

RESOLUTION #112-2019

The following Resolution was presented by Councilman Van Tassel seconded by Councilman Flaherty and unanimously carried;

WHEREAS, it is the intent of the Town Board to prepare and adopt an Employee Handbook for the purpose of including in one document a consistent and current set

of the Town policies, and procedures, rules, and guidelines that apply to individuals employed by the Town in whatever capacity paid or unpaid.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Philipstown does hereby repeal and remove in its entirety Chapter 46, entitled Sexual Harassment from the Code of the Town of Philipstown, Putnam County N.Y.; and

BE IT FURTHER RESOLVED, that the Town Supervisor shall notify the Code Company of the Town Board's decision; and

BE IT FURTHER RESOLVED, that the Town Board does hereby adopt the Town of Philipstown Sexual Harassment Prevention Policy and Sexual Harassment Complaint Form attached to this resolution which shall be included in any Employee Handbook approved by the Town Board; and

BE IT FURTHER RESOLVED, that the Town Supervisor will ensure that the Sexual Harassment Prevention Policy is posted prominently in all Town work locations; distributed to every Town employee, elected official, volunteer, and paid and unpaid intern; given to all employees when they are hired, elected, appointed or otherwise work for the Town; and all individuals shall sign a written acknowledgment that they received this policy.

The vote on the foregoing resolution was as follows:

ROLL CALL VOTE

Supervisor Shea	Voting	Aye
Councilman Van Tassel	Voting	Aye
Councilman Leonard	Voting	Aye
Councilman Flaherty	Voting	Aye

The resolution was thereupon declared duly adopted.