

**AN ORDINANCE OF THE CITY OF FRONTENAC, MISSOURI
APPOINTING THE CITY CLERK AS INTERIM CITY
ADMINISTRATOR AND ESTABLISHING A SALARY
ASSOCIATED THEREWITH**

WHEREAS, the position of City Administrator for the City of Frontenac is expected to be vacant effective April 30th necessitating the appointment of an Interim Administrator until such time as the City completes a thorough recruitment and selection process; and

WHEREAS, Section 115.245 of the Frontenac Code of Ordinances authorizes the Mayor to designate a City employee to assume the duties of the City Administrator in the event of a vacancy; and

WHEREAS, the Mayor has selected Leesa Ross to serve as Interim City Administrator effective May 1, 2024, maintaining her duties as City Clerk until a permanent City Administrator is appointed; and

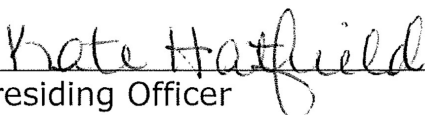
NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF FRONTENAC, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section One: Effective May 1, 2024, the hourly rate of the City Clerk serving in the role of Interim City Administrator shall hereby be set at Seventy-Four Dollars and Nineteen Cents (\$74.19) payable in equal bi-weekly installments.

Section Two: Such salary increase shall be temporary in nature and shall end upon the effective date of appointment of a City Administrator or such other time as deemed appropriate by the Mayor with approval of the Board of Alderpersons.

Section Three: This Ordinance shall be in full force and effect from and after its passage by the Board of Alderpersons and approval by the Mayor.

PASSED BY THE BOARD OF ALDERPERSONS OF THE CITY OF FRONTENAC, MISSOURI, THIS 16th DAY OF APRIL 2024.




Presiding Officer

Attest:



Leesa Ross, City Clerk

APPROVED THIS 16th DAY OF APRIL 2024.



Kate Hatfield, Mayor

Attest:


Leesa Ross, City Clerk