

STATE OF NEW YORK  
**DEPARTMENT OF STATE**  
ONE COMMERCE PLAZA  
99 WASHINGTON AVENUE  
ALBANY, NY 12231-0001  
WWW.DOS.NY.GOV

ANDREW M. CUOMO  
GOVERNOR

ROSSANA ROSADO  
SECRETARY OF STATE

July 9, 2021

Village Clerk  
Village of Groton  
143 Cortland St  
PO Box 100  
Groton NY 13073-0100

**RE: Village of Groton, Local Law 2 2021, filed on July 6 2021**

Dear Sir/Madam:

The above referenced material was filed by this office as indicated. Additional local law filing forms can be obtained from our website, [www.dos.ny.gov](http://www.dos.ny.gov).

Sincerely,  
State Records and Law Bureau  
(518) 473-2492



**Department  
of State**

**LOCAL LAW NO. 2 OF 2021**

**A LOCAL LAW AMENDING CHAPTER 5 OF THE CODE OF THE VILLAGE OF GROTON, "ACCOUNTING PROCEDURES" TO REPLACE §5-1(D) WITH A NEW §5-1(D), TO REPLACE §5-2(A) WITH A NEW §5-2(A), TO ADD A NEW §5-2(B)(5)(e), TO REPLACE §5-2(D) WITH A NEW §5-2(D), TO AMEND §5-2(G), AND TO REPLACE §5-3(D) WITH A NEW §5-3(D)**

Section 1. Chapter 5 of the Code of the Village of Groton is hereby amended to delete the existing Section 5-1(D) and to replace it with a new Section 5-1(D) to read as follows:

§ 5-1 Payment of claims.

D. In the discretion of the Village Administrator and/or the Village Treasurer, the following claims may be paid prior to completion of the audit and approval process:

- (1) Weekly and monthly payrolls;
- (2) Reimbursement of petty cash funds;
- (3) Utility bills;
- (4) Service contracts for a fixed rate, monthly charge, or annual amount;
- (5) Postage meter costs;
- (6) Debt service, including lease or lease-purchase payments; and
- (7) Insurance premiums when such payment would avoid an additional payment fee or penalty or to avoid compromising coverage.

Section 2. Chapter 5 of the Code of the Village of Groton is hereby amended to delete the existing Section 5-2(A) and to replace it with a new Section 5-2(A) to read as follows:

§ 5-2(A) Purchasing Policy.

A. No purchase order shall be required for purchases on behalf of the Village of Groton which do not exceed \$1,000. For purchases in excess of \$1,000 and not exceeding \$2,500, a purchase order must be completed and signed by either the department head for which such order is being executed, the Village Clerk, Village Treasurer or Village Mayor. No purchase orders are required for items outlined in Section 5-1(D).

Section 3. Chapter 5 of the Code of the Village of Groton is hereby amended to add a new Section 5-2(B)(5)(e) to read as follows:

§ 5-2(B)(5)(e).

(e) Provided that Any officer, board or agency of the Village authorized to make purchases of materials, equipment or supplies, or to contract for services, may make such purchases, or may contract for services, other than services subject to article eight or nine of the labor law, when available, through Tompkins County or through any county within the state subject to the rules established pursuant to subdivision two of section four hundred eight-a of the County Law; provided that the Village shall accept sole responsibility for any payment due the vendor or contractor. All purchases and all contracts for such services shall be subject to audit and inspection by the Village. Prior to making such purchases or contracts the officer, board or agency shall consider whether such contracts will result in cost savings after all factors, including charges for service, material, and delivery, have been considered. No officer, board or agency of the Village shall make any purchase or contract for any such services through the Tompkins County or through any county within the state when bids and offers have been received for such purchase or such services by such officer, board or agency, unless such purchase may be made or the contract for such services may be entered into upon the same terms, conditions and specifications at a lower price through the County.

Section 4. Chapter 5 of the Code of the Village of Groton is hereby amended to delete the existing Section 5-2(D) and to replace it with a new Section 5-2(D) to read as follows:

§ 5-2(D) Purchasing Policy.

D. An original purchase order with two copies will be generated for purchases over \$1,000 with the exception of utility bills. Cable/internet/phone services, uniform services, services obtained via State, County or "piggyback" bids, anything where a contract has been generated or any other items listed in section 5-1(D)

- (1) The original copy goes to the vendor.
- (2) A copy goes to the Village Clerk.
- (3) A copy is retained by the originator of the purchase order.

Section 5. Chapter 5 of the Code of the Village of Groton is hereby amended to delete the existing Section 5-2(G) and to replace it with a new Section 5-2(G) to read as follows:

§ 5-2(G) Purchasing Policy.

G. In the interest of obtaining items and/or materials in the most expeditious manner, where appropriate, purchase orders may be delivered to the vendor by FAX, e-mail or online account. The Village will not be liable to any party due to errors or delays in receipt in the electronic transmission of forms, orders, offers to sell or provide services, etc.

Section 6. Chapter 5 of the Code of the Village of Groton is hereby amended to delete the existing Section 5-3(D) and to replace it with a new Section 5-3(D) to read as follows:

§ 5-3(D) Budget Officer.

- (1) The Board of Trustees authorizes the Budget Officer to make transfers of funds between and within functional unit appropriations. Transfers made during a given month must appear on a budget status report which is submitted to the Board for information at the next regular business meeting of the Board.
- (2) In addition, the Budget Officer will accompany this budget status report with a supplementary report which identifies:
  - (a) Transfers which significantly change the intent of the use of budgeted money.
  - (b) Significant overspending or underspending of an account.
  - (c) Transfers into or out of an account in which Board members have expressed a special interest.
  - (d) Other information that he believes will contribute to the Board's understanding of the budget status.

Section 7. Effective Date. This local law shall be effective upon filing with the Secretary of State of the State of New York.

# Local Law Filing

**(Use this form to file a local law with the Secretary of State.)**

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County    City    Town    Village  
(Select one.)

of Groton \_\_\_\_\_

Local Law No. \_\_\_\_\_ of the year 20<sup>21</sup>

A local law A Local Law Amending Chapter 5 of the Code of the Village of Groton, "Accounting

(Insert Title)

Procedures" to replace §5-1(D) with a new §5-1(D), to replace §5-2(A) with a new

§5-2(A), to add a new §5-2(B)(5)(e), to replace §5-2(D) with a new §5-2(D), to amend

§5-2(G), and to replace §5-3(D) with a new §5-3(D)

Be it enacted by the Board of Trustees of the  
(Name of Legislative Body)

County    City    Town    Village  
(Select one.)

of Groton \_\_\_\_\_ as follows:

See Attached.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. 2 of 2021 of the ~~(County)(City)(Town)~~(Village) of Groton was duly passed by the Board of Trustees of the Village of Groton on May 17 2021, in accordance with the applicable provisions of law.

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the ~~(County)(City)(Town)(Village)~~ of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the ~~(County)(City)(Town)(Village)~~ of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_.

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the ~~(County)(City)(Town)(Village)~~ of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. (City local law concerning Charter revision proposed by petition.)**

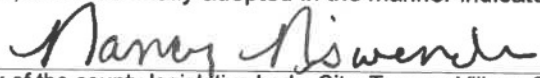
I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20 \_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20 \_\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20 \_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20 \_\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph   1   above.



Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

Date:   6/8/2021  

(Seal)

STATE OF NEW YORK

SS:

COUNTY OF TOMPKINS

Jim Bilinski of Hhaco,  
 NY, being duly sworn says that he is the publisher  
 of the Groton Independent weekly newspaper published in  
 Hhaco, NY, and that the printed notice hereunto attached has been regular-  
 ly published in said newspaper once a week for one (1) weeks,  
 successively, commencing on the 12th day of May, 2021  
 and ending on the 12th day of May, 2021 the date of  
 the last publication thereof.

*Blush*

**PUBLIC NOTICE**  
**VILLAGE OF GROTON**  
**NOTICE OF PUBLIC**  
**HEARING NOTICE IS**  
**HEREBY GIVEN** that the Board of Trustees of the Village of Groton will hold a Public Hearing on Monday, May 17, 2021 starting at 7:30 pm, at the Groton Village Office, 143 Cortland St., to consider the adoption of the following local law: Local Law No. 2 of 2021, to amend certain sections of Chapter 5, "Accounting Policy" A copy of the local law in its entirety is available for review at the Village Clerk's Office, 143 Cortland St., during usual business hours. The public is invited to attend and all oral or written comments may

Subscribed and sworn to before me this

19th day of May, 2021

Christine M. Usert

Notary Public



be presented for consideration. Any person with special needs, who wish to attend the hearing, should contact the Village Office (898-3966) immediately so your particular needs can be accommodated. By order of the Board of Trustees. Nancy Niswender Village Clerk  
 5/12



STATE OF NEW YORK }  
COUNTY OF TOMPKINS } SS:

Jim Bilinski of Ithaca, NY, being duly sworn says that he is the publisher of the Groton Independent weekly newspaper published in Ithaca, NY, and that the printed notice hereunto attached has been regularly published in said newspaper once a week for one (1) weeks, successively, commencing on the 16<sup>th</sup> day of June 2021 and ending on the 16<sup>th</sup> day of June, 2021 the date of the last publication thereof.

[Signature]

Subscribed and sworn to before me this

7<sup>th</sup> day of July, 2021  
Christine M. Ibert

Notary Public

**PUBLIC NOTICE**  
**VILLAGE OF GROTON**  
**NOTICE OF ADOPTION**  
**NOTICE IS HEREBY**  
GIVEN that the Board of Trustees of the Village of Groton, NY, duly adopted Local Law No. 2 of 2021 at their meeting held on Monday, May 17, 2021 after a Public Hearing was duly held. Local Law No. 2, amends Chapter 5 of the code of the Village of Groton, "Accounting Procedures" to replace §5-1(D) with a new §5-1(D), to replace §5-2(A) with a new §5-2(A), to add a new §5-2(B)(5)(e), to replace §5-2(D) with a new §5-2(D), to amend §5-2(G), and to replace §5-3(D) with a new §5-3(D). The local law in its entirety is available for review in its entirety at the Village Clerk's Office during usual business hours. Nancy Niswender Village Clerk

6/16



**LEGAL NOTICES**

**COMPANY, INC.** Notice is hereby given that a license, number "Pending" for beer, cider, liquor and wine has been applied for by the undersigned to sell beer, cider, liquor and wine at retail in a restaurant under the Alcoholic Beverage Control Law at 409 College Avenue, City of Ithaca, Tompkins County for on premises consumption. The Ithaca Beer Company, Inc.

6/16, 6/23

**PUBLIC NOTICE VILLAGE OF GROTON VILLAGE PLANNING BOARD MEETINGS**

of the Village of Groton, NY, for the 2021-2022 official year, will hold their regular monthly meetings on the first Tuesday of the month except November's meeting will be Monday, November 1st. Meeting time is 7 pm. Any deviation from this schedule will be acted upon and/or noticed in advance by the Planning Board. **BOARD OF LIGHT COMMISSIONERS' MEETINGS** - of the Village of Groton, NY, for the official 2021-2022 year, will hold their regular monthly meetings on the second Monday of the month. Meeting time is 9:00 am. **BOARD OF POLICE COMMISSIONERS' MEETINGS** - of the Village of Groton, NY, for the official 2021-

**LEGAL NOTICES**

2022 year, will hold their regular monthly meetings on the third Monday of the month with the exception of January, which will be held on Tuesday, January 18, 2022 and February, in which the meeting will be held on Tuesday February 22, 2022. Meeting time is 5:45 pm. **TOWN & VILLAGE OF GROTON JOINT RECREATION COMMITTEE** - will hold their regular meetings for the 2021-2022 official year on the first Tuesday of each month except November's meeting will be November 16th and no meeting in December. All meetings will be held in the Village of Groton board room at 143 E Cortland St. The public is invited to attend all above meetings. Nancy Niswender Village Clerk

6/16

**TOWN OF OVID, COUNTY OF SENECA, STATE OF NEW YORK NOTICE OF PUBLIC HEARING.**

Local Law No. G (Intro) of the Year 2021. A Local Law Establishing a Five Person Planning Board, together with One Alternate Member. Please take Notice that the Town Board of the Town of Ovid, County of Seneca, State of New York, shall hold a public hearing on the following proposed Local Law at 7:00 p.m. on the 14th

**LEGAL NOTICES**

day of July, 2021: Local Law No. G (Intro) of the Year 2021. A Local Law Establishing a Five Person Planning Board, together with One Alternate Member. Summary of Proposed Local Law: Currently, there are three (3) vacancies on the Town of Ovid Planning Board and the Town of Ovid has experienced sustained difficulty filling all three vacancies. Therefore, it is the finding of the Town Board that a decrease in the size of the Town Planning Board from seven (7) to five (5) members, plus one (1) alternate member, is desirable and opportune. Due to existing vacancies on the Town Planning Board, and pursuant to Town Law §271(7), no incumbent shall be removed from office except upon the expiration of his or her term. Please take further notice, that at such time all persons interested in the subject matter of the proposed local law shall be heard concerning same. Email comments are encouraged to be submitted in advance to: ckerns@townofovid.net. Please take further notice, that the complete text of the proposed local law is available during normal business hours at the Office of the Town Clerk, Town of Ovid and at the Ovid Firehouse, 2136 Brown

**LEGAL NOTICES**

St. Ovid, NY 14521 and will be posted on the town's website: <https://www.townofovid.net/> at least five days prior to the time of the public hearing. By Order of the Town Board Town of Ovid, County of Seneca, State of New York Dated: June 9, 2021 Cathy Kerns, Town Clerk, Town of Ovid

6/16

**PUBLIC NOTICE VILLAGE OF GROTON NOTICE IS HEREBY GIVEN**

that the Board of Trustees of the Village of Groton, NY, duly adopted Local Law No. 2 of 2021 at their meeting held on Monday, May 17, 2021 after a Public Hearing was duly held. Local Law No. 2, amends Chapter 5 of the code of the Village of Groton, "Accounting Procedures" to replace §5-1(D) with a new §5-1(D), to replace §5-2(A) with a new §5-2(A), to add a new §5-2(B)(5)(e), to replace §5-2(D) with a new §5-2(D), to amend §5-2(G), and to replace §5-3(D) with a new §5-3(D). The local law in its entirety is available for review in its entirety at the Village Clerk's Office during usual business hours. Nancy Niswender Village Clerk

6/16



NUMBER

Mezey  
Lush  
Dem  
Nom  
for D  
13 S

BY ANDREW SE

The Dem  
County  
seat is let  
22) as candida  
mantha Lusht  
support to ear  
Mezey and Lu  
Dryden Couric  
dacies ahead o  
(This is an ab  
article. To rea  
candidates, one  
Greg Mezey  
Dryden C

Get the Word Out



Contact the editor at  
[editor@flcn.org](mailto:editor@flcn.org)

Please submit items by Friday

The Groton I  
010) Periodica  
NY 14850 a  
offices. Pubk  
Lakes Comm  
North Cayuga  
POSTMASTER  
to Finger La

