

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF NORTH COLLINS BOARD OF TRUSTEES HELD ON MONDAY, February 20th, 2017 AT 6:30 P.M. IN THE VILLAGE HALL.

Mayor Vincent George called the meeting to order at 6:30pm and led the Pledge of Allegiance.

MEMBERS PRESENT: Mayor Vincent George Attorney Richard Schaus
Clerk Jan Hutchinson Trustee Kathleen Myers
Trustee Melvin Bley Trustee Corinne Leone

Excused: Trustee Karen Denne
Absent: Student Rep Angela Filkov

Motion by Trustee Corinne Leone seconded by Trustee Kathleen Myers to accept meeting minutes from January 16th, 2017 Monthly Meeting. Carried

VISITORS:
No Visitors

DEPARTMENT HEADS:

Code Enforcement: Phil Tremblay reported that several houses within the village are being addressed for outer surface repair: Railroad Avenue, Sherman Avenue, Main Street, and Brant Street. One house on Brant Street that needs attention is actually located in the Town of Brant. He will still contact the resident and then the Town of Brant if necessary. New law says that the first lienholder on a property is responsible for upkeep of the property. Two village properties, one on Sherman and one on Kimble, are being evaluated by the banks. Mr. Tremblay is taking some to court to get actions; needs their name, address, phone number; is working to create a solid paper trail. One property on Spruce needs desperate attention and he is working to contact owner. A question was brought up about a High Street address; Mr. Tremblay will check it out to make sure that it meets village code.

Police: Administrator Rich Cooper submitted a written report of current activities. Two new part-time hires: Mike LiVecchi and Peter Tremblay.

Fire: Chief Jim Miller submitted a written report of current activities. Reported one recent call of a young child with a butane lighter on a mattress in the basement—rental property with no smoke alarms—call was reported to Code Enforcement. Department staff have been invited to attend some live fires which are invaluable training. Will be purchasing a used set of Jaws and portions of the old set will be available for disposal.

Motion by Trustee Kathleen Myers seconded by Trustee Melvin Bley to dispose of the Phoenix Jaws as surplus. Carried.

DPW: Supervisor Mike Perry reported that due to a relatively slow winter, he and his staff were able to prepare all equipment for spring. The 1981 flusher truck is running again; the flusher unit is from the 60s and is waiting for a master cylinder. Getting a rough quote from a local company to paint the water tower. Getting bid specs on repairing and insulating the DPW roof. Working on a water box book. Will be flushing the hydrants in March, weather permitting. Renewing the maintenance books. DEC has a new report format for water usage.

Dog Warden: Trustee Kathleen Myers reported that she has been in contact with the Town to get a complete report. She will report more at the next meeting.

MAYOR:

Read NYCOM email concerning County-determined Municipal Consolidation; seems to be the wrong way to tackle the property tax problem; NYCOM has called for a restoration of funds.

Gowanda Correctional Facility and Collins Correctional Facility Advisory Board update: Gowanda has 747 employees, 1488 inmates: 462 sex offenders; Collins has 558 employees, 962 inmates.

Received letter from Thomas Hersey Jr. of the Erie County Dept of Environment and Planning Office of the Commissioner concerning establishing a representative on the Erie County Environmental Management Council (ECEMC). No representative was selected.

Worker's Compensation letter concerning deductible was read. It will be looked at closer while working on next year's budget.

Letter from United Survey Inc. who had done work that resulted in School Street water main break this past September. They agreed to pay half of the amount and that check has been received.

Community Development had forwarded information regarding Community Small Business loans and that information was sent along with a letter from the Mayor to 12 small businesses in North Collins.

Letter was received concerning the 2017 Community Development Block Grant water main project on Park/Harrison/Railroad. No funding left for this year but please submit again for the 2018 year.

Received email from county that the February Sales Tax receipts are up from last year at this time.

Mayor asked Clerk to explain relevy administration fee that other municipalities are doing. A fee to relevy unpaid water to the tax bill ranging from \$10 to \$50 is being charged to unpaid accounts. In addition, municipalities with unpaid water accounts outside village limits are working with their townships to relevy the unpaid amounts to the Town & County tax bill; in those cases, the Town would charge an administrative fee and all the moneys recovered by the Town would be forwarded to the Village. Additional research on this (resolution or local law?) will be done by the Village Clerk.

The following budget adjustments were proposed:

GENERAL ACCOUNT

\$1,700.00 from A1325.402 Grant Writer	→	A1620.200 Buildings - Equipment
\$1,900.00 from A1325.402 Grant Writer	→	A1620.400 Buildings - Contractual
\$2,000.00 from A3120.402 Police Fuel	→	A1620.400 Buildings - Contractual
\$1,400.00 from A3410.403 Fire Fuel	→	A1620.400 Buildings - Contractual
\$600.00 from A3650.400 Demo of Prop.	→	A3620.401 Safety & Inspection - Code Book
\$4,400.00 from A3650.400 Demo of Prop.	→	A9040.800 Worker's Compensation
\$5,600.00 from A5110.401 Street Main - Prev	→	A5410.400 Sidewalks - Contractual
\$16,000.00 from A9730.700 Debt - Interest	→	A9040.800 Worker's Compensation

WATER ACCOUNT

\$7,000.00 from F8320.200 Source-Equipment	→	F9040.800 Worker's Compensation
\$10,000.00 from F9730.600 Debt - Principal	→	F9040.800 Worker's Compensation

Motion by Trustee Kathleen Myers seconded by Trustee Corinne Leone to approve these budget transfers. Carried.

Motion by Trustee Kathleen Myers seconded by Trustee Melvin Bley for the Mayor to sign the Intermunicipal Agreement with the Town of North Collins to plow 3 Town parking lots located in or immediately outside the Village limits. Carried.

The cleaning agreement with SASI was discussed. It has been approved to cancel the agreement effective May 31, 2017 and hire a part-time, year-round cleaner for the Village.

Motion by Trustee Melvin Bley seconded by Trustee Corinne Leone to advertise for a part-time, year-round cleaning person at 4 hours per week. Carried.

Discussion about putting the Fire House Door project out for bid. Jim Miller expressed concern about the fire house door plans not being sufficient to repair the front of the building. Also stated that since it appeared that there is not property available for a

new fire hall, he would like to again propose a bay be added to the current building as part of the same project. The Mayor will contact the architect and engineer.

The annual Organizational Meeting will be held on the first Monday of April, April 3, 2017 at 4:30 p.m. in the Village Hall.

Motion by Trustee Melvin Bley seconded by Trustee Corinne Leone to accept the Vacation Request for Paul Parnitzke for April 4 through April 17, 2017. Carried.

Budget Work Session set for Friday, March 3, 2017 at 4:30 p.m.

TRUSTEE REPORTS:

Trustee Myers – Nothing to report except what previously stated concerning Dog Control.

Trustee Leone – It has been a quiet month. Trustee Leone will contact the Student Representative about making more of the meetings. Asked about the property next door to the Village Hall concerning a fire hall expansion; the Mayor will look into it.

Trustee Bley – Would like to thank Jim Miller for the great communication. Has been thinking about present dental office property on Main Street; perhaps the new owner will negotiate; perhaps some property on High Street may be available; would like to keep exploring land options for a new fire hall.

Trustee Denne – Excused.

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to Approve Payment of Bills in the amount of: \$50,165.97. Carried.

Motion to adjourn at 7:47 p.m. by Trustee Corinne Leone seconded by Trustee Melvin Bley. Carried

Minutes submitted by

Janet L. Hutchinson, Clerk/Treasurer

