

RESOLUTION NO. 03 28 2024G

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CDW-G, PROVIDING FOR THE PURCHASE OF ADDITIONAL COMPUTERS IN 2024.

WHEREAS, the City of O'Fallon maintains a five-year refresh cycle on all end-user computers and seeks to replace computers that are currently five years old; and

WHEREAS, additional computers have been determined to be required since a recent purchase; and

WHEREAS, there may be additional computers needed over the course of the year that are unforeseen at present; and


WHEREAS, City Staff recommends approval of this Resolution.

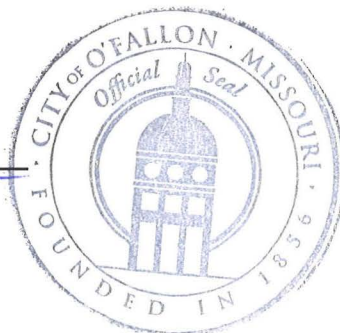
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF O'FALLON, MISSOURI, AS FOLLOWS:

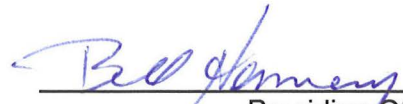
SECTION 1: The City Council approves on behalf of the City an agreement with CDW-G for the purchase of five computers at a cost of \$6,161.84 as outlined in Exhibit A, as well as authorizing City staff to make additional computer purchases during 2024 if required, assuming the cost of said computers does not exceed 5% of the pricing submitted by CDW-G in Bid Number 23-100 as shown in Exhibit B, in substantial conformity with the terms shown on Exhibits A and B attached hereto and incorporated herein by this reference as if set out here in full, together with such changes therein as shall be approved by the officers of the City executing same which are consistent with the provisions and intent of this legislation and necessary, desirable, convenient or proper in order to carry out the matters herein authorized. The City Administrator and other appropriate City officials are hereby authorized to execute any additional documents and take any and all actions necessary, desirable, convenient or prudent in order to carry out the intent of this legislation.

PASSED BY THE CITY COUNCIL FOR THE CITY OF O'FALLON, MISSOURI, THIS 28TH DAY OF MARCH 2024.

Attest:

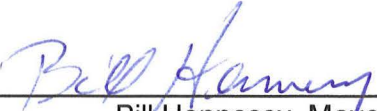

Bess Bacher, City Clerk




Presiding Officer

RESOLUTION NO. 03 28 2024G

APPROVED BY THE MAYOR FOR THE CITY OF O'FALLON, MISSOURI, THIS 28TH DAY OF MARCH 2024.



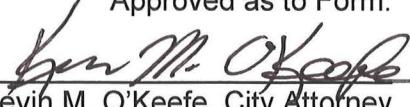
Bill Hennessy, Mayor

Attest:



Bess Bacher, City Clerk



Approved as to Form:


Kevin M. O'Keefe, City Attorney



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

JASON ADAMS,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

[Convert Quote to Order](#)

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NTXQ153	3/15/2024	LVO	4546911	\$6,161.84

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
LVO L14 I5-1335U W11P MC98316726 Mfg. Part#: 21H2S8X700-MC98316726 Contract: National IPA Technology Solutions (2018011)	4	7794264	\$1,136.91	\$4,547.64
Lenovo ThinkPad P14s Gen 4 - 14" - Intel Core i7 - 1360P - 16 GB RAM - 512 Mfg. Part#: 21HGS58D00-MC98316726 Contract: National IPA Technology Solutions (2018011)	1	7794263	\$1,614.20	\$1,614.20

SUBTOTAL	\$6,161.84
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$6,161.84

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF O'FALLON ACCOUNTS PAYABL 100 N MAIN ST O FALLON, MO 63366-2200 Phone: (636) 240-2000 Payment Terms: Net 30 Days-Govt State/Local	Shipping Address: CITY OF O'FALLON JASON ADAMS 100 N MAIN ST O FALLON, MO 63366-2200 Phone: (636) 240-2000 Shipping Method: DROP SHIP-GROUND
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Jack O'Connell | (877) 693-4690 | jack.oconnell@cdw.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$6,161.84	\$178.75/Month	\$6,161.84	\$203.83/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

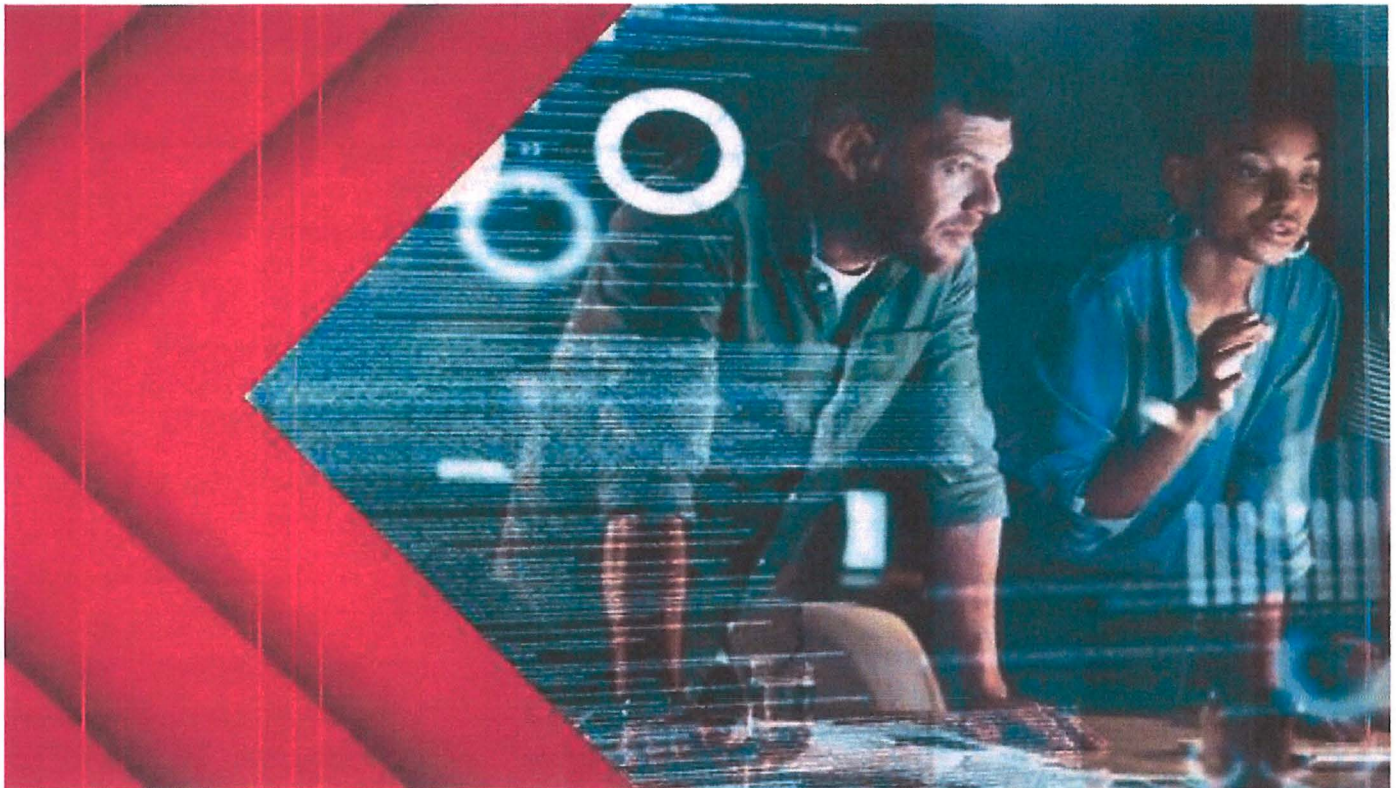
© 2024 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

The City of O'Fallon, Missouri

ITB 23-100 | Desktops, Laptops, and Docking Stations

Original Response

1/18/2024



© CDW Government LLC 2024 | 230 N. Milwaukee Ave. | Vernon Hills, IL 60061

To the extent allowable, all information and documents hereby submitted in response to the Invitation to Bid ("ITB") furnished by the City of O'Fallon are the Proprietary and Confidential property of CDW Government LLC ("CDW·G").

1/18/2024



One CDW Way
230 N. Milwaukee Avenue
Vernon Hills, IL 60061
Toll-free: 800.808.4239
F: 847.465.6800
cdwg.com/PeopleWhoGetIT

City of O'Fallon
100 North Main Street
O'Fallon, MO, 63366

RE: CDW Government LLC's Response to the City of O'Fallon's ITB 23-100

Dear Christine Grabin,

CDW•G understands the objective of the ITB is for the City of O'Fallon to identify a reliable and experienced supplier partner capable of managing your desktops, laptops and docking stations. Our response demonstrates CDW•G's ability to contribute to the overall success of this initiative. Specific advantages of partnering with us include:

- **Benefit 1.** Extensive customized configuration services ensure products arrive at your locations ready to plug and play, maximizing your staff's productivity.
- **Benefit 2.** Highly trained and experienced account team, including a dedicated account manager is responsible for coordinating all of your needs and ensuring customer satisfaction.
- **Benefit 3.** Valuable presales consulting expertise assists with developing solutions that provide robust functionality, efficiencies, and cost savings.

As always, we consistently strive to exceed your expectations. Should you have any questions regarding our response, please contact your Account Manager, Jack O'Connell, at (312) 547-2791, or via email at jack.oconnell@cdw.com. We thank you for the opportunity to participate in this ITB process and are confident you will find our response advantageous from both a strategic and budgetary standpoint.

Sincerely,

A handwritten signature in blue ink, appearing to read "Justin Schwier", with a large loop at the end.

Justin Schwier
Manager, Proposal Teams
CDW Government LLC

**CDW Government LLC ("CDW•G") submits this bid response subject only to the terms and conditions contained in the current National IPA Technology Solutions (2018011) Contract agreement. Any terms and conditions in the bid or elsewhere that are additional to or different from the terms and conditions of that agreement shall not apply to any transaction(s) that results from CDW•G's submission of its bid response.

City of O'Fallon, ITB 23-100

Bid Documents and Forms

© CDW Government LLC 2024 | 230 N. Milwaukee Ave. | Vernon Hills, IL 60061

To the extent allowable, all information and documents hereby submitted in response to the Invitation to Bid ("ITB") furnished by the City of O'Fallon are the Proprietary and Confidential property of CDW Government LLC ("CDW•G").



CITY OF O'FALLON, MISSOURI
PURCHASING DEPARTMENT

100 North Main Street
 O'Fallon, MO 63366

T: (636) 379-5527

FURNISH AND DELIVER BID			
INVITATION TO BID:	23-100	BID ISSUE DATE:	12/22/2023
BID DESCRIPTION:	DESKTOPS, LAPTOPS, AND DOCKING STATIONS		
BID OPENING DATE:	01/18/2024	BID OPENING TIME:	3:00P.M. CST
COPIES REQUIRED:	1 ORIGINAL	BID BOND REQUIRED:	NO

BID RESPONSES MUST BE RECEIVED AND TIME STAMPED NO LATER THAN THE PUBLIC BID OPENING DATE AND TIME (LOCAL TIME) SPECIFIED ABOVE. BIDS WILL BE OPENED AND READ ALOUD AT THAT TIME IN THE FINANCE CONFERENCE ROOM ON THE FIRST FLOOR OF THE MUNICIPAL CENTER. LATE BIDS WILL NOT BE OPENED OR CONSIDERED.

TO ALL PROSPECTIVE BIDDERS:

You are hereby invited to submit your bid for the item(s) to be furnished and delivered, shipped F.O.B. delivered, to the address specified herein on the forms supplied. **Do not staple or submit bid in any type of binder**; binder clips are acceptable.

The original bid, along with the bid bond (if applicable), must be received in a sealed envelope that has your company name and address in the upper left corner and the attached label filled in and pasted on the lower left corner.

All bids are subject to staff analysis. The City of O'Fallon, Missouri reserves the right to accept or reject any and all bids received and waive any and all irregularities.

QUESTIONS SHOULD BE SUBMITTED IN WRITING VIA E-MAIL BY 12:00 P.M. on 01/03/2024 TO THE PURCHASING AGENT. QUESTIONS WILL ONLY BE ANSWERED VIA ADDENDUM BY END OF DAY ON 01/04/2024. Addendum information is available over the Internet at www.ofallon.mo.us . We strongly suggest that you check for any addenda a minimum forty-eight hours (48) in advance of the bid deadline.	PURCHASING AGENT: CHRISTINE GRABIN	
	PHONE:	636.379.5527
	E-MAIL:	cgrabin@ofallon.mo.us

BIDS MUST BE DELIVERED AND TIME STAMPED, PRIOR TO THE PUBLIC BID OPENING DATE AND TIME, TO:	CITY OF O'FALLON ATTN: CHRISTINE GRABIN, PURCHASING AGENT 100 NORTH MAIN STREET O'FALLON, MO 63366
--	---

FULL NAME OF BIDDER	CDW Government LLC
BID CONTACT PERSON	Jack O'Connell - Account Manager
TELEPHONE NUMBER	(312) 547-2791 jack.oconnell@cdw.com

FACSIMILE AND/OR E-MAIL TRANSMITTED BIDS WILL NOT BE ACCEPTED

CITY OF O'FALLON, MISSOURI

INSTRUCTIONS TO BIDDERS

BID REQUIREMENTS:

The City of O'Fallon, Missouri (the "City") requires all bids be submitted on the blank bid form furnished with these contract documents and shall conform to the terms and conditions set forth in the "Instructions to Bidders", "General Conditions" and "Special Conditions" of the contract. Please make and retain a copy of this bid for your records. The bid must be enclosed in a sealed envelope bearing the bid number and the printed title of the bid. Bidders must sign, in ink, the bid form and all other documents where indicated.

Where applicable, the Bidder shall furnish with the bid, one set of all available literature pertaining to the equipment and/or material to be furnished under the bid.

Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

The total price quoted by the Bidder must be the total cost delivered to the location(s) stated in the "Special Conditions" or "Specifications". Bidder must not qualify his bid by stating a F.O.B. location other than such stated location(s).

In the specifications, whenever an article or material is defined by brand name, the name and catalog number of a particular manufacturer, vendor or a limited description, the term "OR APPROVED EQUAL" is written. Any reference to a particular manufacturer's product either by brand name or limited description is only for purposes of setting a standard of performance, quality, composition, construction or size. If there is any deviation in the pack, source, quality, etc., of an item bid, from that prescribed in the specifications, the appropriate line in the specifications will be ruled out and the substitution clearly indicated.

However, if "OR APPROVED EQUAL" is not written and you cannot bid the specified item, the Bidder may submit an alternate bid. The City will consider the bids covering the specified article or material first.

The City, for cost effective measures, standardizes on specific items; those bids will contain the language "no substitution," and any alternative will not be considered.

ALTERNATE/EQUAL BIDS:

The City recognizes the expertise provided by many bidders and encourages creativity in bidding. Alternates may be considered if the bid submitted clearly indicates what will be furnished and how it will benefit the City. Alternates will be compared to the lowest responsive, responsible bid as specified.

The City reserves the right to approve any material the Bidder proposes to furnish which contains variations from specification requirements, but which may substantially comply.

BONDS:

No bonds are required to be submitted with this bid.

CONTRACT AWARD INFORMATION:

Award notification will be sent to the vendor receiving the award via mail or fax.

Response summaries will be available at www.ofallon.mo.us under Bid Opportunities. This summary of information will include bids that were delivered by the required bid opening date and time.

CITY OF O'FALLON, MISSOURI

CONTRACT DOCUMENT COMPONENT PARTS:

The contract documents herein named include all of the following component parts, all of which are fully a part of this contract as if herein set out verbatim, or, if not attached, as if hereto attached.

- 1) Instructions to Bidders
- 2) General Conditions
- 3) Special Conditions
- 4) Bid Form
- 5) References
- 6) Specifications
- 7) Pricing/Signatures
- 8) Any and all addenda to the foregoing

All documents are or will be on file in the office of the City Clerk, City of O'Fallon, MO, 100 North Main, O'Fallon, MO 63366.

DEVIATIONS AND EXCEPTIONS:

Deviations and exceptions shall be described fully, on the Bidder's letterhead, signed, and attached to the Bid Form. In the absence of such statement, the bid shall be considered as if submitted in strict compliance with all terms, conditions, and specifications; the Bidder shall be held liable. Bidders are cautioned to avoid making deviations and exceptions to the specifications, which may result in rejection of their bid.

EXAMINATION BY BIDDER:

The Bidder shall, before submitting his bid, carefully examine the bid, specifications and contract documents.

If his bid is accepted, he will be responsible for all errors in his bid resulting from his failure or neglect to comply with these instructions.

Unless otherwise provided in the SPECIAL CONDITIONS, when the specifications include information pertaining to preliminary investigations made by the City, such information represents only the opinion of the City as to the location, character or quantity of the materials encountered. That information is only included for the convenience of the Contractor. The City assumes no responsibility whatsoever with respect to the sufficiency or accuracy of the information.

FACSIMILE/E-MAIL TRANSMITTALS:

Facsimile and/or e-mail transmitted bids will not be accepted by the City.

INDEMNITY:

The Contractor shall, at all times, fully indemnify, hold harmless, and defend the City and its officers, members, agents, and employees from and against any and all claims and demands, actions, causes of action, and cost and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of the performance of this contract by the Contractor and its employees, or because of any act or omission, neglect or misconduct of the Contractor, its employees and agents or its subcontractors including, but not limited to, any claims that may be made by the employees themselves for injuries to their person or property or otherwise.

Such indemnity shall not be limited by reason of the enumeration of any insurance coverage herein provided.

Nothing contained herein shall be construed as prohibiting the City, its directors, officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them.

The Contractor shall likewise be liable for the cost, fees and expenses incurred in the City's or the Contractor's defense of any such claims, actions, or suits.

CITY OF O'FALLON, MISSOURI

INTERPRETATION OF CONTRACT DOCUMENTS:

If a potential Bidder is uncertain as to the meaning of any part of the specifications or other contract documents, the bidder is expected to submit questions to the Purchasing Agent. The Purchasing Agent is the point of contact for this bid. All communications regarding this bid packet must be directed to the Purchasing Agent. All contact with the City should be channeled through the Purchasing Agent. No contact with other City employees, officials, or City Council members is to be made by responding proposers throughout the entire process.

If a question can be answered by directing the questioner to a specific section of the bid packet, then the Purchasing Agent may answer the question over the telephone. Other questions may be more complex and may require a written amendment to the specifications. The Purchasing Agent will make this determination. Oral communication is considered unofficial and non-binding on the City. If an amendment to the specifications is issued, it will be provided to all offerors that were issued a copy of the bid packet and to those that have requested a copy of the bid packet from the Purchasing Agent.

Christine Grabin, Purchasing Agent
E-mail: cgrabin@ofallon.mo.us

Only questions answered by formal written addenda will be binding. Oral and interpretations or clarifications will be without legal affect.

PREPARATION OF BIDS:

The Bidder shall return his bid on the attached bid forms. **Bids must be returned with all pages intact.** Please make and retain a copy of this bid for your records. Unless otherwise stated, all blank spaces on the bid page or pages, applicable to the subject specification, shall be correctly filled in. Either a unit price or a lump sum price, or both as the case may be, shall be stated for each and every item, either typed in or printed in ink, in figures, and if required in words. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

All prices quoted by the Bidder shall be F.O.B. delivered and shall include any and all freight costs to the delivery location(s) specified. The Bidder must not qualify the bid by stating F.O.B. a location other than such stated location(s).

When a bid consists of a number of items, prices must be submitted for all items, unless otherwise directed in the Special Conditions.

Where unit prices are to be bid, and/or where bids are to be made on more than one item, the Bidder shall extend the unit price(s) bid in the places provided on the pricing pages for the approximate quantities, shall compute the total amount of the bid and shall indicate same on the bid page. The Bidder must bid in accordance with the unit(s) of measure called for. If an item is listed by each, the bid price must be entered by each, not dozen or hundred. All extensions and total sums are subject to verification by the City and the correct extensions and sums will be used in the comparison of bids.

Where unit prices are requested, the quantities stated are approximate only. The quantities for all items on which bids are to be received on a unit price basis, will not be used in establishing final payment due the Contractor. Bids will be compared on the basis of number of units stated in the Bid Pricing Section. Contract payment for unit price items will be based on the actual number of units installed in the completed work within the proposed scope of work.

All extensions and total sums are subject to verification by the City and the correct extensions and sums will be used in the comparison of bids. If a discrepancy exists between the unit prices and totals, the unit prices shall prevail. If a discrepancy exists between the total base bid and the true sum of the individual bid items, the true sum shall prevail.

In certain cases, amounts are to be shown in both words and figures. When discrepancies occur between the "Written in Words" and the "In Figures" amounts for the total lump sum bid amount, the "Written in Words" shall govern.

CITY OF O'FALLON, MISSOURI

Bidders are warned against making any erasures or alterations of any kind, and bids, that contain omissions, erasures, conditions, alterations, or additions not called for may be rejected. The bidder must fill in all blanks. Use "N/A" or "None" where applicable.

The bid shall be signed by a company officer empowered to bind the company. Failure to sign the bid may cause the bid to be determined to be non-responsive and the bid may be rejected.

SUBMISSION OF BIDS:

All bids must be received in sealed envelopes that have your name and address in the UPPER left corner and the attached label filled in and pasted on the LOWER left corner.

Bids mailed "EXPRESS MAIL" must have bid number and due date on the outside of the EXPRESS MAIL envelope.

The Bidder shall be responsible for delivery of bids to the Purchasing Agent before the date and hour set for the opening of bids. The City assumes no responsibility for delays caused by any delivery service. Postmarking by due date will not substitute for actual receipt by the City. Late bids will not be opened or considered.

END OF INSTRUCTIONS TO BIDDERS

GENERAL CONDITIONS

ADDENDUM AND SUPPLEMENT TO REQUEST:

If it becomes necessary to revise any part of this request or if additional data is necessary to enable the exact interpretation of provisions of this request, revisions will be provided in the form of an Addendum. If revisions are necessary after any mandatory Pre-Bid conference, the revisions will be provided only to those Contractors who will have attended the Pre-Bid conference.

CHANGES:

All changes to this Bid Document shall be amended in written form (Addenda). The Purchasing Agent prior to the scheduled bid opening shall issue such amendments.

The City reserves the right to make any desired change in the specifications after the same shall have been put under contract; but the change so made, with the price to be added or deducted from the contract price, therefore, shall be agreed upon in advance between City and the successful Contractor.

The City shall issue to the successful Contractor a written change order to the original contract; such change orders shall be binding upon both parties thereto and shall in no way invalidate or make void the terms of the original contract not modified by such change.

No claim based on oral changes will be allowed.

CONTRACTOR PERFORMANCE:

The Instructions to Bidders, Bid Form, General Conditions, Special Conditions, contract specifications and attached exhibits shall together constitute the Contract. The Contractor hereby asserts that it has read the specifications, and that it is thoroughly informed and familiar as to their contents and requirements. All items shall be supplied in strict accordance with the specifications. The Contractor's performance under the terms of this Contract shall be to the satisfaction of the City.

DISCLAIMER:

RESERVED BY OWNER

The City reserves the right to reject any or all bids failing to meet the City's specifications or requirements and to waive technicalities. If in the City's opinion, the lowest bid is not the most responsible bid, considering value received for monies expended, the right is reserved to make awards as determined solely by the judgment of the City. In determining the lowest responsible bidder, the City shall take into consideration the qualities of the articles supplied, their conformity with the specifications, and their suitability to the requirements of the City and the delivery terms. Intangible factors, such as the Contractor's reputation and past performance, will also be weighed.

The Contractor's failure to meet the mandatory requirements will result in the disqualification of the Contractor's bid from further considerations.

The City further reserves the right to reject all bids and obtain goods or services through intergovernmental or cooperative agreements.

Submission of a bid confers no rights on the Contractor to a selection or to a subsequent contract. This Invitation to Bid process is for the City's benefit only and is intended to provide the City with competitive information to assist in selection of services. All decisions on compliance, evaluation, terms and conditions shall be made solely at the City's discretion and shall be made to favor the City.

DRUG FREE WORKPLACE:

The Contractor (whether an individual or company) agrees to provide a drug free workplace.

ENDORSEMENTS:

Contractor shall not use the City in any form of endorsement to any third-party without the Buyer's written permission.

CITY OF O'FALLON, MISSOURI

EXECUTION OF CONTRACT:

The bidder to whom the contract has been awarded shall sign one (1) copy of the contract and return it to the City within seven (7) calendar days after receipt of the contract. Failure to execute the contract and return it to the City within seven (7) calendar days after receipt of the contract shall be cause for the annulment of the contract award and the forfeiture of the bid security to the City.

If circumstances beyond the Contractor's control prohibit a timely execution of this contract, prior written approval must be requested by the Contractor and receive approval from the City for an extension to the delivery date.

SAFETY DATA SHEETS:

Contractor shall furnish and submit, to the City, Safety Data Sheets for their products upon award of Contract.

F.O.B.:

All goods are to be shipped prepaid, F.O.B. destination. Shipments sent C.O.D. without City's written consent will not be accepted and will at Contractor's risk and expense, be returned to Contractor. Unauthorized shipments are subject to rejection and return at Contractor's expense.

HOLDING OF BIDS:

Contractor may withdraw their bids at any time prior to the time specified as the closing time for the receipt of bids. However, no Contractor shall withdraw or cancel his bid for a period of ninety (90) calendar days after said closing time for the receipt of bids.

LAW GOVERNING:

All State of Missouri and/or Federal Laws shall be hereby specifically made a part of this contract as set forth herein.

LIENS, CLAIMS, AND ENCUMBRANCES:

Contractor warrants and represents that all the goods and materials ordered herein are free and clear of all liens, claims, or encumbrances of any kind.

MISCELLANEOUS REQUIREMENTS:

The City will not be responsible for any expenses incurred by the Contractor in preparing and submitting a Bid. All Bids shall provide a straightforward, concise delineation of your capabilities to satisfy the requirements of this request. Emphasis should be on completeness and clarity of content.

The Contractor is prohibited from assigning, transferring, conveying, subletting, or otherwise disposing of this agreement or its rights, title of interest therein or its power to execute such agreement to any other person, company or corporation without the previous consent and approval in writing by the City.

NON-DISCRIMINATING:

The Contractor, its employees and subcontractors, agree not to commit unlawful discrimination and agree to comply with applicable provisions of the, the U.S. Civil Rights Act and Section 504 of the Federal Rehabilitation Act, and rules applicable to each.

Firm shall comply with Section 285.525 – 285.550 RSMo regarding enrollment in a federal work authorization program. **A signed, notarized affidavit (attached) and supporting documentation affirming enrollment in a federal work authorization program must be submitted with proposal. Failure to comply with this provision may result in rejection of proposal.**

E-VERIFY:

Company shall be E-verify compliant and shall provide documentation to support this requirement within the proposal including the memorandum of understanding (MOU) and the electronic signature page completed in its entirety.

NON-EXCLUSIVITY:

Nothing herein is intended nor shall be construed as creating any exclusive arrangement with Vendor.

CITY OF O'FALLON, MISSOURI

PATENTS:

Contractor undertakes and agrees to defend at Contractor's own expense, all suits, actions, or proceedings against buyer, in which City, and of Contractor's suppliers, contractors, distributors or dealers, or the users of any of Contractor's products are made defendants for actual or alleged infringement of any U.S. or foreign letters patent resulting from the use or sale of the items purchased hereunder. Contractor shall inform the City whenever infringement will result from Contractor's adherence to specifications supplied by the City or by an authorized City Representative. Contractor further agrees to pay and discharge any and all judgments or decrees, which may be rendered in any such suit, action or proceedings against City therein.

PAYMENT:

The goal of the City is to pay properly submitted Contractor invoices within thirty (30) days of receipt, providing goods have been delivered, approved, and accepted by an authorized City Representative. Original invoices must be presented for payment in accordance with instructions contained on the Purchase Order including reference to Purchase Order number and submitted to the correct address for processing.

TAX:

The City is not responsible for and will not pay local, Federal Excise Tax or Missouri Sales Tax. A copy of the exemption letter is available upon written request.

TERMS/CANCELLATION AND DAMAGES:

This contract may be terminated by either or both parties upon thirty (30) days written notice or upon mutual agreement of both parties.

If the City because of the Contractor's breach terminates this Contract, the City shall have the right to purchase equipment elsewhere and to charge the Contractor with any additional cost incurred.

Notwithstanding the above, the Contractor shall not be relieved of any liability to the City for damages sustained by the City by virtue of any breach of this contract by the Contractor and the City may withhold any payments to the Contractor until such time as the amount of such damages due the City from the Contractor shall be determined.

TRANSFER OF OWNERSHIP OR ASSIGNMENT:

The terms and conditions of this contract shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.

Prior to any sales or assignments, the City must be notified and approve same in writing. The City shall have right of first refusal.

END OF GENERAL CONDITIONS

SPECIAL CONDITIONS

DELIVERY REQUIREMENTS:

In this contract, time is of the essence. All freight and delivery charges are to be included in the costs entered on the bid pricing page. Under no circumstances will the City be liable for additional delivery charges.

The successful bidder's performance under the terms and conditions of this contract shall be satisfactory to the City.

All deliveries shall be made between the hours of 8:30 a.m. and 4:30 p.m. unless other arrangements have been made.

PRICING:

The pricing stated by the bidder in the bid documents shall remain firm for a one (1) year period from the start date of the contract. No price increases will be allowed for the duration of the contract. Price decreases are allowed at any time.

RENEWAL & EXTENSION:

The successful bidder will be awarded a one (1) year agreement effective the date of award. Prices must not be increased for the entire agreement period. Price decreases are allowed at any time.

END OF SPECIAL CONDITIONS

INSURANCE REQUIREMENTS

GENERAL:

The Vendor shall respond to these specifications as an independent contractor and not as an employee of the City of O'Fallon. An original Certificate of Insurance from the company or authorized agent of record must be furnished to the City, provide that the City of O'Fallon is an "Additional Insured" on the Vendor's Commercial General Liability policy during the Term of the Agreement, and a copy of such "Additional Insured" endorsement must accompany the insurance certificate. This requirement of insurance does not limit the Vendor's liability under the Agreement in any manner.

WORKER'S COMPENSATION INSURANCE:

The Vendor shall procure and shall maintain during the Term of the Agreement, Worker's Compensation Insurance for all of its employees to be engaged and perform work under the Agreement, and in case such work is sublet, the Concessionaire shall require the subcontractor similarly to provide Worker's Compensation Insurance for all such employees to be engaged by the Vendor for such work unless such employees are covered by the protection afforded by the Vendor's Worker's Compensation Insurance. In the event any class of employees engaged in hazardous work under the Agreement is not protected under the Worker's Compensation statute, the Vendor shall provide and shall cause such subcontractor to provide adequate Employer's Liability insurance for the protection of its employees not otherwise protected.

Commercial General Liability Insurance:

The Vendor shall carry public and property damage insurance which shall include bodily injury and accidental death to any person and subject at the minimum limits set forth below:

Liability Limits	\$1,000,000/Per Occurrence
	\$3,000,000/General Aggregate
	\$3,000,000 Products/Completed Operations aggregate
	Additional Insured status must be provided to the City and confirmed by copy of such endorsement.
	An umbrella/excess liability policy can be used to attain the required limits.

Commercial Automobile Liability Insurance:

The Vendor shall maintain Commercial Automobile Liability Insurance Coverage in the amounts not less than the minimum limits set forth below:

Bodily Injury and Property Damage	\$3,000,000 Combined Single Liability Limit
	An umbrella/excess liability policy can be used to attain the required limits.

CHANGES IN INSURANCE COVERAGE:

The Contractor shall notify the City of changes in insurance coverage in writing within thirty (30) days.

INDEMNITY:

The Contractor shall, at all times, fully indemnify, hold harmless, and defend the City and its officers, members, agents, and employees from and against any and all claims and demands, actions, causes of action, and cost and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of the performance of this contract by the Contractor and its employees, or because of any act or omission, neglect or misconduct of the Contractor, its employees and agents or its subcontractors including, but not limited to, any claims that may be made by the employees themselves for injuries to their person or property or otherwise. Such indemnity shall not be limited by reason of the enumeration of any insurance coverage herein provided.

Nothing contained herein shall be construed as prohibiting the City, its directors, officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them.

The Contractor shall likewise be liable for the cost, fees and expenses incurred in the City's or the Contractor's defense of any such claims, actions, or suits.

The Contractor shall be responsible for any damages incurred as a result of its errors, omissions or negligent acts and for any losses or costs to repair or remedy construction as a result of its errors, omissions or negligent acts.

CITY OF O'FALLON, MISSOURI

INSURANCE RATING:

All of the above-specified types of insurance shall be obtained from companies that have at least an A-VII rating in Best's Guide or the equivalent.

SURVIVAL OF INDEMNIFICATION:

The indemnification described above shall not be limited by reason of the enumeration of any insurance coverage herein provided, and it shall survive the termination of the Contract for claims arising from events occurring while the Contract is in force.

NOTICE OF LAWSUIT:

Within sixty (60) days of service of process, the City shall notify the Contractor of any lawsuit involving the indemnification provided for above. Failure to provide such notice shall not relieve the Contractor of its obligation to provide indemnification. However, the City shall be responsible for any additional costs of defense incurred due to their failure to provide such notice within sixty (60) days.

CHOICE OF LEGAL COUNSEL:

The contractor shall provide coverage as stipulated in the contract. In the event of a proceeding, the City retains the right to approve legal counsel for claims brought against the City.

DISPUTES:

Any dispute arising out of this agreement will be resolved under the laws of the State of Missouri.

END OF INSURANCE REQUIREMENTS

****PLEASE NOTE : CERTIFICATE OF LIABILITY INSURANCE IS INCLUDED IN OUR RESPONSE THAT OUTLINES OUR POLICY LIMITS ****

CITY OF O'FALLON, MISSOURI

**BID FORM
23-100 DESKTOPS, LAPTOPS, AND DOCKING STATIONS**

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	CDW Government LLC
Main Business Address	230 N. Milwaukee Avenue
City, State, Zip Code	Vernon Hills, IL 60061
Telephone Number	(312) 547-2791
Fax Number	(312) 705-9179
Bid Contact Person	Jack O'Connell - Account Manager
Email Address	jack.oconnell@cdw.com

TO: Christine Grabin, Purchasing Agent

The undersigned, being duly sworn, certifies that he is:

the Owner/Sole Proprietor
 a Member of the Partnership
 ^{Authorized Representative} an ~~Officer of the Corporation~~
 a Member of the Joint Venture
 herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

<u>Robert F. Kirby</u> (President or Partner)	(multiple, please see attached Corporate Structure) <u>(Vice-President or Partner)</u>
<u>Frederick J. Kulevich</u> (Secretary or Partner)	<u>Robert J. Welyki</u> (Treasurer or Partner)

Further, as Contractor, declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the City Clerk, 100 North Main Street, O'Fallon, Missouri 63366, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. N/A, N/A, and N/A issued thereto;

Further, the Contractor proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Missouri and that this Certification is binding upon the Bidder and is true and accurate. Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either bid rigging or bid-rotating.

The affiant deposes and says that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Attach a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Finally, the Contractor agrees to do all other things required of the Contractor by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule.

Signature of Bidder authorizes the City to verify business references.

Justin Schwier - Manager, Proposal Teams 01/17/2024

CITY OF O'FALLON, MISSOURI

SIGNATURE AND IDENTITY OF BIDDER

The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the individual Bidder, (2) each partner or joint venture (whether individuals or corporations, and whether doing business under a fictitious name), or (3) the corporation (with the City in which it is incorporated) are shown below; that (if not signing with the intention of binding himself to become the responsible and sole contractor) he is the agent of, and duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below) as the proposal of a

() sole individual () partnership () joint venture
Limited Liability
(X) corporation, incorporated under laws of State of Illinois

Date Business Established: 12/31/2009

Dated: 01/17/2024

Name of individual, all partners, or joint ventures: Address of each:
Please see attached Corporate Structure CDW-G does not disclose this information

doing business under the name of:

Address of principal place of business in Missouri

N/A

(If using a fictitious name, show this name above in addition to legal names)

CDW Government LLC

Principal Place of business in Missouri:
101 South Hanley St., Suite 575
St Louis, MO 63105

(If a corporation, show its name above)
ATTEST: (SEAL)

[Handwritten signature]

Justin Schwier - Manager, Proposal Teams
Title



(NOTE: If the Bidder is doing business under a FICTITIOUS NAME, the Proposal shall be executed in the legal name of the individual, partners, joint ventures, or corporation, with the legal address shown, and REGISTRATION OF FICTITIOUS NAME filed with the Secretary of State, as required by Sections 417.200 to 417.230, RS Mo. If the Bidder is a CORPORATION NOT ORGANIZED UNDER THE LAWS OF MISSOURI, it shall procure a CERTIFICATE OF AUTHORITY TO DO BUSINESS IN MISSOURI, as required by Section 351.570 and following, RS Mo. A CERTIFIED COPY of such Registration of Fictitious Name or Certificate of Authority to do Business in Missouri shall be included with this bid.

CDW Corporate Structure including International Entities
as of 7/27/2022

Company	Title or Positions Held	Date of Current Title Change	Outside Boards	
			Company Name	Profit or Non-Profit
CDW GOVERNMENT LLC				
Illinois Limited Liability Company - Organized 12/31/2009, Manager Managed (a wholly owned subsidiary of CDW LLC)				
Principal Address: 230 N. Milwaukee Avenue, Vernon Hills, IL 60061		CIK # 0001498446		
FEIN: 36-4230110	IL File No. 02909235	DUNS # 02-615-7235	NAICS #454110	
BOARD OF MANAGERS				
Christine A. Leahy				
Christina M. Corley		6/28/2022		
Robert F. Kirby				
BOARD ELECTED OFFICERS				
Robert F. Kirby	President			
Christina M. Corley	Chief Commercial and Operating Officer			
Elizabeth H. Connelly	Senior Vice President - Healthcare	6/28/2022		
Albert J. Miralles	Senior Vice President and Chief Financial Officer			
Peter R. Locy	Vice President, Controller and Chief Accounting Officer	5/9/2022		
Robert J. Welyki	Vice President, Treasurer and Assistant Secretary			
Frederick J. Kulevich	Secretary			
Pooja Bansal	Assistant Treasurer			
Timothy F. Chmielewski	Assistant Treasurer			
April J. Hanes-Dowd	Assistant Secretary			
Ann G. Mayberry	Assistant Secretary			
Shannon A. Toolis	Assistant Secretary			
APPOINTED OFFICERS				
Tara K. Barbieri	Vice President & General Manager - Integrated Technology Solutions	6/1/2022		
Benjamin A. Bourbon	Vice President - Government Sales			
Michael T. Grisamore	Vice President - Healthcare Sales			
Randy C. Harris	Vice President - Federal Program Management, Capture and Services			
David C. Hutchins	Vice President - Strategic Programs & Sales Enablement			
Jason Parry	Vice President - Federal Sales	7/12/2022		
Joseph K. Simone	Vice President - Education Sales			

Please note, CDW-G respects our customers' confidentiality. Please reach out to your Account Manager to arrange contact between the City and the listed references.

CITY OF O'FALLON, MISSOURI

REFERENCES

The bidder must list four (4) references, listing firm name, address, telephone number and contact person to whom they have provided similar equipment, material, or services for a period of not less than six (6) months.

The bidder verifies that they have provided equipment, material, or services described in this contract to the following parties with needs similar to that of City and authorizes the City to verify references of business and credit at its option.

COMPANY NAME:	Scott County Iowa
ADDRESS:	1100 E 46th St
	Davenport, IA 52807
CONTACT PERSON:	Stacey Bollinger
TELEPHONE NUMBER:	(563) 484-3044

COMPANY NAME:	Seward County Kansas
ADDRESS:	515 Washington Ave
	Liberal, KS 67901-3462
CONTACT PERSON:	Clayton Hoover
TELEPHONE NUMBER:	(620) 626-3210

COMPANY NAME:	City of Mason
ADDRESS:	10 1st NW
	Mason City, IA 50401
CONTACT PERSON:	Russ Echelbarger
TELEPHONE NUMBER:	(641) 424-7191

COMPANY NAME:	Productive Living Board
ADDRESS:	121 Hunter Ave, STE 200
	Saint Louis, MO 63124
CONTACT PERSON:	Tonya Dolenz
TELEPHONE NUMBER:	(314) 726-2606

State the number of years in business 25+ as CDWG
38+ overall State the current number of personnel on staff 12,896

CITY OF O'FALLON, MISSOURI

ANTI-COLLUSION STATEMENT

Illinois
STATE OF ~~MISSOURI~~

CITY/COUNTY OF Cook

Justin Schwier being first duly sworn, deposes and says that he is

Manager, Proposal Teams
Title of Person Signing

of CDW Government LLC

Name of Bidder

that all statements made, and facts set out in the proposal for the above project are true and correct; and the bidder (The person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with said bid or any contract which may result from its acceptance.

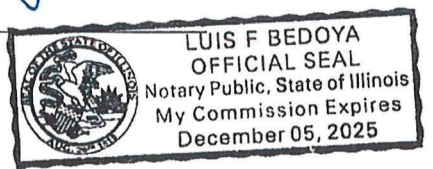
Affiant further certifies that bidder is not financially interested in, or financially affiliated with, any other bidder for the above project.

BY [Signature]
BY Justin Schwier
BY Manager, Proposals

SWORN to before me this 17th day of January 2024

[Signature] Luis F. Bedoya
Notary Public

My Commission Expires 12/05/2025



CITY OF O'FALLON, MISSOURI

PREFERENCE IN PURCHASING PRODUCTS

DATE: 01/17/2024

THE BIDDER'S ATTENTION IS DIRECTED TO Section 34.076 RSMo 2000 which gives preference to Missouri corporations, firms, and individuals when letting contracts or purchasing products.

Bids received will be evaluated on the basis of this legislation.

All vendors submitting a bid must furnish all information requested below.

FOR CORPORATIONS:

State in which incorporated: Illinois

FOR OTHERS:

State of domicile: N/A

FOR ALL VENDORS:

List address of Missouri offices or places of business:

101 South Hanley St., Suite 575, St Louis, MO 63105

THIS SECTION MUST BE COMPLETED AND SIGNED:

FIRM NAME: CDW Government LLC

ADDRESS: 230 N. Milwaukee Avenue

CITY: Vernon Hills STATE: IL ZIP: 60061

BY (signature required): Justin Schwier - Manager, Proposal Teams

Federal Tax ID #: 36-4230110 if no Federal Tax ID # list SS #: N/A

For bid to be considered, the Preference in Purchasing Products form must be filled out and submitted for each bid and dated in the current calendar year.

CITY OF O'FALLON, MISSOURI

WORKER ELIGIBILITY VERIFICATION AFFIDAVIT

STATE OF Illinois)
) ss
COUNTY OF Cook)

On the 17 day of January, 2024 before me appeared Justin Schwier,
Affiant name

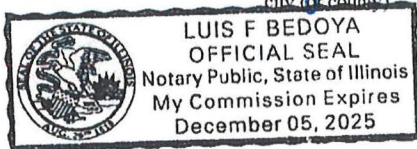
personally known to me or proved to me on the basis of satisfactory evidence to be a person whose name is subscribed to this affidavit, who being by me duly sworn, stated as follows:

- I, the Affiant, am of sound mind, capable of making this affidavit, and personally certify the facts herein stated, as required by Section 285.530, RSMo, to enter into any contract agreement with the City to perform any job, task, employment, labor, personal services, or any other activity for which compensation is provided, expected, or due, including but not limited to all activities conducted by business entities.
- I, the Affiant, am the Manager, Proposal Teams of CDW Government LLC, and I am duly
title business name
authorized, directed, and/or empowered to act officially and properly on behalf of this business entity.
- I, the Affiant, hereby affirm and warrant that the aforementioned business entity is enrolled in a federal work authorization program operated by the United States Department of Homeland Security, and the aforementioned business entity shall participate in said program to verify the employment eligibility of newly hired employees working in connection with any services contracted by the City of O'Fallon. I have attached documentation to this affidavit to evidence enrollment/participation by the aforementioned business entity in a federal work authorization program, as required by Section 285.530, RSMo.
- I, the Affiant, also hereby affirm and warrant that the aforementioned business entity does not and shall not knowingly employ, in connection with any services contracted by the City, any alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. § 1324a(h)(3).
- I, the Affiant, am aware and recognize that, unless certain contract and affidavit conditions are satisfied pursuant to Section 285.530, RSMo, the aforementioned business entity may be held liable under Sections 285.525 through 285.550, RSMo, for subcontractors that knowingly employ or continue to employ any unauthorized alien to work within the state of Missouri.
- I, the Affiant, acknowledge that I am signing this affidavit as a free act and deed of the aforementioned business entity and not under duress.

Justin Schwier
Affiant Signature

Subscribed and sworn to before me in Chicago, Cook IL, the day and year first above-written.
city (or county) state

12/05/2025
My commission expires:



Luis F. Bedoya
Notary Public

[Attach documentation of enrollment/participation in a federal work authorization program]

CITY OF O'FALLON, MISSOURI

MISSOURI DOMESTIC PRODUCTS PROCUREMENT ACT

The bidder's attention is directed to the Missouri Domestic Products Procurement Act, Sections 34.350 to 34/359, RsMO, which requires all manufactured goods or commodities used or supplied in the performance of this contract or any subcontract to be manufactured or produced in the United States.

Section 34.355, RsMO, requires the vendor or contractor to certify his compliance with Section 34.353 and, if applicable, Section 34.359, RsMO, at the time of bidding and prior to payment. Failure to comply with Section 34.353, RsMO, during the performance of the contract and to provide certification of compliance prior to payment will result in nonpayment for those goods or commodities.

Section 34.353.2, RsMO, specifies that it does not apply where the total contract is less than Twenty-Five Thousand Dollars (\$25,000.00). If your total bid is Twenty-Five Thousand Dollars (\$25,000.00) or more, you must complete this form as directed below.

Failure to complete and return this document with this bid will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis. Please read the certification appearing below on this form.

** [X] If all the goods or products specified in the attached bid which the bidder proposes to supply to the State shall be manufactured or produced in the "United States" as defined in Section 34.350, RsMO, check the box at left.

[] If only one item of any particular goods or products specified in the attached bid is manufactured or produced in the "United States" as defined in Section 34.350, RsMO, check the box at left and list the items (or item number) here:

** [X] If any or all of the goods or products specified in the attached bid which the bidder proposes to supply to the State are not manufactured or produced in the "United States" as defined in Section 34.350, RsMO, then: (a) check the box at left; (b) list below, by item (or item number), the country other than the United States where each good or product is manufactured or produced; and (c) check the boxes to the left of the paragraphs below if applicable and list the corresponding items (or item numbers) in the spaces provided.

Item (or item number)	Location Where Item Manufactured or Produced
**CDW Government LLC is a Value Added Reseller, not a manufacturer, and cannot with all certainty guarantee the origin of the products we distribute. For up to date	and the most accurate information on the origin of the products,
and where they were assembled please contact the	manufacturer specific to the item requested.

(attach an additional sheet if necessary)

[] The following specified goods or products cannot be manufactured or produced in the United States in sufficient quantities or in time to meet the contract specifications. Items (or item numbers): _____

[] The following specified goods or products must be treated as manufactured or produced in the United States, in accordance with an existing treaty, law, agreement, or regulation of the United States, including a treaty between the United States and any foreign country regarding export-import restrictions or international trade. Items (or item numbers): _____

CERTIFICATION

By submitting this document, completed as directed above, with a bid, the bidder certifies under penalty of making false declaration (Section 575.060, RsMO) that the information contained in this document is true, correct and complete, and may be relied upon by the City in determining the bidder's qualifications under and in compliance with the Missouri Domestic Products Procurement Act.

The bidder's failure to complete and return this document with the bid as directed above will cause the City to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis pursuant to Section 34.353.3(2), RsMO.

CITY OF O'FALLON, MISSOURI



SAMPLE AGREEMENT

THIS AGREEMENT is made and entered into this ___ day of _____, 20____, by and between the City of O'Fallon, Missouri (CITY) and _____ (VENDOR). The parties agree as follows:

- 1. VENDOR agrees to provide the CITY with products or services in accordance with the bid documents and specifications entitled _____ with a bid opening held on ___ <date> ___. Said bid documents and specifications shall be incorporated into this contract by this reference.
2. The CITY in accordance with the attached Proposal will pay VENDOR an amount not to exceed \$ _____ upon completion of the work noted above.
3. VENDOR shall provide and bill for only those services associated with this project. No additional charges will be allowed without prior approval. All work performed shall be identified and quantified on each invoice.
4. VENDOR is an independent contractor and nothing contained herein shall constitute or designate VENDOR or any of its agents or employees as agents or employees of the CITY.
5. VENDOR agrees in the performance of this agreement that it will not discriminate against any employee of applicant for employment because of race, creed, color, age, sex, national origin, ancestry, religion or political opinion or affiliation.
6. VENDOR shall maintain during the life of this Agreement and furnish to the CITY the appropriate Professional Liability, Commercial General Liability, and Workers Compensation insurance certificates in amounts as detailed in the bid specifications. An original Certificate of Insurance from the company or authorized agent of record must be furnished to the City, provide that the City of O'Fallon is an "Additional Insured" on the Vendor's Commercial General Liability policy during the Term of the Agreement, and a copy of such "Additional Insured" endorsement must accompany the insurance certificate. This requirement of insurance does not limit the Vendor's liability under the Agreement in any manner. VENDOR shall provide 30 days written notice prior to any change in insurance.
7. VENDOR agrees to indemnify the CITY, its' officials, and employees from any loss, damage, costs, charges or expenses to person or property by reason of any action or omission on the part of any person or company involved in this agreement.

VENDOR:

CITY OF O'FALLON, MISSOURI

Company Name

Michael Snowden, City Administrator Date

Signature Date

ATTEST:

Print Name

Bess Bacher, City Clerk Date

CITY OF O'FALLON, MISSOURI

SPECIFICATIONS

The City of O'Fallon, Missouri ("City") is accepting sealed bids for desktops, laptops and docking stations for the City's 2024 computer refresh.

SCHEDULE OF ACTIVITIES:

Release and advertisement of ITB:	December 22, 2023
Deadline for submission of questions:	January 3, 2024, at 12:00 P.M. CST
Proposal submission deadline:	January 18, 2024, at 3:00 P.M. CST

GENERAL INFORMATION:

- The City has standardized with Lenovo end-user devices, and will only accept bids on the following models:
 - Desktop: M70s Gen 4
 - Laptop: L14 Gen 4
 - Laptop: E16 Gen 1
 - Laptop: X1 Yoga Gen 8
 - Laptop: P14s Gen 4
 - Lenovo Universal USB-C Dock
- With the exception of the docking stations, five (5) year Premier Support without accidental damage protection is required for each device.
- Imaging, asset tagging, and green delivery is not required.
- We would like a custom BIOS to be setup on all models, where the settings will be provided upon the successful vendor being selected.

HARDWARE:

- The following specification are being requested to be bid on
 - M70s Gen 4, i5 processor, 16GB RAM, 256GB SSD, no optical drive, 5-year Premier Support extended warranty
 - L14 Gen 4, i7 processor, 16GB RAM, touchscreen, 512GB SSD, backlit keyboard, 5-year Premier Support extended warranty
 - L14 Gen 4, i5 processor, 16GB RAM, no touchscreen, 256GB SSD, backlit keyboard, 5-year Premier Support extended warranty
 - E16 Gen 1, i7 processor, 16GB RAM, 512GB SSD, backlit keyboard, 5-year Premier Support extended warranty
 - X1 Yoga Gen 8, i7 processor, 16GB RAM, touchscreen, 512GB SSD, backlit keyboard, 5-year Premier Support extended warranty
 - P14s Gen 4, i7 processor, 16GB RAM, 512GB SSD, 4GB dedicated graphics card, backlit keyboard, 5-year Premier Support extended warranty
 - Lenovo Universal USB-C Dock

CITY OF O'FALLON, MISSOURI

PRICING

Company Name: CDW Government LLC

Hardware: Please see attached quote #NRRL384 on the following pages for pricing

DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	EXTENDED PRICE
M70s Gen 4, i5 processor, 16GB RAM, 256GB SSD, no optical drive, 5-year Premier Support extended warranty	6	\$	\$
L14 Gen 4, i7 processor, 16GB RAM, touchscreen, 512GB SSD, backlit keyboard, 5-year Premier Support extended warranty	2	\$	\$
L14 Gen 4, i5 processor, 16GB RAM, no touchscreen, 256GB SSD, backlit keyboard, 5-year Premier Support extended warranty	58	\$	\$
E16 Gen 1, i7 processor, 16GB RAM, 512GB SSD, backlit keyboard, 5-year Premier Support extended warranty	8	\$	\$
X1 Yoga Gen 8, i7 processor, 16GB RAM, touchscreen, 512GB SSD, backlit keyboard, 5-year Premier Support extended warranty	3	\$	\$
P14s Gen 4, i7 processor, 16GB RAM, 512GB SSD, 4GB dedicated graphics card, backlit keyboard, 5-year Premier Support extended warranty	2	\$	\$
Lenovo Universal USB-C Dock	68	\$	\$
Grand Total			\$



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

JASON ADAMS,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NRRL384	1/4/2024	LVO RFP	4546911	\$103,505.56

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
LVO M70S I5-13400 W11P MC98316726 Mfg. Part#: 12DMS27A00-MC98316726 Contract: National IPA Technology Solutions (2018011)	6	7763644	\$809.78	\$4,858.68
LVO L14 I7-1355U W11P MC98316726 Mfg. Part#: 21H2S89C00-MC98316726 Contract: National IPA Technology Solutions (2018011)	2	7763652	\$1,372.87	\$2,745.74
LVO E16 I7-1355U W11P MC98316726 Mfg. Part#: 21JQS4D300-MC98316726 Contract: National IPA Technology Solutions (2018011)	8	7763653	\$1,206.62	\$9,652.96
LVO X1Y G8 I7-1355U W11P MC98316726 Mfg. Part#: 21HRS6AP00-MC98316726 Contract: National IPA Technology Solutions (2018011)	3	7763655	\$1,785.80	\$5,357.40
LVO P14S I7-1360P W11P MC98316726 Mfg. Part#: 21HGS4UA00-MC98316726 Contract: National IPA Technology Solutions (2018011)	2	7763658	\$1,614.20	\$3,228.40
LVO L14 I5-13400 W11P MC98316726 Mfg. Part#: 21H2S89D00-MC98316726 Contract: National IPA Technology Solutions (2018011)	58	7763661	\$1,136.91	\$65,940.78
Lenovo ThinkPad Universal USB-C Dock - docking station - USB-C - HDMI, 2 x Mfg. Part#: 40AY0090US Contract: National IPA Technology Solutions (2018011)	66	6536318	\$177.60	\$11,721.60

SUBTOTAL \$103,505.56

SHIPPING \$0.00
 SALES TAX \$0.00
GRAND TOTAL \$103,505.56

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF O'FALLON ACCOUNTS PAYABL 100 N MAIN ST O FALLON, MO 63366-2200 Phone: (636) 240-2000 Payment Terms: Net 30 Days-Govt State/Local	Shipping Address: CITY OF O'FALLON JASON ADAMS 100 N MAIN ST O FALLON, MO 63366-2200 Phone: (636) 240-2000 Shipping Method: FEDEX Ground
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Jack O'Connell | (877) 693-4690 | jack.oconnell@cdw.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$103,505.56	\$2,747.04/Month	\$103,505.56	\$3,180.73/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2024 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

City of O'Fallon, Missouri				CDW Quote: NRRL384		
Quote Line	Mfg SKU	CDW Part	List Price	Discount off List	Contract Price	Price to You
1	12DMS27A00	7763644	\$1,493.25	2.10%	\$1,461.89	\$809.78
2	21H2S89C00	7763652	\$2,530.65	2.10%	\$2,477.51	\$1,372.87
3	21HQS4D300	7763653	\$2,224.42	2.10%	\$2,177.71	\$1,206.62
4	21HRS6AP00	7763655	\$3,291.74	2.10%	\$3,222.61	\$1,785.80
5	21H3S4UA00	7763658	\$1,925.17	2.10%	\$1,884.74	\$1,614.20
6	21H2S89D00	7763661	\$2,094.74	2.10%	\$2,050.75	\$1,136.91
7	40AY0090US	6536318	\$217.45	6.75%	\$202.77	\$177.60

Discount %	
CTO Desktop	2.1%
CTO Notebook	2.1%
Accessories	6.75%

© CDW Government LLC 2024 | 230 N. Milwaukee Ave. | Vernon Hills, IL 60061

To the extent allowable, all information and documents hereby submitted in response to the Invitation to Bid ("ITB") furnished by the City of O'Fallon are the Proprietary and Confidential property of CDW Government LLC ("CDW•G").

CONFIGURATION DETAILS

Part Number	SKU (MTM_VK)	Component	Description	Qty
CDW# 7763644 12DMS27A00			ThinkCentre M70s Gen 4, Intel® Core™ i5-13400 (E-cores up to 3.30GHz, 20MB), Windows 11 Pro 64, 16.0GB, 1x256GB SSD M.2 2280 PCIe Gen4 TLC Opal, Intel® UHD Graphics 730, 5YR Premier NBD, USB, Traditional, Black-English (US)	1
	5WS0T36123	SERVICE	WARRANTY 5Y Premier Support	1
	12DM_VK00060537	Country/Region	USA	1
	12DM_VK00009603	Preload Type	Standard Image (Preload)	1
	12DM_VK00109937	Preload OS	Windows 11 Pro 64	1
	12DM_SBB0P67851	Preload Language	Windows 11 Pro 64 English	1
	12DM_SBB1H09357	Platform	Small Form Factor 90% Power 260W	1
	12DM_SBB1H09417	Motherboard	RPL Q670	1
	12DM_VK00150599	Processor	13th Generation Intel® Core™ i5-13400 Processor (E-cores up to 3.30 GHz P-cores up to 4.60 GHz)	1
	12DM_SBB0T19082	DIMM Memory	16 GB DDR4-3200MHz (UDIMM)	1
	12DM_VK00078549	Storage Selection	No Storage Selection	1
	12DM_VK00060651	Second Storage Selection	No Storage	1
	12DM_SBB1B56322	Third Storage Selection	256 GB SSD M.2 2280 PCIe Gen4 TLC Opal	1
	12DM_VK00083862	Fourth Storage Selection	No Fourth Storage Selection	1
	12DM_VK00074570	Second Hard Drive Bracket	No Second Hard Drive Bracket	1
	12DM_VK00060564	Optical Drive	No Optical Drive	1
	12DM_VK00060540	Graphics	Integrated Graphics	1
	12DM_VK00112709	Flexible I/O Port	No Flexible I/O Port	1
	12DM_VK00069770	Graphic Dongle	No Graphic Dongle	1
	12DM_VK00070962	Second Graphic Dongle	No Second Graphic Dongle	1
	12DM_VK00081225	Third Graphic Dongle	No Third Graphic Dongle	1
	12DM_VK00016897	Ethernet	Integrated Ethernet	1
	12DM_VK00084266	Internal Speakers	Internal Speaker	1
	12DM_VK00060648	Media Card Reader	No Media Card Reader	1
	12DM_VK00062518	Smart Cable Clip	No Smart Cable Clip	1
	12DM_VK00081202	Chassis E-Lock	No Chassis E-Lock	1
	12DM_SBB1B54946	Vertical Stand	Vertical Stand	1
	12DM_VK00123316	Intelligent Cable	No Intelligent Cable	1
	12DM_VK00062378	Keyboard	USB, Traditional, Black - English (US)	1
	12DM_SBB0L52928	Mouse	USB Calliope Mouse Black	1

Part Number	SKU (MTM_VK)	Component	Description	Qty
	12DM_VK00085235	Default USB Port	1 x USB-C, 4 x Front USB, 4 x Rear USB	1
	12DM_VK00070959	Optional USB Port	No Optional USB Port	1
	12DM_VK00070963	Second Optional USB Port	No Second Optional USB Port	1
	12DM_VK00077671	Rear Com Port	No Rear Com Port	1
	12DM_VK00077672	Second Rear Com Port	No Second Rear Com Port	1
	12DM_VK00070960	Parallel Cable	No Parallel Cable	1
	12DM_VK00060652	Wireless LAN	No Wireless LAN	1
	12DM_VK00084143	Expansion Card	No Expansion Card	1
	12DM_VK00074636	Education Sticker	No Education Sticker	1
	12DM_VK00074542	Chassis Intrusion Switch	No Chassis Intrusion Switch	1
	12DM_VK00081224	PS2 Port Cable	No PS2 Port Cable	1
	12DM_VK00075178	TUV Low Noise Certificate	No TUV Low Noise Certificate	1
	12DM_VK00074564	Dust Shield	No Dust Shield	1
	12DM_VK00104763	EPEAT Gold Certificate	No EPEAT Gold Certificate	1
	12DM_VK00074569	Recovery USB	No Recovery USB	1
	12DM_VK00108174	CO2 Neutral Label	No CO2 Neutral Label	1
	12DM_SBB1A18688	Publication	Publication - Polish/Portuguese/English	1
	12DM_VK00077377	Bulk Package	No Bulk Package	1
	12DM_VK00060649	Microsoft Office	No Microsoft Office	1
	12DM_NPR0005	Adobe	No Adobe	1
	12DM_VK00074635	Adobe Acrobat	No Adobe Acrobat	1
	12DM_VK00074571	Security Software	No Security Software	1
	12DM_VK00140956	Second Security Software	No Second Security Software	1
	12DM_VK00137719	Cloud Security Software	No Cloud Security Software	1
	12DM_VK00120638	Microsoft Managed Desktop	No Microsoft Managed Desktop	1
	12DM_VK00083388	Absolute BIOS Selection	BIOS Absolute Enabled	1
	12DM_VK00086586	Premier Asset Tag	Premier Support Asset Tag	1
	12DM_SBB0F52821	Model Type Derive	Mexico NOM Mark	1
	12DM_VK00150012	Third Security Software	No Third Security Software	1
	12DM_VK00088149	HDD3_Type	M.2 SSD 2280 Card	1
	12DM_SBB0G92328	ESLABEL	Energy Star	1
	12DM_VK00154253	CPU Type	CORE i5 13Gen	1
	12DM_VK00031830	KB TYPE	USB Traditional KB BK	1
	12DM_NPR0230	Platformtype	SFF	1
	12DM_SBB0T15048	Package	PKG SFF WW	1
	12DM_SBB1C50525	OS DPK	W11 Pro DPK WW	1
	12DM_VK00071118	Warranty	3 Year On-site	1
	12DM_VK00086589	ITC Custom Image Type	None	1
	12DM_VK00086595	Microsoft Autopilot	NONE	1
	12DM_VK00086594	Hard Drive Encryption	NONE	1
	12DM_VK00086590	Digital_Welcome	NONE	1

Part Number	SKU (MTM_VK)	Component	Description	Qty
	12DM_VK00086591	Future Services 2	NONE	1
	12DM_VK00086592	Future Services 3	NONE	1
	12DM_VK00086593	Future Services 4	NONE	1
	12DM_VK00070957	Image Management	None	1
	12DM_VK00070952	Cloud Recovery	None	1
	12DM_VK00150013	MANJIMUP_MOTHERS1	NONE	1
	12DM_VK00150014	MANJIMUP_MOTHERS11	NONE	1
	12DM_VK00150015	MANJIMUP_MOTHERS1	NONE	1
	12DM_VK00150016	MANJIMUP_MOTHERS13	NONE	1
	12DM_VK00150017	MANJIMUP_MOTHERS1	NONE	1
	12DM_VK00150018	MANJIMUP_MOTHERS15	NONE	1
	12DM_VK00150019	MANJIMUP_MOTHERS1	NONE	1
	12DM_VK00150020	MANJIMUP_MOTHERS17	NONE	1
	12DM_VK00150021	MANJIMUP_MOTHERS1	NONE	1
	12DM_VK00150022	MANJIMUP_MOTHERS19	NONE	1
	12DM_VK00150023	MANJIMUP_MOTHERS2	NONE	1
	12DM_VK00150024	MANJIMUP_MOTHERS20	NONE	1
	12DM_VK00150025	MANJIMUP_MOTHERS3	NONE	1
	12DM_VK00150026	MANJIMUP_MOTHERS4	NONE	1
	12DM_VK00150027	MANJIMUP_MOTHERS5	NONE	1
	12DM_VK00150028	MANJIMUP_MOTHERS6	NONE	1
	12DM_VK00150029	MANJIMUP_MOTHERS7	NONE	1
	12DM_VK00150030	MANJIMUP_MOTHERS8	NONE	1
	12DM_VK00150031	MANJIMUP_MOTHERS9	NONE	1
	12DM_VK00018558	HDD1_Type	NONE	1
	12DM_VK00018889	HDD2_Type	None	1
	12DM_VK00016885	China Energy Category	None	1

PLEASE KEEP SCROLLING

CDW# 7763652
21H2S89C00

5WS0T36204

SERVICE

Notebook ThinkPad L14 Gen4 21H2CTO1WW
Rx

WARRANTY 5Y Premier Support

1

1

Part Number	SKU (MTM_VK)	Component	Description	Qty
	21H2_VK00061089	Country/Region	USA	1
	21H2_VK00028571	Preload Type	Standard Image (Preload)	1
	21H2_VK00110011	Preload OS	Windows 11 Pro 64	1
	21H2_VK00154555	vPro Certified Model	Non vPro	1
	21H2_VK00153430	Processor	13th Generation Intel® Core™ i7-1355U Processor (E-cores up to 3.70 GHz P-cores up to 5.00 GHz)	1
	21H2_VK00069954	Security Chip Setting	Enabled Discrete TPM2.0	1
	21H2_VK00123066	Display	14" FHD (1920 x 1080), IPS, Anti-Glare, Touch, 45%NTSC, 300 nits, 60Hz	1
	21H2_VK00105289	Top Cover Material	PC/ABS	1
	21H2_VK00080606	Base Cover Material	PC/ABS	1
	21H2_VK00107557	Graphics	Integrated Intel® Iris® Xe Graphics	1
	21H2_VK00121590	Camera	1080P FHD RGB with Microphone	1
	21H2_SBB0R38263	Fingerprint Reader	No Fingerprint Reader	1
	21H2_SBB0X54308	DIMM Memory	16 GB DDR4-3200MHz (SODIMM) - (2 x 8 GB)	1
	21H2_SBB1B02938	Storage Selection	512 GB SSD M.2 2242 PCIe Gen4 TLC Opal	1
	21H2_SBB0S70410	Wireless LAN	Intel® Wi-Fi 6 AX201 2x2 AX & Bluetooth® 5.1 or above	1
	21H2_VK00061518	WWAN Selection	No WWAN	1
	21H2_VK00085818	Wireless WAN	No Wireless WAN	1
	21H2_VK00085819	WWAN SIM Card	No WWAN SIM Card	1
	21H2_VK00061806	NFC	No NFC	1
	21H2_SBB0L63972	System Expansion Slots	No Smart Card Reader	1
	21H2_SBB1F53071	Battery	3 Cell Li-Polymer 46.5Wh	1
	21H2_VK00123005	Rapid Charge	No Rapid Charge	1
	21H2_SBB1B67162	Power Adapter	45W USB-C Low Cost 90% PCC 2pin AC Adapter - US	1
	21H2_SBB0Q00276	Keyboard	Backlit, Black - English (US)	1
	21H2_SBB0V88740	Publication	Publication - Polish/Portuguese/English	1
	21H2_VK00112009	OS DPK	W11 Pro	1
	21H2_VK00111040	Preload Language	Windows 11 Pro 64 English	1
	21H2_SBB1K81103	System Unit	L14G4 i7-1355U IG	1
	21H2_SBB1K81052	Display Shell	14" FHD (1920 x 1080), IPS, Anti-Glare, Touch, 45%NTSC, 300 nits, 60Hz, 1080P FHD RGB with Microphone	1
	21H2_SBB1K81061	Pointing Device	No NFC, Integrated Graphics Card, No WWAN	1
	21H2_SBB1J32894	Package Box Type	Single Standard Packaging	1
	21H2_VK00085807	Graphic Dongle	No Graphic Dongle	1
	21H2_VK00111980	Cloud Security Software	No Cloud Security Software	1
	21H2_VK00144277	Second Security Software	No Second Security Software	1
	21H2_VK00080006	Absolute BIOS Selection	BIOS Absolute Enabled	1
	21H2_VK00120441	CO2 Offset Label	No CO2 Offset Label	1
	21H2_VK00087784	Premier Asset Tag	Premier Support Asset Tag	1
	21H2_VK00105290	Transparent Supply Chain	No Transparent Supply Chain	1

Part Number	SKU (MTM_VK)	Component	Description	Qty
	21H2_VK00110994	OS Type	Windows 11 Pro	1
	21H2_VK00061438	GEO	NA	1
	21H2_SBB0X80861	Publication 2	PUB POL/POR/BUL/BRL/SPA/ENG	1
	21H2_VK00104238	CPU Label	Core i7	1
	21H2_VK00061379	Microsoft Label	Windows GML	1
	21H2_SBB1B66834	ICPS	ICPS Disabled	1
	21H2_SBB1B67452	Region	ROW	1
	21H2_SBB1G94541	System Unit 2nd	D Cover w/SIM Cover PC/ABS	1
	21H2_SBB0S70558	ASCII PW Support on BIOS	KBL_ID_ENG_KBLANG_409	1
	21H2_VK00152051	Endpoint Management	No Endpoint Management	1
	21H2_VK00122702	Ethernet	Wired Ethernet	1
	21H2_VK00071090	Warranty	3 Year Courier or Carry-in	1
	21H2_VK00061584	Adobe Elements	None	1
	21H2_VK00106648	Adobe Creative Cloud	None	1
	21H2_VK00061583	Adobe Acrobat	None	1
	21H2_VK00061137	Microsoft Office	None	1
	21H2_VK00061664	Security Software	None	1
	21H2_VK00154988	Third Security Software	None	1
	21H2_VK00061644	Keyboard Patch	None	1
	21H2_VK00087802	Microsoft Autopilot	None	1
	21H2_VK00087796	Custom Image Type	None	1
	21H2_VK00061495	Image Management	None	1
	21H2_VK00061474	Cloud Recovery	None	1
	21H2_VK00087801	Hard Drive Encryption	None	1
	21H2_VK00087795	Custom Asset Tag	None	1
	21H2_VK00061481	Drop In Box	None	1
	21H2_VK00087794	BIOS Customization	None	1
	21H2_VK00087804	vPro Factory Pre-provisioning	None	1
	21H2_VK00087797	Digital Welcome	None	1
	21H2_VK00087798	Future Services 2	None	1
	21H2_VK00087799	Future Services 3	None	1
	21H2_VK00087800	Future Services 4	None	1
	21H2_VK00084910	Warranty Card	None	1
	21H2_VK00152052	Common2 2023	None	1
	21H2_VK00152053	Common3 2023	None	1
	21H2_VK00152054	Common4 2023	None	1
	21H2_VK00152055	Common5 2023	None	1
	21H2_VK00154914	L14G4 Others1	None	1
	21H2_VK00154915	L14G4 Others2	None	1
	21H2_VK00154916	L14G4 Others3	None	1
	21H2_VK00154917	L14G4 Others4	None	1
	21H2_VK00154918	L14G4 Others5	None	1
CDW# 7763653 21JQS4D300			Notebook ThinkPad E16 Gen1 Intel i7, 16GB, 512 SSD	1
	5WS0T36181	SERVICE	WARRANTY 5Y Premier Support	1

Part Number	SKU (MTM_VK)	Component	Description	Qty
	21JQ_VK00061089	Country/Region	USA	1
	21JQ_VK00028571	Preload Type	Standard Image (Preload)	1
	21JQ_VK00110011	Preload OS	Windows 11 Pro 64	1
	21JQ_VK00061665	vPro Certified Model	No vPro Certified	1
	21JQ_VK00153430	Processor	13th Generation Intel® Core™ i7-1355U Processor (E-cores up to 3.70 GHz P-cores up to 5.00 GHz)	1
	21JQ_VK00069954	Security Chip Setting	Enabled Discrete TPM2.0	1
	21JQ_VK00062883	Color	Black	1
	21JQ_VK00122991	Display	16" WUXGA (1920 x 1200), IPS, Anti-Glare, Non-Touch, 45%NTSC, 300 nits, 60Hz	1
	21JQ_VK00080605	Base Cover Material	Aluminum	1
	21JQ_VK00107557	Graphics	Integrated Intel® Iris® Xe Graphics	1
	21JQ_VK00111798	Camera	720P HD RGB with Microphone	1
	21JQ_SBB0S71703	Fingerprint Reader	No Fingerprint Reader	1
	21JQ_VK00086713	Total Memory	16 GB DDR4-3200MHz (8 GB Soldered + 8 GB SODIMM)	1
	21JQ_VK00086694	Onboard Memory	8 GB DDR4-3200MHz (Soldered)	1
	21JQ_SBB0X54315	DIMM Memory	8 GB DDR4-3200MHz (SODIMM)	1
	21JQ_SBB1B02938	Storage Selection	512 GB SSD M.2 2242 PCIe Gen4 TLC Opal	1
	21JQ_SBB0S70410	Wireless LAN	Intel® Wi-Fi 6 AX201 2x2 AX & Bluetooth® 5.1 or above	1
	21JQ_SBB0X78066	Battery	3 Cell Li-Polymer 47Wh	1
	21JQ_SBB1B67180	Power Adapter	65W USB-C Low Cost 90% PCC 2pin AC Adapter - US	1
	21JQ_SBB0Y68715	Keyboard	Backlit, Black with Number Pad - English (US)	1
	21JQ_SBB0V88740	Publication	Publication - Polish/Portuguese/English	1
	21JQ_VK00112009	OS DPK	W11 Pro	1
	21JQ_VK00111040	Preload Language	Windows 11 Pro 64 English	1
	21JQ_SBB1H96871	System Unit	E16G1 i7-1355U IG+8G	1
	21JQ_SBB1H96697	Display Shell	16" WUXGA (1920 x 1200), IPS, Anti-Glare, Non-Touch, 45%NTSC, 300 nits, 720P HD RGB with Microphone, Black	1
	21JQ_VK00103185	Carry Case	No Carry Case	1
	21JQ_VK00080006	Absolute BIOS Selection	BIOS Absolute Enabled	1
	21JQ_VK00120441	CO2 Offset Label	No CO2 Offset Label	1
	21JQ_VK00087784	Premier Asset Tag	Premier Support Asset Tag	1
	21JQ_VK00110994	OS Type	Windows 11 Pro	1
	21JQ_VK00061438	GEO	NA	1
	21JQ_SBB0X80861	Publication 2	PUB POL/POR/BUL/BRL/SPA/ENG	1
	21JQ_SBB0N10538	Package Box	Standard	1
	21JQ_VK00104238	CPU Label	Core i7	1
	21JQ_VK00061379	Microsoft Label	Windows GML	1
	21JQ_SBB1B67452	Region	ROW	1
	21JQ_SBB1H96694	System Unit 2nd	Dcover BK AL Anodise	1
	21JQ_SBB0S70558	ASCII PW Support on BIOS	KBL_ID_ENG_KBLANG_409	1
	21JQ_VK00121596	Digital Learning Horus	No Horus Education Bundle	1
	21JQ_VK00152051	Endpoint	No Endpoint Management	1

Part Number	SKU (MTM_VK)	Component	Description	Qty
		Management		
	21JQ_VK00111980	Cloud Security Software	No Cloud Security Software	1
	21JQ_VK00144277	Second Security Software	No Second Security Software	1
	21JQ_VK00155256	ICPS	ICPS Disabled	1
	21JQ_VK00071089	Warranty	1 Year Courier or Carry-in	1
	21JQ_VK00106861	Second Storage Selection	None	1
	21JQ_VK00061664	Security Software	None	1
	21JQ_VK00087802	Microsoft Autopilot	None	1
	21JQ_VK00087796	Custom Image Type	None	1
	21JQ_VK00061495	Image Management	None	1
	21JQ_VK00061474	Cloud Recovery	None	1
	21JQ_VK00087801	Hard Drive Encryption	None	1
	21JQ_VK00087795	Custom Asset Tag	None	1
	21JQ_VK00061481	Drop In Box	None	1
	21JQ_VK00087794	BIOS Customization	None	1
	21JQ_VK00087804	vPro Factory Pre-provisioning	None	1
	21JQ_VK00087797	Digital Welcome	None	1
	21JQ_VK00087798	Future Services 2	None	1
	21JQ_VK00087799	Future Services 3	None	1
	21JQ_VK00087800	Future Services 4	None	1
	21JQ_VK00084910	Warranty Card	None	1
	21JQ_VK00152052	Common2 2023	None	1
	21JQ_VK00152053	Common3 2023	None	1
	21JQ_VK00152054	Common4 2023	None	1
	21JQ_VK00152055	Common5 2023	None	1
	21JQ_VK00061584	Adobe Elements	None	1
	21JQ_VK00106648	Adobe Creative Cloud	None	1
	21JQ_VK00061583	Adobe Acrobat	None	1
	21JQ_VK00061137	Microsoft Office	None	1
	21JQ_VK00061644	Keyboard Patch	None	1
	21JQ_VK00155257	E16G1 Others2	None	1
	21JQ_VK00155258	E16G1 Others3	None	1
	21JQ_VK00155259	E16G1 Others4	None	1
	21JQ_VK00155260	E16G1 Others5	None	1
	21JQ_VK00154988	Third Security Software	None	1
CDW# 7763655 21HRS6AP00			ThinkPad X1 Yoga G8, Intel® Core™ i7-1355U (E-cores up to 3.70GHz, 12MB) 14 1920 x 1200 Touch, Windows 11 Pro 64, 16.0GB, 1x512GB SSD M.2 2280 PCIe Gen4 Performance TLC Opal, Intel® Iris® Xe Graphics, Wi-Fi 6E AX211,BT 5.1 or above, No Wired Ethernet, 1080P FHD, 4 Cell Li-Pol 57Wh, 5YR Premier NBD,Backlit, Grey-English (US)	1
	5WS0T36163	SERVICE	WARRANTY 5Y Premier Support	1
	21HR_VK00061089	Country/Region	USA	1

Part Number	SKU (MTM_VK)	Component	Description	Qty
	21HR_VK00028571	Preload Type	Standard Image (Preload)	1
	21HR_VK00110011	Preload OS	Windows 11 Pro 64	1
	21HR_VK00154555	vPro Certified Model	Non vPro	1
	21HR_VK00104244	Athena Certified Model	Evo Certified	1
	21HR_VK00153430	Processor	13th Generation Intel® Core™ i7-1355U Processor (E-cores up to 3.70 GHz P-cores up to 5.00 GHz)	1
	21HR_VK00069954	Security Chip Setting	Enabled Discrete TPM2.0	1
	21HR_VK00071385	Color	Grey	1
	21HR_VK00085805	Electronic Privacy Filter	No ePrivacy Filter	1
	21HR_VK00122905	Computer Vision	No Computer Vision	1
	21HR_VK00122914	Display	14" WUXGA (1920 x 1200), IPS, Anti-Reflective, Touch, 100% sRGB, 400 nits, Narrow Bezel	1
	21HR_VK00107557	Graphics	Integrated Intel® Iris® Xe Graphics	1
	21HR_VK00125101	Camera	1080P FHD RGB	1
	21HR_VK00153114	Microphone	4 Microphone	1
	21HR_VK00061132	Fingerprint Reader	Fingerprint Reader	1
	21HR_VK00122916	Onboard Memory	16 GB LPDDR5-6400MHz (Soldered)	1
	21HR_SBB0Z70643	Storage Selection	512 GB SSD M.2 2280 PCIe Gen4 Performance TLC Opal	1
	21HR_VK00074146	Integrated Wireless Antenna	No WWAN Antenna	1
	21HR_VK00122692	Ethernet	No Wired Ethernet	1
	21HR_VK00153120	Wireless LAN	Intel® Wi-Fi 6E AX211 2x2 AX vPro® & Bluetooth® 5.1 or above	1
	21HR_VK00061518	WWAN Selection	No WWAN	1
	21HR_VK00085818	Wireless WAN	No Wireless WAN	1
	21HR_VK00085819	WWAN SIM Card	No WWAN SIM Card	1
	21HR_VK00061806	NFC	No NFC	1
	21HR_VK00106370	Battery	4 Cell Li-Polymer 57Wh	1
	21HR_SBB1B67162	Power Adapter	45W USB-C Low Cost 90% PCC 2pin AC Adapter - US	1
	21HR_SBB0Q25391	Keyboard	Backlit, Grey with Fingerprint Reader - English	1
	21HR_SBB0V88740	Publication	Publication - Polish/Portuguese/English	1
	21HR_VK00112009	OS DPK	W11 Pro	1
	21HR_VK00111040	Preload Language	Windows 11 Pro 64 English	1
	21HR_SBB1F51840	System Unit	X1Y8 i7-1355U IG+16G+AX211 NE	1
	21HR_SBB1F51853	Display Shell	14" WUXGA (1920 x 1200), IPS, Anti-Reflective, Touch, 100% sRGB, 400 nits, Narrow Bezel, 1080P FHD with Dual Array Microphone and ThinkShutter	1
	21HR_SBB1J32896	Package Box Type	Single Retail Packaging	1
	21HR_VK00085807	Graphic Dongle	No Graphic Dongle	1
	21HR_VK00085806	Ethernet Dongle	No Ethernet Dongle	1
	21HR_SBB0Z40351	Lenovo Pen	Lenovo Integrated Pen	1
	21HR_VK00111980	Cloud Security Software	No Cloud Security Software	1
	21HR_VK00144277	Second Security	No Second Security Software	1

Part Number	SKU (MTM_VK)	Component	Description	Qty
		Software		
	21HR_VK00080006	Absolute BIOS Selection	BIOS Absolute Enabled	1
	21HR_VK00120441	CO2 Offset Label	No CO2 Offset Label	1
	21HR_VK00087784	Premier Asset Tag	Premier Support Asset Tag	1
	21HR_VK00105290	Transparent Supply Chain	No Transparent Supply Chain	1
	21HR_VK00110994	OS Type	Windows 11 Pro	1
	21HR_VK00061438	GEO	NA	1
	21HR_SBB0X80861	Publication 2	PUB POL/POR/BUL/BRL/SPA/ENG	1
	21HR_SBB0S70760	CPU Label	Evo Core i7	1
	21HR_VK00061379	Microsoft Label	Windows GML	1
	21HR_SBB1B66833	ICPS	ICPS Enabled	1
	21HR_SBB1B67452	Region	ROW	1
	21HR_VK00154816	System Unit 2nd	D Cover WLAN GY	1
	21HR_SBB0S70558	ASCII PW Support on BIOS	KBL_ID_ENG_KBLANG_409	1
	21HR_VK00152051	Endpoint Management	No Endpoint Management	1
	21HR_VK00071091	Warranty	3 Year On-site	1
	21HR_VK00061584	Adobe Elements	None	1
	21HR_VK00106648	Adobe Creative Cloud	None	1
	21HR_VK00061583	Adobe Acrobat	None	1
	21HR_VK00061137	Microsoft Office	None	1
	21HR_VK00061664	Security Software	None	1
	21HR_VK00154988	Third Security Software	None	1
	21HR_VK00061644	Keyboard Patch	None	1
	21HR_VK00061495	Image Management	None	1
	21HR_VK00061474	Cloud Recovery	None	1
	21HR_VK00087801	Hard Drive Encryption	None	1
	21HR_VK00087797	Digital Welcome Needed	None	1
	21HR_VK00087798	Future Services 2	None	1
	21HR_VK00087799	Future Services 3	None	1
	21HR_VK00087800	Future Services 4	None	1
	21HR_VK00084910	Warranty Card	None	1
	21HR_VK00152052	Common2 2023	None	1
	21HR_VK00152053	Common3 2023	None	1
	21HR_VK00152054	Common4 2023	None	1
	21HR_VK00152055	Common5 2023	None	1
	21HR_VK00153315	X1Y8 Others1	None	1
	21HR_VK00153316	X1Y8 Others2	None	1
	21HR_VK00153317	X1Y8 Others3	None	1
	21HR_VK00153318	X1Y8 Others4	None	1
	21HR_VK00153319	X1Y8 Others5	None	1
			Notebook ThinkPad P14s Gen 4 21HGCT01WW	1
CDW# 7763658 21HGS4UA0C	SWS1H31756	SERVICE	WARRANTY 5Y Premier Support	1

Part Number	SKU (MTM_VK)	Component	Description	Qty
	21HG_VK00061089	Country/Region	USA	1
	21HG_VK00028571	Preload Type	Standard Image (Preload)	1
	21HG_VK00110011	Preload OS	Windows 11 Pro 64	1
	21HG_VK00154555	vPro Certified Model	Non vPro	1
	21HG_VK00153063	Processor	13th Generation Intel® Core™ i7-1360P Processor (E-cores up to 3.70 GHz P-cores up to 5.00 GHz)	1
	21HG_VK00069954	Security Chip Setting	Enabled Discrete TPM2.0	1
	21HG_VK00062883	Color	Black	1
	21HG_VK00085805	Electronic Privacy Filter	No ePrivacy Filter	1
	21HG_VK00088618	Color Calibration	No Factory Color Calibration	1
	21HG_VK00123044	Display	14" WUXGA (1920 x 1200), IPS, Anti-Glare, Non-Touch, 45%NTSC, 300 nits, 60Hz	1
	21HG_VK00154998	Graphics	NVIDIA® RTX™ A500 Laptop GPU 4GB GDDR6	1
	21HG_VK00111798	Camera	720P HD RGB with Microphone	1
	21HG_SBB0R38263	Fingerprint Reader	No Fingerprint Reader	1
	21HG_VK00154989	Total Memory	16 GB LPDDR5X-7500MHz (Soldered)	1
	21HG_VK00154970	Onboard Memory	16 GB LPDDR5X-7500MHz (Soldered)	1
	21HG_SBB0Z71502	Storage Selection	512 GB SSD M.2 2280 PCIe Gen4 TLC Opal	1
	21HG_SBB0T35006	Wireless LAN	Intel® Wi-Fi 6E AX211 2x2 AX & Bluetooth® 5.1 or above	1
	21HG_VK00061518	WWAN Selection	No WWAN	1
	21HG_VK00085818	Wireless WAN	No Wireless WAN	1
	21HG_VK00085819	WWAN SIM Card	No WWAN SIM Card	1
	21HG_VK00061806	NFC	No NFC	1
	21HG_SBB0L63972	System Expansion Slots	No Smart Card Reader	1
	21HG_SBB0S46976	Battery	4 Cell Li-Polymer 52.5Wh	1
	21HG_VK00123006	Rapid Charge	Rapid Charge	1
	21HG_SBB1B66730	Power Adapter	100W USB-C Slim 3pin AC Adapter - US	1
	21HG_SBB0Q00276	Keyboard	Backlit, Black - English (US)	1
	21HG_SBB0V88740	Publication	Publication - Polish/Portuguese/English	1
	21HG_VK00112009	OS DPK	W11 Pro	1
	21HG_VK00111040	Preload Language	Windows 11 Pro 64 English	1
	21HG_SBB1K25999	System Unit	P14sG4 i71360P A500+16G+AX211	1
	21HG_SBB1K26036	Display Shell	14" WUXGA (1920 x 1200), IPS, Anti-Glare, Non-Touch, 45%NTSC, 300 nits, 720P HD RGB with Microphone, Black	1
	21HG_SBB1G98661	Pointing Device	No Fingerprint, No NFC, Black, No WWAN	1
	21HG_SBB1J32894	Package Box Type	Single Standard Packaging	1
	21HG_VK00064388	Ethernet Dongle	USB-C to RJ45	1
	21HG_VK00111980	Cloud Security Software	No Cloud Security Software	1
	21HG_VK00144277	Second Security Software	No Second Security Software	1
	21HG_VK00080006	Absolute BIOS Selection	BIOS Absolute Enabled	1
	21HG_VK00120441	CO2 Offset Label	No CO2 Offset Label	1
	21HG_VK00087784	Premier Asset Tag	Premier Support Asset Tag	1

Part Number	SKU (MTM_VK)	Component	Description	Qty
	21HG_VK00105290	Transparent Supply Chain	No Transparent Supply Chain	1
	21HG_VK00110994	OS Type	Windows 11 Pro	1
	21HG_VK00061438	GEO	NA	1
	21HG_SBB0X80861	Publication 2	PUB POL/POR/BUL/BRL/SPA/ENG	1
	21HG_VK00061379	Microsoft Label	Windows GML	1
	21HG_SBB1B66834	ICPS	ICPS Disabled	1
	21HG_SBB1B67452	Region	ROW	1
	21HG_SBB1G99799	System Unit 2nd	D Cover NWW DIS AL BK	1
	21HG_SBB0S70558	ASCII PW Support on BIOS	KBL_ID_ENG_KBLANG_409	1
	21HG_VK00152051	Endpoint Management	No Endpoint Management	1
	21HG_VK00122702	Ethernet	Wired Ethernet	1
	21HG_VK00104238	CPU Label	Core i7	1
	21HG_VK00071091	Warranty	3 Year On-site	1
	21HG_VK00069779	DIMM Memory	None	1
	21HG_VK00061321	Graphic Dongle	None	1
	21HG_VK00061322	Graphic Dongle 2	None	1
	21HG_VK00061584	Adobe Elements	None	1
	21HG_VK00106648	Adobe Creative Cloud	None	1
	21HG_VK00061583	Adobe Acrobat	None	1
	21HG_VK00061137	Microsoft Office	None	1
	21HG_VK00061664	Security Software	None	1
	21HG_VK00154988	Third Security Software	None	1
	21HG_VK00061644	Keyboard Patch	None	1
	21HG_VK00087802	Microsoft Autopilot	None	1
	21HG_VK00087796	Custom Image Type	None	1
	21HG_VK00061495	Image Management	None	1
	21HG_VK00061474	Cloud Recovery	None	1
	21HG_VK00087801	Hard Drive Encryption	None	1
	21HG_VK00087795	Custom Asset Tag	None	1
	21HG_VK00061481	Drop In Box	None	1
	21HG_VK00087794	BIOS Customization	None	1
	21HG_VK00087804	vPro Factory Pre-provisioning	None	1
	21HG_VK00087797	Digital Welcome	None	1
	21HG_VK00087798	Future Services 2	None	1
	21HG_VK00087799	Future Services 3	None	1
	21HG_VK00087800	Future Services 4	None	1
	21HG_VK00084910	Warranty Card	None	1
	21HG_VK00152052	Common2 2023	None	1
	21HG_VK00152053	Common3 2023	None	1
	21HG_VK00152054	Common4 2023	None	1
	21HG_VK00152055	Common5 2023	None	1
	21HG_VK00154999	P14sG4 Others1	None	1
	21HG_VK00155000	P14sG4 Others2	None	1
	21HG_VK00155001	P14sG4 Others3	None	1

Part Number	SKU (MTM_VK)	Component	Description	Qty
	21HG_VK00155002	P14sG4 Others4	None	1
	21HG_VK00155003	P14sG4 Others5	None	1

PLEASE KEEP SCROLLING

CDW# 7763661
21H2S89D00

Notebook ThinkPad L14 Gen4 21H2CTO1WW
Rx 1

5WS0T36204	SERVICE	WARRANTY 5Y Premier Support	1
21H2_VK00061089	Country/Region	USA	1
21H2_VK00028571	Preload Type	Standard Image (Preload)	1
21H2_VK00110011	Preload OS	Windows 11 Pro 64	1
21H2_VK00154555	vPro Certified Model	Non vPro	1
21H2_VK00153427	Processor	13th Generation Intel® Core™ i5-1335U Processor (E-cores up to 3.40 GHz P-cores up to 4.60 GHz)	1
21H2_VK00069954	Security Chip Setting	Enabled Discrete TPM2.0	1
21H2_VK00123067	Display	14" HD (1366 x 768), TN, Anti-Glare, Non-Touch, 45%NTSC, 220 nits, 60Hz	1
21H2_VK00105289	Top Cover Material	PC/ABS	1
21H2_VK00080606	Base Cover Material	PC/ABS	1
21H2_VK00107557	Graphics	Integrated Intel® Iris® Xe Graphics	1
21H2_VK00111798	Camera	720P HD RGB with Microphone	1
21H2_SBB0R38263	Fingerprint Reader	No Fingerprint Reader	1
21H2_SBB0X54308	DIMM Memory	16 GB DDR4-3200MHz (SODIMM) - (2 x 8 GB)	1
21H2_SBB1B02937	Storage Selection	256 GB SSD M.2 2242 PCIe Gen4 TLC Opal	1
21H2_SBB0S70410	Wireless LAN	Intel® Wi-Fi 6 AX201 2x2 AX & Bluetooth® 5.1 or above	1
21H2_VK00061518	WWAN Selection	No WWAN	1
21H2_VK00085818	Wireless WAN	No Wireless WAN	1
21H2_VK00085819	WWAN SIM Card	No WWAN SIM Card	1
21H2_VK00061806	NFC	No NFC	1
21H2_SBB0L63972	System Expansion Slots	No Smart Card Reader	1
21H2_SBB1F53071	Battery	3 Cell Li-Polymer 46.5Wh	1
21H2_VK00123005	Rapid Charge	No Rapid Charge	1
21H2_SBB1B67162	Power Adapter	45W USB-C Low Cost 90% PCC 2pin AC Adapter - US	1
21H2_SBB0Q00276	Keyboard	Backlit, Black - English (US)	1
21H2_SBB0V88740	Publication	Publication - Polish/Portuguese/English	1
21H2_VK00112009	OS DPK	W11 Pro	1
21H2_VK00111040	Preload Language	Windows 11 Pro 64 English	1
21H2_SBB1K81102	System Unit	L14G4 i5-1335U IG	1
21H2_SBB1K81043	Display Shell	14" HD (1366 x 768), TN, Anti-Glare, Non-Touch, 45%NTSC, 220 nits, 60Hz, 720P HD RGB with Microphone	1

Part Number	SKU (MTM_VK)	Component	Description	Qty
	21H2_SBB1K81061	Pointing Device	No NFC, Integrated Graphics Card, No WWAN	1
	21H2_SBB1J32894	Package Box Type	Single Standard Packaging	1
	21H2_VK00085807	Graphic Dongle	No Graphic Dongle	1
	21H2_VK00111980	Cloud Security Software	No Cloud Security Software	1
	21H2_VK00144277	Second Security Software	No Second Security Software	1
	21H2_VK00080006	Absolute BIOS Selection	BIOS Absolute Enabled	1
	21H2_VK00120441	CO2 Offset Label	No CO2 Offset Label	1
	21H2_VK00087784	Premier Asset Tag	Premier Support Asset Tag	1
	21H2_VK00105290	Transparent Supply Chain	No Transparent Supply Chain	1
	21H2_VK00110994	OS Type	Windows 11 Pro	1
	21H2_VK00061438	GEO	NA	1
	21H2_SBB0X80861	Publication 2	PUB POL/POR/BUL/BRL/SPA/ENG	1
	21H2_SBB0S70758	CPU Label	Core i5	1
	21H2_VK00061379	Microsoft Label	Windows GML	1
	21H2_SBB1B66834	ICPS	ICPS Disabled	1
	21H2_SBB1B67452	Region	ROW	1
	21H2_SBB1G94541	System Unit 2nd	D Cover w/SIM Cover PC/ABS	1
	21H2_SBB0S70558	ASCII PW Support on BIOS	KBL_ID_ENG_KBLANG_409	1
	21H2_VK00152051	Endpoint Management	No Endpoint Management	1
	21H2_VK00122702	Ethernet	Wired Ethernet	1
	21H2_VK00071090	Warranty	3 Year Courier or Carry-in	1
	21H2_VK00061584	Adobe Elements	None	1
	21H2_VK00106648	Adobe Creative Cloud	None	1
	21H2_VK00061583	Adobe Acrobat	None	1
	21H2_VK00061137	Microsoft Office	None	1
	21H2_VK00061664	Security Software	None	1
	21H2_VK00154988	Third Security Software	None	1
	21H2_VK00061644	Keyboard Patch	None	1
	21H2_VK00087802	Microsoft Autopilot	None	1
	21H2_VK00087796	Custom Image Type	None	1
	21H2_VK00061495	Image Management	None	1
	21H2_VK00061474	Cloud Recovery	None	1
	21H2_VK00087801	Hard Drive Encryption	None	1
	21H2_VK00087795	Custom Asset Tag	None	1
	21H2_VK00061481	Drop In Box	None	1
	21H2_VK00087794	BIOS Customization	None	1
	21H2_VK00087804	vPro Factory Pre-provisioning	None	1
	21H2_VK00087797	Digital Welcome	None	1
	21H2_VK00087798	Future Services 2	None	1
	21H2_VK00087799	Future Services 3	None	1
	21H2_VK00087800	Future Services 4	None	1

Part Number	SKU (MTM_VK)	Component	Description	Qty
	21H2_VK00084910	Warranty Card	None	1
	21H2_VK00152052	Common2 2023	None	1
	21H2_VK00152053	Common3 2023	None	1
	21H2_VK00152054	Common4 2023	None	1
	21H2_VK00152055	Common5 2023	None	1
	21H2_VK00154914	L14G4 Others1	None	1
	21H2_VK00154915	L14G4 Others2	None	1
	21H2_VK00154916	L14G4 Others3	None	1
	21H2_VK00154917	L14G4 Others4	None	1
	21H2_VK00154918	L14G4 Others5	None	1

CITY OF O'FALLON, MISSOURI

Signature of bidder indicates that bidder understands and will comply with all terms and conditions and all other specifications made a part of this invitation to bid and any subsequent award of contract. All terms, conditions and representations made in the invitation will become an integral part of the contract.

Acknowledge the receipt of addenda by checking below as appropriate: N/A - None

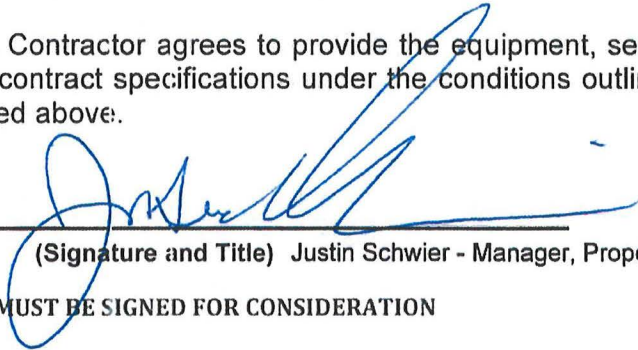
Addendum 1 Addendum 2 Addendum 3 Addendum 4

BID AWARD CRITERIA:

This bid will be awarded to the lowest responsive, responsible bidder meeting specifications based upon the total lump sum bid amount.

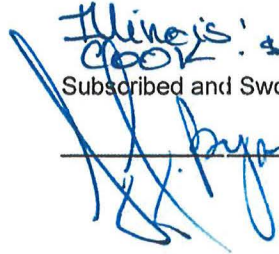
The Contractor agrees to provide the equipment, service and supplies described above and in the contract specifications under the conditions outlined in attached documents for the amount stated above.

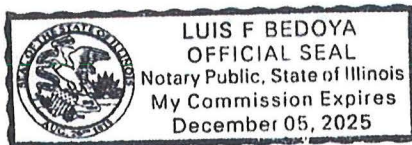
X


(Signature and Title) Justin Schwier - Manager, Proposal Teams

BID MUST BE SIGNED FOR CONSIDERATION



Illinois: 35
9002
Subscribed and Sworn to before me this 17 day of January AD, 2024
 Luis F. Bedoya My Commission Expires: 12/05/2025
(Notary Public)





**CITY OF O'FALLON, MISSOURI
PURCHASING DEPARTMENT**

100 North Main Street
O'Fallon, MO 63366

T: (636) 379-5527

LATE BIDS CANNOT BE ACCEPTED!



<u>SEALED BID</u>	
INVITATION #:	23-100
OPENING DATE:	01/18/2024
OPENING TIME:	3:00P.M. CST
DESCRIPTION:	DESKTOPS, LAPTOPS, AND DOCKING STATIONS
DATED MATERIAL-DELIVER IMMEDIATELY	

PLEASE CUT OUT AND AFFIX THIS BID LABEL (ABOVE) TO THE OUTERMOST ENVELOPE OF YOUR BID TO HELP ENSURE PROPER DELIVERY!

LATE BIDS CANNOT BE ACCEPTED!



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
09/29/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SURETY IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. Chicago IL Office 200 East Randolph Chicago IL 60601 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105		
	E-MAIL ADDRESS:		
INSURED CDW Government LLC 230 North Milwaukee Ave. Vernon Hills IL 60061 USA	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Lloyd's Syndicate No. 2623		AA1128623
	INSURER B: The Phoenix Insurance Company		25623
	INSURER C: The Charter Oak Fire Insurance Company		25615
	INSURER D: Travelers Property Cas Co of America		25674
	INSURER E: The Travelers Indemnity Co of CT		25682
INSURER F:			

COVERAGES **CERTIFICATE NUMBER: 570101924168** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT / APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			6605D53096A see addendum	10/01/2023	10/01/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
C	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			BA-6N190234-23-I3-G	10/01/2023	10/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION			CUP6J53867923I3 SIR applies per policy terms & conditions	10/01/2023	10/01/2024	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 Retained Limit \$10,000
E	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB8P79604A2351K AOS UB8P8306872351R AZ, MA, WI	10/01/2023	10/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000
A	<input checked="" type="checkbox"/> E&O - Miscellaneous <input type="checkbox"/> Professional-Primary			w19A8C230901 Claims Made - Cyber SIR applies per policy terms & conditions	10/01/2023	10/01/2024	Each Claim \$10,000,000 Aggregate \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Evidence of Insurance.

CERTIFICATE HOLDER CDW Government LLC 230 North Milwaukee Ave. Vernon Hills IL 60061 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Central, Inc</i>

Holder Identifier :

Certificate No : 570101924168





AGENCY CUSTOMER ID: 10227766

LOC #:

ADDITIONAL REMARKS SCHEDULE

Page _ of _

AGENCY Aon Risk Services Central, Inc.		NAMED INSURED CDW Government LLC	
POLICY NUMBER See Certificate Number: 570101924168			
CARRIER See Certificate Number: 570101924168	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance**

Commercial General Liability

Commercial General Liability
Policy# 6605D53096A
State and Insurer(s) Affording Coverage
California Travelers Property Casualty Company of America NAIC# 25674
All Other The Phoenix Insurance Company NAIC# 25623

Appointment of Authorized Representative with Limited Signing Authority

In accordance with the authority delegated to the undersigned, Robert F. Kirby, SVP, Public Sales of CDW Government LLC (the "Companies"), the undersigned hereby delegates to Justin Schwier ("Authorized Representative") holding the title, Manager, Proposals ("Authorized Title"), of Company or its affiliate, the authority solely to review and execute certain Contract documents, subject to certain limitations, as set forth in the table below ("Restricted Authority").

Contract Types: <i>select type of agreement (one or more may apply)</i>		Agreements and purchase orders related to marketing.
		Nondisclosure and other forms of confidentiality agreements and non-binding letters of intent in connection with potential M&A opportunities.
		Non-disclosure and other forms of confidentiality agreements with customers and partners.
		Agreements with customers to provide IT products and professional services (to the extent such services are authorized by the undersigned), and all such accompanying forms (attestations and disclosures) that are generally required to form a complete contract including memorandums of understanding, and subcontracts with partners on the Agreements described above, but excluding software beta test and early adoptee agreements, and any agreements out of the ordinary course of Company's business.
	X	Bids & Proposals to provide IT products and professional services, (to the extent such services are authorized by the undersigned), and all such accompanying forms (attestations and disclosures) that are generally required to form a complete offer for contract package, but excluding software beta test and early adoptee offers, and any offer out of the ordinary course of Company's business.
		SOWs and Change Orders with customers to provide IT professional services (to the extent such services are authorized by the undersigned), but excluding software beta test and early adoptee contracts, and any contracts out of the ordinary course of Company's business.
		Agreements with partners to purchase IT products and professional services (to the extent such services are authorized by the undersigned), but excluding software beta test and early adoptee agreements, and any agreements out of the ordinary course of Company's business.
		Agreements, including but not limited to, Participation Agreements and Teaming Agreements with Partners/Vendors to provide IT products and professional services to customers (to the extent such services are authorized by the undersigned), but excluding agreements for software beta test and early adoptee agreements, and any agreements out of the ordinary course of Company's business.
		SOWs with partners/vendors to provide IT professional services to customers (to the extent such services are authorized by the undersigned), but excluding agreements for software beta test and early adoptee agreements, and any agreements out of the ordinary course of Company's business.
Check other:		[Click to fill in description]
Territorial Limit	U.S. Only	
Not to Exceed Dollar Value Limit	Up to \$\$5,000,000 . (This is total value, not annual value, of a contract.)	
Not to Exceed Contract Duration for Services	Up to three (3) year(s)	
Required Approvals and Other Conditions	<ul style="list-style-type: none"> • Compliance with Company Legal Department mandated contract review process. • Compliance with Company policies. • Capital expenditures approval, if applicable. • General Counsel review if Contract is with any principal stockholder, director or officer (or immediate family member) of a CDW company. • Treasurer review of any grant of a security interest or lien. • Legal approval of any contract with a foreign entity. • Delegation in the Agiloft tool as backup for you while out must only be provided to an individual coworker with the same title and level of signing authority as you, or your manager. 	

[Signature Page Follows]

Authorized Representative shall use the following signature block, or one that indicates in a substantially similar manner that the Authorized Representative is authorized when executing Contracts on behalf of Company:

CDW Government LLC

By: _____, its Authorized Representative

This appointment is effective on the date specified below and shall remain in effect until the earliest of: (a) the date, December 31, 2026, when this Restricted Authority expires; (b) the date when the Authorized Representative no longer holds the Authorized Title; or (c) the date when the Restricted Authority is terminated by the undersigned. Authorized Representative may not assign or delegate the Restricted Authority to any other person.

Effective Date: January 1, 2024



Robert F. Kirby SVP, Public Sales
CDW Government LLC

Received and Approved by Corporate Paralegal:



Janell Nelsen (Dec 21, 2023 13:54 CST)
Janell Nelsen

Received and Approved by the Corporate Secretary's Office:



Hilary Malina (Dec 28, 2023 10:57 CST)
Hilary Malina

**THE E-VERIFY
MEMORANDUM OF UNDERSTANDING
FOR EMPLOYERS USING A WEB SERVICES E-VERIFY EMPLOYER AGENT**

**ARTICLE I
PURPOSE AND AUTHORITY**

The parties to this agreement are the Department of Homeland Security (DHS), the CDW, LLC (Employer), and the Web Services E-Verify Employer Agent. The purpose of this agreement is to set forth terms and conditions which the Employer and the Web Services E-Verify Employer Agent will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the E-Verify Employer Agent, the Social Security Administration (SSA), and DHS.

References in this MOU to the Employer include the Web Services E-Verify Employer Agent when acting on behalf of the Employer.

For purposes of this MOU, the E-Verify browser refers to the website that provides direct access to the E-Verify system: <https://e-verify.uscis.gov/emp>. You may access E-Verify directly free of charge via the E-Verify browser.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. Section 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

**ARTICLE II
RESPONSIBILITIES**

A. RESPONSIBILITIES OF THE EMPLOYER

1. For purposes of this MOU, references to the Employer include the Web Services E-Verify Employer Agent when acting on behalf of the Employer.
2. By enrolling in E-Verify and signing the applicable MOU, the Employer asserts that it is a legitimate company which intends to use E-Verify for legitimate purposes only and in accordance with the laws, regulations and DHS policies and procedures relating to the use of E-Verify.
3. The Employer agrees to display the following notices supplied by DHS (through the Web Services E-Verify Employer Agent) in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
 - A. Notice of E-Verify Participation
 - B. Notice of Right to Work
4. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
5. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual. The Employer will obtain the E-Verify User Manual from the Web Services E-Verify Employer Agent, and will be notified by the Web Services E-Verify Employer Agent when a new version of the E-Verify User Manual becomes available.
6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:
 - A. If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. 274a.2(b)(1)(B)) can be presented during the Form I-9 process to establish identity.) If an employee objects to the photo

requirement for religious reasons, the Employer should contact E-Verify at 888-464-4218.

- B. If an employee presents a DHS Form I-551 (Permanent Resident Card), Form I-766 (Employment Authorization Document), or U.S. Passport or Passport Card to complete Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The Employer will use the photocopy to verify the photo and to assist DHS with its review of photo mismatches that employees contest. DHS may in the future designate other documents that activate the photo screening tool.

Note: Subject only to the exceptions noted previously in this paragraph, employees still retain the right to present any List A, or List B and List C, document(s) to complete the Form I-9.

7. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.
8. The Employer agrees that, although it participates in E-Verify, the Employer has a responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the antidiscrimination requirements of section 274B of the INA with respect to Form I-9 procedures.
 - A. The following modified requirements are the only exceptions to an Employer's obligation to not employ unauthorized workers and comply with the anti-discrimination provision of the INA: (1) List B identity documents must have photos, as described in paragraph 6 above; (2) When an Employer confirms the identity and employment eligibility of newly hired employee using E-Verify procedures, the Employer establishes a rebuttable presumption that it has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of that employee; (3) If the Employer receives a final nonconfirmation for an employee, but continues to employ that person, the Employer must notify DHS and the Employer is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment following a final nonconfirmation; (4) If the Employer continues to employ an employee after receiving a final nonconfirmation, then the Employer is subject to a rebuttable presumption that it has knowingly employed an unauthorized alien in violation of section 274A(a)(1)(A); and (5) no E-Verify participant is civilly or criminally liable under any law for any action taken in good faith based on information provided through the E-Verify.
 - B. DHS reserves the right to conduct Form I-9 compliance inspections, as well as any other enforcement or compliance activity authorized by law, including site visits, to ensure proper use of E-Verify.
9. The Employer is strictly prohibited from creating an E-Verify case before the employee has been hired, meaning that a firm offer of employment was extended and accepted and Form I-9 was completed. The Employer agrees to create an E-Verify case for new employees within three Employer business days after each employee has been hired (after both Sections 1 and 2 of Form I-9 have been completed), and to complete as many steps of the E-Verify process as are necessary according to the E-Verify User Manual. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability.
10. The Employer agrees not to use E-Verify for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use that this MOU or the E-Verify User Manual does not authorize.
11. The Employer must use E-Verify (through its Web Services E-Verify Employer Agent) for all new employees. The Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. Employers who are Federal contractors may qualify for exceptions to this requirement as described in Article II.B of this MOU.
12. The Employer agrees to follow appropriate procedures (see Article III below) regarding tentative nonconfirmations. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending. Further, when employees contest a tentative nonconfirmation based upon a photo mismatch, the Employer must take additional steps (see Article III.B below) to contact DHS with information necessary to resolve the challenge.
13. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the

Employer obtains knowledge (as defined in 8 C.F.R. Section 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo mismatch, does not establish, and should not be interpreted as, evidence that the employee is not work authorized. In any of such cases, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status (including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, withholding pay, refusing to assign the employee to a Federal contract or other assignment, or otherwise assuming that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo mismatch or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 (customer service) or 1-888-897-7781 (worker hotline).

14. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA as applicable by not discriminating unlawfully against any individual in hiring, firing, employment eligibility verification, or recruitment or referral practices because of his or her national origin or citizenship status, or by committing discriminatory documentary practices. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the immigration-related unfair employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).
15. The Employer agrees that it will use the information it receives from E-Verify (through its Web Services E-Verify Employer Agent) only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as Personal Identification Numbers and passwords), to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.
16. The Employer agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at E-Verify@dhs.gov. Please use "Privacy Incident - Password" in the subject line of your email when sending a breach report to E-Verify.
17. The Employer acknowledges that the information it receives from SSA through its Web Services E-Verify Employer Agent is governed by the Privacy Act (5 U.S.C. Section 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)). Any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.
18. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, which includes permitting DHS, SSA, their contractors and other agents, upon reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a prompt and accurate manner to DHS requests for information relating to their participation in E-Verify.
19. The Employer shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Employer shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your E-Verify services and any claim to that effect is false.
20. The Employer shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.
21. The Employer agrees that E-Verify trademarks and logos may be used only under license by DHS/USCIS (see M-795 ([Web](#))) and, other than pursuant to the specific terms of such license, may not be used in any manner that might imply that the Employer's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.
22. The Employer understands that if it uses E-Verify procedures for any purpose other than as authorized by

this MOU, the Employer may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

B. RESPONSIBILITIES OF THE WEB SERVICES E-VERIFY EMPLOYER AGENT

1. The Web Services E-Verify Employer Agent agrees to complete its Web Services interface no later than six months after the date the Web Services User signs this MOU. E-Verify considers your interface to be complete once it has been built pursuant to the Interface Control Agreement (ICA), submitted to E-Verify for testing, and approved for system access.
2. The Web Services E-Verify Employer Agent agrees to perform sufficient maintenance on the Web Services interface in accordance with the requirements listed in the ICA. These requirements include, but are not limited to, updating the Web Services interface to ensure that any updates or enhancements are incorporated no later than six months after the issuance of an ICA. Web Services E-Verify Employer Agents should be aware that this will require the investment of time and resources. Compliance with the requirements of the ICA must be carried out to the satisfaction of DHS and/or its assignees.
3. The Web Services E-Verify Employer Agent agrees to provide to SSA and/or DHS the names, titles, addresses, e-mail addresses, and telephone numbers of the Web Services E-Verify Employer Agent representative who will access information, as well as ensure cooperation, communication, and coordination with E-Verify. In addition, Web Services E-Verify Employer Agents must provide to SSA and/or DHS the names, titles, addresses, and telephone numbers of its clients and their staff who will access information through E-Verify. Web Services E-Verify Employer Agents must ensure the contact information is updated with SSA and DHS whenever the points of contact change.
4. The Web Services E-Verify Employer Agent agrees to become familiar with and comply with the E-Verify User Manual and provide a copy of the most current version of the manual to the Employer so that the Employer can become familiar with and comply with E-Verify policy and procedures. The Web Services E-Verify Employer Agent agrees to obtain a revised E-Verify User Manual as it becomes available and to provide a copy of the revised version to the Employer no later than 30 days after the manual becomes available.
5. The Web Services E-Verify Employer Agent agrees that any person accessing E-Verify on its behalf is trained on the most recent E-Verify policy and procedures.
6. The Web Services E-Verify Employer Agent agrees that any of its representatives who will perform employment verification cases will complete the E-Verify Tutorial before that individual initiates any cases.
 - A. The Web Services E-Verify Employer Agent agrees that all of its representatives will take the refresher tutorials initiated by E-Verify as a condition of continued use of E-Verify, including any tutorials for Federal contractors, if any of the Employers represented by the Web Services E-Verify Employer Agent is a Federal contractor.
 - B. Failure to complete a refresher tutorial will prevent the Web Services E-Verify Employer Agent and Employer from continued use of E-Verify.
7. The Web Services E-Verify Employer Agent agrees to grant E-Verify access only to current employees who need E-Verify access. The Web Services E-Verify Employer Agent must promptly terminate an employee's E-Verify access if the employee is separated from the company or no longer needs access to E-Verify.
8. The Web Services E-Verify Employer Agent agrees to obtain the necessary equipment to use E-Verify as required by the E-Verify rules and regulations as modified from time to time.
9. The Web Services E-Verify Employer Agent agrees to, consistent with applicable laws, regulations, and policies, commit sufficient personnel and resources to meet the requirements of this MOU.
10. The Web Services E-Verify Employer Agent agrees to provide its clients with training on E-Verify processes, policies, and procedures. The E-Verify Employer Agent also agrees to provide its clients with ongoing E-Verify training as needed. E-Verify is not responsible for providing training to clients of E-Verify Employer Agents.
11. The Web Services E-Verify Employer Agent agrees to provide the Employer with the notices described in Article II.B.2 below.
12. The Web Services E-Verify Employer Agent agrees to create E-Verify cases for the Employer it represents in accordance with the E-Verify Manual, the E-Verify Web-Based Tutorial and all other published E-Verify rules and procedures. The Web Services E-Verify Employer Agent will create E-Verify cases using information provided by the Employer and will immediately communicate the response back to the Employer. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Web Services E-Verify Employer Agent's attempting, in good faith, to make inquiries on behalf of the Employer during the period of unavailability. If, however, the Web Services interface is unavailable due to no fault of E-Verify, then the three-day time period is not extended. In such a case, the Web Services E-Verify Employer Agent must use the E-Verify browser during the outage.

13. The Web Services E-Verify Employer Agent agrees to ensure that all notices, referral letters and any other materials otherwise including instructions regarding tentative nonconfirmations, will be consistent with the most current E-Verify tentative nonconfirmation notices and referral letters, which are available on E-Verify's website.
14. The Web Services E-Verify Employer Agent agrees that any system or interface it develops will follow the steps for creating E-Verify cases and processing tentative nonconfirmations, as laid out in the ICA, this MOU and the User Manual, including but not limited to allowing an employer to close an invalid case where appropriate, allowing an employer to refer a tentative nonconfirmation only when an employee chooses to contest a tentative nonconfirmation (no automatic referrals), and referring a tentative nonconfirmation to the appropriate agency at the time the employer prints the referral letter and provides the letter to the employee. The Web Services E-Verify Employer Agent understands that any failure to make its system or interface consistent with proper E-Verify procedures can result in DHS terminating the Web Services E-Verify Employer Agent's agreement and access with or without notice.
15. When the Web Services E-Verify Employer Agent receives notice from a client company that it has received a contract with the FAR clause, then the Web Services E-Verify Employer Agent must update the company's E-Verify profile within 30 days of the contract award date.
16. If data is transmitted between the Web Services E-Verify Employer Agent and its client, then the Web Services E-Verify Employer Agent agrees to protect personally identifiable information during transmission to and from the Web Services E-Verify Employer Agent.
17. The Web Services E-Verify Employer Agent agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at . Please use "Privacy Incident - Password" in the subject line of your email when sending a breach report to E-Verify.
18. The Web Services E-Verify Employer Agent agrees to fully cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, including permitting DHS, SSA, their contractors and other agents, upon reasonable notice, to review Forms I-9, employment records, and all records pertaining to the Web Services E-Verify Employer Agent's use of E-Verify, and to interview it and its employees regarding the use of E-Verify, and to respond in a timely and accurate manner to DHS requests for information relating to their participation in E-Verify.
 - A. The Web Services E-Verify Employer Agent agrees to cooperate with DHS if DHS requests information about the Web Services E-Verify Employer Agent's interface, including requests by DHS to view the actual interface operated by the Web Services E-Verify Employer Agent as well as related business documents. The Web Services E-Verify Employer Agent agrees to demonstrate for DHS the functionality of its interface to E-Verify upon request.
 - B. The Web Services E-Verify Employer Agent agrees to demonstrate, if requested by DHS, that it has provided training to its clients that meets E-Verify standards. Training programs must provide a focused study of the topics covered in the E-Verify User Manual and pertinent Supplemental Guides. Furthermore, training programs and materials must be updated as E-Verify changes occur. The Web Services E-Verify Employer Agent is encouraged to incorporate information from existing E-Verify materials, including the Enrollment Quick Reference Guide, the E-Verify Employer Agent Client Handbook (formerly known as the Designated Agent Client Handbook), and existing tutorials and manuals into their training program. E-Verify also encourages the Web Services E-Verify Employer Agent to supervise first-time use of the E-Verify browser or Web Services interface by its staff and Employer clients as part of any training program. The Web Services E-Verify Employer Agent agrees to submit its training program materials to DHS for review upon request.

Failure to provide adequate training could, in some instances, lead to penalties as described in Article V.F.1. of this MOU.
19. The Web Services E-Verify Employer Agent shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Web Services E-Verify Employer Agent shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your Web Services E-Verify Employer Agent services and any claim to that effect is false.
20. The Web Services E-Verify Employer Agent shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.
21. The Web Services E-Verify Employer Agent agrees that E-Verify trademarks and logos may be used only under license by DHS/USCIS (see) and, other than pursuant to the specific terms of such license, may not

be used in any manner that might imply that the Web Services E-Verify Employer Agent's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.

22. The Web Services E-Verify Employer Agent understands that if it uses E-Verify procedures for any purpose other than as authorized by this MOU, the Web Services E-Verify Employer Agent may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

C. RESPONSIBILITIES OF FEDERAL CONTRACTORS

The Web Services E-Verify Employer Agent shall ensure that the Web Services E-Verify Employer Agent and the Employers it represents carry out the following responsibilities if the Employer is a Federal contractor or becomes a federal contractor. The Web Services E-Verify Employer Agent should instruct the client to keep the Web Services E-Verify Employer Agent informed about any changes or updates related to federal contracts. It is the Web Services E-Verify Employer Agent's responsibility to ensure that its clients are in compliance with all E-Verify policies and procedures.

1. If the Employer is a Federal contractor with the FAR E-Verify clause subject to the employment verification terms in Subpart 22.18 of the FAR, it will become familiar with and comply with the most current version of the E-Verify User Manual for Federal Contractors as well as the E-Verify Supplemental Guide for Federal Contractors.
2. In addition to the responsibilities of every employer outlined in this MOU, the Employer understands that if it is a Federal contractor subject to the employment verification terms in Subpart 22.18 of the FAR it must verify the employment eligibility of any "employee assigned to the contract" (as defined in FAR 22.1801). Once an employee has been verified through E-Verify by the Employer, the Employer may not reverify the employee through E-Verify.
 - A. An Employer that is not enrolled in E-Verify as a Federal contractor at the time of a contract award must enroll as a Federal contractor in the E-Verify program within 30 calendar days of contract award and, within 90 days of enrollment, begin to verify employment eligibility of new hires using E-Verify. The Employer must verify those employees who are working in the United States, whether or not they are assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within three business days after the hire date. Once enrolled in E-Verify as a Federal contractor, the Employer must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.
 - B. Employers enrolled in E-Verify as a Federal contractor for 90 days or more at the time of a contract award must use E-Verify to begin verification of employment eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within three business days after the date of hire. If the Employer is enrolled in E-Verify as a Federal contractor for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within three business days after the date of hire. An Employer enrolled as a Federal contractor in E-Verify must begin verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.
 - C. Federal contractors that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), state or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency under a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. Employers in this category must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.
 - D. Upon enrollment, Employers who are Federal contractors may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only those employees assigned to a covered Federal contract. After enrollment, Employers must elect to verify existing staff following DHS procedures and begin E-Verify verification of all existing employees within 180 days after the election.
 - E. The Employer may use a previously completed Form I-9 as the basis for creating an E-Verify case for an employee assigned to a contract as long as:
 - i. That Form I-9 is complete (including the SSN) and complies with Article II.A.6,
 - ii. The employee's work authorization has not expired, and

- iii. The Employer has reviewed the information reflected in the Form I-9 either in person or in communications with the employee to ensure that the employee's Section 1, Form I-9 attestation has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen).
- F. The Employer shall complete a new Form I-9 consistent with Article II.A.6 or update the previous Form I-9 to provide the necessary information if:
- i. The Employer cannot determine that Form I-9 complies with Article II.A.6,
 - ii. The employee's basis for work authorization as attested in Section 1 has expired or changed, or
 - iii. The Form I-9 contains no SSN or is otherwise incomplete.

Note: If Section 1 of Form I-9 is otherwise valid and up-to-date and the form otherwise complies with Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired after completing Form I-9, the Employer shall not require the production of additional documentation, or use the photo screening tool described in Article II.A.5, subject to any additional or superseding instructions that may be provided on this subject in the E-Verify User Manual.

- G. The Employer agrees not to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU or to authorize verification of any existing employee by any Employer that is not a Federal contractor based on this Article.
3. The Employer understands that if it is a Federal contractor, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

D. RESPONSIBILITIES OF SSA

1. SSA agrees to allow DHS to compare data provided by the Employer (through the E-Verify Employer Agent) against SSA's database. SSA sends DHS confirmation that the data sent either matches or does not match the information in SSA's database.
2. SSA agrees to safeguard the information the Employer provides (through the E-Verify Employer Agent) through E-Verify procedures. SSA also agrees to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security numbers or responsible for evaluation of E-Verify or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. Section 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).
3. SSA agrees to provide case results from its database within three Federal Government work days of the initial inquiry. E-Verify provides the information to the E-Verify Employer Agent.
4. SSA agrees to update SSA records as necessary if the employee who contests the SSA tentative nonconfirmation visits an SSA field office and provides the required evidence. If the employee visits an SSA field office within the eight Federal Government work days from the date of referral to SSA, SSA agrees to update SSA records, if appropriate, within the eight-day period unless SSA determines that more than eight days may be necessary. In such cases, SSA will provide additional instructions to the employee. If the employee does not visit SSA in the time allowed, E-Verify may provide a final nonconfirmation to the E-Verify Employer Agent.

Note: If a Employer experiences technical problems, or has a policy question, the employer should contact E-Verify at 1-888-464-4218.

E. RESPONSIBILITIES OF DHS

1. DHS agrees to provide the Employer with selected data from DHS databases to enable the Employer (through the E-Verify Employer Agent) to conduct, to the extent authorized by this MOU:
 - A. Automated verification checks on alien employees by electronic means, and
 - B. Photo verification checks (when available) on employees.
2. DHS agrees to assist the E-Verify Employer Agent with operational problems associated with its participation in E-Verify. DHS agrees to provide the E-Verify Employer Agent names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.
3. DHS agrees to provide to the E-Verify Employer Agent with access to E-Verify training materials as well as

an E-Verify User Manual that contain instructions on E-Verify policies, procedures, and requirements for both SSA and DHS, including restrictions on the use of E-Verify.

4. DHS agrees to train E-Verify Employer Agents on all important changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual. Even without changes to E-Verify, DHS reserves the right to require E-Verify Employer Agents to take mandatory refresher tutorials.
5. DHS agrees to provide to the Employer (through the E-Verify Employer Agent) a notice, which indicates the Employer's participation in E-Verify. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSCE), Civil Rights Division, U.S. Department of Justice.
6. DHS agrees to issue each of the E-Verify Employer Agent's E-Verify users a unique user identification number and password that permits them to log in to E-Verify.
7. DHS agrees to safeguard the information the Employer provides (through the E-Verify Employer Agent), and to limit access to such information to individuals responsible for the verification process, for evaluation of E-Verify, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security numbers and employment eligibility, to enforce the INA and Federal criminal laws, and to administer Federal contracting requirements.
8. DHS agrees to provide a means of automated verification that provides (in conjunction with SSA verification procedures) confirmation or tentative nonconfirmation of employees' employment eligibility within three Federal Government work days of the initial inquiry.
9. DHS agrees to provide a means of secondary verification (including updating DHS records) for employees who contest DHS tentative nonconfirmations and photo mismatch tentative nonconfirmations. This provides final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

ARTICLE III

REFERRAL OF INDIVIDUALS TO SSA AND DHS

A. REFERRAL TO SSA

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by E-Verify. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.
2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.
3. After a tentative nonconfirmation, the Employer will refer employees to SSA field offices only as directed by E-Verify. The Employer must record the case verification number, review the employee information submitted to E-Verify to identify any errors, and find out whether the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security number, or any other corrected employee information that SSA requests, to SSA for verification again if this review indicates a need to do so.
4. The Employer will instruct the employee to visit an SSA office within eight Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.
5. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.
6. The Employer agrees not to ask the employee to obtain a printout from the Social Security Administration number database (the Numident) or other written verification of the SSN from the SSA.

B. REFERRAL TO DHS

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to

contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.
3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation.
4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will instruct the employee to contact DHS through its toll-free hotline (as found on the referral letter) within eight Federal Government work days.
5. If the Employer finds a photo mismatch, the Employer must provide the photo mismatch tentative nonconfirmation notice and follow the instructions outlined in paragraph 1 of this section for tentative nonconfirmations, generally.
6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo mismatch, the Employer will send a copy of the employee's Form I-551, Form I-766, U.S. Passport, or passport card to DHS for review by:
 - A. Scanning and uploading the document, or
 - B. Sending a photocopy of the document by express mail (furnished and paid for by the employer).
7. The Employer understands that if it cannot determine whether there is a photo match/mismatch, the Employer must forward the employee's documentation to DHS as described in the preceding paragraph. The Employer agrees to resolve the case as specified by the DHS representative who will determine the photo match or mismatch.
8. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.
9. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

ARTICLE IV

SERVICE PROVISIONS

A. NO SERVICE FEES

1. SSA and DHS will not charge the Employer or the Web Services E-Verify Employer Agent for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

ARTICLE V

SYSTEM SECURITY AND MAINTENANCE

A. DEVELOPMENT REQUIREMENTS

1. Software developed by Web Services E-Verify Employer Agents must comply with federally-mandated information security policies and industry security standards to include but not limited to:
2. Public Law 107-347, "E-Government Act of 2002, Title III, Federal Information Security Management Act (FISMA)," December 2002.
3. Office of Management and Budget (OMB) Memorandum (M-10-15), "FY 2010 Reporting Instructions for the Federal Information Security Management Act and Agency Privacy Management," April 2010.
4. National Institute of Standards and Technology (NIST) Special Publication (SP) and Federal Information Processing Standards Publication (FIPS).
5. International Organization for Standardization/International Electrotechnical Commission (ISO/IEC) 27002, Information Technology - Security Techniques - Code of Practice for Information Security Management.
6. The Web Services E-Verify Employer Agent agrees to update its Web Services interface to reflect system enhancements within six months from the date DHS notifies the Web Services User of the system update. The Web Services User will receive notice from DHS in the form of an Interface Control Agreement (ICA). The Web Services E-Verify Employer Agent agrees to institute changes to its interface as identified in the ICA, including all functionality identified and all data elements detailed therein.
7. The Web Services E-Verify Employer Agent agrees to demonstrate progress of its efforts to update its Web Services interface if and when DHS requests such progress reports.

8. The Web Services E-Verify Employer Agent acknowledges that if its system enhancements are not completed to the satisfaction of DHS or its assignees within six months from the date DHS notifies the Web Services User of the system update, then the Web Services User's E-Verify account may be suspended, and support for previous releases of E-Verify may no longer be available to the Web Services User. The Web Services E-Verify Employer Agent also acknowledges that DHS may suspend the Web Services User's account after the six-month period has elapsed.
9. The Web Services E-Verify Employer Agent agrees to incorporate error handling logic into its development or software to accommodate and act in a timely fashion should an error code be returned.
10. The Web Services E-Verify Employer Agent agrees to complete the technical requirements testing which is confirmed upon receiving approval of test data and connectivity between the Web Services E-Verify Employer Agent and DHS.
11. DHS will not reimburse any Web Services E-Verify Employer Agent or software developer who has expended resources in the development or maintenance of a Web Services interface if that party is unable, or becomes unable, to meet any of the requirements set forth in this MOU.
12. Housing, development, infrastructure, maintenance, and testing of the Web Services applications may take place outside the United States and its territories, but testing must be conducted to ensure that the code is correct and secure.
13. If the Web Services E-Verify Employer Agent includes an electronic Form I-9 as part of its interface, then it must comply with the standards for electronic retention of Form I-9 found in 8 CFR 274a.2(e).

B. INFORMATION SECURITY REQUIREMENTS

Web Services E-Verify Employer Agents performing verification services under this MOU must ensure that information that is shared between the Web Services E-Verify Employer Agent and DHS is appropriately protected comparable to the protection provided when the information is within the DHS environment [OMB Circular A-130 Appendix III].

To achieve this level of information security, the Web Services E-Verify Employer Agent agrees to institute the following procedures:

1. Conduct periodic assessments of risk, including the magnitude of harm that could result from the unauthorized access, use, disclosure, disruption, modification, or destruction of information and information systems that support the operations and assets of the DHS, SSA, and the Web Services E-Verify Employer Agent and its clients;
2. Develop policies and procedures that are based on risk assessments, cost-effectively reduce information security risks to an acceptable level, and ensure that information security is addressed throughout the life cycle of each organizational information system;
3. Implement subordinate plans for providing adequate information security for networks, facilities, information systems, or groups of information systems, as appropriate;
4. Conduct security awareness training to inform the Web Services E-Verify Employer Agent's personnel (including contractors and other users of information systems that support the operations and assets of the organization) of the information security risks associated with their activities and their responsibilities in complying with organizational policies and procedures designed to reduce these risks;
5. Develop periodic testing and evaluation of the effectiveness of information security policies, procedures, practices, and security controls to be performed with a frequency depending on risk, but no less than once per year;
6. Develop a process for planning, implementing, evaluating, and documenting remedial actions to address any deficiencies in the information security policies, procedures, and practices of the organization;
7. Implement procedures for detecting, reporting, and responding to security incidents;
8. Create plans and procedures to ensure continuity of operations for information systems that support the operations and assets of the organization;
9. In information-sharing environments, the information owner is responsible for establishing the rules for appropriate use and protection of the subject information and retains that responsibility even when the information is shared with or provided to other organizations [NIST SP 800-37].
10. DHS reserves the right to restrict Web Services calls from certain IP addresses.
11. DHS reserves the right to audit the Web Services E-Verify Employer Agent's application.
12. Web Services E-Verify Employer Agents and Software Developers agree to cooperate willingly with the DHS assessment of information security and privacy practices used by the company to develop and maintain the

software.

C. DATA PROTECTION AND PRIVACY REQUIREMENTS

1. Web Services E-Verify Employer Agents must practice proper Internet security; this means using HTTP over SSL/TLS (also known as HTTPS) when accessing DHS information resources such as E-Verify [NIST SP 800-95]. Internet security practices like this are necessary because Simple Object Access Protocol (SOAP), which provides a basic messaging framework on which Web Services can be built, allows messages to be viewed or modified by attackers as messages traverse the Internet and is not independently designed with all the necessary security protocols for E-Verify use.
2. In accordance with DHS standards, the Web Services E-Verify Employer Agent agrees to maintain physical, electronic, and procedural safeguards to appropriately protect the information shared under this MOU against loss, theft, misuse, unauthorized access, and improper disclosure, copying use, modification or deletion.
3. Any data transmission requiring encryption shall comply with the following standards:
 - A. Products using FIPS 197 Advanced Encryption Standard (AES) algorithms with at least 256-bit encryption that has been validated under FIPS 140-2.
 - B. NSA Type 2 or Type 1 encryption.
4. User ID Management (Set Standard): All information exchanged between the parties under this MOU will be done only through authorized Web Services E-Verify Employer Agent representatives identified above.
5. The Web Services E-Verify Employer Agent agrees to use the E-Verify browser instead of its own interface if it has not yet upgraded its interface to comply with the Federal Acquisition Regulation (FAR) system changes. In addition, Web Services E-Verify Employer Agents whose interfaces do not support the Form I-9 from 2/2/2009 or 8/7/2009 should also use the E-Verify browser until the system upgrade is completed.
6. The Web Services E-Verify Employer Agent agrees to use the E-Verify browser instead of its own interface if it has not completed updates to its system within six months from the date DHS notifies the Web Services E-Verify Employer Agent of the system update. The Web Services E-Verify Employer Agent can resume use of its interface once it is up-to-date, unless the Web Services E-Verify Employer Agent has been suspended or terminated from continued use of the system.

D. COMMUNICATIONS

1. Web Services E-Verify Employer Agents and Software Developers agree to develop an electronic system that is not subject to any agreement that would restrict access to and use of by an agency of the United States.
2. The Web Services E-Verify Employer Agent agrees to develop effective controls to ensure the integrity, accuracy and reliability of its electronic system.
3. The Web Services E-Verify Employer Agent agrees to develop an inspection and quality assurance program that regularly, at least once per year, evaluates the electronic system, and includes periodic checks of electronically stored information. The Web Services E-Verify Employer Agent agrees to share the results of its regular inspection and quality assurance program with DHS upon request.
4. The Web Services E-Verify Employer Agent agrees to develop an electronic system with the ability to produce legible copies of applicable notices, letters, etc.
5. All information exchanged between the parties under this MOU will be in accordance with applicable laws, regulations, and policies, including but not limited to, information security guidelines of the sending party with respect to any information that is deemed Personally Identifiable Information (PII), including but not limited to the employee or applicant's Social Security number, alien number, date of birth, or other information that may be used to identify the individual.
6. Suspected and confirmed information security breaches must be reported to DHS according to Article II.A.17. Reporting such breaches does not relieve the Web Services E-Verify Employer Agent from further requirements as directed by state and local law. The Web Services E-Verify Employer Agent is subject to applicable state laws regarding data protection and incident reporting in addition to the requirements herein.

E. SOFTWARE DEVELOPER RESTRICTIONS

1. The Web Services E-Verify Employer Agent agrees that if it develops a Web Services interface and sells such interface, then it can be held liable for any misuse by the company that purchases the interface. It is the responsibility of the Web Services E-Verify Employer Agent to ensure that its interface is used in accordance with E-Verify policies and procedures.

2. The Web Services E-Verify Employer Agent agrees to provide software updates to each client who purchases its software. Because of the frequency Web Services updates, an ongoing relationship between the software developer and the client is necessary.
3. DHS reserves the right to terminate the access of any software developer with or without notice who creates or uses an interface that does not comply with E-Verify procedures.
4. Web Services Software Developers pursuing software development independent of serving clients as a Web Services E-Verify Employer Agent are not eligible to receive an ICA. At this time, E-Verify does not permit Web Services software development without also being a Web Services E-Verify Employer Agent or Web Services Employer.

F. PENALTIES

1. The Web Services E-Verify Employer Agent agrees that any failure on its part to comply with the terms of the MOU may result in account suspension, termination, or other adverse action.
2. DHS is not liable for any financial losses to Web Services E-Verify Employer Agent, its clients, or any other party as a result of your account suspension or termination.

ARTICLE VI

MODIFICATION AND TERMINATION

A. MODIFICATION

1. This MOU is effective upon the signature of all parties and shall continue in effect for as long as the SSA and DHS operates the E-Verify program unless modified in writing by the mutual consent of all parties.
2. Any and all E-Verify system enhancements by DHS or SSA, including but not limited to E-Verify checking against additional data sources and instituting new verification policies or procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes.

B. TERMINATION

1. The Web Services E-Verify Employer Agent may terminate this MOU and its participation in E-Verify at any time upon 30 days prior written notice to the other parties. In addition, any Employer represented by the Web Services E-Verify Employer Agent may voluntarily terminate its MOU upon giving DHS 30 days' written notice. The Web Services E-Verify Employer Agent may not refuse to terminate the Employer based upon an outstanding bill for verification services.
2. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU, and thereby the Web Services E-Verify Employer Agent's participation in E-Verify, with or without notice at any time if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Web Services E-Verify Employer Agent or Employer, or a failure on the part of either party to comply with established E-Verify procedures and/or legal requirements. The Employer understands that if it is a Federal contractor, termination of this MOU by any party for any reason may negatively affect the performance of its contractual responsibilities. Similarly, the Employer understands that if it is in a state where E-Verify is mandatory, termination of this by any party MOU may negatively affect the Employer's business.
3. A Web Services E-Verify Employer Agent for an Employer that is a Federal contractor may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such cases, the Web Services E-Verify Employer Agent must provide written notice to DHS. If the Web Services E-Verify Employer Agent fails to provide such notice, then that Employer will remain an E-Verify participant, will remain bound by the terms of this MOU that apply to non-Federal contractor participants, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.
4. The Web Services E-Verify Employer Agent agrees that E-Verify is not liable for any losses, financial or otherwise, if the Web Services E-Verify Employer Agent or the Employer is terminated from E-Verify.

ARTICLE VII

PARTIES

- A. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.
- B. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Web Services E-Verify Employer Agent, its agents, officers, or employees.

- C. The Web Services E-Verify Employer Agent may not assign, directly or indirectly, whether by operation of law, change of control or merger, all or any part of its rights or obligations under this MOU without the prior written consent of DHS, which consent shall not be unreasonably withheld or delayed. Any attempt to sublicense, assign, or transfer any of the rights, duties, or obligations herein is void.
- D. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Web Services E-Verify Employer Agent or the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Web Services E-Verify Employer Agent or the Employer.
- E. The Web Services E-Verify Employer Agent understands that its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to, Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).
- F. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer, the Web Services E-Verify Employer Agent and DHS respectively. The Web Services E-Verify Employer Agent understands that any inaccurate statement, representation, data or other information provided to DHS may subject the Web Services E-Verify Employer Agent, as the case may be, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) immediate termination of its MOU and/or; (3) possible debarment or suspension.
- G. The foregoing constitutes the full agreement on this subject between DHS, the Employer, and the E-Verify Employer Agent. CDW, LLC (Employer) hereby designates and appoints William Redell (E-Verify Employer Agent), including its officers and employees, as the E-Verify Employer Agent for the purpose of carrying out (Employer) responsibilities under the MOU between the Employer, the E-Verify Employer Agent, and DHS.

Company ID Number:19959

Client Company ID Number:731442

If you have any questions, contact E-Verify at 1-888-464-4218.

Approved by:

Employer	
Name (Please Type or Print)	Title
Signature	Date
E-Verify Employer Agent TALX Corporation	
Name (Please Type or Print)	Title
William Redell	
Signature	Date
Electronically Signed	February 15, 2021
Department of Homeland Security - Verification Division	
Name	Title
Signature	Date

Information Required for the E-Verify Program	
Information relating to your Company:	
Company Name:	CDW, LLC
Company Facility Address	200 N. Milwaukee Ave. Vernon Hills, IL 60061
Company Alternate Address	
County or Parish	Lake
Employer Identification Number	36-3310735
North American Industry Classification Systems Code	Management Of Companies And Enterprises (551)
Parent Company	
Number of Employees	5,000 to 9,999
Number of Sites Verified for	0

Company ID Number:19959

Client Company ID Number:731442

Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

Company ID Number:19959

Client Company ID Number:731442

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name	Andrew Mott
Phone Number	(847) 968-0995
Fax Number	
Email Address	andymot@cdw.com

CDW Government Overview

CDW•G understands that the objective of this ITB is for the City of O'Fallon to identify the most reliable and experienced provider for desktops, laptops and docking stations. Whatever the driving force behind your technology needs, we can support you where you are and help you achieve your goals—present and future—with the right solutions, precisely implemented, which can evolve with your organization.

We get how technology has evolved as a business driver to solve your most critical organizations challenges, understand your business, optimize technology and build unique IT solutions, and prepare for future evolution. We have been helping organizations of every type and size optimize efficiency, productivity, and performance for over thirty years. CDW•G stands behind you to maximize your IT investment, connect you with top industry vendors, solve your business problems, and meet your unique IT needs.

How We Can Help the City of O'Fallon Achieve Your Goals

As the City of O'Fallon evaluates its options for this ITB, CDW•G would like to call out several benefits of partnering with us:



Technical Resources: Access to hundreds of CDW Solution Architects in multiple disciplines.



Post-Sales Services: Access to more than 300 technicians, engineers, and support staff who perform desktop imaging, network configuration, server builds, and full rack buildouts.



Redundancy and Speed: Store products in one of our two US CDW-owned, ISO 9001:2015-certified distribution facilities. CDW can assist with equipment schedules and logistics.



Turnkey with Breadth of Solutions: We are technology neutral with 100,000+ products and services from 1,000+ leading and emerging brands. We continually update these partners and products, allowing you access to industry-leading solutions.

City of O'Fallon and CDW•G



Financial Strength: Our financial stability stems from our vendor-neutral solutions and multiple dedicated customer channels. Multiple avenues for growth and a balanced customer base allow us to weather economic and technology cycles.



Scalability: A team of CDW IT professionals will be dedicated to the City of O'Fallon. Those resources will continue to grow as business grows. CDW is committed to making sure you receive the highest level of service and have the right team engaged.



Economies of Scale: The City of O'Fallon gains the advantage of CDW's size in the marketplace. As a top partner (often the No. 1 partner worldwide) to such manufacturers as Cisco, Dell EMC, HPE, and Lenovo, CDW can provide you with insight into new technology.



Tracking and Visibility: Online procurement capabilities streamline and standardize purchasing, support flexible reporting, and improve decision making.

Many respected vendors have well-established procurement/delivery and installation procedures but no plan or personnel in place to ensure their company remains compliant with the contract once signed.

© CDW Government LLC 2024 | 230 N. Milwaukee Ave. | Vernon Hills, IL 60061

To the extent allowable, all information and documents hereby submitted in response to the Invitation to Bid ("ITB") furnished by the City of O'Fallon are the Proprietary and Confidential property of CDW Government LLC ("CDW•G").

The City of O'Fallon will benefit from partnering with a vendor who not only offers a diverse breadth of technology solutions but also has proven dexterity in the intricacies of state and local government contracts. In addition to our customer-centric account management teams, we have a program management (PM) department singularly devoted to managing contracts. CDW•G's experienced PM team manages nearly 1,000 active state, local, and education contracts. When the City of O'Fallon signs a contract with CDW•G, you also save time you might otherwise spend tracking data on the contract, advertising your contract to potential end users, and ensuring proper pricing and discounts are applied to every purchase.

Along with unwavering customer focus, we are committed to technology solutions delivering the best possible service and support with one-stop shopping for customized solutions. No matter where you are on your technology journey, the City of O'Fallon gets more from your IT investment through CDW•G's Technology Services, from roadmaps and adoption to project deployment and lifecycle management. Some benefits City of O'Fallon will realize when partnering with CDW•G are:

- Accessibility, reliability, and consistency for a smoother experience
- Greater efficiencies through automated operations, agility, and scalability
- Increased infrastructure security with preventative and proactive protection and remediation
- Robust solution development for your unique challenges by experienced and knowledgeable engineers.
- Integrated technology solutions designed, implemented, and managed by highly specialized solution architects who can help you capitalize on new opportunities
- Management of your technology environment today and into the future with lifecycle technical and customer support, from presales consultations to post-implementation issue resolution
- Savings of time money by supplementing your IT staff quickly with award-winning staff augmentation
- A strong partnership with individuals the City of O'Fallon knows and trusts due to high retention of quality coworkers motivated to maximize performance and productivity.

**CDW
Amplified™ Services**



Security



Infrastructure



Workspace



Support



Data

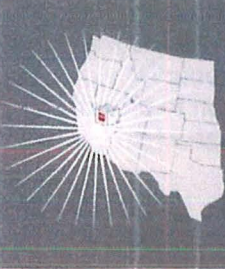



Development

WE GET Reliable Distribution

Unlike many solutions integrators, CDW•G operates physical warehouses as opposed to the virtual warehouse methodology. CDW has two large, strategically located distribution centers controlled by a state-of-the-art Warehouse Management System (WMS) that ensures speed and accuracy throughout the order fulfillment and distribution processes. CDW has a 450,000-square-foot distribution center located at our headquarters in Vernon Hills, IL and a 513,000-square-foot distribution center located in North Las Vegas, NV. These locations facilitate quick distribution of products to our growing customer base throughout the country. The Vernon Hills (VH) distribution center focuses on distributing products to customers east of the Mississippi River while the Las Vegas (LV) distribution center primarily serves the western part of the United States.

CDW holds more than \$300M of available inventory in our two CDW-owned distribution centers that total almost 1M square feet. Our ISO 9001, 14001 and 28000 certified strategically located distribution centers provide speed, accuracy, and excellent geographic coverage across the United States. We have access to more than 100,000 top brand-name products from more than 1,000 leading manufacturers.

 <p>Las Vegas, NV 513k square feet Capacity for up to 10k+ configurations per day</p>	 <p>Vernon Hills, IL 450k square feet Capacity for up to 10k+ configurations per day</p>
ISO and PCI certified configuration centers	

ISO 9001
Quality

ISO 14001
Environmental

ISO 20243
Risk Management

ISO 27001
Information Security

ISO 28000
Secure Supply
Chain

Due to the size of our facilities that span four levels of storage and three level picking modules, forklifts are required to stock and pick products as needed. Our product lineup includes desktops, notebooks, servers, peripherals, networking and communications equipment, software, accessories, plotters, network printers, desktop printers, and print supplies. CDW offers everything your IT operation could possibly need – from enterprise solutions to mouse pads.

WE GET Strong Manufacturer and Distribution Partnerships

A significant advantage CDW•G offers Customer is our ability to deliver the right products, at the right value right when you need them. As one of the largest direct market resellers, CDW has established exceptional working relationships with the major manufacturers in the technology industry. Our buying power attracts the industry's top manufacturers – and their best prices. To supplement our direct purchasing model, CDW has developed strong affiliations with principal channel distributors. Our distribution centers are located in close proximity to principal distributors; this enables us to quickly obtain competitively priced, non-stocked items.

[CDW's 2022 Environmental, Social, and Governance Report](#) demonstrates our commitment to operating responsibly and creating value for our coworkers, customers, communities, and investors. CDW's ESG report is built on our Circle of Service approach and on the CDW Way, the values we live by that keep us focused on what matters, ensuring consideration of our stakeholders and societal impacts.

WE GET Secure Supply Chain

Inventory availability and reliable distribution are not the only key elements in effective purchasing. More and more, organizations rely on information and communication technology to handle growing workloads and mission-critical operations. In this increasingly uncertain world, they are facing a dangerous reality: the rise of counterfeit and maliciously tainted equipment. Customer can be confident in the quality of the products you order through CDW. ISO 28000:2007 Secure Supply Chain is an important standard for our company. The scope of the certification includes planning, deployment, and provisioning of supply chain services and supporting processes. ISO 28000:2007 certification demonstrates that CDW has mature, end-to-end risk management programs, with a focus on delivering quality and security in managing information, products, and services to meet our customers' needs.

WE GET National and International Reach

Businesses today demand a seamless international experience — one that ensures consistent service levels and transparency across touchpoints, as well as access to local expertise and capabilities. Our U.S. operational footprint is abundantly national, with offices located in every region and two state-of-the-art distribution centers strategically located for the fastest possible service.

Comprehensive IT Solutions for the City of O'Fallon

The City of O'Fallon can develop the best total solution while attaining the most value with CDW•G's full range of products and services, from discrete hardware and software products to integrated IT solutions. We are technology "agnostic," focused on finding the right solution for you rather than pushing a particular brand, and our sales and service delivery teams consist of nearly 6,000 customer-facing coworkers, including more than 2,000 field sellers, highly skilled technology specialists and advanced service delivery engineers. Our offerings are comprehensive, including expert consulting, design, configuration, installation, and lifecycle management services.

We have services dedicated to each stage of your solution rollout and IT journey, with technical support and professional services experts, architects and engineers that give your IT team the time they need to turn IT into a competitive advantage.

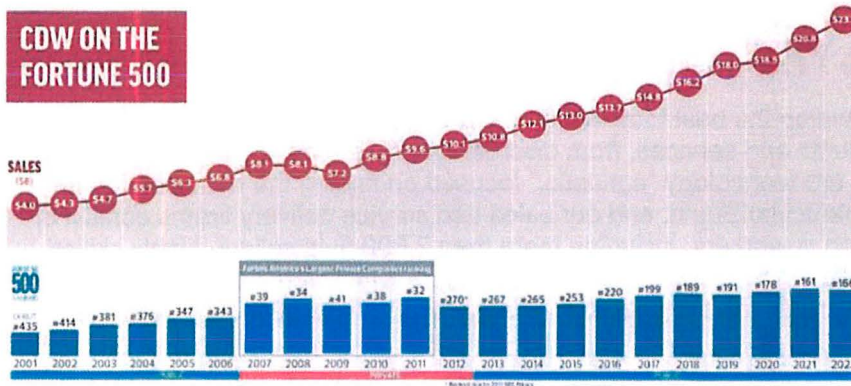
Full-Stack Expertise

Products and Partnerships	Technology Services	Total Solutions
100,000+ products from more than 1,000 vendors including Acer, Adobe, Cisco, Dell EMC, HP, IBM, Lenovo, Microsoft, NetApp, and VMware!	<ul style="list-style-type: none">▪ eProcurement integration▪ Leasing services▪ Managed services▪ Pre-shipment configuration▪ Professional services▪ Warranty and maintenance	<ul style="list-style-type: none">▪ Cloud▪ Collaboration▪ Data center and networking▪ Managed Print Services▪ Point of Sale▪ Security▪ Software management▪ Total Mobility Management

WE GET State & Local

From prioritizing cybersecurity and public safety to modernizing data infrastructures and future-proofing technologies, finding the right state and local IT solutions can be daunting. CDW•G can help you implement the right technology solutions to meet your agency mission goals with over two decades of experience serving state and local governments. We can help you clear those technology hurdles in a way that meets the needs of your agency and helps you prepare for tomorrow's IT challenges.

CDW•G's state and local government business unit is 233 coworkers strong serving the 50 states from the largest state agencies to the smallest rural communities. The breadth and depth of this team assures that each agency feels heard and has personalized customer service with a team that focuses solely on the needs of governmental agencies. Our proximity to the State allows our dedicated teams to live and breathe Missouri from legislative and fiscal calendars at the State level, to business cycles and practices of major metropolitan areas.



CDW Quick Facts

Vernon Hills, IL

Headquarters

\$24B

2022 Annual Net Sales

14,900

Coworkers

53

U.S. Offices

250,000+

Customers

166

2023 Fortune 500 Rank

About CDW Government LLC

CDW Government LLC (CDW•G) is the wholly owned subsidiary of CDW LLC (CDW), a leading multi-brand technology solutions provider to business, government, education and healthcare organizations in the United States, the United Kingdom and Canada. Recognizing the unique challenges and opportunities of our public sector customers, we established CDW•G in 1998 to focus on the specific needs of the government and education sectors. Our teams are broken down by segment, with separate teams serving State and Local customers, K-12, Higher Education, and Federal, and further organized into 11 geographic regions for a higher level of specialization. Our customer base is quite diverse, ranging from state and local government, federal, healthcare, K-12, and higher education. We have an expansive network of offices near major cities and a large team of field coworkers across the United States. CDW debuted on the Fortune 500 in 2001 and now ranks at number 166. CDW ranks at No. 4 on CRN's 2023 Solution Provider 500 list. The sustainable growth and continued financial stability of our company serves to assure the City of O'Fallon that we are here to stay and can support you through the life of this contract and beyond.

Value-Added Resources & Account Management Team

CDW offers an account management structure that focuses on providing value-added presales consulting and comprehensive support throughout the lifecycle management of your assets. When you work with CDW, you have access to expertise that is not available within your organization. Your CDW Account Management Team coordinates with the applicable value-added resources to help your organization develop the best solution for your specific needs, challenges, and long-term goals.

Whether you need software, network communications, notebooks/mobile devices, data storage, video monitors, desktops and printers—or you require more advanced virtualization, collaboration, security, mobility, data center optimization and cloud computing solutions—CDW gets IT. Our team of technology experts and dedicated account managers will tailor a piece of equipment or an entire network to deliver the most effective and sustainable results. We will work closely with your organization and respond with solutions that provide robust functionality, efficiencies, and cost savings.

Your dedicated account management team is responsible for managing your procurement needs and overseeing all facets of your account. Key personnel include:



Jack O'Connell, Account Manager

P: (312) 547-2791, E: jack.oconnell@cdw.com

Jack O'Connell serves as the City of O'Fallon's primary point of contact. Jack is available on an as-needed basis to tackle all of the City of O'Fallon's product quote, order placement, and problem resolution needs. With over four years of CDW tenure, Jack is highly trained to address your questions and concerns. Having managed numerous accounts based in the Missouri region, Jack is extremely familiar with the processes, challenges, and needs that are specific to organizations similar to the City of O'Fallon.



Eric Grap, Sales Manager

P: (877) 865-9647, E: ericg@cdw.com

Eric Grap oversees your account team and helps to develop strategies that best serve your organization's long-term success. Eric spends a significant amount of time meeting with customers to understand the dynamics of their local markets and to ensure that they take full advantage of CDW's offerings. Also, Eric is responsible for building and maintaining strong relationships locally with our top OEM partners. Eric's ability to leverage those relationships will greatly benefit your organization. Eric Grap has been employed at CDW since 2013.

Presales Consulting Expertise

A unique advantage of CDW's business model is that City of O'Fallon has access to an incomparable depth and breadth of value-added technical expertise. Your CDW Account Team includes highly trained presales specialists who are experts in particular areas of technology or for specific partner products. Your account manager engages these value-added resources to bring the City of O'Fallon the best advice and technology solutions to meet your unique needs. Your account team coordinates meetings with the City of O'Fallon and vendors to review future needs, standards, and roadmaps. In addition, your account team has access to dedicated manufacturer representatives who are onsite at CDW's sales offices to provide guidance and support

Technology Specialists

Our teams of technology specialists are highly trained and experienced in particular products and technologies including:

- Leasing and Finance
- Managed Print Services
- Mobility
- Networking
- Power and Cooling
- Security
- Servers and Storage
- Software Licensing and Management
- Unified Communications/Collaboration
- Voice and Data

Presales Systems Engineers

CDW has a large team of more than 100 presales systems engineers who hold vendor-funded positions and provide presales support for that particular partner's products. These experts assist with evaluating products based on your unique operational requirements and budgetary constraints. They review quotes for product compatibility, functionality, and compliance.

Solution Architects

Our teams of solution architects work closely with the vendor partners whose solutions they design. They assess your environment and work with your IT staff to design plans for solutions that boost productivity and improve operational efficiencies. They are extremely knowledgeable about the latest technologies and have important insight regarding the pros and cons of different solutions.

Onsite Vendor Representatives

CDW has manufacturer and software publisher representatives who are onsite at our sales offices to assist account managers and specialists with requests for technology roadmaps and other information, and to provide training on an ongoing basis. CDW's strong relationships facilitate presales consultation and timely notification regarding product changes and products going "end of life."

© CDW Government LLC 2024 | 230 N. Milwaukee Ave. | Vernon Hills, IL 60061

To the extent allowable, all information and documents hereby submitted in response to the Invitation to Bid ("ITB") furnished by the City of O'Fallon are the Proprietary and Confidential property of CDW Government LLC ("CDW-G").

Ongoing Customer Support

CDW strives to provide outstanding customer support and resolve issues quickly so your organization will maintain a high level of productivity. While your account manager can generally handle most issues and concerns, our Technical Support, Customer Relations, and Site Support staffs are available to help. CDW•G has customer relations representatives who are available to resolve post-sales inquiries from 7:00 a.m. until 9:00 p.m. CT, Monday through Friday. We service customers through phone support, email, and live chat.

Excellence in customer service is a top priority for CDW•G. We have many quality controls and metrics in place to ensure high quality standards across the organization. We track and monitor a variety of service metrics and ratios daily to ensure that we provide continuous, high-quality customer service. We make adjustments and evaluate process changes as needed when we see high volumes for particular types of issues.

