

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF NORTH COLLINS BOARD OF TRUSTEES HELD ON MONDAY, June 19th, 2017 AT 6:30 P.M. IN THE VILLAGE HALL.

Mayor Vincent George called the meeting to order at 6:30pm and led the Pledge of Allegiance.

**MEMBERS PRESENT: Mayor Vincent George Attorney Richard Schaus
Clerk Jan Hutchinson Trustee Kathleen Myers
Trustee Melvin Bley Trustee Corinne Leone**

**Excused: Trustee Karen Denne
Absent: Student Rep Angela Filkov**

Motion by Trustee Kathleen Myers seconded by Trustee Corinne Leone to accept meeting minutes from the May 15th, 2017 Regular Meeting as written. Carried

VISITORS:

**Russ Judson
John Nichter
Don Badaszewski
Rich Cooper**

MAYOR:

Three bids received and opened for the Fire Hall Door Expansion Project:

**Kirst Construction: \$132,500
H&K Services: \$132,600
Nichter Construction: \$143,800**

Motion made by Trustee Melvin Bley seconded by Trustee Kathleen Myers to authorize the Mayor and Clerk to proceed with low bidder provided all references are positive. Carried.

Update on Consolidation of Services was given...Mayor has been attending meetings but there have been no changes. Read editorial by the Town Supervisor of Chemung.

2016 Annual Drinking Water update has been completed and is online. Copies have been distributed to all Trustees and the Mayor encouraged all to read and know how to answer questions from residents when asked.

Rural Transit newsletter article was mentioned about the possibility of funding changes. They will be sending out letters requesting support.

County Sales Tax update was given.

National Grid has a 10,000 trees program that the clerk is looking into. The program allows for reimbursement of \$50 per tree when it meets the National Grid guidelines.

Utilities Update read regarding street light audit...some updates are required but it looks as if it will be a wash concerning the money.

Code Red calls on weeks where garbage is delayed by one day were discussed. All trustees agreed that for those 6 weeks or so each year when garbage is delayed due to a holiday, an emergency CodeRed call will be made to advise all of the new garbage day that week.

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to create a Capital Account for the Fire House Door Expansion project. Carried.

Discussion about pursuing the purchase of property outside the village for possible fire hall: before pursuing this option, Attorney Schaus will send a letter/email to the Emergency Squad requesting them to consider selling part of the property between Spruce Street and Sherman Avenue to the Village for the fire hall. Table this discussion until the next meeting.

Gurney Avenue vacant land owned by absentee owner has a cistern or septic tank that has begun to collapse. This is a very dangerous situation and the DPW has placed a

large sheet of wood over it and has it roped off. A letter was sent certified mail to the owner but it came back June 19th. The property is listed as available for purchase during the County Tax Auction to take place in September. Attorney Schaus has recommended that if we are still unable to contact the current owner, the Village can make sure the property is safe but wait to see if it sells and then require the new owner to fix the problem.

Mayor asked Village Clerk to discuss the request to open a membership at BJ's Wholesale Club. The tables and chairs that the Village wants to purchase for the meeting room are substantially less expense when purchased at BJ's. The membership is in a promotion period and costs only \$40. Overall it is a substantial savings.

Motion made by Trustee Kathleen Myers seconded by Trustee Corinne Leone for the Village Clerk/Treasurer of the Village of North Collins to begin a membership at BJ's Wholesale Club in the amount of \$40. Carried.

Available through that membership are eight individual memberships for \$35 each that could be offered to Village employees. A brief discussion of this ensued and it was agreed that it could be offered to the first 8 employees who wish to participate and they must pay their own \$35 fee.

Karen Seggio wrote a letter requesting the board to consider an adjustment to their billing for a water leak on their 10880 Gowanda State Road property. Credits are not issued for leaks that occur after the water meter but a consideration concerning the time to pay can be made.

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to allow until September 1, 2017 for Account # 2591 to be paid without penalty. Carried.

The Board discussed the new meters and the options of reading them between billing cycles. All agreed that they would like to have the DPW read the meters monthly in order to detect leaks.

Paul Blaser submitted a letter concerning the capitalization fee being charged for each unit at his 2040 Sherman Avenue property (accounts 2750 & 2751). The discussion centered around the research that was done to determine how the fee should be set up when the new system was installed. Has nothing to do with water usage. No change is necessary or warranted. Directed the Village Clerk to send a response to that effect.

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to adopt new Procurement Policy that reflects the updated figures recommended by the state and also accommodates new state and federal laws. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Corinne Leone to accept the quote to paint the exterior of the larger water storage tank provided by CRM Contracting in the amount of \$16,875.00. Carried.

Motion made by Trustee Melvin Bley seconded by Trustee Kathleen Myers to pay Ray Hour Construction for the emergency replacement of the DPW roof. Carried.

Motion made by Trustee Melvin Bley seconded by Trustee Kathleen Myers to accept the quote in the amount of \$2,950 from Garellos Inc. to renovate the restroom in the fire hall and equip it with a shower. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to accept the quote in the amount of \$6,000 from Garellos Inc. to replace the DPW Heating system. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Corinne Leone to accept the quote in the amount of \$12,815 from Gernatts to spray insulate the walls of the DPW building. Carried.

Part Time DPW Worker Matthew Parnitzke resigned effective May 26, 2017 to accept a position in his chosen field of study.

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to advertise for a Part Time Permanent DPW Worker at up to 19 hours per week. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Corinne Leone to hire Robert Eli Tremblay for 8 weeks as seasonal Part time Mayors Helper. He will be responsible for watering plants, mowing, painting around the Village, etc. Trustee Melvin Bley opposed. Motion carried.

There is an unused water softener in the Water Treatment Building that was \$25,000+ when purchased. It is not needed and has never been used.

Motion by Trustee Melvin Bley seconded by Trustee Kathleen Myers to meet with Auctions International regarding the feasibility of putting the water softener up for auction. Carried.

Discussion was held concerning 4 letters received for Zoning Board of Appeals members. We currently have two members of what should be a 5 member board: Ronald Denne (4 year term that began April 1, 2016) and Henry Maciejewski (4 year term that began April 1, 2017). Three additional members are needed. A vote was held and the following people were selected from letters that were submitted: Dicci Montaldi (to fill a one year term), George Jablonski (to fill a two year term), and Gary Bacon (to fill a three year term).

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to appoint Dicci Montaldi, George Jablonski, and Gary Bacon to the Zoning Board of Appeals for the Village of North Collins. Carried.

Motion made by Trustee Melvin Bley seconded by Trustee Kathleen Myers to allow Village Board members and employees use of the Village Hall at no charge. An application for use of the Hall must still be submitted. Carried.

AARP has a grant available for communities that are looking for ways to help seniors be more mobile—to help create a walkable community. Discussion about various things that could be submitted. The Clerk will fill out the application for benches and picnic tables that can be placed around the village.

TRUSTEE REPORTS

Trustee Bley – still looking around for suitable Fire Hall property within the Village; would like Code Enforcement to speak with some of the property owners on Main Street to get their properties fixed up.

Trustee Denne – Excused

Trustee Leone – Has been receiving garbage complaints and will encourage them to call the Village office as soon as possible to get those problems resolved; FYI – if a grant comes in, the Town Park will be closed in August to remove the block building and build another.

Trustee Myers – The Dog Warden has submitted a dog report that is exclusive to the Village. It looks great and contains the information that we need; Very excited about the Comprehensive Plan survey and encourages everyone to go online to fill it out.

Motion made by Trustee Corinne Leone seconded by Trustee Kathleen Myers to move to executive session to discuss the employment history of a particular employee. Carried.

No decisions made or action taken.

Motion made by Trustee Corinne Leone seconded by Trustee Kathleen Myers to conclude executive session and return to the general meeting. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Kathleen Myers to Approve Payment of Abstract #13 bills in the amount of: \$19,806.71 and Abstract #1 of 2017-18 in the amount of: \$42,088.36. Carried.

Motion to adjourn at 9:02 p.m. by Trustee Corinne Leone seconded by Trustee Kathleen Myers. Carried

Minutes submitted by

Janet L. Hutchinson, Clerk/Treasurer
