



CITY COUNCIL ACTION

Council Meeting Date: November 27, 2023

Item No: 24-033

Responsible Dept: City Manager

Action Requested: Ordinance

Map/Lot: N/A

Title, Ordinance

Amending Chapter 9, City Council, Section 8, Standing Committees by Assigning the Airport Department to the Business & Economic Development Committee and Making Minor Housekeeping Revisions

Summary

If approved, this Ordinance amendment would assign responsibility for Airport operational and capital items to the Business & Economic Development (B&ED) Committee, thereby eliminating the Airport Committee. While this does represent a change, prior to the establishment of the Airport Committee, all Airport related items were under the purview of the B&ED Committee. By reassigning this role to the B&ED Committee, one Committee will be charged with the oversight of development within the City.

In addition, this amendment would make minor housekeeping revisions that are a result of newly adopted policy and/or the realignment of departments.

Committee Action

Committee: City Council Workshop


Meeting Date: November 15, 2023

Action:

For:

Against:

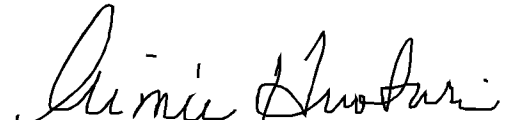
Staff Comments & Approvals



 City Manager



 City Solicitor



 Finance Director

Introduced for: First Reading



CITY COUNCIL ORDINANCE

Date: November 27, 2023

Assigned to Councilor: Schaefer

ORDINANCE, Amending Chapter 9, City Council, Section 8, Standing Committees by Assigning the Airport Department to the Business & Economic Development Committee and Making Minor Housekeeping Revisions

WHEREAS, at present, there is a separate Airport Committee; and

WHEREAS, in order to streamline the Standing Committee process and better align operations, items related to the operations of Bangor International Airport will be reviewed by the Business & Economic Development Committee, thereby eliminating the Airport Committee;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BANGOR AS FOLLOWS, THAT

Chapter 9 of the Code of the City of Bangor is amended as follows:

§ 9-8 Standing Committees.

A. There shall be five ~~six~~ standing committees of the City Council, to be known as the:

- (1) Finance Committee.
- (2) Government Operations Committee.
- (3) Business and Economic Development Committee.
- (4) Infrastructure Committee.
- ~~(5) Airport Committee.~~
- (5) Personnel Committee

...

C. Finance Committee. The Finance Committee shall have the following duties:

...

- (d) The total amount to be expended under the terms of the contract does not exceed \$250,000
~~100,000~~.

- (2) Review of bids and advisory comment to the City Council on proposed contracts for the purchase of supplies, equipment and services and the construction of public facilities not qualifying for direct award by the Committee pursuant to Subsection **C(1)** above.

- (3) Review of bids and final approval for the issuance of bonds for short-term and long-term borrowings where such borrowings have previously been approved by the City Council.
- (4) Review and advisory comment to the City Council regarding proposed Council orders, ordinances, resolves or other items relating to the following departments, divisions and special appropriation accounts: City Council, City Manager, finance, assessing, legal, pensions, ~~insurance~~, debt service, library, education and county taxes.
- (5) Upon recommendation of the City Manager, City Solicitor, City Finance Director, City Tax Collector or City Treasurer, review and approve, without further action by the City Council, the settlement, compromise or payment of City claims and accounts, including claims against the City, subject to the following limitations:

(a) Tax collection accounts, including tax abatements for infirmity or poverty pursuant to 36 M.R.S.A. § 841, Subsection 2, in any amount and charge-offs pursuant to 36 M.R.S.A. § 841, Subsection 3, not exceeding \$1,500 per account.

(b) City claims and collection accounts not exceeding \$10,000 per account.

~~(c) Insured claims against the City for property damage or personal injury not exceeding the lesser of \$50,000 or the limit of applicable insurance.~~

~~(d) Self-insured claims against the City not exceeding \$10,000.~~

(6) Review and recommendation to the Council on resolves appropriating any City funds.

D. Government Operations Committee. The Government Operations Committee shall have the following duties:

(1) Review and advisory comment to the City Council regarding proposed Council orders, ordinances, resolves or other items relating to the following departments, divisions and special appropriation accounts: City Clerk, police, fire, health and community services, parks and recreation, harbor, insurance, and administrative services. **[Amended 2-13-2012 by Ord. No. 12-069]**

(2) Review and advisory comment to the City Council regarding agreements for the rental or lease of land and/or buildings under the control of the departments outlined above in Subsection **D(1)**. The Committee shall not grant options for the sale of land or buildings or finally authorize the sale of such facilities without prior approval of the City Council. In the event the Committee unanimously recommends approval of an agreement for the rental or lease of land and/or buildings, the Council order for approval shall be placed on the consent agenda portion of the City Council agenda. **[Amended 4-12-2010 by Ord. No. 10-111]**

(3) Review and advisory comment to the City Council concerning changes and modifications to the City's parking regulations and policies outside of the Downtown Parking Management District.

(4) Review and advisory comment to the City Council concerning matters relating to intergovernmental affairs.

(5) Upon recommendation of the City Manager, City Solicitor, City Finance Director, City Tax Collector or City Treasurer, review and approve, without further action by the City Council, the settlement, compromise or payment of City claims and accounts, including claims against the City, subject to the following limitations:

(a) Insured claims against the City for property damage or personal injury not exceeding the lesser of \$50,000 or the limit of applicable insurance.

(b) Self-insured claims against the City not exceeding \$10,000.

E. Business and Economic Development Committee. The Business and Economic Development Committee shall have

the following duties:

- (1) Review and advisory comment to the City Council on proposed Council orders, ordinances, resolves or other items relating to the following departments, divisions and special appropriation accounts: community and economic development, Bass Park, Airport, Parking Fund, golf course, planning, code enforcement and Economic Development Fund. **[Amended 2-8-2010 by Ord. No. 10-063; 4-25-2011 by Ord. No. 11-119]**
- (2) Review and advisory comment to the City Council regarding agreements for the rental or lease of land and/or buildings under the control of the departments listed in Subsection **E(1)**. The Committee shall not grant options for the sale of land or buildings or finally authorize the sale of such facilities without prior approval of the City Council. In the event the Committee unanimously recommends approval of an agreement for the rental or lease of land and/or buildings, the Council order for approval shall be placed on the consent agenda portion of the City Council agenda. **[Amended 4-12-2010 by Ord. No. 10-111]**
- (3) Review and advisory comment to the City Council concerning economic development projects requiring final City Council approval.
- (4) Review and advisory comment to the City Council concerning other special development or redevelopment projects which require final City Council approval.
- (5) Review and advisory comment regarding capital plans and programs of the airport.
- (6) Advisory assistance to the City Council on federal and state legislation and regulatory matters affecting the Airport Fund.
- (75) Review and advisory comment to the City Council concerning changes and modifications to the City's parking regulations and policies in the Downtown Parking Management District.
- (86) Review and approval of user fees at the golf course.
- (97) Review and advisory comment to the City Council concerning proposed changes in the City's Comprehensive Plan and Land Development Code. [Added 4-25-2011 by Ord. No. 11-119]
- (108) Review and advisory comment on such other matters involving the departments and divisions listed in Subsection **E(1)** above as may be referred to the Committee by the Council or the City Manager.

F. Infrastructure Committee. The Infrastructure Committee shall have the following duties:

- (1) Review and advisory comment to the City Council on proposed Council orders, ordinances, resolves or other items relating to the following departments, divisions and special appropriation accounts: engineering, public works, the Sewer Fund, to include user fees and rates, and all matters related to stormwater management and funding. **[Amended 4-25-2011 by Ord. No. 11-119; 2-13-2012 by Ord. No. 12-069]**
- (2) Review and any comment to the City Council regarding agreements for the rental or lease of land and/or buildings under the control of the departments listed in Subsection **F(1)**. The Committee shall not grant options for the sale of land or buildings or finally authorize the sale of such facilities without prior approval of the City Council. In the event the Committee unanimously recommends approval of an agreement for the rental or lease of land and/or buildings, the Council order for approval shall be placed on the consent agenda portion of the City Council agenda. **[Amended 4-12-2010 by Ord. No. 10-111]**
- (3) Review and advisory comment regarding capital plans and programs of the Sewer Fund.
- (4) Review and approval, in accordance with Chapter **252**, Sewers and Drains, § **252-25**, of sewer abatements due to lost water, abatements due to water used in end manufactured products and

development discounts.

(5) Advisory assistance to the City Council on federal and state legislation and regulatory matters affecting the Sewer Fund.

(6) Review and advisory comment on such other matters involving the departments and divisions listed in Subsection **F(1)** above as may be referred to the Committee by the Council, the City Engineer or the City Manager.

G. Personnel Committee. The Personnel Committee shall have the following duties and responsibilities:

(1) Review and advisory comment to the City Council regarding applicants for positions on City boards, commissions and committees.

(2) Hear employee grievances as required by the City of Bangor Personnel Rules and Regulations.

~~H. Airport Committee. The Airport Committee shall have the following duties: **[Added 2-8-2010 by Ord. No. 10-063]**~~

~~(1) Review and advisory comment to the City Council on proposed Council orders, ordinances, resolves or other items relating to Bangor International Airport.~~

~~(2) Review and advisory comment to the City Council regarding final approval of agreements for the rental or lease of land and/or buildings under the control of the airport. The Committee shall not grant options for the sale of land or buildings or finally authorize the sale of such facilities without prior approval of the City Council. In the event the Committee unanimously recommends approval of an agreement for the rental or lease of land and/or buildings, the Council order for approval shall be placed on the consent agenda portion of the City Council agenda. **[Amended 4-12-2010 by Ord. No. 10-111]**~~

~~(3) Review and advisory comment regarding capital plans and programs of the airport.~~

~~(4) Advisory assistance to the City Council on federal and state legislation and regulatory matters affecting the Airport Fund.~~

~~(5) Review and advisory comment on such other matters involving the airport as may be referred to the Committee by the Council, the Airport Director, or the City Manager.~~

Additions are underlined, deletions struck through.

IN CITY COUNCIL

NOVEMBER 27, 2023

COrd 24-033

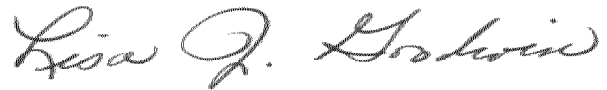
Motion made and seconded for First Reading

Vote: 9 – 0

Councilors Voting Yes: Deane, Fish, Fournier, Hawes, Leonard, Schaefer, Tremble, Yacoubagha, Pelletier

Councilors Voting No: None

Passed



CITY CLERK

IN CITY COUNCIL

JANUARY 22, 2024

COrd 24-033

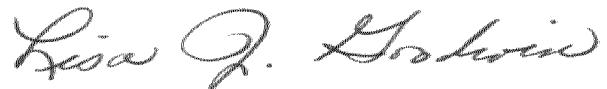
Motion made and seconded for Passage

Vote: 9 – 0

Councilors Voting Yes: Fish, Hawes, Yacoubagha, Tremble, Leonard, Fournier, Schaefer, Deane

Councilors Voting No: None

Passed



CITY CLERK