

CODE OF ETHICS

3 Attachment 2

Town of Wilton

SAMPLE FORM

Complaint

BY HAND DELIVERY OR CERTIFIED MAIL,
RETURN RECEIPT REQUESTED

CONFIDENTIAL

[written both here and on the face of the sealed envelope]

Council on Ethics
c/o Town Clerk, Town of Wilton
238 Danbury Road
Wilton, CT 06897

Dear Council on Ethics:

This is a complaint with respect to the conduct of Mr./Ms. X, a Town [Official/Employee], that I believe may violate the Code of Ethics.

[THREE SPECIFIC HYPOTHETICAL EXAMPLES OF CONDUCT DESCRIPTIONS:]

Specifically, on Y date, I saw X fill X's private automobile with gasoline from a Town pump located behind Town Hall.

OR

Specifically, X has participated in consideration of the Y matter before Z Board on which X sits which relates to [X's / X's son's / X's business'] interests.

OR

WILTON CODE

Specifically, on Y date, X solicited a gift of _____ from A when the B matter in which A was interested was before Z Board on which X sits. I know this happened because _____.]

I request that the Council investigate this complaint.

Sincerely,

[Signature]
[Printed or typed name]
[Address]
[Phone number]

_____ of [address] appeared before me this _____ day of _____, 20 _____, signed this letter in my presence, and swore or affirmed that the contents of this letter is a true and accurate statement to the best of his or her knowledge.

[NOTARY PUBLIC]