



Saratoga County

**TOWN OF MALTA**  
TOWN CLERK'S OFFICE  
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**RESOLUTION NO. 23 JANUARY 8, 2024**

**AMENDING PROCUREMENT POLICY**

**WHEREAS**, the Town Board of the Town of Malta has previously adopted a procurement policy for the Town of Malta as set forth in the Town Code of the Town of Malta; and

**WHEREAS**, the Town Comptroller has recommended to the Town Board of the Town of Malta that Town of Malta Code Chapter 31 Procurement Policy be amended to provide for procedures relating to Federal Grant Procurement Requirements; and

**WHEREAS**, the Town Board of the Town of Malta desires to amend the Town of Malta's Procurement Policy as recommended by the Town Comptroller; now, therefore, be it

**RESOLVED** that the Town Board of the Town of Malta hereby amends the Town of Malta's Procurement Policy Section 31-8 to read as follows:

In compliance with GML Section 104-b. 2(f) policies and procedures shall contain provisions which, among other things identify the individual or individuals responsible for purchasing and their respective titles. Such information shall be updated annually. The Town authorizes the following:

<b>Department</b>	<b>Title</b>	<b>Name</b>
Town Board	Supervisor	Cynthia Young
Comptroller	Comptroller	Julia Smith
Comptroller	Account Clerk	Meagan Conley Deborah Tanski
Building and Planning	Building and Planning Director	Jaime O'Neill
Buildings and Grounds	Bldgs. Maintenance	Terry Barnes Kevin Thull, John Silverstruck
Town Clerk	Town Clerk	Jennifer Holmes

Tax Receiver	Tax Receiver	Candace Schmidt
Assessor	Assessor	Rae Lyn Dussault
Highway	Highway Superintendent	Roger Crandall
Highway	Highway Account Clerk	Nancy Fodera
Highway	Working Supervisor	Brian Cline, Stephen Gori
Highway	Mechanic	Kevin Thompson, Richard McKeever
Court	Clerk to the Town Justice	Jennifer Miller
Parks and Recreation	Recreation Director	Kristan Gottmann
Youth	Youth Director	Barb Mazurak
Artistic	Artistic Director	Elyse Young

**AND, FURTHERMORE RESOLVED** that the Town Clerk be and hereby is authorized to have the aforementioned changes reflected in the Town Code.