

**ORDINANCE AMENDING THE ADMINISTRATIVE CODE  
OF THE TOWNSHIP OF DEPTFORD, CHAPTER 11 ENTITLED  
ADMINISTRATION, PROVIDING FOR THE CREATION OF A NEW  
DEPARTMENT TO BE KNOWN AS SECTION 2-17, "DEPARTMENT OF PARKS  
AND RECREATION" AND RESERVING SECTIONS 2-18 & 2-49, PURSUANT  
TO THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF  
DEPTFORD, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

**BE IT ORDAINED**, by the Township Council of the Township of Deptford in the County of Gloucester, State of New Jersey as follows:

**SECTION 1.**

Section 2-6 entitled "General Administrative Organization", Subsection 2-6.1, entitled "Departments" is hereby amended by adding Subsection 2-6.1 f. creating a NEW department to be known as the "Department of Parks and Recreation".

**SECTION 2.**

Section 2-17 heretofore referred to as "RESERVED" is hereby amended by adding Section 2-17 establishing the "DEPARTMENT OF PARKS AND RECREATION".

**Section 2-17.1 Creation of Department Director.**

There shall be a Department of Parks and Recreation, the head of which shall be the Director of Parks and Recreation, who shall be appointed by the Township Manager and shall serve at the pleasure of the Township Manager. Prior to his or her appointment he/she shall be qualified by training experience in the field of public recreation and parks maintenance. The Director shall receive such salary as shall be fixed by General Salary Ordinance approved by Township Council. In addition, the Director shall be subject to the direction and supervision of the Township Manager and shall be responsible for the proper and efficient conduct of all parks and recreation functions within the Township of Deptford.

**Section 2-17.2 Powers, Duties and Responsibilities of Director.**

**The Department Director shall:**

1. Plan, develop and administer public recreational, arts and culture, and senior programs and facilities within the Township.

2. Administer and operate athletic sports in leisure time, programs and activities of recreational interest for children and adults.
3. Develop and provide programs of special interest for senior citizens, teenagers and individuals with disabling handicaps.
4. Utilize Township owned buildings, facilities and services as well as services and facilities made available through the Board of Education or by other non-public entities for public recreational programs and activities.
5. Develop and recommend to the Township Manager regulations for the use of parks, playgrounds, open spaces and other community facilities.
6. Care for, plant and cultivate greens, shade trees and ornamental plantings in parks and other public property owned or leased by the Township of Deptford.
7. Maintain, improve and conserve public grounds, parks and indoor/outdoor recreation areas of the Township.
8. Maintain and care for the public school grounds which may be under any agreements with the Board of Education in providing for recreational opportunities for Deptford Township residents.
9. Administer the work of the Department in accordance with the policies established by the Township Manager and input and recommendations adopted by the Recreation Advisory Committee, Arts and Culture Advisory Committee and established senior citizen groups within the Township to effectuate the efficient administrative organization and operations within the Department of Parks and Recreation.
10. Shall attend all regular meetings of the Recreation Advisory Committee, Arts and Culture Advisory Committee as well as the Commission on Aging. He shall submit a monthly report to the Recreation Advisory Committee, Township Council and Township Manager advising them as to the production and progress of the recreational activities within the Township.

In addition to his other duties and powers, the Director may assign any employee of the Department to any work or positions therein. The Director shall report to the Township Manager at such times as he may require any information concerning the Department and its work as the Manager deems pertinent. The Director shall annually, on a day fixed by the Township Manager, render a full report of the activities and operations of the Department for the preceding year. The Director, subject to the approval of the Township Manager, may prescribe such rules and regulations as he deems necessary or expedient for the proper conduct of the

department and for the operations and use of Township recreational playgrounds, play fields, facilities and equipment.

**Section 2-17.3 Recreation Advisory Committee.**

Section 2-49, formally entitled "Recreation Advisory Committee", is hereby reserved and the contents therein reestablished and amended in its entirety as Section 2-17.3 herein and known as the Recreation Advisory Committee.

**Section 2-17.3a Committee Established; Members; Council Liaison. This Section is hereby amended to read as follows:**

There shall be a Recreation Advisory Committee that is apprised of thirteen (13) members, all of whom shall be residents of the Township, appointed by Township Council. In addition to the thirteen (13) members comprising said Board, Township Council shall designate a member of council to serve as liaison of the Township Council and to act as an ex officio non-voting member of the recreation advisory committee. The Director of Parks and Recreation or his designee shall also serve as an ex officio non-voting member.

**Section 2-17.4 Creation of an Arts and Culture Advisory Committee. (NEW)**

Within the Department of Parks and Recreation there shall be a Department of Arts and Culture whose purpose shall be to foster and encourage arts, culture and educational activities to encourage participation and promote appreciation of the arts within the Township of Deptford.

**Section 2-17.4a Committee Established; Members; Council Liaison.**

There shall be an Arts and Culture Advisory Committee comprised of thirteen (13) members, all of whom shall be residents of the Township of Deptford, appointed by Township Council. In addition to the thirteen (13) members, Township Council shall designate a member of council to serve as a liaison with said arts and Culture Advisory committee and act as an ex officio non-voting member. The Director of Parks and Recreation or its designee shall also serve as an ex officio non-voting member.

In making appointments to the Arts and Culture Advisory Committee Township Council shall attempt to ensure that the following interests are represented among the membership.

1. Visual, performing and literary artists.
2. Arts management professionals.
3. Educators in the humanities.
4. Representation of the James H. Johnson Memorial Library

5. The Board of Education.
6. Other community arts organizations.

**Section 2-17.4b Term of Office.**

All members shall be appointed for a term of one (1) year provided all terms expire December 31<sup>st</sup> of the year of appointment. Should a vacancy occur said vacancy shall be filled for the unexpired term only. Township Council liaison member shall be appointed in the same manner.

**Section 2-17.4c Powers, Duties and Responsibilities.**

The Arts and Culture Advisory Committee shall have the following duties and responsibilities:

1. To establish short and long range objectives for the arts and culture development of the community.
2. To develop and recommend a program for enhancing arts and cultural development within the Township.
3. Appoint an advisory chairman and secretary.
4. Schedule monthly meetings with additional meeting to be called by the chairman who shall be elected by the members of the Arts and Culture Advisory Committee.
5. In conjunction with and recommendations of the Director of Parks and Recreation, advise the Township Manager, Township Council as to the arts and cultural needs of the Township including semi-annual assessment reports reflecting problems and achievements.
6. Sponsor and administer cultural and recreational programs and activities in cooperation with other public and private agencies and organizations and provide specialized programs for the aged, handicapped and other special purposes.
7. Formulate and present an arts and cultural activities budget to the Township Manager on or before November 1st of the calendar year.
8. Undertake any other duties and responsibilities that may be assigned by the Township Manager and Township Council.

**Section 2-17.5 Charges and Fees.**

The Department may sponsor, arrange and provide for the giving of outdoor exhibition, concerts, games and contests and may use and employ public property for such purposes. The Department may charge and collect for the use of the Township a reasonable admission fee for each person entering or using facilities, exhibitions, concerts, games and contests and may use and employ public property for such purposes. The Department may charge and collect for the use of the Township a reasonable admission fee for each person entering or using facilities, exhibitions, concerts, games or contests provided under this article, as approved by the Township Manager.

**Section 2-17.6 Rules and Regulations.**

The Director may from time to time recommend to the Township Manager reasonable rules, regulations and bylaws, not inconsistent with statute or ordinance for the conduct of persons using property under the jurisdiction of the Department, either as spectator or participant, to protect the health and safety of such persons and minimize the risk of injury to persons or property.

**Section 2-17.7 Intergovernmental Cooperation.**

Within the limits of available appropriations the Director of said Department may cooperate and participate with other Municipal, School, County, State and Federal Agencies in the development administration, financing an operation of recreation, parks and conservation programs for the benefit for the residents of the Township.

**Section 2-17.8 Approval Required to Expend Funds.**

The arts and culture shall not expend funds for any purpose unless the approval of Township Manager has been secured and the amounts are within the annual budgetary constraints as set and approved by the Township Council.

**BE IT FURTHER ORDAINED** that Section 2-18 remains RESERVED; and

**BE IT FURTHER ORDAINED** that Section 2-49 is hereby RESERVED; and

**BE IT FURTHER ORDAINED** as follows:

**SECTION 1.**

The Township Clerk of the Township of Deptford pursuant to 40:49-4, shall cause to be published, in the manner required by law, a copy of this Ordinance in a newspaper of general circulation in the Township of Deptford; and shall provide sufficient copies of said Ordinance in the office of the Township Clerk for inspection by the public at all times during regular business hours.

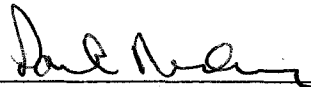
SECTION 2.

If any provision of this Ordinance is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, the remaining provisions of this Ordinance shall not be invalidated.

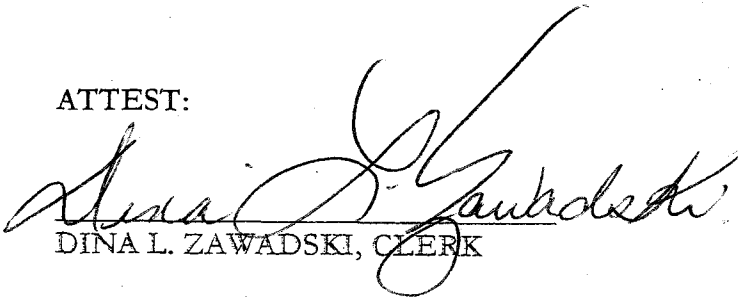
SECTION 3.

This Ordinance shall become effective twenty (20) days upon final passage by Township Council and publication according to law.

TOWNSHIP OF DEPTFORD

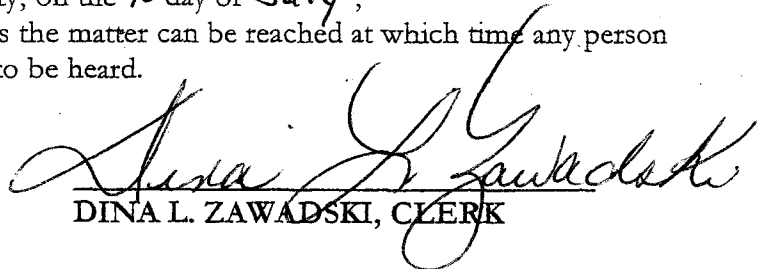
  
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PAUL MEDANY, MAYOR

ATTEST:

  
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DINA L. ZAWADSKI, CLERK

CERTIFICATION

The above Ordinance was introduced and passed upon first reading at a meeting of the Township Council of the Township of Deptford held on the <sup>5<sup>th</sup></sup> day of ~~June~~, 2006 and will be taken up for final consideration and passage at the Regular Meeting of Mayor and Council of the Township of Deptford to be held at the Municipal Building, 1011 Cooper Street, Deptford, New Jersey, Gloucester County, on the <sup>10<sup>th</sup></sup> day of ~~June~~, 2006 at 7:00 P.M. or as soon thereafter as the matter can be reached at which time any person interested shall be given an opportunity to be heard.

  
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DINA L. ZAWADSKI, CLERK