

**VILLAGE OF OSCEOLA  
POLK COUNTY, WISCONSIN**

**ORDINANCE NO. 24 - 01**

**AN ORDINANCE TO AMEND CHAPTERS 6, 47, 59, 74, 78, 92, 106, 114, 130, 134, 137, 153, 161, 168, 172, 175, 180, 186, 201, 207, 218, 219, and removal of A222, OF THE VILLAGE CODE OF THE VILLAGE OF OSCEOLA, POLK COUNTY, WISCONSIN TO REMOVE FEES AND TO CREATE A FEE SCHEDULE**

The Village Board of the Village of Osceola, Polk County, Wisconsin, hereby ordains:

**Chapter 6** of the Municipal Code of the Village of Osceola entitled **BOARDS AND COMMISSIONS** is amended and created as follows:

**§6-6. Police Review Board.**

B. Appointment. The Police Review Board shall consist of three citizens, who shall be residents of the Village, two of whom shall constitute a quorum. The Village President shall appoint the initial Board to staggered three-year terms, subject to Village Board approval, and, thereafter, the Village President shall annually in April appoint one member for a term of three years. The Village shall pay each member the sum as ~~set by resolution of the Village Board from time to time.~~<sup>1</sup> **established annually by the Village Board on the Fee Schedule.** [Amended 1-12-1999 by Ord. No. 99-01]

~~Editor's Note: See Ch. A222, Fees and Salaries.~~

**§6-8. Compensation for board and commission members.**

A. The Village shall pay all Village-appointed members on the Airport Commission, Ambulance Board, Historic Preservation Commission, Osceola Chamber of Commerce, and Planning Commission, including members of the Village Board appointed to those boards and commissions, the sum as ~~set by resolution of the Village Board from time to time~~ **established annually by the Village Board on the Fee Schedule** for attendance at the scheduled monthly meetings. The Village shall pay all Village-appointed members on the Board of Appeals, Board of Review, Ethics Board, Police Board of Review, and Redevelopment Authority, including members of the Village Board appointed to those boards and commissions, the sum as ~~set by resolution of the Village Board from time to time~~ **established annually by the Village Board on the Fee Schedule** for attendance at the periodic meetings of the listed bodies. [Amended 5-10-22 by Ord. No. 22-02].

**Chapter 47** of the Municipal Code of the Village of Osceola entitled **RECORDS, PUBLIC** is amended and created as follows:

**§47-4. Public access to records.**

F. A requester shall be charged a ~~fee to defray the cost of locating and copying records as follows: per-page fee as established annually by the Village Board on the Fee Schedule to defray the cost of copying records.~~

(1) ~~The cost of photocopying shall be set by resolution of the Village Board from time to time.~~<sup>111</sup>

~~[1] Editor's Note: See Ch. A222, Fees and Salaries. Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).~~

**Chapter 59** of the Municipal Code of the Village of Osceola entitled **VILLAGE BOARD** is amended and created as follows:

**§59-15. Salaries and compensation.**

A. Compensation for elected officials shall be as follows:

(1) Village President: ~~\$3,000~~ \$8,000 per year, to be paid quarterly.

(2) Trustees: ~~\$2,000~~ \$3,000 per year, to be paid quarterly.

**Chapter 74** of the Municipal Code of the Village of Osceola entitled **ANIMALS** is amended and created as follows:

**§74-2. License required; kennel license; fees. [Amended 1-12-1999 by Ord. No. 99-01]**

A. No person shall own, harbor or keep any dog more than five months of age without complying with the provisions required under §§ 174.05 to 174.09, Wis. Stats. The annual license fee payable to the Village Treasurer shall be ~~set by resolution of the Village Board from time to time~~ **established annually by the Village Board on the Fee**

**Schedule.** In addition to the license fee, any person who keeps more than three dogs shall obtain a kennel license at an annual fee ~~to be set by resolution of the Village Board from time to time.~~<sup>11</sup> **as established annually by the Village Board on the Fee Schedule.** [Amended 3-9-2021 by Ord. No. 21-01]

~~11 Editor's Note: See Ch. A222, Fees and Salaries.~~

**§74-3. Restrictions on the keeping of dogs; dangerous dogs.**

C. Restrictions. The owner of any animal determined by the Municipal Court to have violated any provision of Subsection **A(7)** of this section, shall be subject to all of the following restrictions:

- (1) Registration. The owner of any dangerous animal shall register it with the Village Clerk upon disposition, and annually thereafter on or before January 31 of each year, by providing a current color photograph of the animal and payment of a registration fee of ~~\$75 as established annually by the Village Board on the Fee Schedule.~~ **Said fee may be modified by resolution of the Village Board.** Upon payment of the fee, the owner shall be issued a dangerous animal leather buckled collar of an approved color for the purpose of identification.

**§74-6. Impounding or destroying dogs. [Amended 1-12-1999 by Ord. No. 99-01]**

Any person may impound a dog found in violation of §74-3 and any police officer may kill any dog which habitually pursues any vehicle upon any street, alley or highway of the Village or which assaults or attacks any person. The possession of any dog so impounded or seized may be obtained by paying the Treasurer of the Village a fee as ~~set by resolution of the Village Board from time to time.~~<sup>3</sup> **established annually by the Village Board on the Fee Schedule.** After such dog has been so impounded for seven days, it shall be destroyed under the direction of a police officer in possession of the dog within 24 hours of the impounding to the owner of the dog, if known.

~~<sup>3</sup>Editor's Note: See Ch. A222, Fees and Salaries.~~

**Chapter 78** of the Municipal Code of the Village of Osceola entitled ANTENNAS is amended and created as follows:

**§78-2. License required.**

B. License fees shall be as follows:

- (2) Business user. The fee shall be as ~~set by resolution of the Village Board from time to time,~~<sup>1</sup> **established annually by the Village Board on the Fee Schedule,** plus any costs incurred by the village in the installation process.<sup>2</sup>

~~<sup>1</sup>Editor's Note: See Ch. A222, Fees and Salaries.~~

**Chapter 92** of the Municipal Code of the Village of Osceola entitled BUILDING CONSTRUCTION AND FIRE PREVENTION is amended and created as follows:

**§92-1. One- and Two-Family Dwelling Code.**

B. Fees. No building permit shall be issued until the permit fee has been paid. The permit fee for each type of structure shall be established ~~from time to time by resolution of the Village Board.~~ **annually by the Village Board on the Fee Schedule.**

**§92-4. Satellite television dish.**

A. Application. Application for a satellite television dish permit shall be made, in writing, to the Building Inspector. With such application there shall be submitted a fee as ~~set by resolution of the Village Board from time to time~~<sup>2</sup> **established annually by the Village Board on the Fee Schedule** and a completed set of plans and specifications, including a plot showing the location of the proposed satellite television dish with respect to adjoining alleys, lot lines and building. If such application shall be approved by the Building Inspector, it shall then be submitted to the Village Board at its next regular meeting for final approval. **[Amended 1-12-1999 by Ord. No. 99-01]**

~~<sup>2</sup>Editor's Note: See Ch. A222, Fees and Salaries.~~

**§92-5. Commercial Building Code. [Added 9-25-1997 by Ord. No. 6-97]**

I. ~~Building permit fee.~~ Building permit fees shall be determined ~~by resolution.~~ **as established annually by the Village Board on the Fee Schedule.**

**§92-14. Fees.**

The fees associated with commercial electrical fees shall be set forth by and approved by resolution by the municipality and per its fee schedule.<sup>5</sup> **established annually by the Village Board on the Fee Schedule.**

<sup>5</sup>*Editor's Note: See Ch. A222, Fees and Salaries.*

**Chapter 106** of the Municipal Code of the Village of Osceola entitled DIRECT SELLERS is amended and created as follows:

**§106-4. Registration procedure.**

C. At the time the registration is returned, a fee as set by resolution of the Village Board from time to time established **annually by the Village Board on the Fee Schedule** shall be paid to the Clerk to cover the cost of processing the registration.<sup>2</sup>

<sup>2</sup>*Editor's Note: See Ch. A222, Fees and Salaries. Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).*

**Chapter 114** of the Municipal Code of the Village of Osceola entitled ENTERTAINMENT, PUBLIC is amended and created as follows:

**§114-1. Dances and dance halls.**

C. Application for license. Application for a license hereunder may be made by the owner or lessee of the premises for which a license is sought and accompanied by a license fee as set by resolution of the Village Board from time to time.<sup>4</sup> **established annually by the Village Board on the Fee Schedule.** Such license may be granted by the Village Board. Between sessions of the Village Board such license may be granted by the Village President, subject to the approval of such license by the Board at its next meeting. Such license shall be for one year unless sooner revoked. [Amended 1-12-1999 by Ord. No. 99-01]

<sup>4</sup>*Editor's Note: See Ch. A222, Fees and Salaries.*

**§114-2. Incidental dancing. [Amended 1-12-1999 by Ord. No. 99-01]**

Incidental dancing is permitted in commercial establishments to which the public is admitted upon obtaining an incidental dancing license hereunder. The fee therefor and for each radio, jukebox or mechanical musical instrument used for incidental dancing shall be as set by resolution of the Village Board from time to time.<sup>3</sup> **established annually by the Village Board on the Fee Schedule.** The premises on which such dancing is permitted shall be conducted in an orderly manner, and the laws and ordinances relating to liquor and fermented malt beverages shall apply when such beverages are dispensed on the premises.<sup>3</sup>

<sup>3</sup>*Editor's Note: See Ch. A222, Fees and Salaries.*

**§114-3. Places of amusement.**

B. Licensing. Each place of amusement shall be required to purchase an annual license. The annual license fee shall be as set by resolution of the Village Board from time to time.<sup>3</sup> **established annually by the Village Board on the Fee Schedule.** A license shall be valid from July 1 to June 30 of the succeeding year. No license holder may have a criminal record. [Amended 1-12-1999 by Ord. No. 99-01]

<sup>4</sup>*Editor's Note: See Ch. A222, Fees and Salaries.*

**Chapter 130** of the Municipal Code of the Village of Osceola entitled HISTORIC PRESERVATION is amended and created as follows:

**§130-8. Violations and penalties.**

Any person or persons violating any provision of this chapter shall be fined \$50 **the amount as established annually by the Village Board on the Fee Schedule** for each separate violation. Each and every day during which a violation continues shall be deemed to be a separate offense. Notice of violations shall be issued by the Building Inspector.

**Chapter 134** of the Municipal Code of the Village of Osceola entitled IMPACT FEES is amended and created as follows:

**§134-9. Appeals.**

D. The appellant shall pay a filing fee of \$200 **as established annually by the Village Board on the Fee Schedule** at the time of filing of the appeal. The notice of appeal shall be filed with the Village Clerk.

**§134-10. Public water and sewer impact fees.**

D. The public water and sewer impact fees for residential development shall be \$1,570 **as established annually by the Village Board on the Fee Schedule** for each residential dwelling unit created by the development.

- E. The public water and sewer impact fee for commercial or industrial development shall be ~~\$1,570~~ **as established annually by the Village Board on the Fee Schedule** per REU, based on the number of REUs applicable to the particular meter size as specified herein.

**§134-11. Public parks and recreation impact fees.**

- D. The public parks and recreation impact fee imposed shall be ~~\$440~~ **as established annually by the Village Board on the Fee Schedule** for each REU.

**§134-12. Public municipal buildings impact fees.**

- D. The public municipal buildings impact fee shall be ~~\$595~~ **as established annually by the Village Board on the Fee Schedule** for each REU.

**Chapter 137** of the Municipal Code of the Village of Osceola entitled INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGES is amended and created as follows:

**§137.3. Classes of licenses and fees. [Amended 1-12-1999 by Ord. No. 99-01]**

The following classes and denominations of licenses may be issued by the Village Clerk under the authority of the Village Board after payment of the specified fee, which, when so issued, shall permit the holder to sell, deal or traffic in alcohol beverages as provided in §§ 125.17, 125.25, 125.26, 125.28 and 125.51, Wis. Stats. License fees shall be set ~~from time to time by the Village Board.~~<sup>1</sup> **annually by the Village Board on the Fee Schedule.** Except as otherwise provided in this section, the full license fee shall be charged for the whole or fraction of any year.

<sup>1</sup>*Editor's Note: See Ch. A222, Fees and Salaries.*

**Chapter 153** of the Municipal Code of the Village of Osceola entitled MOBILE HOMES AND MOBILE HOME PARKS is amended and created as follows:

**§153-3. Mobile home park license.**

- A. No person shall establish or operate upon property owned or controlled by him or her within the village a mobile home park without having first secured a license therefor from the Village Clerk. The application for such license shall be accompanied by a fee as ~~set by resolution of the Village Board from time to time, but such fee shall not be less than \$25 nor more than \$100.~~ **[Amended 1-12-1999 by Ord. No. 99-01] established annually by the Village Board on the Fee Schedule.**

**§153-6. Assignment of license. [Amended 1-12-1999 by Ord. No. 99-01]**

No assignment of any license shall be made without the approval of the Village Board and the payment of a fee for such assignment as ~~set by resolution of the Village Board from time to time.~~<sup>4</sup> **established annually by the Village Board on the Fee Schedule.**

<sup>4</sup>*Editor's Note: See Ch. A222, Fees and Salaries. Original Sec. 10.06(7), Administration, which immediately followed this section, was repealed 1-12-1999 by Ord. No. 99-01.*

**Chapter 161** of the Municipal Code of the Village of Osceola entitled FIREWORKS is amended and created as follows:

**§161-5. Limitations on sale; seller's permit.**

- B. Seller's permit. No person may sell or possess with intent to sell fireworks without a seller's permit from the Village Clerk. Persons who are not residents of the State of Wisconsin are not eligible to apply for a fireworks seller's permit. The fee for an annual seller's permit shall be set in accordance with the most recent Village Fee Schedule.
- (3) The applicant shall particularly describe the address and structure where the permit will be used and shall always publicly and continuously display such permit at such location. Such permit may be transferred to a new location upon payment of a transfer fee of ~~\$25.~~ **as established annually by the Village Board on the Fee Schedule.**

**Chapter 168** of the Municipal Code of the Village of Osceola entitled PEACE AND GOOD ORDER is amended and created as follows:

**§168-8. False alarms.**

**B. Private alarm systems. [Added 11-9-1994 by Ord. No. No. 4-94]**

- (1) The user of any private alarm system shall pay the Village of Osceola a fee as ~~set by resolution of the Village Board from time to time~~ **established annually by the Village Board on the Fee Schedule** for any false alarm occurring during the calendar year.<sup>1</sup> **[Amended 1-12-1999 by Ord. No. 99-01]**



<sup>1</sup>~~Editor's Note: See Ch. A222, Fees and Salaries.~~

**Chapter 172** of the Municipal Code of the Village of Osceola entitled PROPERTY MAINTENANCE is amended and created as follows:

**§172-32. Fees.**

The Village Board shall establish ~~from time to time by resolution~~ **annually on the Fee Schedule** fees for the initial and follow-up inspections or to recover any costs incurred as a result of this article.

**§172-36. Licensing procedure.**

A. Application for license.

- (5) The license fee shall be due and payable to the Village of Osceola, by January 31, commencing January 1, 2009, and shall be for a three-year period. In addition, a license shall be required within 30 days from the time that a dwelling unit becomes a rental dwelling unit. If the required fee is not paid in either of the required times as set forth above, a late payment fee ~~of \$50~~ **as established annually by the Village Board on the Fee Schedule** will be assessed.

B. License fee.<sup>4</sup> Rental license fees and reinstatement fees are to be established ~~by resolution of the Village Board,~~ **annually by the Village Board on the Fee Schedule.**

<sup>4</sup>~~Editor's Note: See § A222-1, Fees enumerated.~~

**Chapter 175** of the Municipal Code of the Village of Osceola entitled ROOM TAX is amended and created as follows:

**§175-5. Delinquent tax returns.**

Tax returns required hereunder and not timely filed shall be deemed delinquent and shall be subject to a late filing fee ~~of \$10.00,~~ **as established annually by the Village Board on the Fee Schedule.**

**Chapter 180** of the Municipal Code of the Village of Osceola entitled SOLID WASTE is amended and created as follows:

**§180-3. Refuse collection. [Amended 10-10-1995 by Ord. No. 13-95]**

D.(2) Pay a one-time nonrefundable license fee as set ~~by resolution of the Village Board from time to time,~~<sup>1</sup> **established annually by the Village Board on the Fee Schedule.**

<sup>1</sup>~~Editor's Note: See Ch. A222, Fees and Salaries. Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).~~

**Chapter 186** of the Municipal Code of the Village of Osceola entitled STREETS AND SIDEWALKS is amended and created as follows:

**§186-3. Street excavations.**

A. Permit required. No person shall excavate in any street, alley or public ground without a permit therefor from the Village Board. The cost of a permit shall be as ~~set by resolution of the Village Board from time to time~~ **established annually by the Village Board on the Fee Schedule** and shall cover the cost of one inspection. The cost of all additional inspections shall be billed as miscellaneous services rendered in the amount ~~determined in §A222-3, Fees not enumerated.~~ **[Amended 7-8-2023 by Ord. No. 03-14] as established on the Fee Schedule.**

**Chapter 201** of the Municipal Code of the Village of Osceola entitled UTILITES is amended and created as follows:

**§201-12. Sewer service charges; connection to maintain.**

A. Charges established. Sewer service charges are established for all users of the sanitary sewer system in the village in accordance with the schedule ~~adopted by resolution of the Village Board~~ **as established annually by the Village Board on the Fee Schedule.** Service charges to industrial users required to monitor their wastewater discharges shall be based on the quantity and quality of their wastewater. [Amended 8-11-1998 by Ord. No. 2-98; 1-12-1999 by Ord. No. 99-01; 1-9-2007 by Ord. No. 07-06; 12-8-2009 by Ord. No. 09-18]

F. Connection to mains.

(2)(c) A nonrefundable permit fee for a residential or commercial user and for an industrial user, as ~~set by resolution of the Village Board from time to time~~ **established annually by the Village Board on the Fee Schedule,** shall be paid to the village upon filing the application.<sup>12</sup>

<sup>12</sup>~~Editor's Note: See Ch. A222, Fees and Salaries.~~

Chapter 207 of the Municipal Code of the Village of Osceola entitled VEHICLES AND TRAFFIC is amended and created as follows:

**§207-9. All-night parking prohibited.**

- C. Any vehicle in violation of this section shall be subject to being towed away by agents of the Village. Owners of vehicles towed shall be assessed a towing charge, together with a parking ticket and a storage charge, as ~~set by resolution of the Village Board from time to time,~~<sup>4</sup> **established annually by the Village Board on the Fee Schedule**, for each twenty-four-hour period after the first 24 hours or may be subject to a forfeiture as set forth in §1-19 of this Code. All such charges shall be payable before any such vehicle is released from impoundment. [Amended 1-12-1999 by Ord. No. 99-01]

<sup>4</sup>*Editor's Note: See Ch. A222, Fees and Salaries.*

**§207-13. Snow removal emergency.**

- C. Parking prohibited. As long as a snow removal emergency exists in any street, no vehicle shall park thereon or on any arterial street until the street is fully plowed. Any person violating this section may be given a parking ticket as ~~set by resolution of the Village Board from time to time,~~<sup>2</sup> **established annually by the Village Board on the Fee Schedule** or may be subject to a forfeiture as set forth in §1-19 of this Code. [Amended 1-12-1999 by Ord. No. 99-01]

<sup>2</sup>*Editor's Note: See Ch. A222, Fees and Salaries.*

Chapter 218 of the Municipal Code of the Village of Osceola entitled SUBDIVISION OF LAND AND STORMWATER MANAGEMENT is amended and created as follows:

**§218-32. Fee schedule.**

The fees referred to in other sections of this article shall be established ~~by the Village Board and may from time to time be modified by resolution~~ **annually by the Village Board on the Fee Schedule**. A schedule of the fees established by the Village Board shall be available for review in the office of the Village Administrator.

Chapter 219 of the Municipal Code of the Village of Osceola entitled ZONING is amended and created as follows:

**§219-44. Permits.**

- B. Permit application and fees. No permit shall be granted until an application has been filed with the Village Building Inspector to assure compliance.

- (1) The permit fee shall be as follows: the fee shall be established ~~by resolution~~ **annually by the Village Board on the Fee Schedule**.

**§219-47. Permit required.**

- A. Application fee. Application for a permit shall be filed with the Building Inspector on a form supplied by the Inspector, together with a sketch of the proposed fence and the payment of the required fee as ~~provided by resolution and modified from time to time,~~<sup>14</sup> **established annually by the Village Board on the Fee Schedule**. A penalty of 100% of the fee shall be added to the fence permit fee if work is started before a valid fence permit is issued.<sup>15</sup> [Amended 1-12-1999 by Ord. No. 99-01]

<sup>14</sup>*Editor's Note: See Ch. A222, Fees and Salaries.*

**§219-92. Plan requirements.**

- D. Final project plan review, Plan Commission and Village Board (required information).

- (3) Fees are required for the following:

- (a) Village Engineer site plan review.

- [2] Other permits and fees as **established annually by the Village Board on the Fee Schedule**, if applicable.

[a] Erosion control permit (§A222-1).

[b] Erosion control fee (§219-64).

[c] Building permit (§92-5); fee schedule based on estimated cost.

[d] ~~Sewer hookup fee (§A222-1).~~

[e] ~~Water hookup fee (§A222-1).~~

[f] Water and sewer impact fee (§134-10).

[g] Public building impact fee (§134-12).

[h] Parks impact fee (§134-11).

[i] Sign permit (§219-21).

[j] Fence permit (§219-47).

[k] Street opening permit (§186-3A).

- [l] Street opening deposit (§186-3C).
- [m] Conditional use permit.
- [n] Variance request.
- [o] Rezoning request.

Chapter 220 of the Municipal Code of the Village of Osceola entitled EROSION CONTROL AND STORMWATER MANAGEMENT is amended and created as follows:

**§220-40. Fee schedule.**


- A. Fees referred to in this article shall be established by the Village Board in a fee schedule and may from time to time be modified by Village Board resolution annually by the Village Board on the Fee Schedule. Fees shall be related to costs involved in handling permit applications, reviewing control plans, conducting site inspections and administering the erosion control plan.

Chapter A222 of the Municipal Code of the Village of Osceola entitled FEES AND SALARIES shall be repealed and replaced as established annually by the Village Board with the Fee Schedule.

This ordinance shall take effect and be in force from and after its passage and publication.

Adopted and approved by the Village Board on March 12, 2024.

**VILLAGE OF OSCEOLA**

By:   
Brad Lutz, President

Attest:   
Carie Krentz, Clerk

Published: March 20, 2024

