

ORDINANCE NO. 2024:03

AN ORDINANCE TO AMEND CHAPTER II OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF NEW MILFORD ENTITLED “ADMINISTRATION” THEREBY AMENDING ARTICLE V, ENTITLED “BOARDS, COMMISSIONS AND COMMITTEES”

WHEREAS, the Mayor and Council have been advised by the Borough Attorney that several existing committees have not been codified by ordinance; and

WHEREAS, the Mayor and Council of the Borough wish to amend Chapter II, Article V to codify the composition and duties of these committees.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of New Milford as follows:

Sections §2-27 through §2-29, which were formerly reserved as part of Article IV, shall be moved to Article V.

BE IT FURTHER ORDAINED, by the Mayor and Council of the Borough of New Milford that following sections be added to Chapter II, Article V:

§ 2-27. MUNICIPAL ALLIANCE (NMMA) COMMITTEE.

§ 2-27.1. Establishment; Membership.

There is hereby created and established in the Borough of New Milford a Municipal Alliance Committee (NMMA). Membership shall be unlimited, and all members shall be residents of the Borough of New Milford. All members shall be appointed by the Mayor with the advice and consent of the Council.

§ 2-27.2. Terms of Office; Vacancies.

Terms of office of all members of the Committee shall be for one year, beginning with the appointment of all members at the reorganization meeting each January expiring on December 31st of each year. A vacancy on the Committee occurring otherwise than by expiration of the term shall be filled for the unexpired term in the same manner as an original appointment.

§ 2-27.3. Removal of Members.

Any member, after a hearing (if requested by the member), may be removed by the governing body for good cause.

§ 2-27.4. Compensation.

Members of the Committee shall serve without compensation.

§ 2-27.5. Duties and Responsibilities of Committee.

- a. It is the responsibility of the Municipal Alliance Committee (NMMA) to encourage the community to practice healthy, drug-free living and to provide education and resources on the prevention of, recognition of, and consequences of substance abuse through various community drug-free activities and education programs intended to provide residents with the opportunity to learn about and live substance abuse free lives.
- b. When requested by the Municipal Alliance Committee (NMMA), the Mayor and Council shall consider, investigate, and make findings of fact and recommendations upon any special matter or question coming within the scope of the duties of the Municipal Alliance Committee (NMMA).
- c. The Mayor and Council shall have sole authority to implement the annual plan of the Municipal Alliance Committee (NMMA). The Committee shall serve as advisor to the Mayor and Council with reference to the planned implementation.

§ 2-27.6. Officers.

The Committee shall choose from its members a Chairperson, Vice Chairperson and Secretary at the annual reorganization meeting of the Committee.

§ 2-27.7. Annual Report.

By February 1st of the following year, the Committee shall make an annual report to the Mayor and Council including all activities of the Committee in the preceding year.

§ 2-28. PUBLIC EVENTS COMMITTEE.

§ 2-28.1. Establishment; Membership.

There is hereby created and established in the Borough of New Milford a Public Events Committee. Membership shall be unlimited, and all members shall be residents of the Borough of New Milford. All members shall be appointed by the Mayor with the advice and consent of the Council.

§ 2-28.2. Terms of Office; Vacancies.

Terms of office of all members of the Committee shall be for one year, beginning with the appointment of all members at the reorganization meeting each January expiring on December 31st of each year. A vacancy on the Committee occurring otherwise than by expiration of the term shall be filled for the unexpired term in the same manner as an original appointment.

§ 2-28.3. Removal of Members.

Any member, after a hearing (if requested by the member), may be removed by the governing body for good cause.

§ 2-28.4. Compensation.

Members of the Committee shall serve without compensation.

§ 2-28.5. Duties and Responsibilities of Committee.

- a. It is the responsibility of the Public Events Committee to plan and execute all public observances including the Memorial Day Parade and ceremony, Veteran’s Day, and a variety of holiday observances.
- b. When requested by the Public Events Committee, the Mayor and Council shall consider, investigate, and make findings of fact and recommendations upon any special matter or question coming within the scope of the duties of the Public Events Committee.
- c. The Mayor and Council shall have sole authority to implement the annual plan of the Public Events Committee. The Committee shall serve as advisor to the Mayor and Council with reference to the planned implementation.

§ 2-28.6. Officers.

The Committee shall choose from its members a Chairperson, Vice Chairperson and Secretary at the annual reorganization meeting of the Committee.

§ 2-28.7. Annual Report.

By February 1st of the following year, the Committee shall make an annual report to the Mayor and Council including all activities of the Committee in the preceding year.

§ 2-29. STIGMA FREE COMMITTEE.

§ 2-29.1. Establishment; Membership.

There is hereby created and established in the Borough of New Milford a Stigma Free Committee. Membership shall be unlimited, and all members shall be residents of the Borough of New Milford. All members shall be appointed by the Mayor with the advice and consent of the Council.

§ 2-29.2. Terms of Office; Vacancies.

Terms of office of all members of the Committee shall be for one year, beginning with the appointment of all members at the reorganization meeting each January expiring on December 31st of each year. A vacancy on the Committee occurring otherwise than by expiration of the term shall be filled for the unexpired term in the same manner as an original appointment.

§ 2-29.3. Removal of Members.

Any member, after a hearing (if requested by the member), may be removed by the governing body for good cause.

§ 2-29.4. Compensation.

Members of the Committee shall serve without compensation.

§ 2-29.5. Duties and Responsibilities of Committee.

- a. To raise awareness within the community of the disease of mental illness, and to create a culture wherein those affected feel supported by their community and feel free to seek treatment without fear of stigma or feelings of isolation and shame.
- b. To disseminate information and distribute educational and promotional materials, in a variety of media formats, to foster a stigma-free environment where residents are free from judgment and can get the help they need.
- c. To encourage residents to break down barriers and be mindful of their mental health and ask for help when needed.
- d. To raise awareness of the local mental health resources available and to link residents in need to local mental health resources.
- e. To educate residents and students through the organization and hosting of informational and educational presentations, programs, events, and activities.
- f. When requested by the Stigma Free Committee, the Mayor and Council shall consider, investigate, and make findings of fact and recommendations upon any special matter or question coming within the scope of the duties of the Stigma Free Committee.
- g. The Mayor and Council shall have sole authority to implement the annual plan of the Stigma Free Committee. The Committee shall serve as advisor to the Mayor and Council with reference to the planned implementation.

§ 2-29.6. Officers.

The Committee shall choose from its members a Chairperson, Vice Chairperson and Secretary at the annual reorganization meeting of the Committee.

§ 2-29.7. Annual Report.

By February 1st of the following year, the Committee shall make an annual report to the Mayor and Council including all activities of the Committee in the preceding year.

§ 2-32. GREEN TEAM.

§ 2-32.1. Establishment; Membership.

There is hereby created and established in the Borough of New Milford a Green Team. Membership shall be unlimited, and all members shall be residents of the Borough of New Milford. All members shall be appointed by the Mayor with the advice and consent of the Council.

§ 2-32.2. Terms of Office; Vacancies.

Terms of office of all members shall be for one year, beginning with the appointment of all members at the reorganization meeting each January expiring on December 31st of each year. A vacancy on the Green Team occurring otherwise than by expiration of the term shall be filled for the unexpired term in the same manner as an original appointment.

§ 2-32.3. Removal of Members.

Any member, after a hearing (if requested by the member), may be removed by the governing body for good cause.

§ 2-32.4. Compensation.

Members of the Green Team shall serve without compensation.

§ 2-32.5. Duties and Responsibilities of the Green Team.

- a. Advise Borough officials on ways to improve municipal operations with “GREEN” initiatives that have been found to be economically and environmentally sound through research and evaluation.
- b. Apply to available grant programs in support of the Borough’s efforts to track energy consumption and improve energy utilization efficiency.
- c. Encourage participation of residents and employees to solicit ideas and implement green initiatives.
- d. When requested by the Green Team, the Mayor and Council shall consider, investigate, and make findings of fact and recommendations upon any special matter or question coming within the scope of the duties of the Green Team.
- e. The Mayor and Council shall have sole authority to implement the annual plan of the Green Team. The Committee shall serve as advisor to the Mayor and Council with reference to the planned implementation.

§ 2-32.6. Officers.

The Green Team shall choose from its members a Chairperson, Vice Chairperson and Secretary at the annual reorganization meeting of the Committee.

§ 2-32.7. Annual Report.

By February 1st of the following year, the Green Team shall make an annual report to the Mayor and Council including all activities of the Green Team in the preceding year.

§ 2-37. ARTS COMMITTEE.

§ 2-37.1. Establishment; Membership.

There is hereby created and established in the Borough of New Milford an Arts Committee. Membership shall consist of no more than ten members, and all members shall reside or work in the Borough of New Milford. All members shall be appointed by the Mayor with the advice and consent of the Council.

§ 2-37.2. Terms of Office; Vacancies.

Terms of office of all members of the Committee shall be for one year, beginning with the appointment of all members at the reorganization meeting each January expiring on December 31st of each year. A vacancy on the Committee occurring otherwise than by expiration of the term shall be filled for the unexpired term in the same manner as an original appointment.

§ 2-37.3. Removal of Members.

Any member, after a hearing (if requested by the member), may be removed by the governing body for good cause.

§ 2-37.4. Compensation.

Members of the Committee shall serve without compensation.

§ 2-37.5. Duties and Responsibilities of Committee.

- a. Ensure that the borough's creative community remains relevant, diverse, influential, and valued and to advance the arts and humanities in the borough.
- b. Coordinate and conduct at least one cultural or performing arts program per year for the benefit of the residents of New Milford. These programs shall include but not be limited to art, dance, music, and theater.
- c. Propose rules and regulations for the display or production of art in the borough's public spaces.
- d. Identify, strengthen and promote New Milford's cultural assets, infrastructure and artistic treasures.
- e. Facilitate community involvement in the arts.
- f. Make recommendations regarding the architecture of commercial and other non-private buildings.
- g. Increase public art throughout the borough.

§ 2-37.6. Officers.

The Committee shall choose from its members a Chairperson, Vice Chairperson and Secretary at the annual reorganization meeting of the Committee.

§ 2-37.7. Annual Report.

By February 1st of the following year, the Committee shall make an annual report to the Mayor and Council including all activities of the Committee in the preceding year.

§ 2-38. FLOOD MITIGATION ADVISORY COMMITTEE.

§ 2-38.1. Establishment; Membership.

There is hereby created and established in the Borough of New Milford a Flood Mitigation Advisory Committee. Membership shall consist of no more than thirteen members, one of which shall be filled by a member of the New Milford Public School District. All members shall reside or work in the Borough of New Milford. All members shall be appointed by the Mayor with the advice and consent of the Council.

§ 2-38.2. Terms of Office; Vacancies.

Terms of office of all members of the Committee shall be for one year, beginning with the appointment of all members at the reorganization meeting each January expiring on December 31st of each year. A vacancy on the Committee occurring otherwise than by expiration of the term shall be filled for the unexpired term in the same manner as an original appointment.

§ 2-38.3. Removal of Members.

Any member, after a hearing (if requested by the member), may be removed by the governing body for good cause.

§ 2-38.4. Compensation.

Members of the Committee shall serve without compensation.

§ 2-38.5. Duties and Responsibilities of Committee.

- a. Study issues related to flood control, flood protection, and flood recovery.
- b. Mobilize community involvement in flood control matters.
- c. Provide a forum for the exchange of information and educate the public on flood mitigation and other related issues.
- d. Identify flood mitigation opportunities, programs, and funding sources.
- e. Support legislation aimed at flood relief within the Borough.
- f. Meet at least quarterly and submit minutes of each meeting to the office of the Borough Clerk.

§ 2-38.6. Officers.

The Committee shall choose from its members a Chairperson, Vice Chairperson and Secretary at the annual reorganization meeting of the Committee.

§ 2-38.7. Annual Report.

By February 1st of the following year, the Committee shall make an annual report to the Mayor and Council including all activities of the Committee in the preceding year.

§ 2-39. (RESERVED)

BE IT FURTHER ORDAINED that the remainder of this ordinance remains unchanged, and that this amendment shall become effective upon passage and publication in accordance with law.