

PREFACE

PREFACE

This volume contains the Charter and the General Ordinances of the City of Waltham, 1978, as republished in 1988. This is a complete codification of all ordinances of a general and permanent nature enacted by the Council and is the first such codification for the City of Waltham since 1962.

As expressed in Section 1-2 of the General Ordinances, the General Ordinances supersedes all ordinances not included therein or expressly saved from repeal. Only ordinances of a general and permanent nature prescribed for and affecting the public as a whole are included herein. Special ordinances or ordinances dealing with only a portion of the inhabitants of the City rather than all of them, or relating to special purposes, are not included herein. For an enumeration of the types of ordinances which are not included herein, see Section 1-2 of the General Ordinances.

The chapters of the General Ordinances are arranged in alphabetical order, and the sections within each chapter are catchlined to facilitate usage. Footnotes which tie related sections of the General Ordinances together and which refer to relevant provisions of the state law have been included. The source of each section is indicated by the history note appearing in brackets. The absence of such a note indicates that the section is new and was adopted for the first time with the adoption of the General Ordinances. By use of the Comparative Table appearing in the back of the volume, any ordinance included herein can be readily located in the General Ordinances.

Numbering System

The numbering system used in the General Ordinances is the same system used in many state and municipal codes. Each section number consists of two component parts separated by a dash, the figure before the dash representing the chapter number and the figure after the dash indicating the position of the section within the chapter. Thus, the first section of Chapter 1 is numbered 1-1, and the 16th section of Chapter 10 is 10-16. Under this system, each section is identified with its chapter, and, at the same time, new sections or even whole chapters can be inserted in their proper place simply by using the decimal system for amendments. By way of illustration: if new material consisting of three sections that would logically come between Sections 4-4 and 4-5 is desired to be added, such new sections would be numbered 4-4.1, 4-4.2 and 4-4.3, respectively. Sections have been reserved at the end of articles and divisions to provide for future expansion. New chapters may be included by the addition of a letter after the chapter number; e.g., if the new material is to be included between Chapters 12 and 13, it will be designated as Chapter 12A. Care should be taken that the alphabetical arrangement of chapters is maintained when including new chapters. New articles and new divisions may be included in the same way or, in the case of articles, may be placed at the end of the chapter embracing the subject, and, in the case of divisions, may be placed at the end of the article embracing the subject, the next successive number being assigned to the article or division.

WALTHAM CODE

Indexes

The indexes have been prepared with the greatest of care. Each item may be placed under several headings, some of the headings being couched in lay phraseology, others in legal terminology, and still others in language generally used by municipal officers and employees. There are numerous cross references within the indexes which stand as guideposts to direct the user to the particular item in which he or she is interested.

Looseleaf Supplements

A special feature of the General Ordinances to which the attention of the user is especially directed is the looseleaf system of binding and supplemental servicing, by which the General Ordinances will be kept up-to-date periodically. Upon the final passage of amendatory ordinances, they will be properly edited and the page or pages affected will be reprinted. These new pages will be distributed to holders of the General Ordinances, with instructions for the manner of inserting the new pages and deleting the obsolete pages.

The successful maintenance of the General Ordinances up-to-date at all times will depend largely upon the holder of the volume. As revised pages are received, it will become the responsibility of the holder to have them inserted according to the attached instructions. It is strongly recommended by the publisher that all such pages be inserted immediately upon receipt to avoid misplacing them and, in addition, that all deleted pages be saved and filed for historical reference purposes.

Acknowledgment

The publishers would like to extend their appreciation to all City officials and employees for their supervision, cooperation and interest during the preparation of the General Ordinances. Special appreciation is due Mr. William Bannan, City Solicitor, and Mr. Joseph S. Trombley, City Clerk, and Mr. Peter Koutoujian, Assistant City Clerk, for their efforts and assistance to the publishers throughout the codification process; and to Mr. Peter Koutoujian, City Clerk, and Mr. Henry Hoover, Assistant City Clerk, for their continued cooperation and assistance during the republication project. Appreciation is also expressed to those councillors who met with the editor in an effort to improve the contents of the General Ordinances.