

**AN ORDINANCE TO AMEND 400.185 SPECIAL EVENTS PERMITS –  
ADMINISTRATION OF THE CODE OF THE CITY OF HOLLISTER, MISSOURI.**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HOLLISTER,  
MISSOURI AS FOLLOWS:**

**SECTION 400.185: SPECIAL EVENTS PERMITS — ADMINISTRATION.**

A. Special Event. Any event involving the extraordinary use of public property, such property, including, without limitation, the public right-of-way, public parks, public buildings or other City facilities; or events on public or private property as otherwise provided in the City Code. Extraordinary use of public property includes amplified sound, closing of streets, electrical or plumbing hookups to City utility connections, fireworks, firearms "salutes" by military honor guards, and noise generating events that continue past 11:00 P.M. The maximum time limit for any event is five (5) consecutive days. All special event permits must be submitted no later than thirty (30) days prior to the event for consideration of approval. All special events shall be subject to the following:

1. Upon written application to the City Clerk's department and payment of a one hundred and fifty dollar (\$150.00) fee for events lasting one (1) to three (3) days and two hundred and fifty dollars (\$250.00) fee for events lasting four (4) or five (5) days. Any reoccurring event that has been permitted by one (1) special event permit lasting cumulatively for four (4) days or longer will pay a fee of two hundred and fifty dollars (\$250.00). The application will be reviewed by City Staff as to the appropriateness of the proposed event as it relates to the City of Hollister's Municipal Code.  
[Ord. No. 18-23, 3-15-2018]
2. The Board of Aldermen shall approve or disapprove all new special event applications, all special event applications that involve a request for the sale or consumption of alcoholic beverages, and all special event applications that have substantially changed or are not in compliance with a change in City of Hollister requirements for special events, with conditions necessary and deemed appropriate to achieve land use harmony and preserve the public health, safety and welfare.
3. The City Administrator or his/her designee shall be authorized to approve applications for special events which have previously received Board of Aldermen approval or which are substantially similar to events which have received Board approval in the past, provided such special event does not involve a request for the sale or consumption of alcoholic beverages and provided the City of Hollister requirements for special events have

not substantially changed since previous approvals by the Board of Aldermen. The City Administrator shall be authorized to promulgate regulations for the administrative approval of such events, which shall be maintained on file in the office of the City Clerk.

4. No special event permit for the purpose of placing any item for sale or display on or over any street, sidewalk or other public property shall be issued until a certificate of general liability insurance has been provided naming the City as an additional insured, with minimum limits of one million dollars (\$1,000,000.00) per occurrence for bodily injury and property damage, and until the applicant has paid such fees as may be required for compliance with applicable provisions of the City Code.

**READ THIS FIRST AND SECOND TIME AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF HOLLISTER, MISSOURI THIS 5<sup>th</sup> DAY OF NOVEMBER, 2020.**

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**Phil Carman, Mayor Pro Tem**

**ATTEST:**

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**Bridget Epps, City Clerk**