

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF NORTH COLLINS BOARD OF TRUSTEES HELD ON MONDAY, March 20th, 2017 AT 6:30 P.M. IN THE VILLAGE HALL.

Mayor Vincent George called the meeting to order at 6:30pm and led the Pledge of Allegiance.

**MEMBERS PRESENT: Mayor Vincent George Attorney Richard Schaus
Clerk Jan Hutchinson Trustee Kathleen Myers
Trustee Melvin Bley Trustee Karen Denne**

**Excused: Trustee Corinne Leone
Absent: Student Rep Angela Filkov**

Motion by Trustee Melvin Bley seconded by Trustee Karen Denne to accept meeting minutes from February 20th, 2017 Monthly Meeting with one change and minutes from March 3rd Budget Work Session as written. Carried

VISITORS:

Comprehensive Plan Steering Committee Members:

**Scott Taylor
George Jablonski
Dicci Montaldi**

**Marcy Jablonski
Eve Holberg, AICP LaBella Associates
Jo Bellezza
Brenda Bauer-Petrus**

MAYOR:

Motion by Trustee Kathleen Meyers seconded by Trustee Melvin Bley to adopt budget as written. Carried.

Brief presentation by Eve Holberg about Comprehensive Plan: one year process to start mid-April and done by March 1, 2018 per CDBG; there will be 6 meetings with the Steering Committee—each member of committee will receive a packet prior to the meeting on what will be done at that meeting, each member should collect facts—who, landmarks, how many, etc; public visioning will be done before school is out; a community survey will be done around the 2nd meeting; there will be a focus group and the first public meeting; break in the summer; back in early fall the public meeting with the village board; draft a plan before Thanksgiving; expect to have a negative seeker (this means that there will be NO negative effects of comprehensive plan); there will be a final hearing on plan before it can be adopted; members of public can definitely attend Steering Committee meetings but they are not generally invited to participate; it is an open and transparent process; goal of this process is to protect the community, balance preservation and growth, and help the community move forward.

The Board of Trustees of the Village of North Collins hereby authorizes the mayor to sign and execute a contract with LaBella Associates for the Master Plan update. Motion made by Trustee Karen Denne seconded by Trustee Melvin Bley. Carried.

NYCOM Legislative updates were summarized. Initiative included in the 2017-18 Executive State Budget: AIM Funding at current year levels & Countywide Shared Services Property Tax Savings Plan should focus on eliminating or consolidating duplicative services. Other Bills of Interest: of possible concern to us is the Village Zoning Preemption for Wind and Solar Generating Systems (NYCOM Opposes this).

Fiscal Stress Monitoring email was summarized by the Clerk: Village of North Collins is at acceptable levels of Financial and Environmental Stress as determined by the Office of the NY State Comptroller.

Received a letter from the U.S. Dept of Justice asking for a Village of North Collins police shoulder patch to display in the FBI exhibit entitled “Partnerships” in the FBI Education Center in Washington D.C. Police Administrator Richard Cooper provided patch as requested.

Received very nice thank you letter from Peter Tremblay for helping him get into the Police Academy.

Received very nice thank you letter from Dan & Margaret Barker commending Village of North Collins Police Officer Patrick Davis for his help with a recent dispute.

Congratulations to Clerk/Treasurer Jan Hutchinson for completing FEMA courses and receiving certifications.

Be it RESOLVED that the Board of Trustees of the Village of North Collins authorizes the Village Clerk to charge the \$50 Capitalization Fee for the water upgrades to every unit hooked up to the Village water system regardless of a particular unit's water usage. This charge will be effective with the June 1, 2017 billing cycle. Motion made by Trustee Kathleen Myers seconded by Trustee Karen Denne to adopt resolution. Carried.

Motion made by Trustee Melvin Bley seconded by Trustee Karen Denne to have the Mayor sign the agreement with Computel Consultants / NYCOM USA to perform a Gross Receipt Tax audit and utilities audits for the Village. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Karen Denne to have the Mayor sign the one year renewal for the automatic door maintenance agreement with Imperial Door Controls. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Karen Denne to allow the option of paying by credit card (all expenses picked up by the end user). Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to change the office hours to 8:00am to 4:00pm Monday thru Friday. Carried.

Motion made by Trustee Karen Denne seconded by Trustee Melvin Bley to renew the BAN for the High Street Water Line and Drainage project in the amount of \$60,000 at an interest rate of 2.59%. Carried.

Motion made by Trustee Melvin Bley seconded by Trustee Karen Denne to pay half the cost of the Town Easter Egg Hunt advertisement. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Karen Denne to put the specs for the DPW roof out to bid. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to put the specs for the painting of the water tower out to bid. Carried.

TRUSTEE REPORTS:

Trustee Denne – Contacted a company called Econo Signs regarding Welcome signs to the Village—cost of \$143 each and they will last a very long time. Need to determine an appropriate image to include – suggested the gazebo.

Trustee Myers – Question about GRT Survey; she has a copy of the Community Plan survey from the town that may be helpful to the Steering Committee; Dog Control report—she is going to try to get the Dog Control officer to break down the numbers.

Trustee Leone – Excused.

Trustee Bley – met with Chief Miller, the firemen responded to about 20 calls during the recent windstorm, would like to send a Thank You; The Ladies Auxiliary will be holding a meat raffle at the training center on 4/1/17; would like to mention pot holes at the railroad tracks on School Street—very bad, Attorney Schaus said that he would send a letter to the appropriate individual to get them taken care of; still has his eyes open for property in Village.

Motion made by Trustee Kathleen Myers seconded by Trustee Karen Denne to Approve Payment of Bills in the amount of: \$89,113.89. Carried.

Motion to adjourn at 7:15 p.m. by Trustee Melvin Bley seconded by Trustee Karen Denne. Carried

Minutes submitted by

Janet L. Hutchinson, Clerk/Treasurer
