

CODE OF ETHICS

*3 Attachment 1*

**Town of Wilton**

**SAMPLE FORM  
Request for an Advisory Opinion**

BY HAND DELIVERY OR CERTIFIED MAIL,  
RETURN RECEIPT REQUESTED

Council on Ethics  
c/o Town Clerk, Town of Wilton  
238 Danbury Road  
Wilton, CT 06897

Dear Council on Ethics:

This is a request for an advisory opinion from the Council with respect to my situation. I am a Town [Official/Employee] serving [on the \_\_\_\_\_ Board/employed in the \_\_\_\_\_ Department].

My request relates to [EXAMPLES: a possible conflict of interest/how to handle a disclosure and recusal in light of a conflict of interest/a gift situation / a use of Town property / a representation of private interests / a use of Town position].

All of the relevant facts relating to my request are as follows: \_\_\_\_\_.

Please advise me whether my proposed [action/inaction] as follows: \_\_\_\_\_] in these circumstances complies with the requirements of the Code.

Sincerely,

\_\_\_\_\_  
[Signature]  
[Printed or typed name]  
[Address]  
[Phone number]