

**BOROUGH OF PENNS GROVE
COUNTY OF SALEM
MAYOR AND COUNCIL**

ORDINANCE NO. 2020-10

AN ORDINANCE AMENDING CHAPTER 103, OF THE CODE OF THE BOROUGH OF PENNS GROVE

Chapter 103 – Officers and Employees

Article VII – Volunteers.

§ 103--17 Volunteer Workers.

The Governing Body of the Borough of Penns Grove may, from time to time, require the assistance of volunteer workers from outside of the Borough's regular employees and appointed officers and officials.

A. To that end, the following criteria is established:

1. The Office of the Mayor may utilize no more than two (2) volunteers, interns, or other unpaid workers at any time;
 2. Each member of the Borough Council may utilize no more than one (1) volunteers, interns, or other unpaid workers at any time;
- B. All such volunteer workers shall be required to sign a Confidentiality Agreement to protect the Borough from the misuse of any information of a confidential nature that such volunteer workers would possibly come into contact with during their time working with the Borough.
- C. All such volunteer workers are to submit a Volunteer Application to the Municipal Clerk and are subject to the same background check required of regular Borough employees.
- D. No volunteer worker may be used in order to perform the job or duties of any Borough employee, official, or officer that has been relieved of duty, terminated, or resigned, or in place of such a position as has been administratively or by action of the Governing Body eliminated.
- E. The Mayor shall review all volunteer workers application packages for final approval and notify the Municipal Clerk when completed.
- F. No volunteer worker is eligible for any benefits or monetary compensation for their services.

THIS ORDINANCE, shall take effect according to law. All other Ordinances or part of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Attest:

Sharon R. Williams
Sharon R. Williams, Municipal Clerk

LaDaena D. Thomas
LaDaena D. Thomas, Mayor

Intro:

Council	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
Bercute			X			
Mincey			X			
Oliver	X		X			
Pasquale		X	X			
Scott			X			

Notice: The above ordinance was introduced and passed on the first reading at the meeting of the Mayor and Council of the Borough of Penns Grove in the County of Salem held on August 5, 2020 and will be considered for final passage at a meeting to be held by the Mayor and Council at Borough Hall, Broad Street and State Street, Penns Grove, New Jersey at 6:30 p.m. on October 6, 2020 at which time any interested person will be given an opportunity to be heard.

Sharon R. Williams
Sharon R. Williams, Municipal Clerk

FINAL:

Council	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
Bercute		X	X			
Mincey			X			
Oliver	X		X			
Pasquale			X			
Scott			X			

Notice: The above ordinance was introduced and passed on the first reading at the meeting of the Mayor and Council of the Borough of Penns Grove in the County of Salem held on August 5, 2020 and was adopted, after a public hearing was held by the Mayor and Council at Borough Hall, 1 State Street, Penns Grove, New Jersey at 6:30 p.m. on October 6, 2020.

Sharon R. Williams
Sharon R. Williams, Municipal Clerk