

**NEW HANOVER TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 24-05

A RESOLUTION AMENDING THE FEE SCHEDULE

WHEREAS, the Board of Supervisors of New Hanover Township adopted its Fee Schedule by Ordinance No. 4-00 on October 23, 2000; and

WHEREAS, Section 2 of Ordinance No. 4-00 authorizes the Board of Supervisors of New Hanover Township to revise, modify, adjust or change the adopted Fee Schedule as may be necessary and appropriate from time to time by Resolution; and

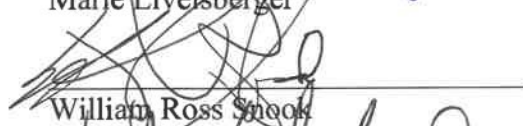
WHEREAS, the Board of Supervisors of New Hanover township has determined that it is necessary and appropriate to amend the New Hanover Township Fee Schedule according to the attached schedule; and

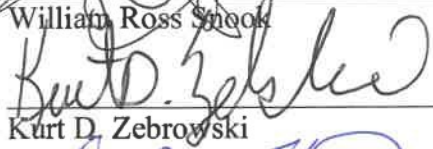
NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Board of Supervisors of New Hanover Township, Montgomery County, Pennsylvania, that the attached schedule of fees shall become effective on April 6, 2023 and that all previously adopted schedules of fees shall then be superseded.

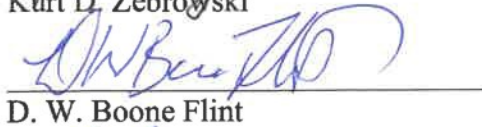
RESOLVED and **ENACTED** this 7th day of March, 2024 by the Board of Supervisors of New Hanover Township, Montgomery County, Pennsylvania, in lawful session duly assembled.

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS**


Marie Livelsberger

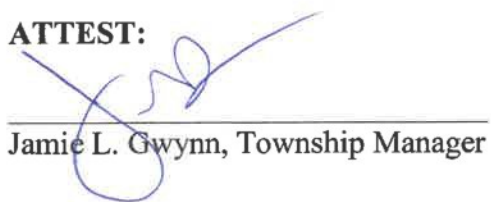

William Ross Snook


Kurt D. Zebrowski


D. W. Boone Flint


Keith Youse

ATTEST:


Jamie L. Gwynn, Township Manager

NEW HANOVER TOWNSHIP FEE SCHEDULE

2024



Fee schedule last adopted by the
New Hanover Township Board of Supervisors on
March 7, 2024

New Hanover Township Fee Schedule

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Part 1 – Building and Zoning Permits

Permit fees for building and zoning permits will be calculated based on the per-project fee articulated in Sections 1 and 2 PLUS the administrative fees outlined in Section 3, as applicable. All building permit projects that change the footprint of the primary structure, include an accessory structure > 200 square feet, or add any new impervious surface, including decks, will be issued a building and a zoning permit. Where a zoning fee is indicated in Appendix A, the zoning fees of this fee schedule shall be applied instead. Non-residential projects that involve a change in use or occupancy must receive a zoning permit prior to occupancy regardless of whether a building permit is required.

All building permit applications must submit a non-refundable application fee at time of submission which will be deducted from the total cost of the permit upon issuance. All zoning permits which do not also require a building permit must be paid for in full at time of submission.

Total fees will be calculated to include the applicable building cost + zoning cost + administrative fee + Certificate of Occupancy + UCC Fee, as applicable.

1. Residential Principal and Accessory Structures

Non-refundable Application Fee	
A. Building Permits	\$100
B. Zoning Permits	\$75
New Construction & Additions – Finished Space	Appendix A + Zoning
New Construction & Additions – Unfinished Space <i>(e.g. garages, basements, decks, porches)</i>	Appendix A + Zoning
Alterations or Renovations	Appendix A
Demolition	Appendix A
Detached Accessory Structures	
A. < 200 sq ft	\$50
B. > 200 sq ft and/or includes utilities	Appendix A + Zoning
Swimming Pools, Spas, Saunas, Hot Tubs <i>Temporary or permanent pools with a water depth > 24 in</i>	Appendix A + Zoning
Certificate of Occupancy	\$60
Sump Pump <i>Includes installation of new sump pumps or relocation of drainage lines of existing sump pumps</i>	\$50 + \$500 escrow

Fence	
A. Perimeter fences, residential or agricultural	\$50
B. Pool barrier fences	Appendix A + Zoning
Zoning Permit	\$50

2. Non-Residential Principal and Accessory Structures

Non-refundable Application Fee	
A. Building Permits	\$300
B. Zoning Permits	\$125
New Construction & Additions – Finished Space	Appendix A + Zoning
New Construction & Additions – Unfinished Space <i>(e.g. garages, basements, decks, porches)</i>	Appendix A + Zoning
Alterations or Renovations	Appendix A
Demolition	Appendix A
Detached Accessory Structures	
A. < 200 sq ft	\$100
B. > 200 sq ft and/or includes utilities	Appendix A + Zoning
Swimming Pools, Spas, Saunas, Hot Tubs <i>Temporary or permanent pools with a water depth > 24 in</i>	Appendix A + Zoning
Sprinkler Systems and Fire Protection	Appendix A
Signs, permanent or temporary	Appendix A + Zoning
Certificate of Occupancy	\$85
Sump Pump <i>Includes installation of new sump pumps or relocation of drainage lines of existing sump pumps</i>	\$50 + \$500 escrow
Fence	
A. Perimeter fences	\$100
B. Pool barrier fences	Appendix A
Zoning Permit	\$100
Preliminary Zoning Opinion	\$200

3. Administrative Fees

Administrative Fee	\$25
PA UCC Fee	\$4.50
Plan Revision Fee <i>For plan modifications submitted prior to issuance of permit</i>	\$25
Permit Revision Fee <i>For submissions amending previously issued permit</i>	Appendix A + \$25
Failed Inspection/Reinspection Fee	Appendix A + \$25
Returned Check Fee	\$35
Penalty for Construction Without a Permit	\$150

Part 2 – Grading and Stormwater Applications

The escrow shall cover all professional services related to plan review and installation inspections for new stormwater management facilities. In the event the cost of review and inspection exceeds the escrow set forth herein, the property owner shall be required to reimburse the Township in the full amount of the deficiency. In the event the escrow paid exceeds the actual review and inspection costs, the Township shall reimburse the remaining amount to the applicant upon final completion of the project. The applicant shall be required to submit a written request for the release of escrow.

1. Stormwater Management

Stormwater Management Facility – Engineered Design	\$50 + administrative fee + \$2,000 escrow
Stormwater Management Facility – Simplified Approach	\$50 + administrative fee + \$1,000 escrow
Preliminary Engineering Review	\$500 escrow
Stormwater Inspection Fee (annual)	Appendix B
Stormwater Management Permit	\$50 + administrative fee
Administrative Fee	\$25

2. Grading and Erosion & Sediment Control

Grading/E&S Permit	\$50 + administrative fee
Administrative Fee	\$25

Part 3 – Highway Occupancy Permits

1. Street Opening

Total fees will be calculated to include the base rate + opening cost + administrative fee + financial security.

If a longitudinal opening simultaneously occupies two or more highway areas identified, only the higher fee will be charged. Linear distances shall be measured to the nearest foot. The financial security and shall be held by the Township for 18 months after the date of final completion.

Base Rate	\$50
Opening in Pavement	\$50/100 ft
Opening in Shoulder	\$30/100 ft
Opening in Right-of-Way	\$20/100 ft
Financial Security	Equivalent to 110% of the cost of work
Administrative Fee	\$25

2. Driveways, Sidewalks, and Curbs

Total fees will be calculated to include the base rate + administrative fee.

New Curb	\$50 up to 200 ft \$25/additional 100 ft
New Sidewalk	\$50 up to 200 ft \$25/additional 100 ft
Replacement/Repair Curb	\$50 up to 200 ft \$25/additional 100 ft
Replacement/Repair Sidewalk	\$50 up to 200 ft \$25/additional 100 ft
Residential Driveway	\$50
Non-Residential Driveway	\$75/100 ft
Temporary Construction Access	\$30 + \$250 escrow
Administrative Fee	\$25

3. Other Fees

Above-Ground Facilities

- a. Up to 10 physically connected facilities \$25
- b. Additional connected facilities \$5/per
- c.

Non-emergency test holes in pavement or shoulder \$50

Part 4 –Hearing Applications

Applicant will be required to pay any expenses incurred by the Township over and above these amounts, including but not limited to compensation for the secretary and members of the Zoning Hearing Board, notice and advertising costs, court reporter charges for appearance, transcription and pages of testimony to be held by the Township, and any other necessary administrative overhead connected with the hearing.

1. Zoning Hearing Board

Variance and/or Special Exception	
a. Residential	\$750
b. Non-Residential	\$1,500
Appeal from Zoning Officer Determination	
a. Residential	\$750
b. Non-Residential	\$1,500
Challenge to the Validity of Ordinance or Map, Curative Amendment	
a. Residential	\$750
b. Non-Residential	\$1,500

2. Conditional Use, Change of Zoning

Conditional Use	\$1,500
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3. Other Hearings

Curative Amendment Application	\$2,000
Request for Change of Zoning (Text or Map)	\$2,000

4. Building Code Board of Appeals

Residential	\$1,000
Non-Residential	\$1,500
Continuance Fee	50% of original fee

Part 5 – Subdivision and Land Development Applications

Applicants must execute a Professional Services Agreement (PSA) with the Township that provides for establishing a professional services escrow account. Fees for professional consultants as defined in the Municipalities Planning Code (MPC) shall be charged to the applicant at the same hourly rate as the consultants charge the Township. This escrow account covers expenses incurred by the Board of Supervisors and Planning Commission and other advisory services provided to the Township for plan review. Professional services as defined by the MPC may include time spent for the services of consultants for engineering, planning, legal, site design, traffic design, landscaping, lighting or any other consulting services deemed necessary by the Township to properly examine the proposed subdivision and/or land development plan.

The professional services escrow account must be replenished when it is depleted to twenty percent (20%) of the original amount and further costs expected to be incurred by the Township.

A ten percent (10%) administration fee will be added to the first \$1,000 of all invoices. Invoices in excess of \$1,000 shall carry a flat administrative charge of \$150.

Any unused escrow account balance will be refunded to the applicant upon written request to the Township Manager within twelve (12) months after the final plan has been recorded. Unused escrow funds not requested by the applicant within the twelve (12) month period after the plan has been recorded shall be forfeited to the Township.

1. Residential

Sketch Plans, Annexations, Lot Line Changes, and Lot Consolidations	\$100 + \$1,000 escrow
Minor Subdivision/Land Developments	\$500 + \$3,000 escrow
Preliminary Plans (Major Subdivisions/Land Developments)	
A. 4 to 20 lots/dwelling units	\$150/lot + \$5,000 escrow
B. 21 to 100 lots/dwelling units	\$150/lot + \$10,000 escrow
C. >100 lots/dwelling units	\$150/lot + \$15,000 escrow
Final Plans (Major Subdivisions/Land Developments)	
A. 4 to 20 lots/dwelling units	\$75/lot + \$5,000 escrow
B. 21 to 100 lots/dwelling units	\$75/lot + \$10,000 escrow
C. >100 lots/dwelling units	\$75/lot + \$15,000 escrow

2. Non-Residential

Sketch Plans, Annexations, Lot Line Changes, and Lot Consolidations	\$250 + \$1,500 escrow
Minor Subdivision/Land Developments	\$500 + \$3,000 escrow
Preliminary Plans (Major Subdivisions/Land Developments)	
A. Up to 3,000 SF	\$500 + \$5,000 escrow
B. 3,001 SF to 25,000 SF	\$500 + \$30/1,000 GSFFS+\$7,500 escrow
C. 25,001 SF – 50,000 SF	\$1,200 + \$25/1,000 GSFFS+\$7,500 escrow
D. 50,001 SF – 100,000 SF	\$2,000 + \$20/1,000 GSFFS+\$7,500 escrow
E. >100,000 SF	\$3,000 + \$15/1,000 GSFFS+\$10,000 escrow
Final Plans (Major Subdivisions/Land Developments)	
A. Up to 3,000 SF	\$500 + \$5,000 escrow
B. 3,001 SF to 25,000 SF	\$500 + \$30/1,000 GSFFS+\$7,500 escrow
C. 25,001 SF – 50,000 SF	\$1,200 + \$25/1,000 GSFFS+\$7,500 escrow
D. 50,001 SF – 100,000 SF	\$2,000 + \$20/1,000 GSFFS+\$7,500 escrow
E. >100,000 SF	\$3,000 + \$15/1,000 GSFFS+\$10,000 escrow

GSFFS = Gross Square Feet of Floor Space based on area of new building construction

3. Other Services

Preliminary Zoning Opinion <i>New development projects</i>	\$1,500
Escrow Releases	\$100

Part 6 – Park Rental Fees

All pavilion rentals must be accompanied by a certificate of insurance in the amount specified in the Park Facility Use Agreement. A security deposit is required in addition to the rental fees and must be a separate check from the rental fee check.

Pavilion Rentals begin the last weekend in April through the first weekend in October. All rentals are available to both residents and non-residents. Rental forms will only be accepted for the current calendar year.

1. Hickory Park

	Resident	Non-Resident
Pavilion 1	\$85	\$135
Pavilion 2	\$85	\$135
Pavilion 3	\$135	\$185
Pavilion 4	\$85	\$135
Entertainment Gazebo	\$60	\$70
Security Deposit	\$100	\$100

2. New Hanover Community Park

	Resident	Non-Resident
Pavilion	\$85	\$135
Indoor Facility	\$160	\$210
Security Deposit	\$100	\$100

3. Field Rentals

Multi-Use Field Rental Fee	\$35 per hour 2 hour minimum
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Part 7 – Impact Fees/Fees in Lieu

Fee in Lieu of Park and Recreation Areas

Annexation	\$500
Minor Subdivision	\$500
All other Subdivisions	
A. R-15 District	\$55,000/acre*
B. R-25 District	\$55,000/acre*
C. R-2	\$35,000/acre*
D. R-2M	\$35,000/acre*
E. All other Zoning Districts	\$75,000/acre*

**An acre is determined by multiplying the number of proposed lots by 0.0124*

Part 8 – Miscellaneous Fees

Service Charge

A service charge of one and one-half percent (1.5%) per month will be applied to balances over 30 days old. In the event that the invoice remains unpaid, payee will be responsible for all costs incurred during collection, including but not limited to legal, interest and reasonable attorney fees.

Timber Harvest	\$100 + administrative fee
Public Works Services	\$75/hour
Police Accident Report	\$15
Applicant Fingerprinting	
A. Resident	\$10
B. Non-Resident	\$25
C. Additional Card	\$5
Towing Registration (Annual)	\$50
Trash Hauler Registration (Annual)	\$150
Licenses	
A. Junkyard License	\$500
B. Peddline License	\$50/day, \$500/year
C. Contractor's License	\$50

Oil and Gas Drilling Applications

A. Initial Application	\$1,500
B. Initial Permit	\$500
C. Renewal Permit	\$500
D. Rework Permit	\$500

Copies of Ordinances and Publications

A. Act 209 Traffic Sufficiency Analysis	\$17
B. Appendix A	\$10
C. Act 537 Plan	\$40
D. Comprehensive Plan	\$30
E. Open Space Plan and Update	\$30
F. Sanitary Sewer Standard Construction Specific	\$30
G. Subdivision and Land Development Ordinance	\$30
H. Zoning Ordinance	\$30
I. Township Construction Specifications Manual	\$30
J. Bicycle and Pedestrian Trails Master Plan	\$25

Rental Registration

A. Initial Registration (required upon conversion from owner-occupied to renter-occupied)	\$25
B. Inspection	Appendix A

Appendix A

Kraft Municipal Group Fee Schedule 2024

Kraft Municipal Group

2024 BUILDING PERMIT FEE SCHEDULE

Note: Any permit required work which is started without an approved permit being issued automatically doubles the permit fees (excluding CO and L & I fees).

Note: Many permits will require a Zoning Ordinance review fee, as well as a building permit fee in combination with the other fees prescribed in this schedule.

Note: All permits applicable to the Pennsylvania Uniform Construction Code will require a Labor & Industry training fee of \$4.50 in combination with the other fees prescribed in this schedule.

The following permit costs include the initial plan review and initial inspection. Inspections will be conducted Monday - Friday between 8:00 am and 4:00 pm.

RESIDENTIAL BUILDING PERMIT FEES

Non-refundable application fee	\$100.00
<i>(Note: Application fee is applied to the overall cost of the permit(s) with the balance due at pick up.)</i>	
Returned check fee	\$50.00

Single Family – Attached, Detached, and Townhouse Dwelling Units

- Review, Permit, and Initial Inspections included \$ 0.88/square foot
(Includes only initial inspection for all disciplines as checked off on inspection checklist. Failed inspections will require re-inspection fees)
 - \$ 95.00 Zoning fee
 - \$ 50.00 Cert of Occupancy
 - \$ 4.50 L&I fee
- Residential Sprinkler fee (Review, Permit, Rough And Final Inspection) \$ 275.00
- Failed Inspection/Re-inspection Fee \$ 130.00

Additions and Alterations to Existing Dwellings (Ex. Habitable and non-habitable additions; sunrooms; finished basements; habitable attics, attached garages, structural alterations, fire damage repair, bathroom and kitchen alterations requiring a permit, etc.)

- Review/ Process permit...\$275.00 + inspections + \$4.50 L & I fee
- Permit fee is based on the number of required inspections determined by the Building Code Official during the application review stage. Rate is \$80.00 per inspection except for Rough and Final Inspection Groups as noted. Group inspections must all be performed at the same time in order to receive the group discount. Additional Zoning and other permit fees may also apply.
- Failed Inspection/Re-inspection Fee \$ 130.00

Footing	\$ 88.00	Energy	\$ 88.00
Foundation	\$ 88.00	Wallboard Inspection	\$ 88.00
Under Slab	\$ 88.00	Final Plumbing Insp Standalone	\$ 88.00
Rough Plumb	\$ 88.00	Final Mechanical Insp Standalone	\$ 88.00
Rough Mechanical	\$ 88.00	Final Electrical Insp Standalone	\$ 88.00
Rough Electric	\$ 88.00	Final Structural Inspection	\$ 88.00
Rough Structural	\$ 88.00	Final Inspection Group (Building, Plumbing, Mechanical & Electric)	\$220.00
Rough Inspection Group (Building, Plumbing, Mechanical & Electric)	\$220.00	Certificate of Occupancy	\$ 50.00
Electrical Service Inspection	\$ 88.00		

Manufactured or Industrialized Housing

- Review, Permit and Initial Inspections \$ 650.00 Building fee
(no basement)
- Review, Permit and Initial Inspections \$ 850.00 Building fee
(with basement)
- \$ 95.00 Zoning fee
- \$ 50.00 Cert of Occupancy
- \$ 4.50 L&I fee

Accessory Structures Requiring a Building Permit

- Detached Accessory Buildings > 1000 sq ft (Pole Buildings, Garages, etc.)

Review, Permit and Initial Inspections <i>(elec, plumb, and mech fees are separate based on inspections as shown on additions and alterations)</i>	\$ 385.00 Building fee
	\$ 95.00 Zoning fee
	\$ 50.00 Occ Cert
	\$ 4.50 L & I fee

- Decks > 30 Inches Above Final Grade and/or attached Roof over Decks, Porches and Patios

Review, Permit and Initial Inspections <i>(elec, plumb, and mech fees are separate based on inspections as shown on additions and alterations)</i>	\$ 275.00 Building fee
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- Pool Fence Replacement

	\$ 135.00
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- Swimming Pools **(Bldg/Elec Fee + Zoning Fee + L & I Fee)**

 - In-ground pool (water depth 24-inches or greater)
(includes review, permit and initial inspections) \$ 440.00 + \$95.00 + \$4.50 L & I
 - Above-ground pool (water depth 24-inches or greater)
(includes review, permit and initial inspections) \$ 330.00 + \$95.00 + \$4.50 L & I
 - Spas, saunas, hot tubs
(includes review, permit and initial inspections) \$ 165.00 + \$95.00 + \$4.50 L & I

Electric Permits

- Solar Electric Systems \$ 330.00 + \$ 165.00 structural permit when applicable + \$4.50 L & I
- Electrical Alterations Fee based on # of inspections determined during plan review \$ 88.00 per insp + \$4.50 L & I
- Residential generators \$ 165.00 + \$95.00 Zoning + \$4.50 L&I
- Service/Panel upgrades and/or Service Re-connection \$ 165.00 + \$4.50 L & I
- Failed Inspection/Re-inspection Fee \$ 130.00

Plumbing Permits

- Sewer Lateral (connect to existing lateral or septic tank Repair or replacement) \$ 165.00 + \$4.50 L & I
- Water Service Connection \$ 165.00 + \$4.50 L & I
- Residential Sprinkler Fee (Review & Inspection) \$ 275.00 + \$4.50 L & I
- Failed Inspection/Re-inspection Fee \$ 130.00

Mechanical Permits (Ex. New heaters, furnaces, boilers, H2O heaters, fuel burning appliances, a/c units, exhaust systems, and geothermal/solar-thermal mechanical systems)

- Mechanical Fee \$ 165.00 + \$4.50 L & I
- Failed Inspection/Re-inspection Fee \$ 130.00

Demolition

- Demolition \$ 165.00 + \$4.50 L & I

Miscellaneous Fees

- Certificate of Occupancy \$ 50.00
- Partial Certificate of Occupancy \$ 100.00
- Bldg Permit Renewal/Transfer \$ 75.00
- Active Permit Design Revision \$ 88.00/hour
- Failed Inspection/Re-inspection Fee \$ 130.00
- Miscellaneous Plan Review/Processing/Permit Prep \$ 88.00/hour
- Returned Check Fee \$ 50.00

NON-RESIDENTIAL BUILDING PERMIT FEES

Non-refundable application fee	\$250.00
<i>(Note: Application fee is applied to the overall cost of the permit(s) with the balance due at pick up.)</i>	
Returned check fee	\$50.00

New Building and Additions

• Building Fee – Occupiable Space (See IBC 2018 definition)	\$ 0.50/sq ft (\$385 min)
• Building Fee – Un-occupiable Spaces	\$ 0.25/sq ft (\$385 min)
• Electrical	\$ 0.05/sq ft (\$385 min)
• Plumbing	\$ 0.05/sq ft (\$385 min)
• Mechanical	\$ 0.05/sq ft (\$385 min)
• Accessibility	\$ 0.05/sq ft (\$385 min)
• Sprinkler System	\$ 300.00 + \$5/head
• Warehouse/Industrial Bldg shell in excess of 100,000 s.f.	\$ 0.175/sq ft
• Certificate of Occupancy	\$ 75.00
• PA Dept of Labor & Industry Fee	\$ 4.50

Alterations/Renovations/Repairs

• Building Fee is based on cost of construction as stated by contract or fair market value*. \$ 150.00 fee minimum for the 1 st thousand dollars + \$10.00 for each extra \$1000 or fraction thereof.	
• Accessibility Review and Inspection (if applicable)	\$ 330.00
• Fire Protection Systems and/or Sprinkler Insp (if applicable)	\$ 300.00 + \$5/head
• Certificate of Occupancy	\$ 75.00
• PA Dept of Labor & Industry Fee	\$ 4.50

Accessory Building (shed, garage, swimming pool or similar structure)

• Building Fee	\$ 0.25/sq ft (\$330 min)
• Electrical Fee (if applicable)	\$ 0.05/sq ft (\$385 min)
• Plumbing Fee (if applicable)	\$ 0.05/sq ft (\$385 min)
• Mechanical Fee (if applicable)	\$ 0.05/sq ft (\$385 min)
• Sprinkler Fee (if applicable)	\$ 300.00 + \$5/head
• Accessibility Review and Inspection(if applicable)	\$ 330.00
• Certificate of Occupancy	\$ 75.00
• PA Dept of Labor & Industry Fee	\$ 4.50

Signage

Permanent Signs

- Building Fee is based on cost of construction as stated by contract or fair market value*. \$165.00 fee minimum for the 1st thousand dollars + 10.00 for each additional thousand or fraction thereof.
- Zoning Fee See Zoning Fee Schedule
- PA Dept of Labor & Industry Fee \$ 4.50

Temporary Signs

- Temporary Sign Fee \$ 80.00/permit issuance

Miscellaneous Permits & Fees

- Fire Suppression/Sprinkler review and inspection \$ 300.00 + \$5/head
- Demolition Fee \$ 300.00 + \$4.50 L & I
- Certificate of Occupancy \$ 75.00
- Building Permit Transfer Fee \$ 100.00
- Building Permit Design Change/Revision \$ 100.00 /review hour
- Failed Inspection/Re-inspection fee (per inspection) \$ 150.00
- PA Dept of Labor & Industry Training Fee added to bldg. permit \$ 4.50

*Fair Market Value – a cost determined by the Township Building Code Official when a contracted cost is not available. This cost may be established before or after construction is completed.

GENERAL BUILDING PERMIT NOTES

1. Residential Building Permit review may take up to **15 business days** upon receipt of a complete application pursuant to the PA Uniform Construction Code.
2. Commercial Building Permit review may take up to **30 business days** upon receipt of a complete application pursuant to the PA Uniform Construction Code.
3. Permit application fees are due at the time of the application. Permits will not be reviewed until the appropriate fees have been paid.
4. All additional fees must be satisfied prior to release of permit(s).
5. Generally, stamped and/or sealed plans prepared by a design professional licensed in the Commonwealth of Pennsylvania are not required for residential building permits. However, under certain circumstances, the municipality's Third-Party Inspection Agency may require building plans and specifications to be stamped and/or sealed by a design professional licensed in the Commonwealth of Pennsylvania. This would typically apply to non-conventional type construction or structures.
6. Square footage will be verified, adjustments noted, and cost adjusted accordingly during plan review. Square footage is calculated on the industry standard square footage basis measured outside-to-outside dimensions of all levels of the structure, and shall include basements, bays, hallways, stairways, utility/mechanical rooms, storage rooms, lobbies, attached garages, foyers, elevators, decks, covered patios, porches, and attics that have a minimum headroom height of six feet.
7. Consultation, site visits and/or attendance at meetings with applicants, municipality officials or Staff shall be billed at the plan review hourly rate with a 1 hour minimum.
8. Fees for apartment building or greater than 2-family dwellings shall be calculated using the Commercial Building Permit Fee Schedule.

Appendix B

Engineering Fee Schedule 2024

SCHEDULE OF RATES
NEW HANOVER TOWNSHIP
2024 RATE SCHEDULE

PRINCIPAL ENGINEER.....	\$161.00/HR
PROFESSIONAL ENGINEER.....	\$130.00/HR
PROJECT ENGINEER.....	\$120.00/HR
ENGINEERING TECHNICIAN.....	\$60.00/HR
ENVIRONMENTAL SPECIALIST.....	\$123.00/HR
ENVIRONMENTAL TECHNICIAN.....	\$99.00/HR
CONSTRUCTION MANAGER.....	\$127.50/HR
CONSTRUCTION MONITOR/OBSERVER I.....	\$112.00/HR
CONSTRUCTION MONITOR/OBSERVER II.....	\$95.00/HR
DRAFTSMEN (CAD/GIS TECHNICIAN).....	\$88.00/HR
ADMINISTRATIVE ASSISTANT.....	\$44.00/HR
SURVEY CREW (2-Man).....	\$230.00/HR

Miscellaneous

Auto Charge - \$.55/mile will be charged for any travel outside of the municipality.

Copies, Postage, Reproduction will be provided at cost.

The minimum increment of time to be invoiced for each distinct action or task shall be two tenths (0.2) of an hour.

Travel time to and from review meetings, site inspections, or other locations within the municipality is considered an overhead cost and will not be invoiced.