

CITY OF ABSECON

ORDINANCE 11-2015

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF ABSECON
CHAPTER 3 – ADMINISTRATIVE CODE CREATING
SECTION 103- RECREATION DIRECTOR**

WHEREAS, The Council of the City of Absecon is desirous of supporting and promoting recreation and athletic activities for participants of all ages within the City; and

WHEREAS, in order to further such goals, the Council of the City of Absecon is desirous of establishing the position of Recreation Director; and

WHEREAS, the Recreation Director will ensure that all recreational and sports activities conducted in the City of Absecon shall be done so in an organized, efficient, and beneficial fashion which will benefit the welfare of residents and visitors to the City.

NOW, THEREFORE, BE IT ORDAINED by the Municipal Council of the City of Absecon, County of Atlantic, State of New Jersey, that Chapter 3-103 of the Code of the City of Absecon shall be amended as follows:

SECTION 103 - Recreation Director

- A. There is hereby established in the City of Absecon the part-time position of Recreation Director.
- B. The Recreation Director shall be appointed by the City Council.
- C. The salary of the Recreation Director shall be as established in the Salary Ordinance of the City of Absecon.
- D. Duties. The duties of the Recreation Director shall include, but not be limited to, the following:
 - 1. Be a liaison between the City and ASAC, the parks and playgrounds committee, the Absecon Blue Devils, the Absecon Board of Education, the American Legion, the Absecon travel basketball team, all cheerleading squads, and any and all other organizations using fields or recreation areas in the City of Absecon.
 - 2. Report any maintenance issues, hazardous field conditions, or lighting issues to the Public Works Supervisor in order to insure that all fields are prepared and maintained in excellent condition and are game-ready when athletic events are scheduled.
 - 3. Manage the Concerts in the Park series and communicate with Public Works as necessary.
 - 4. Oversee the use and condition of all bathrooms and concession stands at recreation facilities within the City of Absecon.

5. Schedule the use of all fields.
6. Insure that all coaches have complied with the background check Ordinance of the City of Absecon and have been determined as eligible to coach.
7. Insure that all coaches are advised of all Laws, Ordinances, rules and regulations in effect in the City of Absecon and coordinate compliance with the same.
8. Coordinate the scheduling of all referees, umpires, or other game officials as necessary.
9. Perform any and all other tasks necessary for the efficient operation of athletic and recreation activities within the City of Absecon and perform any additional tasks as may be directed from time to time by the City Administrator.
10. The Recreation Director shall report to the City Administrator and shall meet with her as frequently as she determines to keep her informed of the activities and operation of athletic teams and other recreational programs, events and facilities.
11. The Recreation Director shall meet with all coaches and recreational organizations as frequently as necessary to insure full compliance with this Ordinance.

E. The Recreation Director shall be considered a salaried, part-time employee and shall not be entitled to any health or other benefits or any compensatory time, holiday time, vacation time, sick time, or any remuneration other than the salary as established by the Salary Ordinance.

BE IT FURTHER ORDAINED, that if any section, paragraph, sub-section, clause, or provision of this Ordinance shall be adjudged by a Court or other competent body to be invalid, such adjudication shall apply only to the section, paragraph, sub-section, clause, or provision so adjudicated and the remainder of the Ordinance shall be deemed valid and effective; and

BE IT FURTHER ORDAINED, that any Ordinances or parts thereof in conflict with the provisions of this Ordinance, are repealed to the extent of such conflict; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect following adoption and approval in the time and manner as prescribed by law. This Ordinance shall take effect upon final adoption and publication as required by law.

DATED: August 6th, 2015

SIGNED: 
John R. Armstrong, Mayor

ATTEST: 
Carie A. Crone, RMC, Municipal Clerk

Passed on first reading at a regular meeting of the Municipal Council held on July 16th, 2015. Laid over and advertised for public hearing and final adoption on August 6th, 2015. Notice is hereby given that the foregoing Ordinance was approved for final adoption by the Municipal Council of the City of Absecon at a regular meeting held on August 6th, 2015.