

NEW HANOVER TOWNSHIP

ORDINANCE NO. 24-02

AN ORDINANCE OF THE TOWNSHIP OF NEW HANOVER, MONTGOMERY COUNTY, PENNSYLVANIA, AMENDING: NEW HANOVER TOWNSHIP CODE CHAPTER 21, STREETS AND SIDEWALKS; AND CODE CHAPTER 22, THE NEW HANOVER TOWNSHIP SUBDIVISION AND LAND DEVELOPMENT ORDINANCE OF 1980, AS AMENDED, AND SUPERSEDING ANY ORDINANCE OR PARTS OF ORDINANCES THAT ARE INCONSISTENT HEREWITH.

AND NOW, this 4th day of April, 2024, the Board of Supervisors of New Hanover Township, Montgomery County, Pennsylvania, hereby amends the Subdivision and Land Development Ordinance of New Hanover Township as follows:

SECTION 1. Chapter 21, Streets and Sidewalks, Section 21-241, Specifications, is hereby amended to read as follows:

1. All concrete curbs and sidewalks as well as all driveways over sidewalks shall be constructed of monolithic concrete. Said concrete shall develop a compressive strength of 3,500 pounds per square inch (psi) in 28 days. Certification of the concrete mix shall be furnished if required by the Board of Supervisors of the Township of New Hanover.
2. Curb Specifications:
 - a. Concrete curbs shall be made to the following specifications: The curbs shall have a depth of not less than 18 inches and shall be eight inches thick at the base and seven inches thick at the top. Curbs shall be constructed with an eight-inch reveal and shall rest on a compacted bed of AASHTO No. 57 (PADOT 2B) crushed stone of a depth of not less than four inches.
 - b. Granite or Belgian Block curbs: Where permitted by the Township, Belgian block granite curbs may be used in place of Concrete Curbs, pursuant to the Specifications/Standard Construction Details attached hereto as Appendix A.
3. Sidewalks shall not be less than four inches in thickness and shall rest on a compacted bed of AASHTO No. 57 (PADOT 2B) crushed stone of a depth of not less than four inches. For width and location of sidewalks see § 21-233.

4. Mortar shall be used only in case of patching honey-combed concrete and then shall be one part cement and two parts of sand or its equal.
5. Sidewalks shall have clean-cut joints, a minimum one inch deep, every five linear feet, and expansion joints every 30 linear feet or less, at structures, and at the end of a day's work. Curbs shall have clean cut joints, a minimum two inches deep, every 10 linear feet, and expansion joints every 60 linear feet or less, at structures, and at the end of a day's work. Expansion joints shall be 1/2 inch wide with premolded expansion joint filler. Expansion joint material shall also be placed between any curb and driveway apron. All sidewalks shall have a float finish except that any sidewalk on a grade of 10% or greater shall have a broom finish.
6. Driveways over sidewalks shall be at least six inches thick and shall include six inches by six inches by 10 gauge welded wire fabric. Driveways over sidewalks shall be constructed to rest on a compacted bed of AASHTO No. 57 (PADOT 2B) crushed stone of a depth of not less than four inches.
7. Widths shall be a minimum of 10 feet for single driveways and 20 feet for double driveways, except as approved otherwise by the Board of Supervisors.
8. All joints between curb and bituminous pavement shall be sealed with AC-20.

SECTION 2. Chapter 22, Subdivision and Land Development Ordinance, Section 22-304(1), Sketch Plan Filing and Review Procedure, is hereby amended to read as follows:

(1) Filing Procedure.

- A. The applicant shall submit the following items:
 - (1) A completed sketch plan application.
 - (2) Four 2' x 3' plan sets.
 - (3) Eleven 11" x 17" copies of the sketch plan.
 - (4) An electronic plan set (200 dpi).
 - (5) A completed professional services agreement.
 - (6) Fees and escrow, in accordance with the current fee schedule adopted by resolution by the Board of Supervisors.
 - (7) A thumb drive that contains all required items electronically.
- B. The Township shall review the submission for completeness; incomplete submissions will be rejected. If the submission is complete, the Township shall accept, process and distribute copies of the submission.
- C. The Township, in its discretion, may reduce or eliminate the number of printed copies of the Plans provided by the Applicant in the submission. Prior to submission of Plans and Plan revisions, Applicant and their consultants are encouraged to contact the Township Manager to confirm the number of hard copies to accompany the submission.

SECTION 3. Chapter 22, Subdivision and Land Development Ordinance, Section 22-306(1), Preliminary Plan Filing and Review Procedure, is hereby amended to read as follows:

(1) Filing Procedure.

A. The applicant shall submit the following items at least 30 days prior to a regularly scheduled meeting of the Planning Commission:

- (1) A completed application.
- (2) Four 2' x 3' plan sets.
- (3) Two sets of applicable impact statements.
- (4) An electronic plan set (200 dpi).
- (5) Eleven 11" x 17" plan sets.
- (6) A copy of a recorded deed.
- (7) A completed professional services agreement.
- (8) A completed stormwater management detail sheet.
- (9) A completed county application.
- (10) Fees and escrow, in accordance with the current fee schedule adopted by resolution by the Board of Supervisors.
- (11) A written statement granting the Board of Supervisors, its authorized agents and representatives, the Planning Commission, and the representatives of the county and Township departments and agencies having responsibility for review and/or approval under this chapter the right to enter the parcel of land for the purpose of inspection and enforcement of the requirements, terms and conditions imposed herein.
- (12) A thumb drive that contains all required items electronically.

B. The Township shall review the submission for completeness; incomplete submissions will be rejected. If the submission is complete, the Township shall accept, process and distribute copies of the submission.

C. The Township, in its discretion, may reduce or eliminate the number of printed copies of the Plans provided by the Applicant in the submission (or subsequent re-submissions of revised plans). Prior to submission of Plans and Plan revisions, Applicant and their consultants are encouraged to contact the Township Manager to confirm the number of hard copies to accompany the submission.

SECTION 4. Chapter 22, Subdivision and Land Development Ordinance, Section 22-308(1), Final Plan Filing and Review Procedure, is hereby amended to read as follows:

(1) Filing Procedure.

A. The applicant shall submit the following items at least 30 days prior to a regularly scheduled meeting of the Planning Commission:

- (1) A completed application.
- (2) Four 2' x 3' plan sets.
- (3) An electronic plan set (200 dpi).
- (4) Eleven 11" x 17" plan sets.
- (5) A completed professional services agreement.
- (6) Fees and escrow, in accordance with the current fee schedule adopted by resolution by the Board of Supervisors.
- (7) A thumb drive that contains all required items electronically.

B. The Township shall review the submission for completeness; incomplete submissions will be rejected. If the submission is complete, the Township shall accept, process and distribute copies of the submission.

C. The Township, in its discretion, may reduce or eliminate the number of printed copies of the Plans provided by the Applicant in the submission (or subsequent re-submissions of revised plans). Prior to submission of Plans and Plan revisions, Applicant and their consultants are encouraged to contact the Township Manager to confirm the number of hard copies to accompany the submission.

SECTION 5. Chapter 22, Subdivision and Land Development Ordinance, Section 22-310(3), Minor Plan Filing and Review Procedure, is hereby amended to read as follows:

(1) Filing Procedure.

A. The applicant shall submit the following items at least 30 days prior to a regularly scheduled meeting of the Planning Commission:

- (1) A completed application.
- (2) Four 2' x 3' plan sets.
- (3) Two sets of applicable impact statements.
- (4) An electronic plan set (200 dpi).
- (5) Eleven 11" x 17" plan sets.
- (6) A copy of a recorded deed.
- (7) A completed professional services agreement.
- (8) A completed stormwater management detail sheet.
- (9) A completed county application.
- (10) Fees and escrow, in accordance with the current fee schedule adopted by resolution by the Board of Supervisors.
- (11) A written statement granting the Board of Supervisors, its authorized agents and representatives, the Planning Commission, and the representatives of the county and Township departments and agencies having responsibility for review and/or approval under this chapter the right to enter the parcel of land for the purpose of inspection and enforcement of the requirements, terms and conditions imposed herein.

(12) A thumb drive that contains all required items electronically.

B. The Township shall review the submission for completeness; incomplete submissions will be rejected. If the submission is complete, the Township shall accept, process and distribute copies of the submission.

C. The Township, in its discretion, may reduce or eliminate the number of printed copies of the Plans provided by the Applicant in the submission (or subsequent re-submissions of revised plans). Prior to submission of Plans and Plan revisions, Applicant and their consultants are encouraged to contact the Township Manager to confirm the number of hard copies to accompany the submission.

SECTION 6. Chapter 22, Subdivision and Land Development Ordinance, Section 22-311(1), Revised Plans, is hereby amended to read as follows:

(1) The Township may consider changes to plans that are submitted as preliminary or final plans if they are resubmitted in the following manner:

A. Revised Preliminary Plans. Revised preliminary plans are plans that follow an initial preliminary plan submission and are in response to Township consultant review letters. For revised preliminary plan submissions, the same requirements for an initial preliminary plan submission shall be followed except for the submission of a recorded deed, professional services agreement, and fees, as these items were provided with the initial preliminary plan submission. In addition to these requirements, revised preliminary plan submissions shall include a detailed response letter addressing all comments in review letters issued by the Township's consultants. Revised Plans shall include all Plan sheets, and not merely those Plan sheets reflecting revisions from prior submissions.

B. Revised Final Plans. Revised final plans are plans that follow an initial final plan submission in accordance with the approved preliminary plan resolution. For revised final plan submissions, the same requirements for an initial final plan submission shall be followed except for the submission of a planning module and fees, as these items were provided with the initial final plan submission. In addition to these requirements, revised final plan submissions shall include a detailed response letter addressing all comments in review letters issued by the Township's consultants. Revised Plans shall include all Plan sheets, and not merely those Plan sheets reflecting revisions from prior submissions.

C. Revised Minor Plans. Revised minor plans are plans that follow an initial minor plan submission and are in response to Township consultant review letters. For revised minor plan submissions, the same requirements for an initial minor plan submission shall be followed except for the submission of a recorded deed, professional services agreement, and fees, as these items were provided with the initial preliminary plan submission. In addition to these requirements, revised minor plan submissions shall include a detailed response letter addressing all comments in review letters issued by the Township's

consultants. Revised Plans shall include all Plan sheets, and not merely those Plan sheets reflecting revisions from prior submissions.

SECTION 7. Chapter 22, Subdivision and Land Development Ordinance, Section 22-828(2)(B)(3), Sidewalks, Verges and Shared Use Paths, is hereby amended to read as follows:

(3) The width of the verge shall be seven (7) feet, unless otherwise directed by the Board of Supervisors, following a recommendation from the Township Planning Commission and Township Engineer.

SECTION 8. Chapter 22, Subdivision and Land Development Ordinance, Section 22-823(4), Street Trees, is hereby amended to read as follows:

(4) Street trees shall be located within a seven (7) foot-wide verge. However, in certain cases, as follows, the governing body may permit trees to be planted outside of ~~an eight-foot-wide~~ the verge:

not included in approval

- A. Where there are existing street trees that follow an existing pattern outside of the verge and the pattern is desired to be maintained by the Board of Supervisors, new street trees may be planted to fit the existing pattern. However, in no case shall street trees be planted further than seven (7) feet from the existing closest edge of the sidewalk or edge of cartway (if no sidewalk is present).

SECTION 9. Severability. If any sentence, clause, section, or part of this Ordinance or of the Subdivision and Land Development Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance and the Subdivision and Land Development Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.


SECTION 10. Repealer. All Ordinances or parts of Ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

SECTION 11. Codification. Pursuant to the Second Class Township Code, 53 P.S. § 66601(d) and the Pennsylvania Municipalities Planning Code, the New Hanover Township Subdivision and Land Development Ordinance shall hereby be codified to incorporate the above-referenced amendments.


SECTION 12. Effective Date. This Ordinance shall take effect five (5) days after its adoption.

ENACTED AND ORDAINED this 4th day of April, 2024, by the Board of Supervisors of New Hanover Township.

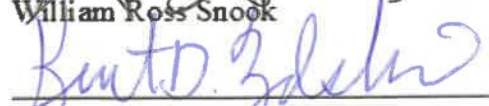
**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS**



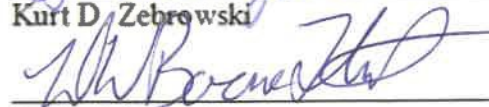
Marie Livelsberger



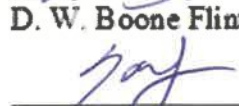
William Ross Snook



Kurt D. Zebrowski



D. W. Boone Flint

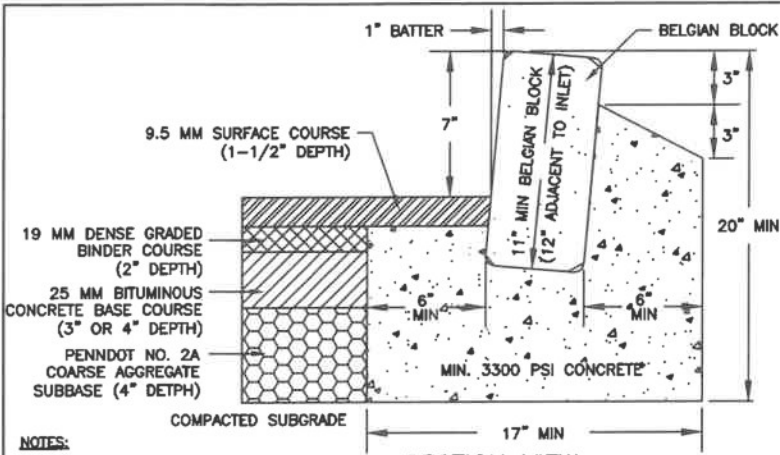


Keith Youse

ATTEST:

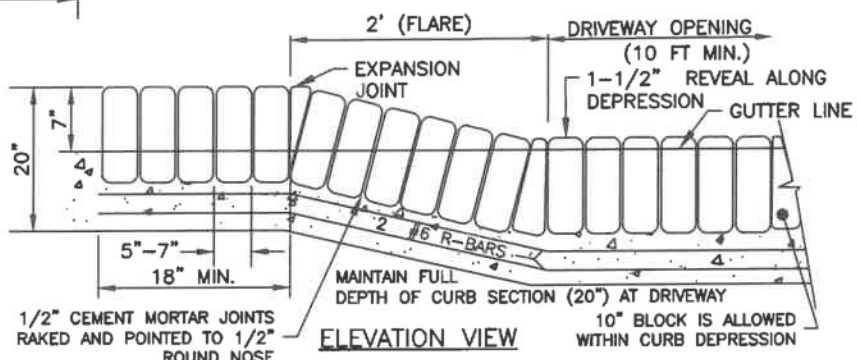


Jamie L. Gwynn, Township Manager



- NOTES:**
1. JOINTS NOT TO EXCEED 1/2" IN WIDTH.
 2. EXPANSION JOINTS EVERY 50', AT THE P.C. AND P.T. OF CURVES AND AT DRIVEWAY DEPRESSIONS.
 3. 10" BLOCK MAY BE USED IN CURB DEPRESSIONS.

SECTION VIEW



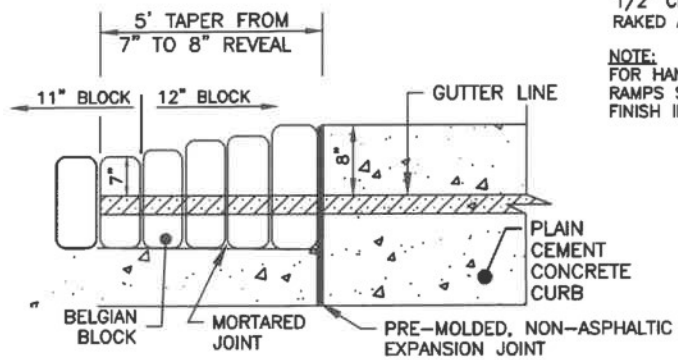
ELEVATION VIEW

1/2" CEMENT MORTAR JOINTS RAKED AND POINTED TO 1/2" ROUND NOSE

NOTE: FOR HANDICAP RAMPS, DEPRESSED PORTION OF CURB SHALL NOT BE BELGIAN BLOCK CURBING. RAMPS SHALL HAVE DEPRESSED CONCRETE CURB OR CONTINUOUS GRANITE BLOCK WITH SMOOTH FINISH IN ACCORDANCE WITH ADA REQUIREMENTS.

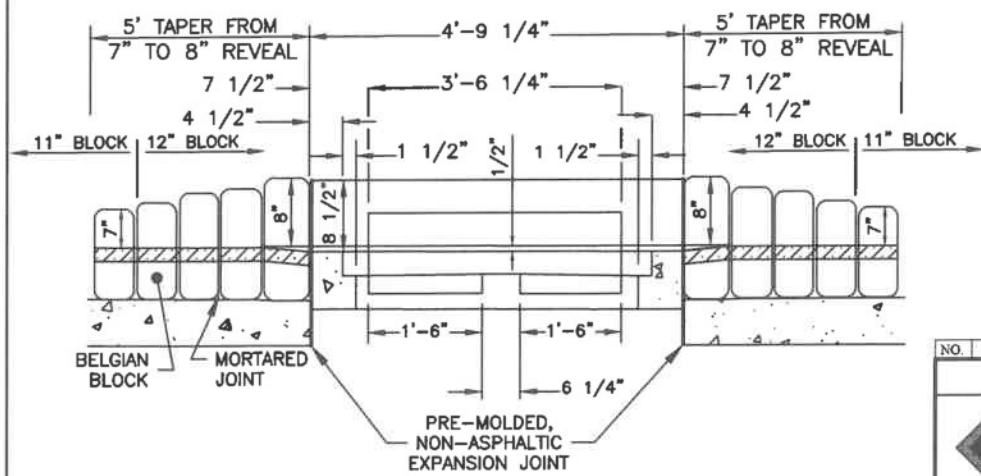
BELGIAN BLOCK CURB DETAIL

(AT DEPRESSED CURB)
NOT TO SCALE



5' CURB TRANSITION

NOT TO SCALE



BELGIAN BLOCK CURB @ TYPE 'C' INLET

NOT TO SCALE

NO.		DATE		REVISION	
Typical Belgian Block Curb Details					
KNIGHT ENGINEERING INC.					
4998 MECHANICSVILLE ROAD, P.O. BOX 247 MECHANICSVILLE, PENNSYLVANIA 18934 (215) 794-5958					
SCALE	DATE	DRAWN BY	PLAN NO.	DWG. NO.	
N.T.S.	2/14/2024	EG	-	-	

NOTICE

NOTICE IS HEREBY GIVEN that the Board of Supervisors of New Hanover Township will hold a public hearing on Thursday, April 4, 2024 commencing at 6:30 p.m., prevailing time, at the Municipal Building, 2943 N. Charlotte Street, Gilbertsville, Pennsylvania to consider and possibly enact an ordinance amending the Code of New Hanover Township, a caption and summary of which follows. The complete text of the ordinance can be examined at the Town and Country Newspaper, located at 2508 Kutztown Road, Pennsburg, Pennsylvania, or at the New Hanover Municipal Building during regular business hours, or on the Township's website at <https://www.newhanover-pa.org/>

AN ORDINANCE OF THE TOWNSHIP OF NEW HANOVER, MONTGOMERY COUNTY, PENNSYLVANIA, AMENDING: NEW HANOVER TOWNSHIP CODE CHAPTER 21, STREETS AND SIDEWALKS; AND CODE CHAPTER 22, THE NEW HANOVER TOWNSHIP SUBDIVISION AND LAND DEVELOPMENT ORDINANCE OF 1980, AS AMENDED, AND SUPERSEDING ANY ORDINANCE OR PARTS OF ORDINANCES THAT ARE INCONSISTENT HEREWITH.

SECTION 1. Amends Chapter 21, Streets and Sidewalks, §21-241, Specifications, to change references to “curbs” to be “concrete curbs”; and to add new subsection 2.b. regarding use of Granite or Belgian Block curbs in place of concrete curbs.

SECTIONS 2, 3, 4 and 5. Amends Chapter 22, Subdivision and Land Development Ordinance, §22-304(1), Sketch Plan Filing and Review Procedure; §22-306(1), Preliminary Plan Filing and Review Procedure; §22-308(1), Final Plan Filing and Review Procedure; and §22-310(3), Minor Plan Filing and Review Procedure, to add new subsection C to each section regarding the requirements for printed copies of plan sets with the submission (or subsequent re-submissions of revised plans) of a Plan Application.

SECTION 6. Amends Chapter 22, Subdivision and Land Development Ordinance, §22-311(1), Revised Plans, to require submission of all Plan sheets for revised preliminary plans, revised final plans, or revised minor plans.

SECTIONS 7 and 8. Amends Chapter 22, Subdivision and Land Development Ordinance, §22-828(2)(B)(3), Sidewalks, Verges and Shared Use Paths and §22-823(4), Street Trees, to require a verge width of seven (7) feet.

SECTION 9. Provides for the severability of unconstitutional or invalid provisions of the ordinance.

SECTION 10. Repeals ordinances or parts of ordinances in conflict with any provision of this ordinance.

SECTION 11. Provides for the codification of the ordinance.

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SECTION 12. Provides that the amendment shall be effective 5 days following adoption, as by law provided.

If you are a person with a disability wishing to participate in the aforementioned hearing and require auxiliary aid, service or other accommodation to observe or participate in the proceedings, please contact the Township at 610-323-1008 to discuss how your needs may best be accommodated.

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS**
Marie Livelsberger, Chair

GAWTHROP GREENWOOD, PC
Patrick M. McKenna, Solicitor

PROOF OF PUBLICATION OF NOTICE
Under Act No. 587, Approved May 6, 1929

STATE OF PENNSYLVANIA
(COUNTY OF MONTGOMERY)

SS:

Larry J. Roeder, of LJR Publishing, LLC, of the County and State aforesaid, being duly sworn, deposes and says that THE TOWN AND COUNTRY, a newspaper of general circulation published at 2508 Kutztown Road, Pennsburg, County and State aforesaid, was re-established April 5, 2007, since which time the Town and Country has been regularly issued in said County, and that The Town and Country newspaper is the successor publication to the Hearthstone Town and Country, established May 8, 1997, The Hearthstone Press newspaper, established May 3, 1995 and the Town and Country newspaper, established April 1, 1899, and that the printed notice of publication attached hereto is exactly the same as printed and published in the regular editions and issues of said TOWN AND COUNTRY on the following dates, viz.

21st

28th

March

-----and the ----- day of ----- A.D. 2024

Affiant further deposes that he/she is duly authorized by Larry J. Roeder, Publisher of TOWN AND COUNTRY, a newspaper of general circulation, to verify the foregoing statement under oath, and affiant is not interested in the subject matter of the aforesaid notice of advertisement, and that all allegations in the foregoing statements as to time, place and character of publication are true.

Larry J. Roeder

Sworn and subscribed before me this 31st

day of March 2024

Karen L. Roeder

Notary Public

Commonwealth of Pennsylvania - Notary Seal
KAREN L. ROEDER, Notary Public
Bucks County
My Commission Expires March 21, 2025
Commission Number 1139784

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NOTICE

NOTICE IS HEREBY GIVEN that the Board of Supervisors of New Hanover Township will hold a public hearing on Thursday, April 4, 2024 commencing at 6:30 p.m., prevailing time, at the Municipal Building, 2943 N. Charlotte Street, Gilbertsville, Pennsylvania to consider and possibly enact an ordinance amending the Code of New Hanover Township, a caption and summary of which follows. The complete text of the ordinance can be examined at the Town and Country Newspaper, located at 2508 Kutztown Road, Pennsburg, Pennsylvania, or at the New Hanover Municipal Building during regular business hours, or on the Township's website at <https://www.newhanover-pa.org/>

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SECTION 6. Amends Chapter 22, Subdivision and Land Development Ordinance, §22-311(1), Revised Plans, to require submission of all Plan sheets for revised preliminary plans, revised final plans, or revised minor plans.

SECTIONS 7 and 8. Amends Chapter 22, Subdivision and Land Development Ordinance, §22-828(2)(B)(3), Sidewalks, Verges and Shared Use Paths and §22-823(4), Street Trees, to require a verge width of seven (7) feet.

SECTION 9. Provides for the severability of unconstitutional or invalid provisions of the ordinance.

SECTION 10. Repeals ordinances or parts of ordinances in conflict with any provision of this ordinance.

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If you are a person with a disability wishing to participate in the aforementioned hearing and require auxiliary aid, service or other accommodation to observe or participate in the proceedings, please contact the Township at 610-323-1008 to discuss how your needs may best be accommodated.

NEW HANOVER TOWNSHIP
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Marie Livelsberger, Chair

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NEW HANOVER TOWNSHIP

ORDINANCE NO. _____

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AND NOW, this ____ day of ____, 2024, the Board of Supervisors of New Hanover Township, Montgomery County, Pennsylvania, hereby amends the Subdivision and Land Development Ordinance of New Hanover Township as follows:

SECTION 1. Chapter 21, Streets and Sidewalks, Section 21-241, Specifications, is hereby amended to read as follows:

1. All concrete curbs and sidewalks as well as all driveways over sidewalks shall be constructed of monolithic concrete. Said concrete shall develop a compressive strength of 3,500 pounds per square inch (psi) in 28 days. Certification of the concrete mix shall be furnished if required by the Board of Supervisors of the Township of New Hanover.
2. Curb Specifications:
 - a. Concrete curbs shall be made to the following specifications: The curbs shall have a depth of not less than 18 inches and shall be eight inches thick at the base and seven inches thick at the top. Curbs shall be constructed with an eight-inch reveal and shall rest on a compacted bed of AASHTO No. 57 (PADOT 2B) crushed stone of a depth of not less than four inches.
 - b. Granite or Belgian Block curbs: Where permitted by the Township, Belgian block granite curbs may be used in place of Concrete Curbs, pursuant to the Specifications/Standard Construction Details attached hereto as Appendix A.
3. Sidewalks shall not be less than four inches in thickness and shall rest on a compacted bed of AASHTO No. 57 (PADOT 2B) crushed stone of a depth of not less than four inches. For width and location of sidewalks see § 21-233.

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4. Mortar shall be used only in case of patching honey-combed concrete and then shall be one part cement and two parts of sand or its equal.
5. Sidewalks shall have clean-cut joints, a minimum one inch deep, every five linear feet, and expansion joints every 30 linear feet or less, at structures, and at the end of a day's work. Curbs shall have clean cut joints, a minimum two inches deep, every 10 linear feet, and expansion joints every 60 linear feet or less, at structures, and at the end of a day's work. Expansion joints shall be 1/2 inch wide with premolded expansion joint filler. Expansion joint material shall also be placed between any curb and driveway apron. All sidewalks shall have a float finish except that any sidewalk on a grade of 10% or greater shall have a broom finish.
6. Driveways over sidewalks shall be at least six inches thick and shall include six inches by six inches by 10 gauge welded wire fabric. Driveways over sidewalks shall be constructed to rest on a compacted bed of AASHTO No. 57 (PADOT 2B) crushed stone of a depth of not less than four inches.
7. Widths shall be a minimum of 10 feet for single driveways and 20 feet for double driveways, except as approved otherwise by the Board of Supervisors.
8. All joints between curb and bituminous pavement shall be sealed with AC-20.

SECTION 2. Chapter 22, Subdivision and Land Development Ordinance, Section 22-

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 - (1) A completed sketch plan application.
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 - (6) Fees and escrow, in accordance with the current fee schedule adopted by resolution by the Board of Supervisors.
 - (7) A thumb drive that contains all required items electronically.
 - B. The Township shall review the submission for completeness; incomplete submissions will be rejected. If the submission is complete, the Township shall accept, process and distribute copies of the submission.
 - C. The Township, in its discretion, may reduce or eliminate the number of printed copies of the Plans provided by the Applicant in the submission. Prior to submission of Plans and Plan revisions, Applicant and their consultants are encouraged to contact the Township Manager to confirm the number of hard copies to accompany the submission.

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306(1), Preliminary Plan Filing and Review Procedure, is hereby amended to read as follows:

(1) Filing Procedure.

A. The applicant shall submit the following items at least 30 days prior to a regularly scheduled meeting of the Planning Commission:

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- (9) A completed county application.
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- (11) A written statement granting the Board of Supervisors, its authorized agents and representatives, the Planning Commission, and the representatives of the county and Township departments and agencies having responsibility for review and/or approval under this chapter the right to enter the parcel of land for the purpose of inspection and enforcement of the requirements, terms and conditions imposed herein.
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- (7) A thumb drive that contains all required items electronically.

B. The Township shall review the submission for completeness; incomplete submissions will be rejected. If the submission is complete, the Township shall accept, process and distribute copies of the submission.

C. The Township, in its discretion, may reduce or eliminate the number of printed copies of the Plans provided by the Applicant in the submission (or subsequent re-submissions of revised plans). Prior to submission of Plans and Plan revisions, Applicant and their consultants are encouraged to contact the Township Manager to confirm the number of hard copies to accompany the submission.

SECTION 5. Chapter 22, Subdivision and Land Development Ordinance, Section 22-310(3), Minor Plan Filing and Review Procedure, is hereby amended to read as follows:

(1) Filing Procedure.

A. The applicant shall submit the following items at least 30 days prior to a regularly scheduled meeting of the Planning Commission:

- (1) A completed application.
- (2) Four 2' x 3' plan sets.
- (3) Two sets of applicable impact statements.
- (4) An electronic plan set (200 dpi).
- (5) Eleven 11" x 17" plan sets.
- (6) A copy of a recorded deed.
- (7) A completed professional services agreement.
- (8) A completed stormwater management detail sheet.
- (9) A completed county application.
- (10) Fees and escrow, in accordance with the current fee schedule adopted by resolution by the Board of Supervisors.
- (11) A written statement granting the Board of Supervisors, its authorized agents and representatives, the Planning Commission, and the representatives of the county and Township departments and agencies having responsibility for review and/or approval under this chapter the right to enter the parcel of land for the purpose of inspection and enforcement of the requirements, terms and conditions imposed herein.

(12) A thumb drive that contains all required items electronically.

B. The Township shall review the submission for completeness; incomplete submissions will be rejected. If the submission is complete, the Township shall accept, process and distribute copies of the submission.

C. The Township, in its discretion, may reduce or eliminate the number of printed copies of the Plans provided by the Applicant in the submission (or subsequent re-submissions of revised plans). Prior to submission of Plans and Plan revisions, Applicant and their consultants are encouraged to contact the Township Manager to confirm the number of hard copies to accompany the submission.

SECTION 6. Chapter 22, Subdivision and Land Development Ordinance, Section 22-311(1), Revised Plans, is hereby amended to read as follows:

(1) The Township may consider changes to plans that are submitted as preliminary or final plans if they are resubmitted in the following manner:

A. Revised Preliminary Plans. Revised preliminary plans are plans that follow an initial preliminary plan submission and are in response to Township consultant review letters. For revised preliminary plan submissions, the same requirements for an initial preliminary plan submission shall be followed except for the submission of a recorded deed, professional services agreement, and fees, as these items were provided with the initial preliminary plan submission. In addition to these requirements, revised preliminary plan submissions shall include a detailed response letter addressing all comments in review letters issued by the Township's consultants. Revised Plans shall include all Plan sheets, and not merely those Plan sheets reflecting revisions from prior submissions.

B. Revised Final Plans. Revised final plans are plans that follow an initial final plan submission in accordance with the approved preliminary plan resolution. For revised final plan submissions, the same requirements for an initial final plan submission shall be followed except for the submission of a planning module and fees, as these items were provided with the initial final plan submission. In addition to these requirements, revised final plan submissions shall include a detailed response letter addressing all comments in review letters issued by the Township's consultants. Revised Plans shall include all Plan sheets, and not merely those Plan sheets reflecting revisions from prior submissions.

C. Revised Minor Plans. Revised minor plans are plans that follow an initial minor plan submission and are in response to Township consultant review letters. For revised minor plan submissions, the same requirements for an initial minor plan submission shall be followed except for the submission of a recorded deed, professional services agreement, and fees, as these items were provided with the initial preliminary plan submission. In addition to these requirements, revised minor plan submissions shall include a detailed response letter addressing all comments in review letters issued by the Township's

consultants. Revised Plans shall include all Plan sheets, and not merely those Plan sheets reflecting revisions from prior submissions.

SECTION 7. Chapter 22, Subdivision and Land Development Ordinance, Section 22-828(2)(B)(3), Sidewalks, Verges and Shared Use Paths, is hereby amended to read as follows:

(3) The width of the verge shall be seven (7) feet, unless otherwise directed by the Board of Supervisors, following a recommendation from the Township Planning Commission and Township Engineer.

SECTION 8. Chapter 22, Subdivision and Land Development Ordinance, Section 22-823(4), Street Trees, is hereby amended to read as follows:

(4) Street trees shall be located within a seven (7) foot-wide verge. However, in certain cases, as follows, the governing body may permit trees to be planted outside of ~~an eight-foot-wide~~ the verge:

- A. Where there are existing street trees that follow an existing pattern outside of the verge and the pattern is desired to be maintained by the Board of Supervisors, new street trees may be planted to fit the existing pattern. However, in no case shall street trees be planted further than seven (7) feet from the existing closest edge of the sidewalk or edge of cartway (if no sidewalk is present).

SECTION 9. Severability. If any sentence, clause, section, or part of this Ordinance or of the Subdivision and Land Development Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance and the Subdivision and Land Development Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

SECTION 10. Repealer. All Ordinances or parts of Ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

SECTION 11. Codification. Pursuant to the Second Class Township Code, 53 P.S. § 66601(d) and the Pennsylvania Municipalities Planning Code, the New Hanover Township Subdivision and Land Development Ordinance shall hereby be codified to incorporate the above-referenced amendments.

SECTION 12. Effective Date. This Ordinance shall take effect five (5) days after its adoption.

ENACTED AND ORDAINED this _____ day of _____, 2024, by the Board of Supervisors of New Hanover Township.

**NEW HANOVER TOWNSHIP
BOARD OF SUPERVISORS**

Marie Livelsberger

William Ross Snook

Kurt D. Zebrowski

D. W. Boone Flint

Keith Youse

ATTEST:

Jamie L. Gwynn, Township Manager