

**BOROUGH OF VERONA**

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE BOROUGH OF VERONA, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING THE BOROUGH OF VERONA RECREATION BOARD, SETTING THE COMPOSITION, COMPENSATION AND EXPENSES OF THE BOARD, PROVIDING FOR THE APPOINTMENT OF MEMBERS, TERMS AND PROCEDURE FOR FILLING OF VACANCIES, ESTABLISHING THE RECREATION BOARD'S POWERS AND DUTIES, RECORD RETENTION POLICY AND PROVIDING FOR YEARLY ORGANIZATION AND ABILITY TO HIRE EMPLOYEES WITH APPROVAL OF COUNCIL.**

**WHEREAS**, pursuant to Section 708 of the Pennsylvania Borough Code, 8 Pa.C.S.A. § 2708 the Borough of Verona has the authority to establish a Recreation Board in order to supervise and maintain recreation places within the Borough; and

**WHEREAS**, Section 709 of the Pennsylvania Borough Code, 8 Pa.C.S.A. § 2709, sets forth the procedure for establishing a Recreation Board composition, confirming that there is no compensation for service, provides for the appointment of members, terms and procedure for filling of vacancies; and

**WHEREAS**, Section 710 of the Pennsylvania Borough Code, 8 Pa.C.S.A. § 2710 provides for the yearly organization of the Recreation Board had the hiring of employees with the approval of Borough Council,

**WHEREAS**, Council for the Borough of Verona has determined that it is beneficial to establish a Recreation Board to set its composition, compensation and expenses, appointment of members, terms and procedure for filling of vacancies, to establish the Recreation Board's powers and duties, record retention policy and provide for yearly organization and ability to hire employees with approval of Council;

**NOW, THEREFORE, BE IT ORDAINED** and it is hereby ordained and enacted by the Borough Council of the Borough of Verona, Allegheny County at a duly convened meeting, quorum present as follows:

**SECTION 1:** Establishment.

There is hereby created and established in the Borough of Verona a Recreation Board to be known as the "Borough of Verona Recreation Board."

**SECTION 2:** Composition.

The Borough of Verona Recreation Board shall consist of seven members, all of whom shall be residents of the Borough of Verona, and three of whom may be members of the School Board.

**SECTION 3:** Compensation and expenses.

All members of the Borough of Verona Recreation Board shall serve on said Board without compensation; however, said members shall be reimbursed for authorized necessary and reasonable expenses incurred in the performance of their duties, upon presentation to the Borough Council of a verified statement of such necessary and reasonable expenses.

**SECTION 4:** Appointment of members; terms; vacancies.

A. The members of the Borough of Verona Recreation Board shall be appointed by the Council of the Borough of Verona. The terms of each of the members of the Recreation Board shall be for five years or until a successor is appointed and qualified, except that the terms of the members first appointed pursuant to this chapter pursuant to this section shall be as follows:

(1) Two of the initial members of the Recreation Board shall be appointed for terms of three years.

(2) Three of the initial members of the Recreation Board shall be appointed for terms of four years.

(3) Two of the initial members of the Recreation Board shall be appointed for terms of five years.

B. The initial term of the Recreation Board member shall have been deemed to commence beginning the first Monday in January 2016. Following the expiration of the initial term, all subsequent terms shall be for three-year durations beginning on the first Monday in January such that at least one term expires annually.

C. To the extent that a vacancy occurs due to resignation, death or otherwise, then Borough Council shall appoint a qualified resident to the unexpired term.

D. To the extent that the Council does not immediately fill an expired term, then the individual whose term has expired shall continue to serve until a replacement is appointed by the Borough Council. Once filled, the new member shall serve for the remainder of the five year-year term.

E. The Recreation Board may offer recommendations to the Council concerning the appointment, removal, or replacement of any member; however, nothing contained herein shall be deemed to preclude the Borough Council from reorganizing or recomposing any or all of the Recreation Board Members at any time as the Recreation Board serves at the pleasure of the Borough Council.

**SECTION 5:** Powers and duties.

A. The Borough of Verona Recreation Board shall be authorized and directed to equip, operate and maintain the recreational places now existing or hereafter established by the Council within the Borough of Verona in accordance with the appropriations and direction made to the Recreation Board by the Council of the Borough of Verona.

B. The Recreation Board shall not be authorized to enter into contracts, make purchases or

conduct transactions in excess of \$1,500. All such contracts in excess of \$1,500 shall be referred to the Borough Council for action. No member or members of the Recreation Board shall evade the provisions of this section by purchasing or contracting for services or personal property piecemeal for the purpose of obtaining prices below the limitation herein established when, in the exercise of reasonable discretion and prudence, said transactions should be conducted as a single transaction in excess of the limitation established herein.

**SECTION 6:** Records.

The Borough of Verona Recreation Board shall keep accurate accounting records of all sums received by it, either from the Borough Council or otherwise, and of all expenditures made by the Recreation Board. The Recreation Board shall, on or before the first day of October of each and every year, submit to the Borough Council of the Borough of Verona a statement of the receipts and expenditures of funds by the Recreation Board for the preceding twelve-month period. In addition, the Recreation Board shall, on or before the first day of October of each and every year, submit to the Borough Council a proposed budget for the Recreation Board for the next succeeding fiscal year.

**SECTION 7:** Organization of Board and Employees

The members of a recreation board established under this chapter shall elect their own chair and secretary and select all other necessary officers to serve for a period of one year. The recreation board may, with the approval of council, establish employment positions and hire employees to fill the approved positions. The board shall have power to adopt rules and regulations for the conduct of all business within its jurisdiction.

**SECTION 8:** Repealer.

All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent inconsistent herewith.

**SECTION 9:** Separation Clause.

If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Borough Council that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

**SECTION 10:** Effective Date.

This ordinance shall take effect immediately upon its approval in accordance with the Borough Code.

THIS ORDINANCE IS HEREBY **ORDAINED AND ENACTED** BY THE COUNCIL OF THE BOROUGH OF VERONA ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

ATTEST:

BOROUGH OF VERONA:

\_\_\_\_\_  
Mark Stanton, Borough Manager

\_\_\_\_\_  
Sandra Drabicki-Bell, President,  
Verona Borough Council (SEAL)

Examined and approved by me this \_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
David P. Ricupero, Mayor

Approved as to form:

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Craig H. Alexander, Solicitor