

ORDINANCE NO. 24-03

AN ORDINANCE AMENDING AND SUPPLEMENTING REVISED GENERAL ORDINANCES OF THE CITY OF OCEAN CITY- REORGANIZATION

BE IT ORDAINED by the Mayor and Council of the City of Ocean City, County of Cape May, State of New Jersey, as follows:

Section 1.

Chapter II, Part I, Article 4. Administrative Branch of the Revised General Ordinances of the City of Ocean City shall be amended supplemented as follows:

2-1.23 Departments.

The following Departments are hereby created, and all administrative functions, powers and duties of the municipality other than those vested in the office of the Municipal Clerk and Municipal Tax Assessor shall be allocated and assigned among and within these Departments.

- a. Department of Administration.
 - 1. (unchanged)
 - 2. Powers and Duties. The Administrator:
 - (a) Shall have, exercise and discharge the functions, powers and duties of the Department.
 - (b) Under the direction and supervision of the Mayor, the Business Administrator shall:
 - (1) Oversee the preparation of the Budget and Capital Plan:
 - (2) Administer a centralized purchasing system:
 - (3) Administer a sound human resource system:
 - (4) Supervise the administration of each of the departments established by this section. For this purpose he shall have the power to investigate the organization and operation of any and all departments, to prescribe standards and rules of administrative practice and procedure, and to consult with the heads of departments under his jurisdiction; provided that with respect to the Department of Finance related to audit, accounts or control, the authority of the Business Administrator under this Subsection shall extend only to matters of budgeting, personnel and purchasing.
 - (c) Shall oversee Emergency Management, Purchasing and Human Resources.
 - (d) Oversee the preparation of the long-term capital plan.
 - (e) Develop and maintain a public information and public relations program for the City.
 - (f) Oversee and administer the Ocean City Beach Patrol.
 - (g) Oversee and administer Information Technology.
- d. Department of Police Services
 - 1. Director. (unchanged)

2. Functions. The Department shall be responsible for maintaining a modern police services program including crime prevention, criminal investigation, personnel and property protection, traffic control, animal control and parking enforcement. In addition, the Department shall be responsible for the City-wide public safety communication system operation, shall administer a centralized information technology system.

e. Department of Community Services.

1. Director. The Department of Community Services shall be headed by a Director who shall be qualified by training and education or extensive experience to plan, supervise and perform the work of the Department. The Director need not be a resident of Ocean City at the time of his appointment but shall become a resident of the City within a reasonable time not later than one (1) year following his appointment and shall thereafter remain a resident of the City during his term(s) of office. The Mayor may waive residency for good cause.

2. Functions. The Department shall perform all appropriate functions associated with:

- (a) Overseeing Economic Development and Environment;
- (b) Providing a balanced public recreation and leisure time activity program for the City;
- (c) Operating the Music Pier, golf course, Aquatic and Fitness Center and such other facilities that may be assigned.;
- (d) The Historic Preservation Commission;
- (e) Neighborhood and Social Services.
- (f) Senior Center Operations.

Section 2.

If any portion of this ordinance is declared to be invalid by a court of competent jurisdiction, it shall not affect the remaining portions of the ordinance which shall remain in full force and effect.

Section 3.

All ordinances or portions thereof inconsistent with this ordinance are repealed to the extent of such inconsistency.

Section 4.

This Ordinance shall take effect in the time and manner prescribed by law.

Jay Gillian, Mayor

Peter V. Madden, Council President

The above Ordinance was passed by the Council of Ocean City, New Jersey, at a meeting of said Council held on the 14th day of March, 2024 and was taken up for a second reading and final passage at a meeting of said Council held on the 28th day of March, 2024 in Council Chambers, City Hall, Ocean City, New Jersey, at 10 o'clock in the morning.

Melissa G. Rasner, City Clerk