

# COUNCIL OF THE TOWN OF INDIAN HEAD

## Ordinance No. 04-01-22

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Introduced By:	Mayor and Council
Date Introduced:	April 4, 2022
Town Council Hearing:	None
Amendments Adopted:	None
Date Adopted:	May 2, 2022
Date Effective:	May 22, 2022

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**AN ORDINANCE** concerning

### **Amendment of Town Personnel Ordinance**

**FOR** the purpose of amending the Town's Personnel Ordinance to modify provisions relating to employee sick leave use.

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**BY** repealing and reenacting, with amendments  
Code of the Town of Indian Head (1990 edition as amended)  
Chapter 25, PERSONNEL  
Article 6. Leave Policy  
Section 25-603.2

**SECTION 1. BE IT ENACTED BY THE COUNCIL OF THE TOWN OF INDIAN HEAD,** That Section 25-603.2 of Chapter 25, PERSONNEL, of the Code of the Town of Indian Head (1990 Edition as amended), Article 6. Leave Policy, is repealed and reenacted, with amendments, to read as follows:

### **CHAPTER 25 PERSONNEL**

#### **Article 6. Leave Policy**

#### **Section 25-603. Sick Leave**

2. Sick Leave shall be credited to an employee during his Introductory Period and may be used after the employee has worked for the town for 106 calendar days. Employees are eligible to use Sick Leave for the following reasons.

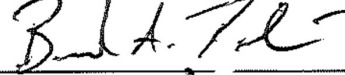
- A. Personal Illness.
- B. Visits to physicians, dentists, optometrist, etc. for examination.
- C. Quarantine.

D. Family illness which shall include parent, spouse, or children ((who reside in the employee's household)).

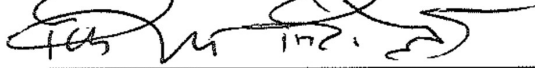
E. All other reasons allowed under the Family and Medical Leave Act and the Maryland Healthy Families Act.

**SECTION 3. AND BE IT FURTHER ENACTED**, that this Ordinance shall become effective at the expiration of twenty (20) calendar days after its approval by the Council.

INDIAN HEAD TOWN COUNCIL



Brandon Paulina, Mayor



Ron Sitoula, Vice Mayor



Cassandra Grumbine, Councilwoman

ATTEST:



Town Clerk

5/2/22  
Date

Key:

CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

((Double Parenthesis)) indicate matter deleted from existing law.