

Passed by Resolution #144-19, November 16, 2019

§ 54-15 Categories of employment.

Any new full-time employee shall serve a probationary period of three months. For highway employees, during the probationary period the rate of pay shall be the laborer rate. Thereafter, the employee rate of pay will be the following Motor equipment operator rates:

- 1-year anniversary \$17.50/hr
- 2-year anniversary \$18.50/hr
- 3-year anniversary \$19.50/hr
- 4-year anniversary \$20.50/hr
- 5-year anniversary-full motor equipment operator rate

The laborer rate, motor equipment operator rate and motor equipment operator foreman rate are established at the Annual Meeting of the Town Board.

§ 54-16 Uniforms and equipment.

[Amended 12-1994;4-9-1991;1-2000;7-8-2008 by L.L. No.4-2008]

The Town will provide back belts for all highway employees to wear during working hours. All highway employees will wear safety shoes during working hours. After the three-month probationary period, all full-time highway employees will be reimbursed \$600 per year for safety shoes and work clothes upon receipt of proof of payment. Receipts must be submitted prior to December 15th in each year for expenses incurred during that year. The Town will provide overshoes and safety glasses for highway employees. (beginning 1/1/2020)

§ 60-4 Purchases requiring written or verbal quotations.

[Amended 1-8-2008;7-8-2008 by LL No. 4-2008]

A. All proposals or quotations for goods and services not subject to competitive bidding shall be secured by use of written requests for proposals, written quotations or verbal quotations, in conformance with the following table:

Value of Contract	Number of Verbal Quotes Required	Number of Written Quotes Required	Subject To Prior Town Board Approval?
Under \$1,000	0	0	
\$1,001-\$2,000	3		
\$2,001to \$10,000		3	Yes
\$10,001to \$20,000 (public works only) (Adopted Jan. 2008)		3	Yes

F. Nonemergency repairs. Repairs to equipment for which no vendor will give a firm quote until after the equipment is delivered for repair and examined. Depending upon the anticipated cost of the repair the following authorizations will be required before the equipment is repaired:

[Amended 1-8-2008]

Anticipated Cost of Repair	Approvals Required
Less than \$1,000	None
\$1,001-\$2,000	Budget Officer and/or Supervisor
Over \$2,000	Budget Officer, Supervisor and one other Board member