

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF NORTH COLLINS BOARD OF TRUSTEES HELD ON MONDAY, November 21st, 2016 AT 6:30 P.M. IN THE VILLAGE HALL.**

Mayor Vincent George called the meeting to order at 6:30pm and led the Pledge of Allegiance.

**MEMBERS PRESENT:** Mayor Vincent George Attorney Richard Schaus  
Clerk Jan Hutchinson Trustee Kathleen Myers  
Trustee Melvin Bley Trustee Karen Denne  
Trustee Corinne Leone

**Absent:** Student Rep Angela Filkov

Motion by Trustee Karen Denne seconded by Trustee Kathleen Myers to accept meeting minutes from October 17th, 2016 Monthly Meeting, October 31<sup>st</sup>, 2016 Public Hearing, and November 7<sup>th</sup>, 2016 Work Session. Carried

**Visitors:**

Nick Valentine-The Well that never runs dry will host a New Year's Eve party on December 31<sup>st</sup> with a Rio Ball Drop at 10:00pm. The event will have some fundraising opportunities but will generally be a fun, wholesome, family night. Police Administrator Cooper said there would be a police presence for the event and he will look into getting some safety clearance along the edge of the street for the event.

Shannon Locking- Attending the meeting to give summary of the water testing that has been done at the schools. At the Elementary School, 22 water sites tested high but none were drinking fountains. Three were hose bibs but the others were handwashing stations but not used for cooking. The results from the high school are delayed due to excessive testing across the state but they should be done in the next couple of weeks. Any locations found to have a high lead level will have a sign prohibiting drinking from that location.

Dicci Montaldo- Attending to find out what is going on.

Perichak- Would like to review the site plan for his new dental office. Code Enforcement officer Phil Tremblay attended and reviewed the plan with the board: things to look at—minimum lot width of 25' and they are well within that perimeter; maximum size of the buildings on the property cannot exceed 75% of the total property and they are well within that perimeter; according to the drawing, the dumpster will have an 8ft enclosure but the code specifies only 6ft, Perichak said he was not planning to use a dumpster; North Collins Fire Chief Jim Miller asked about x-ray, laser, and manufacturing at the facility and was assured that all are well within the legal limits; the building needs to be 50' back from the center of Main Street and they are well beyond that. Code Enforcement recommends approval of site plan.

Motion to approve the Dental Office site plan as presented to the Board of the Trustees of the Village of North Collins made by Trustee Melvin Bley seconded by Trustee Corinne Leone. Carried.

**Department Heads:**

Police Administrator Rich Cooper: all officers currently on winter hours; all officers qualified at the gun range; Halloween night had three officers on duty—two cars and a walking patrol, the evening was uneventful; Drug Drop-off on October 22<sup>nd</sup> collected 57# of drugs and needles; received a certified letter from a non-emergency ambulance service but sees no need for those services in our small community.

Dog Control Jeannie/Rob Ebersole: Did not attend but August, September, and October reports were received and read.

Fire Chief Jim Miller attended and had submitted his report prior to the meeting which was then highlighted; in addition, they are starting to rotate turnout gear and air packs and are looking for grants to pay for these.

Code Enforcement Phil Tremblay: Working hard to clean up buildings in the Village, taking several to court when necessary.

DPW Supervisor Mike Perry: Not able to attend will give his report at the December meeting.

**Mayor:**

County Sales Tax remittance report shows an increase in revenue this past month.

Erie County Homeless Prevention Program letter with guidelines was reviewed.

**Short Term Rental (airBnB) email from Village Officials Association was reviewed and does not apply to the Village of North Collins at this time.**

**Charter Communications rate changes email was reviewed.**

**Emerling Agency solicitation letter concerning insurance was reviewed and discussed. Board decided not to pursue at this time.**

**Dates of upcoming Planning-Zoning training was announced, Clerk will mail to Village Planning and Zoning Board members.**

**Update given on the Comprehensive Plan project; bids currently being accepted—so far no direct inquiries but it is available on the village website.**

**North Collins Emergency Squad letter regarding lack of communication during sidewalk project was mentioned and briefly discussed.**

**Six properties were chosen from the list sent to the Village by the Land Bank group. Code Enforcement office will fill out required assessment forms for each property and they will be reviewed and a resolution made at the next meeting concerning how to proceed.**

**The January and February meetings fall on National Holidays; discussion and all board members agreed that even though the office is not open, the Board of Trustee meeting would still be held at 6:30pm both months.**

**Email from Governor Cuomo regarding hate crimes around the state and country was read—“we will stand strong united in the face of intolerance and show the world that we are one people, one family, and one New York.”**

**The NYSIF summary of their 11/4/2016 visit was reviewed. No hazards were observed at the DPW barn.**

**The following resolution was made concerning new solar panel projects within the Village:**

**VILLAGE OF NORTH COLLINS**

**BOARD RESOLUTION**

**November 21, 2016**

WHEREAS, the Village of North Collins (“Village”) has received inquiries from residents about installing solar panels on lots within the Village; and

WHEREAS, the Village’s current Code does not adequately address many of the issues and concerns which must be considered in order to fairly address the impacts of the use of solar panels in the Village; and

WHEREAS, the Village Board has determined it is prudent to protect the public interest, safety and welfare of all Village residents, by imposing a temporary moratorium on new siting, location and construction of solar panels within the Village while the Village undertakes a comprehensive review of concerns and issues raised by these uses; and

WHEREAS, such moratorium is intended to allow the Village sufficient time to address such concerns and to enact new laws or regulations and/or appropriate amendments to existing laws in order to properly address community impacts, concerns and related issues in a manner which is meaningful and consistent with the Village Code;

NOW THEREFORE, BE IT RESOLVED, the Village Board of Trustees of the Village of North Collins hereby declares that no new applications shall be approved and no permits or approvals shall be granted by any officer, department, board or agent of the Village of North Collins with respect to the siting, location, establishment or construction of any solar energy panels within the Village of North Collins for a period of six (6) months from the date of this resolution.

**Motion to adopt solar resolution made by Trustee Karen Denne seconded by Trustee Melvin Bley. Carried.**

**Motion by Trustee Corinne Leone seconded by Trustee Kathleen Myers to approve Christmas and New Year’s full-time employee holiday dates to be Monday, December 26, 2016 for Christmas Day and Friday, December 30, 2016 for New Year’s Day. Part time office personnel will receive one-half day of pay for Christmas Day. Carried.**

Be it RESOLVED that the Board of Trustees for the Village of North Collins does hereby add a \$50 fee to remove a water meter and a \$50 fee to re-install a water meter. This charge applies to any removal/installation other than the first and/or final installation for a home owner. The Late Fee will increase from 5% to 10% of water use. The Water Special Assessment fee per kitchen will remain in effect when the water has been shut off. Motion to accept this resolution made by Trustee Kathleen Myers seconded by Trustee Melvin Bley. Carried.

Motion by Trustee Kathleen Myers seconded by Trustee Corinne Leone to change the status of Deputy Clerk Josephine Bellezza from probationary employee to permanent part-time employee. Carried.

Motion by Trustee Kathleen Myers seconded by Trustee Karen Denne to renew the DPW Equipment/Trackless BAN on Dec. 2 in the amount of \$102,000 at an interest rate of 2.49%. Carried.

Motion by Trustee Karen Denne seconded by Trustee Corinne Leone to renew the Police Car/DPW Dump Truck BAN on Dec. 31 in the amount of \$60,000 at an interest rate of 2.49%. Carried

Motion by Trustee Kathleen Myers seconded by Trustee Karen Denne to issue a BAN for the Water meter installation project in the amount of \$100,000 for one year effective in December, 2016.

**TRUSTEES REPORT:**

Trustee Denne – Looking into nice Welcome signs for the Village. Need a rough estimate from Board on what we are willing to spend.

Trustee Bley – Was told that there were 6 fire calls in October; all fire trucks have been updated and their hoses have been tested, lost only short sections; the Fire Company meat raffle was a huge success—there was a very large crowd and a TV was raffled off.

Trustee Leone – Attended and volunteered at the Veterans fundraising event that sold over 200 chicken BBQ dinners in less than an hour, they received a lot of support and help.

Trustee Myers – Attended the Town Budget session; Village needs to hold off on the Dog Control agreement as the details are still pending for the Town with Eden, the Village Trustee has been asked to attend their next meeting; Trustee Myers would like to send a Thank You note/card to the Ebersoles thanking them for their years of service to the Village of North Collins. Very glad the water meter project is over and seemed to go so smoothly.

Motion by Trustee Melvin Bley seconded by Trustee Kathleen Myers to move to Executive session to discuss a personnel matter.

Motion by Trustee Melvin Bley seconded by Trustee Kathleen Myers to return to regular meeting.

Motion made by Trustee Karen Denne seconded by Trustee Corinne Leone to approve payment of Bills: Total October 18<sup>th</sup> – November 21<sup>st</sup> expenditures \$198,223.27. Carried

Motion to adjourn at 7:49 p.m. by Trustee Melvin Bley seconded by Trustee Kathleen Myers. Carried

Minutes submitted by

Janet L. Hutchinson, Clerk/Treasurer

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