

Mayor Dunwell called the Meeting of the Common Council of the Borough of Alpha to order at 12:00 Noon on January 01, 2017.

Mayor Dunwell announced that adequate notice of the meeting was given and posted on the bulletin board in the Clerk's office satisfying the requirements of the Open Public Meeting Act:

NOTICE

Pursuant to the provisions of the Open Public Meetings Act, adequate notice of this meeting has been given. On December 13, 2016, the Municipal Clerk delivered to the Star Gazette/Express-Times and posted on the bulletin board in the Municipal Clerk's office a notice containing the date, time, and place of this meeting of the Borough Council. Also said notice has been mailed to persons requesting the same.

Mayor Dunwell led prayer and the salute to the flag.

Oaths of Office

Attorney Christopher Troxell administered the oaths of office for incoming Council members:

Michael Schwar and Thomas Seiss.

Roll call

Mayor Dunwell, Councilman Cartabona, Councilwoman Gable, Councilwoman Grossman, Councilman Pettinelli, Councilman Schwar and Councilman Seiss.

Appointment of Mayor's Standing Departments:

Director of Administration: Councilwoman Jennifer Gable
Deputy: Councilman Peter Pettinelli

Director of Finance: Councilman Michael Schwar
Deputy: Councilman Peter Pettinelli

Director of Health & Welfare: Councilman Peter Pettinelli
Deputy: Councilman Thomas Seiss

Director of Public Property: Councilwoman Tracy Grossman
Deputy: Councilman Louis Cartabona

Director of Public Safety: Councilman Thomas Seiss
Deputy: Councilwoman Jennifer Gable

Director of Public Works: Councilman Louis Cartabona
Deputy: Councilman Michael Schwar

Motion made by Councilman Schwar to approve the Mayors standing appointments of Directors, motion seconded by Councilman Cartabona. Roll Call: Ayes: Cartabona, Gabel, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

Motion made by Councilman Schwar to approve Councilwoman Grossman as the Clean Communities Coordinator, motion seconded by Councilman Cartabona. Roll Call: Ayes: Cartabona, Gabel, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

Motion made by Councilman Schwar to approve Remington & Vernick as the Certified Public Works Manager, motion seconded by Councilwoman Gable. Roll Call: Ayes: Cartabona, Gabel, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

Motion made by Councilman Schwar to nominate Councilman Seiss as the Council Representative to the Land Use Board, motion seconded by Councilwoman Grossman. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

Motion made by Councilman Schwar to nominate Councilman Pettinelli as Council President, motion seconded by Councilman Seiss. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

Ordinance

Motion made by Councilman Seiss to approve and introduce Ordinance 2017-1, motion seconded by Councilman Schwar. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**ORDINANCE 2017-01
AN ORDINANCE SETTING THE 2016 SALARY RANGES
FOR ALL OF THE EMPLOYEES OF THE BOROUGH OF ALPHA.**

Section I

BE IT ORDAINED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that the annual salaries of the officers and employees of the Borough of Alpha, County of Warren, and State of New Jersey named herein:

| | |
|----------------------------------|--------------------------------|
| Administrative Clerk | \$12.00 - \$20.00/hr |
| Air Quality | \$1.00-\$2000 |
| Animal Control Officer | \$4,000 - \$7,500 |
| Building Service Worker | \$13.00 – \$18.50/hr |
| Chief Financial Officer | \$35,000 - \$60,000 |
| Clean Communities Coord. | \$1.00-\$500 |
| Clean Community Worker | \$8 - \$16/hour |
| Clerk/Typist P/T | \$10.00 – \$18.00/hr |
| Construction Official | \$15,000 - \$24,000 |
| Code Enforcement Officer | \$2,000 - \$6,000 |
| Court Attendant | \$50 - \$150/per session |
| Court Clerk | \$10.00 -\$16.00/hr |
| Court Clerk Call Out | \$20.00 - \$50.00 per call |
| Court Security | \$50.00 - \$200.00 per session |
| Council member | \$1,500 -\$3,000 |
| Deputy Borough Clerk | \$13.00 – \$18.50/hr |
| Emergency Mgmt Coordinator | \$1,500 -\$3,000 |
| Emergency Mgmt Deputy | \$250 – \$1,000 |
| Emergency Equipment Operator | \$15.00-\$40.00/hr |
| File Clerk | \$8.50-\$12.00/hr |
| Fire Inspector | \$500 – \$1,500 |
| Grease Trap Enforcement Officer | \$500-\$1500/yr |
| Housing Liaison | \$1,000-2,500 |
| Insurance Fund Commissioner | \$1 - \$500 |
| Land Use Board Secretary | \$5,000-\$16,000 |
| Land Use Board Secretary-Trainee | \$10-\$20/hr |

| | |
|--------------------------------------|-------------------------|
| Mayor | \$1,500 - \$3,500 |
| Supervising Library Assistant | \$35,000 - \$50,000 |
| Library Page | \$10 - \$15/ hour |
| Mercantile License Officer | \$500-\$1500 Annually |
| Municipal Court Administrator | \$1 – \$15,000 |
| Municipal Judge | \$1 – \$10,000 |
| Municipal Prosecutor | \$1 –\$ 5,000 |
| Laborer I | \$49,781.00-\$53,884.57 |
| Laborer II | \$45,197.00-\$48,922.69 |
| Laborer III | \$42,189.00-\$45,666.74 |
| Laborer IV | \$40,181.00-\$43,493.22 |
| Park Attendant I | \$10.00-\$15.00/hr |
| Park Attendant II | \$12 - \$18/hour |
| Plumbing Sub-Code Off/Inspector | \$1,000 - \$5,000 |
| Public Defender | \$100 – \$150 per use |
| Public Works Repairer I | \$59,718.00-\$64640.10 |
| Public Works Repairer II | \$54,657.00-\$59,162.10 |
| Public Works Repairer III | \$52,473.00-\$56,798.47 |
| Public Works Repairer IV | \$49,576.00-\$53,662.66 |
| Public Works Manager | \$50,000-\$85,000/yr |
| T2/W2 Licensed Water Operator | \$12,000 – \$25,000/yr |
| Pumping Station Operator | \$12.00-\$18.00/hr |
| Pumping Stat. Operator Retainer | \$250 - \$500 per qtr |
| Recycling Coordinator | \$2,000-\$8,000 |
| Registered Municipal Clerk | \$60,000-\$75,000 |
| School Crossing Guard | \$20 - \$30/day |
| Senior Public Works Repairer | \$79,363.00-\$85,905.08 |
| C-2 Licensed Collection System OP | \$8,000-\$16,000 |
| Tax Assessor | \$14,999 – \$20,000 |
| Tax Collector | \$17,500 – \$25,000 |
| Tax Search Officer | \$500 – \$1,000 |
| Utility Collector | \$1,000 – \$21,000 |
| Water Meter Repairer | \$9 - \$25/hour |
| Zoning Officer | \$2,000 – \$6,000 |
| N-2 Licensed Ind. Discharge Operator | \$8000-\$15000/yr |
| mileage allowance personal car | .30 -.65/mile |

Section II

Longevity: \$500-\$2,500.00 per contract

Section III

Any ordinance or sections of the ordinance of the Borough of Alpha, New Jersey inconsistent herein shall be and the same hereby repealed.

Section IV

This ordinance shall become effective retro to January 1, 2016

Resolutions

Motion made by Councilman Schwar to approve Resolution 2017-1, motion seconded by Councilwoman Grossman. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

RESOLUTION 2017-01

RESOLUTION BY THE MAYOR AND COUNCIL OF THE BOROUGH OF ALPHA, WARREN COUNTY, STATE OF NEW JERSEY, IN REGARD TO REGULAR MEETINGS

WHEREAS, Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that at least once a year not later than January 10th of such year shall post and mail to newspapers designated by said body the Regular Meeting dates during the succeeding year.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that Regular Meetings of the Alpha Borough Council shall be held at 7:00 pm prevailing time, as indicated below for the year 2017, meetings shall be duly advertised according to Section 13 of the Open Public Meetings Act, Chapter 231. The dates of said meetings are as follows:

| | |
|---|-----------------------------|
| January 1 (Re-Org), 10 (Tuesday), 23(Mondays) | July 11, 25 |
| February 13, 27 (Mondays) | August 8, 22 |
| March 14, 28 | September 12, 26 |
| April 11, 25 | October 10, 24 |
| May 9, 23 | November 13(Monday) 28 |
| June 13, 27 | December 12, 27 (Wednesday) |

BE IT FURTHER RESOLVED, that all meetings shall be held at the Borough Municipal Building, 1001 East Boulevard, Alpha, NJ 08865 and are open to the public.

BE IT FURTHER RESOLVED, that the Star Gazette and/or the Express Times and/or the Newark Star Ledger be designated as the official newspapers and should be authorized for all legal publications and notices required for publication according to law.

BE IT FURTHER RESOLVED that the format for regular meetings of Council be as follows:

Regular Meeting Agenda

Call to Order
 Prayer & Salute to the Flag
 Roll Call
 Public Comment
 Ordinances
 Resolutions
 Approval of Minutes
 Department Reports
 Committee Reports
 Professionals & Officials Reports
 Public Comment
 Payment of Bills & Claims
 Old Business
 New Business
 Executive Session (*As Needed*)
 Adjournment

Motion made by Councilman Seiss to approve Resolution 2017-2, motion seconded by Councilman Schwar. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-02
 BANK DEPOSITORIES**

BE IT RESOLVED, by the Mayor and members of Common Council of the Borough of Alpha, New Jersey, that pursuant to the statutes in such cases made and provided for, that PNC Bank, Alpha, New Jersey is hereby designated as the primary depository for the current funds, water/sewer utility funds, capital funds, and various other funds of the Borough of Alpha, and the Borough of Alpha payroll account.

BE IT FURTHER RESOLVED that Bank of America, TD Bank, Provident Bank and State of New Jersey Cash Management Fund will be utilized as necessary. The CFO, Tax Collector, Construction Official, Court Administrator, Municipal Clerk, Deputy Clerk and Administrative Assistant are hereby authorized and directed to deposit all funds for the above listed accounts in the aforesaid depositories for the Borough of Alpha.

Motion made by Councilman Schwar to approve Resolution 2017-3, motion seconded by Councilman Cartabona. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-03
 BILL PAYING POLICY**

WHEREAS, all bills must be rendered before the meeting of the Common Council of the Borough of Alpha; and

WHEREAS, bills must be itemized fully and signed claimant's certification be presented.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and members of the Common Council of the Borough of Alpha, that all bills submitted and approved by the Common Council be paid within the next two days after approval, unless otherwise deemed appropriate and necessary by the members of the Common Council.

Motion made by Councilman Cartabona to approve Resolution 2017-4, motion seconded by Councilman Schwar. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

RESOLUTION 2017-04

**RESOLUTION OF THE BOROUGH OF ALPHA, COUNTY OF WARREN, STATE OF NEW JERSEY
FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS.**

WHEREAS, NJSA 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 and allows an additional penalty of 6% to be collected against delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year.

2. Effective January 1, 2017, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, credit card or money order.

3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

4. A certified copy of this resolution shall be provided by the Borough Clerk to the Tax Collector and Borough Auditor.

Motion made by Councilman Cartabona to approve Resolution 2017-5, motion seconded by Councilwoman Gable. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

RESOLUTION 2017-05

TAX REFUND PROCEDURES UNDER \$5.00

WHEREAS, the State of New Jersey allows a municipal employee to process the cancellation of any property tax refund or delinquencies of less than \$5.00; and

WHEREAS, the municipal employee allowed to process the cancellation shall be the Tax Collector; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Common Council of the Borough of Alpha hereby authorize the Tax Collector of the Borough of Alpha to process cancellations of any property tax refund or delinquency of less than \$5.00.

Motion made by Councilman Cartabona to approve Resolution 2017-6, motion seconded by Councilman Schwar Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-06
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
BOROUGH ATTORNEY**

WHEREAS, the Borough of Alpha, through its common Council, has a need to acquire the goods or services to be provided hereunder as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4* or 20.5, as applicable; and,

WHEREAS, the Borough Clerk has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year(s); and

WHEREAS, Christopher M. Troxell, Esq. has submitted a proposal or request indicating he will provide the services of Borough Attorney as agreed to under separate contract for \$49,800.00, plus additional compensation for additional specified work; and

WHEREAS, Christopher M. Troxell, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he, a sole proprietor, has not made any reportable contributions to a political or candidate committee in the Borough of Alpha in the previous one year, and that the contract will prohibit the him from making any reportable contributions through the term of the contract, and

WHEREAS, the Borough CFO has certified that there are sufficient and available funds, as required under the law, specifically *N.J.A.C. 5:30-5.4*.

NOW THEREFORE, BE IT RESOLVED that the Council of the Borough of Alpha hereby authorizes the Mayor to enter into a contract with Christopher M. Troxell, Esq., as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that the Clerk shall publish such notice as required under the law. This appointment is made without competitive bidding as professional services under the provisions of the Local Public Contracts Law, as provided in *N.J.S.A. 40A:11-5* because said office requires services performed by person or persons qualified to practice recognized professions, and it is not possible to obtain competitive bids, and according to other applicable statutes.

Motion made by Councilman Cartabona to approve Resolution 2017-7, motion seconded by Councilman Schwar Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-07
RESOLUTION FOR 2016/2017 TAX APPEALS**

BE IT RESOLVED, the Mayor and Council so authorize the Municipal Attorney of the Borough of Alpha to file Municipal Appeals and enter into stipulations on behalf of the Borough of Alpha.

Motion made by Councilwoman Gable to approve Resolution 2017-8, motion seconded by Councilman Pettinelli. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-08
BOND COUNSEL**

BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey as follows:

1. Gibbons, P.C. is hereby retained as Municipal Bond Counsel of the Borough of Alpha for the year 2017.

2. This retainer is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law as provided by NJSA 40A:11-5 because it requires service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.

3. A copy of this resolution shall be published in the Star Gazette, Hackettstown, New Jersey as required by law within 10 days of passage.

Motion made by Councilman Schwar to approve Resolution 2017-9, motion seconded by Councilman Pettinelli. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-09
DESIGNATION OF A PUBLIC AGENCY COMPLIANCE OFFICER
FOR THE BOROUGH OF ALPHA**

WHEREAS, the State Department of Treasury Division of Contract Compliance and Equal Employment Opportunity in Public Contracts requires a Public Agency Compliance Officer; and

WHEREAS, the P.A.C.O. is the liaison between the Division and the Public agency (Alpha) and is the Public Agency point of contact for all matters concerning implementation and administration of the Statute; N.J.A.C 17:27-3.2; and

WHEREAS, the P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the public Agency (Alpha Borough) and the service providers. The service providers shall include but shall not be limited to goods and services vendor, professional service vendors and construction contractors; and

BE IT FURTHER RESOLVED, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

NOW THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Alpha hereby designates Laurie A. Barton, Municipal Clerk, as the P.A.C.O beginning January 1, 2017 and ending December 31, 2017.

Motion made by Councilman Seiss to approve Resolution 2017-10, motion seconded by Councilman Cartabona. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-10
RECYCLING COORDINATOR**

BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. Thomas Fey is hereby retained as Recycling Coordinator of the Borough of Alpha, at a salary as reflected in the salary resolution for the year 2017.

2. This retainer is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law as provided by NJSA 40A:11-5 because it requires service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.

3. A copy of this resolution shall be published in the Star Gazette and/or Express Times Newspaper as required by law within 10 days of passage.

Motion made by Councilman Seiss to approve Resolution 2017-11, motion seconded by Councilman Schwar. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-11
CODE ENFORCEMENT OFFICER**

BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

Hire Thomas Fey as Code Enforcement Officer for a one year appointment in accordance to the current year salary resolution to commence on January 1, 2017 through December 31, 2017.

Motion made by Councilman Schwar to approve Resolution 2017-12, motion seconded by Councilwoman Gable. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017 -12
RESOLUTION TO AUTHORIZE THE BOROUGH CFO
TO PAY CERTAIN BILLS, CLAIMS AND INVOICES**

WHEREAS, all bills, claims, and invoices for payment by the Borough of Alpha must be submitted to the Borough of Alpha Council for consideration before payment is made; and

WHEREAS, due to the nature of certain bills, claims, and invoices and the timing of particular meetings of the Council, certain bills, claims and invoices should be paid when presented which are statutory and /or regular in nature, rather than be held for the next meeting of the Borough Council due to the nature of such;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. Council approves of and hereby authorizes upon the approval from the Director of Finance, that the Chief Financial Officer (CFO) of the Borough of Alpha, to make payment(s) between meetings of all bills, claims and invoices in an amount of \$1,000.00 or less.

2. The CFO is further authorized and directed to prepare the proper vouchers for payment of the above when same are properly presented to the CFO for payment, and present the bill, claim, or invoice on the Bill List to be approved by the Borough Council at the next public meeting.

Motion made by Councilman Seiss to approve Resolution 2017-13, motion seconded by Councilman Schwar. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

RESOLUTION 2017-13
RESOLUTION OF THE BOROUGH OF ALPHA, COUNTY OF WARREN, STATE OF NEW JERSEY
FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT UTILITY CONSUMER
ACCOUNTS.

WHEREAS, NJSA 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

WHEREAS, the Mayor and Common Council of the Borough of Alpha would like to apply and follow tax collection interest regulations with utility collection as well:

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. The Utility Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of utility fees becoming delinquent after due date and 18% per annum on any amount of utility fees in excess of \$1,500.00 and allows an additional penalty of 6% to be collected against delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year.

2. Effective January 1, 2017, utility payments are due and payable 30 days from the billing date; if unpaid after the 30th day interest shall be charged

3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

4. A certified copy of this resolution shall be provided by the Borough Clerk to the Utility Collector and Borough Auditor.

Motion made by Councilman Schwar to approve Resolution 2017-14, motion seconded by Councilwoman Gable. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

RESOLUTION 2017-14
AUDITOR

WHEREAS, the Borough of Alpha has a need to acquire an Auditor as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and,

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is 1 year(s) and may be extended 1 time(s) as approved by this governing body; and

WHEREAS, Suplee, Clooney & Company has submitted a proposal indicating they will provide the Borough of Alpha professional accounting and auditing services for an amount not to exceed \$19,900.00 and

WHEREAS, Suplee, Clooney & Company has completed and submitted a Business Entity Disclosure Certification which certifies that Suplee, Clooney & Company has not made any reportable contributions to a political or candidate committee in the Borough of Alpha in the previous one year, and that the contract will prohibit Suplee, Clooney & Company from making any reportable contributions through the term of the contract, and

WHEREAS, the Borough CFO has determined that adequate funding will be provided for in the temporary and final 2016 municipal budget, as required under the law, as per *N.J.A.C. 5:30-5.4.*; and

NOW THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Alpha authorizes the Mayor and Borough Clerk to enter into a contract with Suplee, Clooney & Company as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this resolution be advertised as required by law in the official newspaper of the Borough of Alpha within 10 days of passage.

Motion made by Councilman Cartabona to approve Resolution 2017-15, motion seconded by Councilwoman Gable. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli and Seiss. Nays: none. Abstain: Schwar.

**RESOLUTION 2017-15
APPOINTING PUBLIC ALLIANCE INSURANCE
COVERAGE FUND COMMISSIONER**

BE IT RESOLVED, by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey, that it hereby appoints Michael Schwar as Fund Commissioner and Laurie A. Barton as Alternate Fund Commissioner to the Public Alliance Insurance Coverage Fund; and

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the Following:

1. Michael Schwar Fund Commissioner
2. Laurie A. Barton , Borough Clerk
3. Public Alliance Insurance Coverage Fund

Motion made by Councilman Cartabona to approve Resolution 2017-16, motion seconded by Councilman Schwar. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-16
RISK MANAGEMENT CONSULTANT**

WHEREAS, the Borough of Alpha has resolved to join Public Alliance Insurance Coverage Fund (PAIC) following a detailed analysis; and

WHEREAS, the Bylaws of PAIC require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee.

NOW THEREFORE, BE IT RESOLVED, that the Borough of Alpha does hereby appoint Public Entity Advocates, LLC as its Risk Management Consultant in accordance with the Fund's Bylaws.

Resolution 2017-17 Tabled

Motion made by Councilman Seiss to approve Resolution 2017-18, motion seconded by Councilman Schwar. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-18
RE-APPOINTMENT OF UTILITY COLLECTOR
FOR THE BOROUGH OF ALPHA**

WHEREAS, the position of Utility Collector exists within the Borough of Alpha and on the Salary Ordinance and Salary Resolution; and

WHEREAS, the term of office shall be January 1, 2017 through December 31, 2017.

NOW THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Alpha hereby appoints Carrie Emery as Utility Collector in accordance with the salary ordinance at a salary for 2017 to be set at \$20,000 per year.

Motion made by Councilman Cartabona to approve Resolution 2017-19, motion seconded by Councilman Seiss. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-19
UTILITY ADJUSTMENTS AND REFUNDS UNDER \$5.00**

WHEREAS, the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey authorize the Utility Collector to make adjustments and to process the cancellation of any refund or delinquencies of less than \$5.00 on water and sewer accounts.

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Alpha, County of Warren, and State of New Jersey, so authorize the Utility Collector to act as stated above as of January 1, 2017.

Motion made by Councilman Schwar to approve Resolution 2017-20, motion seconded by Councilman Pettinelli. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-20
A RESOLUTION SETTING THE TERM OF APPOINTMENT
FOR OFFICE OF EMERGENCY MANAGEMENT COORDINATOR AND DEPUTY
COORDINATOR**

BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that the following are appointed with their respective terms:

| | | |
|----------------------------------|--------------|-------------|
| Emergency Management Coordinator | Hunter Stagg | 3 year term |
| Emergency Management Deputy | Sean McDyer | 1 year term |

BE IT FURTHER RESOLVED, the terms of the Emergency Management Coordinator being 3 year term beginning January 1, 2017 and ending December 31, 2019 and the Deputy Emergency Management Coordinator being 1 year term beginning on January 1, 2017 and ending December 31, 2017.

Motion made by Councilman Seiss to approve Resolution 2017-21, motion seconded by Councilman Schwar. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-21
APPOINTMENT OF 911 COORDINATOR AND DEPUTY 911 COORDINATOR
FOR THE BOROUGH OF ALPHA**

WHEREAS, the positions of 911 Coordinator and Deputy 911 Coordinator exist within the Borough of Alpha; and

WHEREAS, the term of office shall be that allowed by law.

NOW THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Alpha hereby appoints Sean McDyer as 911 Coordinator and Hunter Stagg as Deputy 911 Coordinator with the term being January 1, 2017 and ending December 31, 2017.

Motion made by Councilman Schwar to approve Resolution 2017-22, motion seconded by Councilman Cartabona. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-22
2017 TEMPORARY BUDGET FOR THE CURRENT FUND**

WHEREAS, NJSA 40A:4-19 provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2017 budget, temporary appropriations should be made for purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of January 2017; and

WHEREAS, the total appropriations in the 2016 Current Operating Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$2,822,115; and

WHEREAS, 26.25% of the total appropriations in the 2016 Current Operating Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2016 budget is the sum of \$740,805;

NOW, THEREFORE, BE IT RESOLVED, that the following Current Fund Operating appropriations attached be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

| | |
|----------------------------------|-----------|
| Appropriations limited to 26.25% | \$740,805 |
|----------------------------------|-----------|

Motion made by Councilman Cartabona to approve Resolution 2017-23, motion seconded by Councilman Schwar. Roll Call: Ayes: Cartabona, Gable, Grossman, Pettinelli, Schwar and Seiss. Nays: none.

**RESOLUTION 2017-23
2017 TEMPORARY BUDGET
FOR THE WATER & SEWER UTILITY FUND**

WHEREAS, NJSA 40A:4-19 provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2017 budget, temporary appropriations should be made for purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of January 2017; and

WHEREAS, the total appropriations in the 2016 Water/Sewer Utility Operating Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$753,110.00; and

WHEREAS, 26.25% of the total appropriations in the 2016 Water/Sewer Utility Operating Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2016 budget is the sum of \$197,691.00;

NOW, THEREFORE, BE IT RESOLVED, that the following Water/Sewer Utility Operating appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

Appropriations limited to 26.25% \$197,691

Oaths of Office as a Group

Borough Clerk, Laurie Barton administered the oaths of office to the Alpha Volunteer Fire Department members, Professionals and Staff.

Public Comment

Leo Pursel, High St., wished everyone good luck for the upcoming year. Mr. Pursel also commented on a letter to the Editor in the Express-Times authored by Carol Schwar.

Councilman Seiss thanked the Volunteers and wished everyone a Happy New Year.

Mayor Dunwell wished everyone a Happy New Year and did a review of the last years accomplishments.

Adjourn

There being no further business to come before Council at this time, on motion made by Councilwoman Gable and seconded by Councilwoman Grossman this meeting adjourned at 12:28 p.m.

Respectfully submitted,

Laurie A. Barton, RMC

Borough Clerk