

CITY OF WILLOW SPRINGS

BILL NO. 97-23

ORDINANCE NO. 1597

**AN ORDINANCE OF THE CITY OF WILLOW SPRINGS REVISING
CHAPTER 123: BOARDS AND COMMISSIONS
OF THE WILLOW SPRINGS MUNICIPAL CODE**

WHEREAS, it is deemed necessary by the City of Willow Springs that Chapter 123: Boards and Commissions be amended for the establishment of a Public Safety Advisory Board.

NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF WILLOW SPRINGS, MISSOURI, AS FOLLOWS:

Chapter 123; Article IV – That Article IV – Public Safety Advisory Committee shall be adopted as follows:

ARTICLE IV – PUBLIC SAFETY ADVISORY COMMITTEE

SECTION 123.300 - ESTABLISHMENT

The Public Safety Advisory Committee is hereby established. The Committee shall consist of seven (7) citizen members appointed by the mayor with the approval and consent of the Board of Alderman and one (1) member of the Board of Alderman shall serve on the Committee without voting rights. The persons appointed to the committee shall serve two (2) year terms. At its first official meeting, appointees to the Committee shall draw by lot for staggered initial terms of one year or two years. Appointments thereafter to the committee shall be for a term of two years. Vacancies occurring on the Committee shall be filled by appointment by the Mayor to serve the remainder of the unexpired term.

SECTION 123.310 – QUALIFICATIONS OF MEMBERS

At least four (4) of the members of the Public Safety Advisory Committee shall be residents of the City of Willow Springs. All members of the Committee shall be known for dedication to the greater community of Willow Springs with no known allegiances or alliances against any City department within the Committee's purview.

SECTION 123.320 – ORGANIZATION AND MEETINGS

Terms shall expire each year on April 30, with annual reappointments to the Committee made at the April meeting of the Board of Aldermen. The Committee shall elect a Chair, a Vice Chair, and a Secretary annually, following annual appointments. Citizen board members and Council liaison shall serve the community on this Committee without compensation. The Committee shall meet monthly unless deemed unnecessary by the Committee, and at such additional times as deemed appropriate by the Chairperson, Committee, City Administrator, or Board of Aldermen. Committee meetings shall be open to the public and shall be conducted pursuant to the Missouri Sunshine Law, RSMo. 610.010, et seq., and amended Robert's Rules of Order shall govern the procedural matters of the board.

SECTION 123.330 – DUTIES AND REPORTS

The Committee shall perform the following duties:

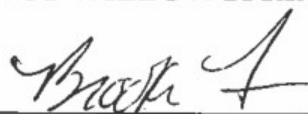
1. Advise the City Administrator, the Chief of Police, and the Chief of Willow Springs City Fire on methods and procedures to improve public relations and public image. The Committee may ask the City Administrator or Board of Aldermen to initiate investigations regarding general public complaints against the Fire or Police Department when those complaints may have an adverse effect on the public image of those departments.
2. Upon request of the City Administrator, Board of Aldermen, Chief of Police, or Chief of the Fire Department, assist with long-range and ongoing planning efforts, including steps and recommendations necessary to ensure the financial well-being of the City's public safety departments.
3. Make recommendations to the Board of Aldermen for improving services of the Fire or Police Departments within reasonable budget restraints, including, but not limited to, the evaluation of potential grant opportunities and other available/dedicated resources that may become available. All recommendations for improving services of the Fire or Police Departments also shall include a budget impact statement prepared by the City Administrator or City Clerk.
4. As needed and as requested by the Mayor or Board of Aldermen, serve as a hiring committee or personnel board for purposes of hiring or firing the Chief of Police and the Chief of the Fire Department.
5. Review and study public safety budget requests and constraints; fire prevention and safety; law enforcement and animal control ordinances; and public safety and crime prevention programs. The Committee will advance recommendations to the City Administrator and the Board of Aldermen pertaining thereunto.
6. Review and study requested changes in the City's parking and traffic activities, associated polices and ordinances, and make recommendations to the City Administrator and Board of Aldermen thereunto.
7. Submit on or before December 31 of each year a written report to the Board of Aldermen discussing activities and updates from the Committee.

SECTION 123.340 - LIMITATIONS

Nothing herein contained shall confer any power or authority to any member of the Public Safety Advisory Committee to make arrests, actively work at a fire scene, or exercise in any way the authority of a member of the Police Department or Fire Department and/or commissioned members thereof. Nothing herein will authorize members of the Committee to act in a manner that is inconsistent with City of Willow Springs ordinances and policies. The Committee serves as a recommending body only, with any actions subject to approval by the Board of Aldermen.

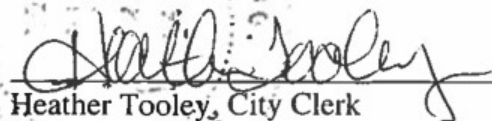
ADOPTED AND APPROVED this 19th day of October 2023.

CITY OF WILLOW SPRINGS



Brooke Fair, Mayor

ATTEST:--



Heather Tooley, City Clerk

