

RESOLUTION NO. 2020-31

A RESOLUTION AMENDING THE FEE SCHEDULE OF THE BOROUGH OF POTTSTOWN TO AMEND AND/OR RE-ESTABLISH CERTAIN FEES ASSOCIATED WITH THE PARKS AND RECREATION DEPARTMENT.

WHEREAS, the Burgess and Town Council of the Borough of Pottstown has adopted a comprehensive Fee Resolution on July 10, 1995; and

WHEREAS, the Borough periodically reviews the Fee Schedule to determine if additions and/or amendments to the Fee Schedule are necessary and proper; and

WHEREAS, based upon recommendation of the Parks and Recreation Department, the Borough of Pottstown desires to revise and amend/reapprove the Borough of Pottstown Park and Recreation Department's Schedule of Fees, as set forth in Appendix A to the current Fee Schedule.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Burgess and Town Council of the Borough of Pottstown, as follows:

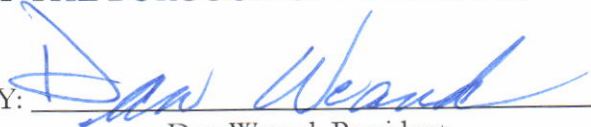
SECTION 1. The Borough of Pottstown Parks and Recreation Department Fee Schedule is hereby approved and amended as specifically set forth and described in Exhibit A, which is attached hereto and incorporated herein.

SECTION 2. All future modifications of fees established in the comprehensive Fee Schedule should be made by Resolution from time to time, duly adopted by the Burgess and Town Council of the Borough of Pottstown. All other fees not referenced in this Resolution, as presently set forth in the Fee Schedule, are reaffirmed.

SECTION 3. This Resolution shall become effective immediately upon enactment with changes contained herein to be effective January 1, 2021.

ENACTED and RESOLVED this 14th day of December, 2020.

**THE BURGESS AND TOWN COUNCIL
OF THE BOROUGH OF POTTSTOWN**

BY: 
Dan Weand, President

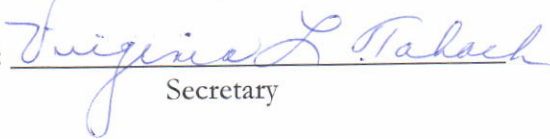
ATTEST: 
Secretary

EXHIBIT "A"

Borough of Pottstown Parks and Recreation Department Schedule of Fees

Ballfield Rentals

Memorial Park Ballfield single 2-hour game	\$70
Memorial Park Ball Field half-day per field	\$100
8 AM to 1 PM or 2 PM to park close (seasonal)	
Memorial Park Ball Field full-day per field	\$210
Maple St. Park Ball Field half day per field	\$50
Maple St. Park Ball Field full day per field	\$100

Pavilion, Sports Court and Other Outdoor Facility Rentals

	Resident	Nonresident
**Terrace Lane Park Pavilion per day (30 persons or less)	\$100	\$125
**Memorial Park Pavilion Fri-Sun (per day)	\$175	\$200
Memorial Park Pavilion Mon-Thurs (per day)	\$100	\$125
Memorial Park Gazebo (per day)	\$75	\$85
Memorial Park Island (per day)	\$200	\$250
Riverfront Park Rotary Pavilion	\$75	\$100
Riverfront Park 5K Package (per day)	\$140	\$165
*includes Rotary Pavilion w/ elec. & trail usage and the option to close Keystone Blvd parking lot		
**Riverfront Park SRT Picnic Pavilion Fri-Sun (per day)	\$165	\$190
Riverfront Park SRT Picnic Pavilion Mon-Thurs (per day)	\$100	\$125
Chestnut Street Park (per day)	\$55	\$75
Tennis/Basketball/ Volleyball Court: (4hrs)	\$35	\$75
Parking Lot at Trilogy Park (limited availability)	\$50	\$75
Smith Family Plaza	\$35	\$50
General Park Rental	\$40	\$50
(all other parks per day, limited availability as permitted by Parks Dept.)		

Definitions:

Resident: An individual or organization who resides in or keeps corporate offices within the Borough of Pottstown as defined by the Pottstown School District tax map.

Nonresident: Any individual or organization who does not reside in or keep corporate offices within the Borough of Pottstown as defined by the Pottstown School District tax map.

Charges will be assessed the same for rentals billed "per day" regardless of the actual amount of time the facility is used or occupied.

** denotes electrical service included in price.

The rental rates identified above are specific to the use of the Pottstown Parks and Recreation facilities. They do not include additional services such as waste removal, portable toilets, and other staffed services. See *Pottstown Parks and Recreation Facility and Equipment Rental Agreement* for full terms and conditions.

Additional Fees & Service Charges and/or Permit Requirements may apply for special events. It is required that you contact the Parks and Recreation Department to discuss requirements for special events for which fees are to be charged or anticipated attendance is in excess of 250 persons.

Miscellaneous Rental and Service Fees:

Event fee for events with 200 or more attendees - \$100 per contract

Event fee for events with 500 or more attendees - \$250 per contract

Reimbursement Rate - Parks Worker I / Parks Worker II: \$75 per hour (1 hour minimum)

Additional Baseball Field Dragging & Lining: weekday, business hours (7:30 AM to 2:00 PM): \$90 / field
weekend, non-business hours: \$130 / field.

Electrical Services: \$35 per location

Additional Commercial Electrical Services: \$10 per vendor

Conditional Park Overnight Usage Fees: \$35 per unit, per contract (by special permission only)

Commercial Vendor Event Fee: \$75 per engagement.

*pertains to rentals where commercial sales are conducted on site and/or access to certain park areas is limited for the purpose of charging admission or participation fees.

Cancellation Fee Bus Trips: \$50 per ticket

Cancellation Fee Recreation Course and Park Rentals: \$25 per registration/contract

Late Fee for Summer Program Tuition nonpayment: \$20 per week

Bark Park Fees

Membership Borough Resident: \$15 annually per key

Membership Borough Non Resident: \$20 annually per key

Returned Key Credit: \$5 (applicable with renewal only)

Lost Key: \$35

Hardware Replacement: \$150

Equipment Rentals

Large Propane Grill – 24” x 60” w/ fuel: \$150 per day

Tables (6” rectangular): \$8.50 each per contract (5 table minimum)

Chairs: \$2.50 each per contract (15 chair minimum)

Commercial Canopies (10’x 10’): \$50 per contract w/ \$100 refundable cash deposit per unit

Dunk Tank: \$100 per contract (available at select locations only)

Med. Sound System 375 watt: \$100 per day

Lecture Stand: \$25

Sports Equipment: \$15 per package: *inquire at office for complete listing of available equipment

Newsletter Advertising Rates – All Classes

Newsletter is a full-color, quarterly, digital-only publication designed to display at 8.5” x 11”

Quarter Page: \$50

Half Page: \$100

Full Page: \$200