

BOROUGH OF EAST STROUDSBURG



BOROUGH OF EAST STROUDSBURG

MONROE COUNTY

COMMONWEALTH OF PENNSYLVANIA

RESOLUTION NO. 2-2024

**A RESOLUTION OF EAST STROUDSBURG BOROUGH COUNCIL, MONROE COUNTY, PENNSYLVANIA, AMENDING THE EAST STROUDSBURG BOROUGH FEE SCHEDULE.**

**WHEREAS**, The East Stroudsburg Borough Council has previously adopted the Fee Schedule in Resolution No. 10-2023, and:

**WHEREAS**, The Borough of East Stroudsburg is amending the Fee Schedule as listed below;

**NOW, THEREFORE, BE IT RESOLVED AND ADOPTED** by the East Stroudsburg Borough Council, and is hereby adopted by the authority of same as follows:

| <b>NEW CONSTRUCTION<br/>RESIDENTIAL BUILDINGS (ONE &amp; TWO FAMILY DWELLINGS)</b>  |  |
|---|--|
| <b><i>A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.<br/>A 20% Administrative Fee will be added to each permit.</i></b> |  |
| <b>TYPE OF PERMIT</b>   | <b>FEE</b>   |
| Building  | \$694.25 up to 2500 Gross Square Feet, \$14.00 per additional 100 Gross Square Feet or fraction thereof above 2500 Square Feet |
| Structures Accessory to a Detached Single-Family Dwelling (Garage, Shed, Deck, etc..)   | \$297.50 up to 2500 Gross Square Feet; \$14.00 per 100 Gross Square Feet or fraction thereof above 2500 Gross Square Feet.     |
| Manufactured Homes (HUD Certified)  | \$579.25 One and two family dwellings (Utility connections, decks, porches, garages, or other attachments additional)          |

**NEW Construction  
Multi-Family RESIDENTIAL Structures (Apartments)**

***A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.  
A 20% Administrative Fee will be added to each permit.***

| TYPE OF PERMIT | FEE   |
|----------------|---|
| Building       | 1.85% of total cost of construction (signed contract required); subject to the review and approval of the Building Code Official (BCO) \$154.00 minimum |

**RESIDENTIAL ALTERATIONS**

***A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.  
A 20% Administrative Fee will be added to each permit.***

| TYPE OF PERMIT | FEE   |
|----------------|---|
| Building       | 1.85% of total cost of construction (signed contract required); subject to the review and approval of the Building Code Official (BCO) \$154.00 minimum |

**Residential Additions**

***A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.  
A 20% Administrative Fee will be added to each permit.***

| TYPE OF PERMIT | FEE  |
|----------------|--|
| Building       | \$45.00 plus \$0.15 per square foot of GFA |

**RESIDENTIAL ELECTRIC, PLUMBING, MECHANICAL/HVAC, DEMOLITION**

***A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.  
A 20% Administrative Fee will be added to each permit.***

| TYPE OF PERMIT                                     | FEE   |
|--|---|
| Electrical   | <b>Residential New Construction:</b>  |
|  | Single Family up to 200 amps and 200 devices: \$170.00  |
|  | Over 200 amps up to 200 devices: \$210.00   |
|  | <b>Townhouses:</b>  |
|  | \$69.25 Each unit based on 5 or more units per visit  |
|  | <b>Service</b>  |
|  | 200 Amps or less: \$100.00  |
|  | 201 Amps -400 Amps: \$150.00  |
|  | Over 400 Amps: \$37.50 per 100 Amps   |
|  | <b>Feeders and Panel Boards:</b> 1/4 of Service Fee minimum \$50.00   |
|  | <b>Heating and Air Conditioning:</b>  |
|  | Indoor Heating Appliance: \$50.00   |
|  | Outdoor Heating appliance: \$50.00  |
| Combination indoor and outdoor appliance: \$100.00 |   |
| Water Heater: \$50.00                              |   |
| Plumbing/Mechanical/HVAC                           | <b>New Construction:</b> \$10 per fixture (rough and final)   |
|  | <b>Alterations or Repairs:</b> \$30 plus \$10 per fixture (rough and final)   |
|  | <b>Utility Service Connection:</b> \$50 per fixture   |
| Re-Inspection Fee                                  | A \$50 re-inspection fee will be imposed if the project is not ready for inspection when the inspector arrives                      |
|  | A \$100 re-inspection fee for each additional visit will be imposed if more than two (2) inspections are required for either permit |

**NON-RESIDENTIAL (COMMERCIAL) NEW CONSTRUCTION**

***A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.  
A 20% Administrative Fee will be added to each permit.***

| TYPE OF PERMIT | FEE  |
|----------------|--|
| Building       | \$60.00 plus \$.027 per square foot of the GFA |

**NON-RESIDENTIAL (COMMERCIAL) ADDITIONS**

**A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.  
A 20% Administrative Fee will be added to each permit.**

| TYPE OF PERMIT | FEE   |
|----------------|---|
| Building       | \$32.45 per 100 gross square feet or fraction thereof above 100 square feet, \$297.50 minimum |

**NON-RESIDENTIAL (COMMERCIAL) ALTERATIONS**

**A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.  
A 20% Administrative Fee will be added to each permit.**

| TYPE OF PERMIT | FEE  |
|----------------|--|
| Building       | \$55.00 plus 0.015 of total construction cost (signed contract required, subject to the review and approval of the Building Code Official (BCO), for projects up to \$500,000.00 |
|                | \$7,500.00 plus 0.0125 of that portion of the construction cost (signed contract required, subject to the review of the BCO), between \$500,000.00 and \$1,000,000.00.           |
|                | \$13,750.00 plus 0.010 of that portion of the construction cost (signed contract required subject to the review and approval of the BCO), over \$1,000,000.00                    |

**NON-RESIDENTIAL (COMMERCIAL) ELECTRIC, MECHANICAL, PLUMBING FIRE SUPPRESSION AND DEMOLITION**

**A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.  
A 20% Administrative Fee will be added to each permit.**

|                              |   |
|------------------------------|---|
| Electric                     | <b>Rough Wiring</b>   |
|                              | Up to 20 Devices: \$52  |
|                              | 21 to 90 devices \$92.25, \$92.25 minimum   |
|                              | <b>Final Wiring</b>   |
|                              | Up to 20 Devices: \$52  |
|                              | 21 to 90 devices \$92.25, \$92.25 minimum   |
|                              | <b>Service</b>  |
|                              | 200 Amps or less: \$100.00  |
|                              | 201 Amps - 400 Amps: \$150.00   |
|                              | Over 400 Amps: \$37.50 per 100 Amps   |
|                              | <b>Feeders and Panel Boards:</b> 1/4 of Service.Fee minimum \$50.00                                 |
|                              | <b>Heating and Air Conditioning:</b>  |
|                              | Indoor Heating Appliance: \$50.00   |
|                              | Outdoor Heating appliance: \$50.00  |
|                              | Combination indoor and outdoor appliance: \$100.00  |
|                              | Water Heater: \$50.00   |
|                              | <b>Signaling, communication and alarm systems:</b> \$75.00 up to 10 devices; \$2.00 each additional |
|                              | <b>Signs with utilities:</b> \$55.00 plus \$2.00 per square foot                                    |
|                              | <b>Motors and Generators</b>  |
|                              | Up to 49 HP: \$35   |
|                              | 50 to 100 HP: \$40  |
|                              | Over 100 HP must be submitted for review. Additional \$2.00 per HP above 100 HP                     |
|                              | <b>Transformers, Vaults, and Enclosures</b>   |
| <500KV: \$125                |   |
| >500KV and <1000KV: \$182.50 |   |

|  |   |
|--|---|
|  | >1000KV must be submitted for review  |
|  | <b>Swimming Pools/Spas</b>  |
|  | 3-year State Certification: \$355   |
| Mechanical/HVAC                        | <b>New Construction and Additions:</b> \$10.00 per fixture or appliance<br><b>Alterations and repairs:</b> \$30.00 plus \$25.00 for each \$1,000.00 of construction cost  |
| Plumbing                               | <b>New Construction and Additions:</b> \$10.00 per fixture or appliance<br><b>Alterations and repairs:</b> \$30.00 plus \$10.00 per fixture or appliance  |
| Fire Suppression and Detection Systems | \$40.00 plus \$0.25 per sprinkler head for sprinkler systems<br>\$80.00 for each standpipe<br>\$100.00 for wet/dry/carbon dioxide extinguisher systems up to 100 pounds<br>\$100.00 plus \$0.75 per pound for wet/dry/carbon dioxide extinguisher systems over 100 pounds<br>\$150.00 per system (hood, duct, and suppression) for commercial cooking systems |
| Re-Inspection                          | A \$50.00 re-inspection fee will be imposed if the project is not ready for inspection when the inspector arrives<br>A \$100.00 re-inspection fee for each additional visit will be imposed if more than two (2) inspections are required for either permit.  |
| Demolition                             | \$0.01 per sq ft; \$100.00 minimum  |

**Uniform Construction Code  
(UCC) Plan Review**

**A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.  
A 20% Administrative Fee will be added to each permit.**

|   |   |
|---|---|
| New Construction<br>Renovation/Alteration/Change of<br>Use        | 0.0013 of the estimated value for structures up to \$3,000,000.00                   |
| Estimated value over between<br>\$3,000,000.00 and \$6,000,000.00 | \$3,900.00 plus 0.0005 of the estimated value for structures                        |
| Estimated value over \$6,000,000                                  | \$5,400.00 plus 0.0004 of the estimated value for structures over \$6,000,000.00    |
| Electrical, Mechanical and<br>Plumbing                            | 34.75% of the building plan review fee for each discipline; minimum fee of \$417.50 |

**BUILDING (Miscellaneous)**

**A \$4.50 fee is required to be assessed to each permit issued, in accordance with Pennsylvania Act 36 of 2017.  
A 20% Administrative Fee will be added to each permit.**

| TYPE OF PERMIT   | FEE   |
|--|---|
| Swimming Pool: More than<br>24 inches of water                                       | \$200.00 Above Ground<br>\$400.00 In Ground   |
| Decks  | \$150.00 up to 200 Gross Square Feet; \$15.00 per 100 Gross Square Feet or fraction thereof above 200 square feet   |
| Fuel Storage Tank (over 550<br>gal. capacity)  | \$500.00 for each 1000-gallon capacity or fraction thereof  |
| Miscellaneous Construction<br>(cell towers, retaining walls,<br>roofs, ramps, etc..) | 3% total construction cost (materials and labor); \$125 minimum   |
| Joint UCC Appeals Board  | \$1,000, \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed), plus 50% of actual cost for Stenographic record |

**ZONING PERMITS**

| TYPE OF PERMIT                    | FEE  |
|-----------------------------------|--|
| Plan Review (New<br>Construction) | \$9.00 per 100 gross square feet, \$500.00 minimum |

|   |   |
|---|---|
| Renovation/Alteration/Change of Use Plan Review                         | \$9.00 per 100 gross square feet, \$300.00 minimum  |
| Plan Review Estimated Value over \$6,000,000                            | \$4,750 plus \$0.00046 of the estimated value over \$6,000,000  |
| Sheds: Under 500 Gross Square Feet.                                     | \$95 per shed   |
| Sheds: Over 500 Gross Square Feet but less than 1000 Gross Square Feet. | \$150 per shed  |
| Temporary Trailer/Bldg.   | \$145 per unit  |
| Fence   | \$100   |
| Joinder Deed (Lot Consolidation)  | \$500   |
| Certificate of Nonconformance   | \$400, plus \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed)   |
| Home Occupation   | \$100 Plus Zoning Hearing Board Fee   |
| Certificate of Resale<br>(Resale Certificate of Occupancy)              | Single Family Home, \$100 per inspection<br>Multi Family Building/Structure, \$100 per Building, \$75 per dwelling unit and common area, \$100 re-inspection per unit<br>Commercial Building/Structure, \$100 for first 1200 Square Feet, \$8.00 per 100 Gross Square Feet or fraction thereof above 1200 square feet, \$100 re-inspection per unit |
| Zoning (Land Use/Change of Use)   | \$100   |
| Curb Cut  | \$200   |
| Driveway/Sidewalk Permit  | \$275   |
| Dumpster/Roll-Off Box   | \$55 residential or commercial on Street  |
| Dumpster/Roll-Off Box Deposit   | \$75 residential or commercial  |
| Dumpster/Roll-Off Box Parking/service fee per day                       | \$22.50 per utilized space in a Borough parking lot or metered space  |
| Signs (Permanent)   | \$100.00  |
| Signs (Permanent Re-face)   | \$75 per side   |
| Signs (Temporary)   | \$50.00 per sign. (double sided \$100)  |
| Signs: (Sandwich Board)   | \$50 flat rate for permit; annual license renewal of \$50   |
| Application for Zoning Permit   | \$100   |
| Zoning Compliance Inspection and/or Letter                              | \$250   |
| Conditional Use Application   | \$4,000, plus any additional costs  |
| Time Extension Request  | \$100   |

**SOLICITOR AND ENGINEER**

|  |   |
|--|---|
| Solicitor review of Documents and negotiations | \$220 per hour plus costs; Paralegal \$110 per hour |
| Solicitor Litigation                           | \$245 per hour plus costs; Paralegal \$120 per hour |

|                             |  |
|-----------------------------|--|
| Borough Consulting Engineer | R.K.R. Hess, a Division of UTRS: As per attached Fee Schedule  |
| UCC Board of Appeals        | Weitzmann, Weitzmann, & Huffman, LLC: \$205 per hour, plus \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed) |

### **ZONING HEARING BOARD**

|                            |   |  |
|----------------------------|---|--|
| Commercial/Residential Use | \$900, plus \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed) | <b>NOTE:</b> For both use types, any expenses above the application fee and advertising deposit shall be billed to the applicant, except for the ZHB Solicitor's fees. |
| Appeal                     | \$900, plus \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed) | <b>NOTE:</b> For both use types, any expenses above the application fee and advertising deposit shall be billed to the applicant, except for the ZHB Solicitor's fees. |

### **REGULATED RENTAL SHORT-TERM RENTAL PROPERTIES**

|  |   |  |
|--|---|--|
| Annual License   | \$90 per Regulated Rental Unit (complexes with less than 30 units)<br>\$55 per Regulated Rental Unit (complexes with 30 or more units)                  |  |
| Late Fee   | \$30 per Regulated Rental Unit<br>\$30 per each additional month thereafter   |  |
| Inspection Fee 3 <sup>rd</sup> and subsequent inspection | \$100 per inspection  |  |
| Reinstatement Fee (revoked/suspended License)            | \$150 per unit per reinstatement  |  |
| Appeal to Property Maintenance Board of Appeals          | \$800, \$700 deposit for advertising (any unused deposit will be returned, any overage will be billed), plus 50% of actual cost for Stenographic record |  |
| No Show or No Access to Unit                             | \$80 per unit in addition to Rescheduled Inspection Fee   |  |

### **PLANNING COMMISSION**

|                                       |   |
|---------------------------------------|---|
| Subdivision                           | \$1,000 + \$110 per each additional lot<br><b>NOTE:</b> In addition, the applicant shall pay any engineering costs incurred by the Borough prior to approval of the final plan in the event said costs exceed the initial fee paid. |
| Land Development                      | \$5,000<br><b>NOTE:</b> In addition, the applicant shall pay any engineering costs incurred by the Borough prior to approval of the final plan in the event said costs exceed the initial fee paid.                                 |
| Zoning Map Change, Amendment/Rezoning | \$3,000 Deposit. Applicant shall pay any engineering costs incurred by the Borough Prior to approval of the Ordinance change, in the event the said costs exceed the deposit.   |

### **HEALTH LICENSE**

|  |                   |
|--|-------------------|
| Take-out/No Seating  | \$175 annually    |
| Coffee License, establishments serving only coffee and prepackaged goods | \$75.50 annually  |
| Renewals: Seating Capacity- up to 25                                     | \$205 annually    |
| Renewals: Seating Capacity – 26 through 50                               | \$255 annually    |
| Renewals: Seating Capacity – greater than 50                             | \$305 annually    |
| Mobile Eating & Drinking License   | \$175 annually    |
| Retail Food Establishment (pre-  | \$127.50 annually |

|   |  |
|---|--|
| packaged only, potentially hazardous foods)                                     |  |
| Food Warehousing only   | \$47.50 annually   |
| Duplicate Food License  | \$18.00  |
| Re-inspection fees  | First re-inspection: \$150<br>Second and subsequent re-inspection: \$200         |
| Non-Profit Establishments   | \$85.50 per year   |
| Temporary Health License  | \$75 per day for day 1; \$35 each day for days 2 through 5 (must be consecutive) |
| Temporary Food License (Special event, Non-Profit Sponsored 1 to 5 vendors)     | \$75 per day per event   |
| Temporary Food License (Special event, Non-Profit Sponsored 6 to 10 vendors)    | \$150 per day per event  |
| Temporary Food License (Special event, Non-Profit Sponsored 11 or more vendors) | \$250 per day per event  |
| Farmers Market/Farm Stand Health License  | \$30 per location, per year  |
| Late Payment Fees   | 20% of license fee   |

#### **INTERMUNICIPAL LIQUOR LICENSE TRANSFER**

|                     |             |
|---------------------|-------------|
| Initial Application | \$1,250     |
| Additional Hearings | \$575 each  |
| Official transcript | Actual cost |

#### **WATER SERVICE**

|  |                         |  |                                   |
|--|-------------------------|--|-----------------------------------|
| EBU Fee                                      | \$57 per Quarter        |  |                                   |
| Tapping Fees EDU                             | \$1,795 per EDU         |  |                                   |
| Consumption Fee                              | \$0.322 per 100 Gallons |  |                                   |
| Minimum Connection Fee                       | Meter Size              | Service Lateral, Meter, and Curb Stop Installation | Meter Installation or replacement |
|  | 5/8"                    | \$650  | \$375                             |
|  | 3/4"                    | \$725  | \$465                             |
|  | 1"                      | \$845  | \$575                             |
|  | 1.25" or larger         | Fee based on size, \$900 minimum                   | Fee Based on Size, \$725 minimum  |
| Private Fire Hydrant                         | \$165 per year          |  |                                   |
| Fire Suppression/Sprinkler System Connection | Line Size               | Annual Fee   |                                   |
|  | < 3"                    | \$155  |                                   |
|  | 4"                      | \$285  |                                   |
|  | 6"                      | \$405  |                                   |
|  | 8"                      | \$605  |                                   |
|  | 10"+                    | \$805  |                                   |
| Shut Off Fee                                 | \$75 per shut off event |  |                                   |

|                                      |   |
|--------------------------------------|---|
| Water Service Restoration Fee        | \$75 Per restoration of service event                 |
| Bulk Water Usage Fee                 | \$2.40 per 1000 gallons                               |
| Temporary Water Service              | \$310 per applicant                                   |
| Temporary Water Service Deposit      | \$550 per applicant                                   |
| Meter Test                           | \$75 per meter  |
| Meter Test Deposit                   | \$50 per meter  |
| Flow Test                            | \$350 per test  |
| Utility Dispute Resolution Committee | \$550 plus 50% of actual cost for Stenographic record |

**SEWER/STORMWATER**

|   |   |
|---|---|
| Sewer Allocation (EDU)                              | \$3,529 per EDU (for use of our sewer)<br>\$200 for connection to main (street department does hook-up)   |
| Basic Sewer Rate EBU                                | \$45.00 per quarter   |
| Consumption or Usage Fee                            | \$0.3333 per 100 Gallons for all usage  |
| Sewer Service Shut off Fee                          | \$75.00 per shut off event  |
| Sewer Service Restoration Fee                       | \$75.00 per restoration event   |
| Bulk Sewer Usage Charge                             | \$2.40 per 1000 Gallons of Bulk Sewer Usage   |
| Temporary Sewer Service fee                         | \$380.00 per application  |
| Temporary Sewer Service Deposit                     | \$550.00 per application  |
| Sewer Line Survey Fee                               | \$300.00 per service line, per survey   |
| Storm water Drainage Plan<br>(Resolution #12-89)    | \$1,500, plus \$500 per acre, or fraction thereof, up to and including 10 acres, and<br>\$100 per acre, or fraction thereof, for more than 10 acres, plus the amount<br>for engineering and other consultants review. |
| All Other Drainage Plans                            | \$1,500 up to 800 SF of drainage area; or \$2,000 for more than 800 SF of drainage<br>plus \$9.00 per 1000 SF or fraction thereof; plus the actual cost of engineering and<br>other consultant review costs.          |
| Industrial Pre-treatment Application<br>Renewal     | \$600   |
| Industrial Pre-treatment modification<br>of permits | \$185   |
| Sewer Permit Fee                                    | \$250   |
| Water Lateral Permit Fee                            | \$250   |

**STREET OPENINGS**

|                              |   |
|------------------------------|---|
| Street Opening Application   | \$250   |
| Deposit                      | \$75 per square foot of pavement disturbance not to exceed a total of \$5,000 |
| Inspection Fee               | \$275 per inspection  |
| Emergency Street Opening Fee | \$150 per opening   |
| Degradation Fee              | See attached Appendix "A"   |

**PARKING**

|   |  |
|---|--|
| Handi-cap Parking Space<br>Application/Installation | \$75, \$40 refund if space is denied   |
| Long-term Lease Borough<br>Parking Lot Fee          | Annual per space:<br>\$225 Lot 1<br>\$350 Lot 2<br>\$400 Lot 3<br>\$375 Lot 4<br>Semiannual per space:<br>\$125 Lot 1<br>\$190 Lot 2<br>\$225 Lot 3<br>\$215 Lot 4<br>Quarterly per space: |





|   |                                       |
|---|---------------------------------------|
| Real Estate Closing Final Figures request                       | \$57 per request/update, per property |
| <b>ALARMS</b>   |                                       |
| Newly Installed Alarm   | \$25                                  |
| Transfer of Ownership   | \$10                                  |
| Annual Renewal  | \$5                                   |
| 3 <sup>rd</sup> and Subsequent False Alarm Residential Property | \$15 Police<br>\$25 Fire              |
| 3 <sup>rd</sup> and Subsequent False Alarm Commercial Property  | \$50 Police<br>\$100 Fire             |
| <b>BOOKS/MATERIALS</b>  |                                       |
| Code of Ordinance   | \$275                                 |
| Zoning Ordinance  | \$85                                  |
| Subdivision and Land Development Code (SALDO)                   | \$75                                  |
| Stormwater Ordinance  | \$45                                  |
| Zoning Map (Large)  | \$15                                  |
| <b>LAWN / YARD / GARAGE SALE</b>                                |                                       |
| One to three families (one location)                            | \$5                                   |
| Multi-family Permit (multiple locations) (4 to 8 families)      | \$20                                  |
| Organizational Permit   | \$45                                  |

- B. **Severability.** In case any one (1) or more of the provisions contained in this Resolution shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of this Resolution and this Resolution shall be construed and enforced as if such invalid, illegal or unenforceable provision had never been contained herein.
- C. **Repealer.** All Resolutions and parts of Resolutions heretofore adopted, to the extent that the same are inconsistent in any manner herewith, and hereby repealed.
- D. **Further Amendment or Supplement.** The Borough's schedule of rates as it exists may be supplemented or amended hereafter by majority vote of the East Stroudsburg Borough Council.
- E. **Effective Date.** This amended Resolution shall take effect immediately upon enactment and ratifies the Schedule of Rates commencing immediately for the year 2023, and all other established rates and charges not listed herein but established pursuant to previously adopted Schedule of Rates adopted by the Borough shall remain in full force ad effect to the extent nor inconsistent with this Resolution.

RESOLVED AND ADOPTED THIS 2<sup>nd</sup> DAY OF JANUARY 2024.

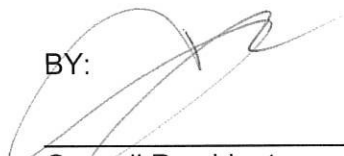
BOROUGH OF EAST STROUDSBURG

ATTEST:



(Assistant) Secretary

BY:



Council President

(Seal)

**APPENDIX "A"**  
**PENALTY/DEGRADATION FEE SCHEDULE**  
**PRIVATE CONTRACTORS**  
**AND UTILITY COMPANIES**  
**DEGRADATION FEE**  
**SCHEDULE**  
**{New Road Surface}**

|                     | Less<br>Than 1<br>Year | 1 to 5<br>Years | 6 to 10<br>Years |
|---------------------|------------------------|-----------------|------------------|
| Bituminous Concrete | 300%                   | 200%            | 100%             |
|                     | (3)                    | (2)             | (1)              |

$$F = p(x + [s * f])$$

P = Percent from table above

expressed as whole number X = Base

fee set by council (\$500)

S = Square Yard of street surface disturbed including final restoration

f = fee per square yard (based on industry standard) = \$500 per

square yard EXAMPLE: Utility opens road that was paved 8

months prior. Trench is 9 Square Yards

$$F = p (x + [s * f]) \quad F = 3 (500 + [9 * 500]) \quad F = 3 (500 + 4500) \quad F = 3 (5000)$$

$$F = 15,000$$

F is based on the price of personnel, equipment, and materials for one hour laying a square yard of material and to cover depreciation of the street (loss of road life due to intrusion into the road surface and increased cost of base repair associated with utility openings) and maintaining utility cut s. This price may change yearly based on labor and material costs.

**RATE SCHEDULE  
 FOR  
 BOROUGH OF EAST STROUDSBURG  
 EFFECTIVE JANUARY 1, 2024**

**PERSONNEL**

|                                     |            |  |                 |
|-------------------------------------|------------|--|-----------------|
| Director/Senior Engineer.....       |            |  | \$ 140.00 /hour |
| Engineer.....                       | \$ 75.00 - |  | \$ 140.00 /hour |
| Construction Observer.....          | \$ 85.00 - |  | \$ 135.00 /hour |
| Project Designer.....               | \$ 75.00 - |  | \$ 135.00 /hour |
| CAD Technician.....                 | \$ 65.00 - |  | \$ 105.00 /hour |
| Surveying Staff.....                | \$ 60.00 - |  | \$ 140.00 /hour |
| Water/Wastewater Operator.....      | \$ 65.00 - |  | \$ 85.00 /hour  |
| Technician.....                     | \$ 65.00 - |  | \$ 85.00 /hour  |
| Word Processing/Administrative..... | \$ 60.00 - |  | \$ 70.00 /hour  |

**NOTE:** The time charged for services performed, is the actual number of hours worked, plus point-to-point travel time.

**TRAVEL COSTS**

Travel costs .....At cost plus 10%  
 Mileage.....As published per the IRS guidelines

**HANOVER ENGINEERING ASSOCIATES, INC  
2024 MUNICIPAL PROFESSIONAL FEE SCHEDULE**

| <u>DESCRIPTION</u>  | <u>HOURLY RATE</u> |
|---|--------------------|
| <u>ENGINEER</u>   |                    |
| Senior Engineer   | \$ 138.00          |
| Registered  | 130.00             |
| Graduate Engineer (Nonregistered)   | 112.00             |
| <u>CERTIFIED PLANNER</u>  |                    |
|   | 129.00             |
| <u>REGISTERED GEOLOGIST / SENIOR SCIENTIST</u>                            |                    |
|   | 129.00             |
| <u>REGISTERED LANDSCAPE ARCHITECT</u>                                     |                    |
|   | 129.00             |
| <u>TRAFFIC SPECIALIST</u>   |                    |
|   | 121.50             |
| <u>REGISTERED SURVEYOR</u>  |                    |
|   | 130.00             |
| <u>SENIOR PROJECT MANAGER</u>   |                    |
| <u>ENVIRONMENTAL</u>  |                    |
| Environmental Specialist  | 114.00             |
| Environmental Technician  | 100.00             |
| <u>GIS (GEOGRAPHIC INFORMATION SYSTEMS) WORK</u>                          |                    |
| GIS Specialist  | 106.00             |
| GIS Technician  | 90.00              |
| <u>DESIGN / DRAFTING / TECHNICAL WORK</u>                                 |                    |
| Senior Designer/Senior Technician   | 113.00             |
| Design/Calculations/Technician  | 99.50              |
| Draftsperson 1 (CAD Drafting)   | 91.00              |
| Draftsperson 3/Technician 3   | 65.50              |
| <u>GROUND PENETRATING RADAR / GLOBAL POSITIONING SERVICE FIELD PERSON</u> |                    |
|   | 125.00             |
| <u>ZONING OFFICER / CODES ENFORCEMENT</u>                                 |                    |
|   | 100.00             |
| <u>SURVEY CREW</u>  |                    |
| One-Person Field Crew   | 114.00             |
| Two-Person Survey Crew (2 @ \$87.00 each)                                 | 174.00             |
| Three-Person Survey Crew (3 @ \$73.00 each)                               | 219.00             |
| One-Person Crew w/Survey Equipment  | 145.00             |
| 3D Scanning w/One-Person Crew   | 215.00             |
| <u>CONSTRUCTION OBSERVER / SEWAGE OFFICER</u>                             |                    |
| Highway, Heavy, Commercial, or Residential Construction                   | 90.00              |
| Highway, Heavy, Commercial, or Residential Construction (Senior)          | 100.00             |
| Certified Sewage Enforcement Officer                                      | 95.00              |
| Onlot Sewer Percolation Test (Pass or Fail)                               | Lump Sum 500.00    |
| Observe Percolation Test  | Lump Sum 425.00    |
| <u>SECRETARIAL / WORD PROCESSOR</u>                                       |                    |
|   | 50.00              |

1. Travel to and from the job site is chargeable time, with project mileage charged at current IRS rate for region.
2. Overtime is charged at 1.5 times base rate.
3. Ordinary overhead expenses are included in the above rates.
4. Extraordinary expenses required specifically for a particular project will be billed at direct cost plus 5%. Examples of these expenses include special consultants, soil borings costs or testing laboratory charges. All such additional expenses are to be specifically approved by the client prior to their use.
5. A special rate of \$215.00 per hour is established for formal hearings and court appearances as an expert witness for a Professional Engineer, Geologist, Surveyor, or other professional.
6. Cost for plan copies is \$0.55 per square foot (black & white); \$2.00 per square foot (color).
7. Cost for Mylars is \$1.65 per square foot (black & white); \$6.00 per square foot (color).
8. Cost for photocopies is \$0.25 per page (black & white); \$0.55 per page (color).
9. Field equipment usage will be charged as follows: Sewage Flow Meter - \$16.00/day, Traffic Counter - \$62.00/day, GPS Locator - \$27.00/day, RTKGPS - \$236.50/day, SUB-RTKGPS - \$59.00/day.
10. Push Camera - \$13.00/hour for Televising; \$18.25/hour for Televising and Locating Services.