be awarded to Don Vance Auto Group as the lowest responsible bid.

Alderman Foster made a motion to accept the recommendation to award the bid to Don Vance Auto Group. Alderman Loftin seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

Alderman Montgomery made a motion to authorize City Administrator John Benson to sign the contract for the vehicle purchase. Alderman Foster seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**AWARD OF LEASE PURCHASE FINANCING FOR THE PURCHASE OF TWO POLICE DEPARTMENT VEHICLES AND THE CITY ADMINISTRATOR VEHICLE –**

City Administrator John Benson stated the City recently awarded the bids and contracts for the purchase of the two police department vehicles and one City Administrator vehicle. Rather than paying for the purchase of these vehicles in a lump sum payment, the City has in the past financed vehicle purchases through a lease purchase. The Staff requested quotes from local banks as well as Ford Motor Credit, for a 5 year lease purchase. Quotes received were Ford Credit Municipal Finance – 4.20%, Central bank of the Ozarks – 4.5% and Southern Missouri Bank – 3.30%. Benson stated it is recommended that the lease purchase financing for the three vehicles be awarded to Southern Missouri Bank.

Alderman Loftin made a motion to accept the recommendation to use Southern Missouri Bank at the rate of 3.30% for lease purchase on the three vehicles. Alderman Foster seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**REFER TO PLANNING AND ZONING THE PRELIMINARY PLAT OF W.F. & MOLLIE KEESLING ADDITION** – St. Paul's Lutheran Church is wanting to subdivide a portion of the property that it owns on N. Locust Street into seven (7) residential lots.

Alderman Foster made a motion to refer the preliminary plat of W. F. & Mollie Keesling Addition to Planning and Zoning Commission. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**REFER TO PLANNING AND ZONING THE PRELIMINARY PLAT OF LERIC ADDITION** - Leric, LLC is requesting to subdivide their property to create a 418.8' x 110' lot to be sold in the future.

Alderman Montgomery made a motion to refer the preliminary plat of Leric Addition to Planning and Zoning Commission. Alderman Foster seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**SET PUBLIC HEARING FOR BOARD OF ALDERMEN ON FEBRUARY 23, 2017 FOR ANNEXATION REQUEST FROM JANICE FERGUSON ON PROPERTY LOCATED AT 977 SOUTH ELM** - Janice Ferguson is requesting to annex a strip of her property into the City of Marshfield.

Alderman Foster made a motion to set a Public Hearing at the Board of Alderman on February 23, 2017 for the Annexation request by Janice Ferguson. Alderman Loftin seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**FUTURE AGENDA ITEMS** – Building Inspector Report and other monthly staff reports.

**CLOSED SESSION** – Alderman Montgomery made a motion to enter into closed session Pursuant to Section 610.021.1 of the Revised Statutes of the State of Missouri pertaining to legal actions or causes of litigation at 7:11 p.m. Alderman Loftin seconded the motion. The motion passed in a roll call vote with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

Discussion was held. No action was taken.

Alderman Montgomery made a motion to enter regular session at 8:18 p.m. Alderman Loftin seconded the motion. The motion passed in a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**ADJOURN** – With no other business appearing before the Board of Aldermen, Alderman Loftin made a motion to adjourn the meeting 8:19 p.m. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

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Robert Williams, Mayor

ATTEST:

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Karen Rost, City Clerk