



## **BOROUGH OF ALPHA**

1001 East Boulevard  
Alpha, New Jersey 08865

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### **REGULAR MEETING AGENDA** Borough of Alpha Municipal Building Monday, November 13, 2017 – 7:00 PM

1. Call to Order: Open Public Meetings Notice- Mayor Craig S. Dunwell
2. Prayer & Salute to the Flag
3. Oath(s) of Office
4. Roll Call:  
Mr. Cartabona Mrs. Grossman, Mr. Pettinelli, Mr. Schwar, Mr. Seiss, Mr. Singleton
5. Public Comment:
6. Ordinances:

Second reading:

➤ **ORDINANCE 2017-10**

AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF ALPHA IN ORDER TO ADD A NEW CHAPTER 260 ENTITLED MESSAGE ESTABLISHMENTS TO THE CODE OF THE BOROUGH OF ALPHA

➤ **ORDINANCE 2017-11**

AN ORDINANCE FOR SETTING THE SALARY RANGE FOR THE HEREIN NAMED EMPLOYEES OF THE BOROUGH OF ALPHA

7. Resolutions:
  - **RESOLUTION 2017-113**  
RESOLUTION AWARDING A CONTRACT FOR SWIMMING POOL RECONSTRUCTION AND REHABILITATION
  - **RESOLUTION 2017-147**  
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO PROVIDE CONSULTING ENGINEERING SERVICES FOR INDUSTRIAL DRIVE/EDGE ROAD CONNECTOR ROAD
  - **RESOLUTION 2017-148**  
RESOLUTION CERTIFYING THAT THE W.H. WALTERS PUBLIC LIBRARY IS CLASSIFIED AS A CLASS 111 ORGANIZATION FOR JOINT FUND PURPOSES

8. Approval of Minutes:

Regular Meeting:  
2/13/17 & 2/27/17

Agenda –Cont’d

Executive Session:  
Unreleased Approved Executive Session Minutes:

9. Department Reports:

Administration – Councilman Alan Singleton  
Finance – Councilman Michael Schwar  
Health & Welfare – Councilman Peter Pettinelli  
Public Property – Councilwoman Tracy Grossman  
Public Safety – Councilman Thomas Seiss  
Public Works – Councilman Louis Cartabona

10. Committee Reports

11. Professionals & Officials Reports:

Mayor – Craig S. Dunwell  
Police Department-Robert Stettner  
Fire Department –Sean McDyer  
Emergency Squad -  
Office of Emergency Management – Todd Pantuso  
Attorney – Christopher Troxell  
Engineer – Stephanie Cuthbert  
▪ South Boulevard Sanitary Improvements  
CFO- Lorraine Rossetti  
▪ Best Practices Readout  
Administrative Clerk – Donna Messina  
Recycling Coordinator – Thomas Fey  
Code Enforcement –Thomas Fey  
Library Board –Steve Noll

12. Public Comment:

13. Payment of Bills and Claims

14. Old Business

15. New Business:

- Raffle St. Mary’s – 1/28/18; 12-6pm
- Raffle Stepping Stone School – 7:30 – 9:30pm 12/15/17
- Application for Social Affair – Stepping Stone School, Bloomsbury – 12/15/17  
7:30-9:30pm @ Alpha Fire Co.

16. Executive Session

**Ordinance 2017-10**

**AN ORDINANCE OF THE BOROUGH OF ALPHA, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING THE CODE OF THE BOROUGH OF ALPHA IN ORDER TO ADD A NEW CHAPTER 260 ENTITLED *MASSAGE ESTABLISHMENTS* TO THE CODE OF THE BOROUGH OF ALPHA**

**WHEREAS**, the Borough of Alpha regulates commercial and residential property within the Borough by and through the Borough Code; and

**WHEREAS**, the Borough may impose monetary fines and penalties for each violation of this ordinance and its respective provisions in the Borough Code; and

**WHEREAS**, the Borough Council finds that it is in the best interests of the Borough to amend the Borough Code as hereinafter provided to enact the following.

**NOW, THEREFORE BE IT ORDAINED** as follows:

The Borough of Alpha Code shall be amended, and a new chapter, Chapter 260 shall hereinafter be adopted to provide as follows:

Chapter 260: **Massage Establishments**

§ 260-1 **Purpose.**

§ 260-2 **Definitions.**

§ 260-3 **Permits required.**

§ 260-4 **Fees.**

§ 260-5 **Application for massage establishment permit.**

§ 260-6 **Building requirements; inspections.**

§ 260-7 **Referral of application.**

§ 260-8 **Issuance or refusal of permit.**

§ 260-9 **Operating requirements.**

§ 260-10 **Sanitation and safety requirements.**

§ 260-11 **Revocation or suspension of permit.**

§ 260-12 **Register to be kept.**

§ 260-13 **Responsibilities of permittee.**

§ 260-14 Display of permits.

§ 260-15 Inspections.

§ 260-16 Minors prohibited; exceptions.

§ 260-17 Alcoholic beverages prohibited.

§ 260-18 Unlawful acts.

§ 260-19 Permit specifications not to be changed.

§ 260-20 Transferability.

§ 260-21 Exceptions.

§ 260-22 Existing establishments; permit renewal.

§ 260-23 Violations and penalties.

§ 260-1 Purpose.

The purpose of this chapter is to insure the health and safety of all persons involved in massage businesses and establishments within the Borough.

§ 260-2 Definitions.

For the purpose of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

EMPLOYEE

Any and all persons, other than the massage practitioners, who work at a massage establishment, who receive compensation directly from the permittee and who have no physical contact with the customers and clients.

LICENSED MASSAGE AND BODYWORK THERAPIST

A person licensed to practice massage and bodywork therapies pursuant to the provisions of P.L. 1999, c. 19 (N.J.S.A. 45:11-53 et seq.), and P.L. 2007, c. 337 (N.J.S.A. 45:11-68 et seq.)

[Added 7-21-2015 by Ord. No. O:2015-16]

MASSAGE

Any method of pressure on or friction against or stroking, kneading, rubbing, tapping, pounding, vibrating or stimulating of the external soft parts of the body with the hands or with the aid of any mechanical electrical apparatus or appliances with or without such supplementary aids as rubbing alcohol, liniments, antiseptics, oils, powder, creams, lotions, ointments or other similar preparations commonly used in this practice.

MASSAGE ESTABLISHMENT

Any establishment having a fixed place of business where any person, firm, association or corporation engages in or carries on or permits to be engaged in or carried on any of the activities mentioned in this chapter. This includes any establishment engaged in or carrying on any of the activities mentioned in this chapter. This includes any establishment engaged in or carrying on or permitting any combination of massage and bathhouse.

### MESSAGE PRACTITIONER(S)

Any person, including a trainee, who, for any consideration whatsoever, engages in the practice of massage as herein defined including but not limited to subcontractors, subtenants or temporary employees.

### PATRON

Any person who receives a massage under such circumstances that it is reasonably expected that he or she will pay money or give any other consideration therefor.

### PERMITTEE

The operator of a massage establishment and out-call massage service.

### § 260-3 Permits required.

No person shall engage in or carry on the business of massage unless he or she has a valid massage establishment permit issued by the Borough of Alpha pursuant to the provisions of this chapter for each and every separate office or place of business.

### § 260-4 Fees.

#### A.

Every applicant for a permit to maintain, operate or conduct a massage establishment including out-call massage services shall file a complete application with the Clerk's Office upon a form provided by said office, and pay an annual filing fee as follows:

#### (1)

For one massage practitioner, the fee shall be \$250 per year.

#### (2)

For each additional massage practitioner, the fee shall be \$100 per year.

#### B.

All fees are nonrefundable.

#### C.

If at anytime after the initial permit is granted additional massage practitioners begin providing services at the massage establishment, all of the information required herein must be submitted to the Clerk within 10 days and the additional fee paid.

#### D.

In addition to the above fee, each massage practitioner must pay the fee required in § 260-5E(7).

### § 260-5 Application for massage establishment permit.

Any person desiring a massage establishment permit shall file a written application with the Borough Clerk's Office on a form to be furnished by the Borough. The applicant shall accompany the application with a tender of the correct fee set forth in § 260-4 above and shall, in addition, furnish the following:

#### A.

The type of ownership of the business, i.e., whether individual, partnership, corporation, limited liability corporation, or otherwise.

**B.**

The name, style and designation under which the business or practice is to be conducted.

**C.**

The business address and all telephone numbers where the business is to be conducted.

**D.**

A complete list of the names, residence addresses and emergency telephone numbers of all massage practitioners and employees in the business and the name, residence addresses and emergency telephone numbers of the manager or other person principally in charge of the operation of the business.

**E.**

The following personal information concerning the applicant, if an individual, concerning each stockholder holding more than 10% of the stock of the corporation, each officer and each director or managing agent if the applicant is a corporation, concerning the partners including limited partners. If the applicant is a partnership, the manager or other person principally in charge of the operation of the business, and all massage practitioners and employees:

**(1)**

The name, complete residence address and residence/emergency telephone number.

**(2)**

The two previous addresses immediately prior to the present address of the applicant.

**(3)**

Written proof of age.

**(4)**

Height, weight, color of hair and eyes and sex.

**(5)**

Two front-face portrait photographs taken within 30 days of the date of the application and two inches by two inches in size.

**(6)**

The massage or similar business history and experience, including but not limited to whether or not such person has previously operated in this or another Borough or state under a license or permit or has had such license or permit denied, revoked or suspended and the reason therefore and the business activities or occupations subsequent to such action for denial, suspension or revocation.

**(7)**

All criminal convictions other than misdemeanor traffic violations, fully disclosing the jurisdiction in which convicted and the offense for which convicted and circumstances thereof. The applicant shall execute a waiver and consent to allow a fingerprint and criminal background check by the Police Department. A fee of \$50 shall be paid for each massage practitioner and employee.

**(8)**

A diploma, certificate or other written proof of graduation from a recognized school by the person who shall be directly responsible for the operation and management of the massage business. A true copy of a certificate of certification, issued by the Massage, Bodywork and Somatic Therapy Committee of the New Jersey Board of Nursing

pursuant to P.L. 1999, c. 19 (*N.J.S.A. 45:11-53 through 67*), for each massage practitioner to be employed at the massage establishment.

**(9)**

Authorization for the Borough and its agents and employees to seek information and conduct an investigation into the truth of the statements set forth in the application and the qualifications of the applicant for the permit.

**(10)**

The names and addresses of three adult residents of the county who will serve as character references. These references must be persons other than relatives and business associates.

**(11)**

A written declaration by the applicant, under penalty or perjury, that the foregoing information contained in the application is true and correct, said declaration being duly dated and signed in the Borough.

**§ 260-6 Building requirements; inspections.**

**A.**

No massage establishment shall be issued a permit to be operated, established or maintained in the Borough unless an inspection by the Construction Official and Fire Inspector reveals that the establishment complies with each of the following minimum requirements:

**(1)**

Construction of rooms used for toilets, tubs, steam baths, and showers shall be made waterproof with approved waterproof materials and shall be installed in accordance with the New Jersey Uniform Construction Code.

**(2)**

All massage tables, bathtubs, shower stalls or bath areas and floors shall have surfaces which may be readily disinfected.

**(3)**

Adequate bathing, dressing and locker facilities shall be provided for the patrons to be served at any given time. In the event that male and female patrons are to be served simultaneously, separate bathing, dressing, locker and massage room facilities shall be provided.

**(4)**

The premises shall have adequate equipment for disinfecting and sterilizing non-disposable instruments and materials used in administering massages. Such non-disposable instruments and materials shall be disinfected after use on each patron.

**(5)**

Closed cabinets shall be provided and used for the storage of clean linen, towels and other materials used in connection with administering massages. All soiled linens, towels and other materials shall be kept in properly covered containers or cabinets, which containers or cabinets shall be kept separate from the clean storage areas.

**(6)**

Toilet facilities shall be provided in convenient locations. When employees and patrons of different sexes are on the premises at the same time, separate toilet facilities shall be

provided for each sex. A single water closet per sex shall be provided for each 20 or more employees or patrons of that sex on the premises at any one time. Urinals may be substituted for half of the water closets for the male patrons after one water closet has been provided. Toilets shall be designated as to the sex accommodated therein.

**(7)**

Lavatories or washbasins provided with both hot and cold running water shall be installed in either the toilet room or a vestibule immediately adjacent thereto. Lavatories or washbasins shall be provided with soap and a dispenser and with sanitary towels.

**(8)**

The premises shall be equipped with a service sink for custodial services.

**(9)**

The premises shall meet the Building Code, Fire Code of the Borough, and all other applicable laws and regulations.

**B.**

The Health Officer, the Construction Official or the Fire Inspector shall certify that the proposed massage establishment complies with all the requirements of this chapter and shall send such certification to the Clerk.

**§ 260-7 Referral of application.**

The Clerk, upon receiving an application for a massage establishment permit, shall refer the application to the Construction Official, the Fire Department, the Police Department and the Borough Land Use Board/Planning Department, which departments shall inspect the premises proposed to be operated as a massage establishment and shall make written recommendation to the Clerk and/or governing body concerning the laws and codes that they administer.

**§ 260-8 Issuance or refusal of permit.**

The Clerk may issue a permit within 14 days following receipt of a completed application and the certifications set forth in §§ **260-6** and **260-7** above, if all requirements for a massage establishment described in this chapter are met unless he finds that:

**A.**

The correct permit fee has not been tendered to the Borough and in the case of a check or bank draft honored with payment upon presentation.

**B.**

The operation as proposed by the applicant, if permitted, would not comply with all applicable laws, including but not limited to the building, zoning and health regulations.

**C.**

The applicant has knowingly made any false, misleading or fraudulent statement of fact in the permit application or in any document required by the Borough in conjunction therewith.

**D.**

The applicant has had a massage business, massage practitioners or other similar permit or license denied, revoked or suspended for any of the above causes by the Borough or any other state or local agency within five years prior to the date of the application.



**E.**

The applicant, if an individual; any of the officers and directors or managing director, if the applicant is a corporation or limited liability corporation; any of the partners, including limited partners, if the applicant is a partnership; or the manager or other person principally in charge of the operation of the business is not over the age of 18 years.

**F.**

The applicant, if an individual, any of the stockholders holding more than 10% of the stock of the corporation, or any of the officers or directors or managing directors if the applicant is a corporation, or any of the officers or directors if the applicant is a corporation, any of the partners including limited partners if the applicant is a partnership, or the manager or other person principally in charge of the operation of the business has been convicted of a felony, an offense involving sexual misconduct with children, prostitution, soliciting for purpose of prostitution, pandering, keeping a place of prostitution, any crime involving dishonesty, fraud or deceit or other offenses opposed to decency and morality.

**§ 260-9 Operating requirements.**

**A.**

Every portion of the massage establishment, including appliances and apparatus, shall be kept clean and operated in a sanitary condition.

**B.**

Price rates for all services shall be prominently posted in the reception area in a location available to all prospective customers.

**C.**

All employees, including massage practitioners and employees, shall be clean and wear clean, nontransparent outer garments. A separate dressing room for each sex must be available on the premises, and each dressing room shall contain a tub or shower in good working order and individual lockers for each employee and customer. Doors to such dressing rooms shall open inward and shall be self-closing.

**D.**

All massage establishments shall be provided with clean, laundered sheets and towels in sufficient quantity, which shall be laundered after each use thereof and stored in a sanitary manner.

**E.**

The genital area of patrons must be covered by towels, cloths or undergarments when in the presence of an employee or massage practitioner.

**F.**

It shall be unlawful for any person knowingly, in a massage establishment, to place his or her hand upon or to touch with any part of his or her body, to fondle in any manner or to massage a genital area of any other person.

**G.**

No massage practitioner, employee or operator shall perform, offer or agree to perform any act which would require the touching of the patron's sexual or genital area.

**H.**

All massage practitioners and employees shall refrain, under all circumstances, from initiating or engaging in any sexual conduct, sexual activities, or sexualizing behavior involving a client, even if the client attempts to sexualize the relationship.

**I.**

All walls, ceilings, floors, pools, showers, bathtubs, steam rooms and all other physical facilities shall be in good repair and maintained in a clean and sanitary condition. Wet and dry heat rooms, steam or vapor rooms or steam or vapor cabinets and shower compartments and toilet rooms shall be thoroughly cleaned after each use. When carpeting is used on the floors, it shall be kept dry.

**J.**

Oils, creams, lotions and other preparations used in administering massages shall be kept in clean, closed containers or cabinets.

**K.**

Eating in the massage work areas shall not be permitted. Animals, except for Seeing Eye dogs, shall not be permitted in the massage work area.

**L.**

Each massage practitioner shall wash his or hands in hot running water, using a proper soap or disinfectant, before administering a massage to each patron.

**M.**

Insurance. All massage practitioners and massage establishments shall maintain and post proof of appropriate liability insurance coverage with a reputable company licensed by the State of New Jersey in an amount of not less than \$1,000,000 per occurrence and in the aggregate for all claims caused by personal injury. A certificate of insurance in acceptable form shall be provided to the Business Administrator within 10 days of the issuance of the permit set forth in § **260-8** above.

**N.**

Hours of operation. The hours of operation for all licensed business shall be between 7:00 a.m. and 10:00 p.m.

**§ 260-10 Sanitation and safety requirements.**

**A.**

All premises used by permittees hereunder shall be subject to periodic inspections by the Health Department of the County of Warren and Building Department or their authorized representatives for safety of the structure and adequacy of plumbing, ventilation, heating and illumination. The walls shall be clean and painted with washable mold-resistant paint in all rooms where water or steam baths are given. Floors shall be free from any accumulation of dust, dirt or refuse. All equipment used in the massage operation shall be maintained in a clean and sanitary condition. Towels, linen and items for the personal use of operators and patients shall be clean and freshly laundered. Towels, cloths and sheets shall not be used for more than one patron. Heavy, white paper may be substituted for sheets, provided that such paper is changed for every patron. No massage service or practice shall be carried on within any cubicle, room or

booth or any area within a massage establishment which is fitted with a door capable of being locked.

**B.**

Nothing contained herein shall be construed to eliminate other requirements of statute or ordinance concerning the maintenance of premises nor to preclude authorized inspection thereof.

**§ 260-11 Revocation or suspension of permit.**

Any permit issued for a massage establishment or out-call massage service may be revoked or suspended by the Borough after a hearing, for good cause or in any case where any of the provisions of this chapter are violated, or where any employee or the permittee, including a massage practitioner, is engaged in any condition which violates any of the state or local laws or ordinances at the permittee's place of business, and the permittee has actual or constructive knowledge of such violations, or the permittee should have actual or constructive knowledge by due diligence or any duly authorized police officer or health inspector of the Borough of Alpha to inspect the premises or the operations therein. Such permit may also be revoked or suspended by the Borough, upon the direction of the Clerk or other Borough official so designated, that such business is being managed, conducted or maintained without regard for the public health or health of patrons or customers, or without due regard to proper sanitation and hygiene.

**§ 260-12 Register to be kept.**

The operator of a massage establishment or an out-call massage service must maintain a register of all persons employed as massage practitioners and their permit numbers. Such register shall be available for inspection at all times during regular business hours.

**§ 260-13 Responsibilities of permittee.**

The permit holder shall be responsible for all actions which occur on the premises whether by massage practitioners, employees, subcontractors, or other persons on the premises.

**§ 260-14 Display of permits.**

All massage establishments shall post their massage establishment permit in the hallway entrance in a conspicuous location at all times.

**§ 260-15 Inspections.**

The County Health Department, the Police Department and the Fire Department shall, from time to time, at least once a year, announced or unannounced, make an inspection of each massage establishment granted a permit under the provisions of this chapter for the purpose of determining whether the provisions of this chapter are complied with. Such inspections shall be made at reasonable times and in a reasonable manner. It shall be unlawful for any permittee to fail to allow such inspection officer access to the premises or to hinder such officer in any manner.

**§ 260-16 Minors prohibited; exceptions.**

No person shall permit any person under the age of 18 years to receive a massage without advanced written permission of their parent, caregiver or guardian or a parent, caregiver or guardian must be present in the room during the time of the massage.

**§ 260-17 Alcoholic beverages prohibited.**

No person shall sell, give, dispense, provide or keep or permit the sale or consumption of alcoholic beverages on the licensed premises.

**§ 260-18 Unlawful acts.**

**A.**

It shall be unlawful for any person to massage any other person or give or administer any of the other things mentioned in this chapter or which violate any municipal law, state law or ordinance. Any violation of this chapter shall be deemed grounds for revocation of the permit granted hereunder.

**B.**

Any massage practitioner engaged in massage at an unlicensed massage establishment shall be guilty of a violation of this chapter.

**§ 260-19 Permit specifications not to be changed.**

No person granted a permit pursuant to this chapter shall operate under any name or conduct his or her business under any designation for any location not specified in his or her permit.

**§ 260-20 Transferability.**

Massage establishment permits are not transferable, separate or divisible, and such authority as a permit confers shall be conferred only on the permittee named therein for the location specified therein only.

**§ 260-21 Exceptions.**

The provisions of this chapter shall not apply to massage or physical therapy treatments given:

**A.**

In the office of a licensed physician, chiropractor, physical therapist or licensed massage and bodywork therapist.

**B.**

In a regularly established medical center, hospital or sanatorium having a staff which includes licensed physicians, chiropractors, physical therapists and/or licensed massage and bodywork therapists.

**C.**

By any licensed physician, chiropractor, physical therapist or licensed massage and bodywork therapist in the residence of his or her patient.

**§ 260-22 Existing establishments; permit renewal.**

All persons who presently operate a massage establishment must apply for a permit within one month of the effective date of this chapter. Applications for renewal of permits must be filed not more than two months nor less than one month prior to termination of an existing permit.

**§ 260-23 Violations and penalties.**

Any person violating any of the provisions of this chapter shall, upon conviction, be liable for a penalty as stated in Chapter 1, Section 9 of the Alpha Borough Code.

**BOROUGH OF ALPHA**

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Hon. Craig S. Dunwell, Mayor

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This Ordinance shall take effect after adoption and publication thereof as provided by law.

**NOTICE**

**PUBLIC NOTICE IS HEREBY GIVEN** that the above-entitled Ordinance was introduced and passed at a regular meeting of the Borough Council of the Borough of Alpha held on October 10th, 2017 at the Municipal Building, 1001 East Blvd, Alpha, NJ. A public hearing regarding same will be held at a meeting beginning at 7:00 p.m. on November, 13th, 2017 at the Municipal Building, 1001 East Boulevard, Alpha, NJ at which time all persons interested both for and against said ordinance shall be given an opportunity to be heard concerning same.

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Hon. Craig S. Dunwell, Mayor

**ORDINANCE 2017-11**  
**AN ORDINANCE SETTING THE SALARY RANGE**  
**FOR THE HEREIN NAMED EMPLOYEES OF THE BOROUGH OF ALPHA.**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Alpha, County of Warren, State of New Jersey that the annual salary of the following officers and/or employees of the Borough of Alpha, County of Warren, and State of New Jersey named herein shall be as follows:

ACTING CLERK	\$15.00 - \$25.00 per hour
ASSISTANT MUNICIPAL CLERK	\$14.00 - \$23.00 per hour
REGISTERED MUNICIPAL CLERK	\$45,000 - \$80,000 per year

Any ordinance or sections of the ordinance of the Borough of Alpha, New Jersey inconsistent herein shall be and the same hereby repealed. These salary ranges are based, in part, on civil service or department of personnel information.

This ordinance shall become effective immediately after adoption.

**NOTICE**

**NOTICE IS HEREBY GIVEN**, that the above entitled ordinance was approved on first reading at a meeting of the Governing Body of the Borough of Alpha held on October 24, 2017 at the Alpha Municipal Building at 1001 East Blvd., and that public hearing concerning same will be held at a regular meeting of the Mayor and Council on November 13, 2017 at 7:00 p.m. at the Alpha Municipal Building at which time all persons both for and against shall be given the opportunity to be heard concerning the same.

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*Hon. Craig S. Dunwell, Mayor*

**RESOLUTION 2017-113  
RESOLUTION AWARDING A CONTRACT  
FOR SWIMMING POOL RECONSTRUCTION AND REHABILITATION**

**WHEREAS**, the Mayor and Council of the Borough of Alpha have determined that the municipal swimming pool and pump house building are in need of reconstruction and renovations; and

**WHEREAS**, the Mayor and Council of the Borough of Alpha, through the Borough Engineer, have openly and publicly solicited bids (now, a second time) for such reconstruction contract for said pool work, pursuant to New Jersey law; and

**WHEREAS**, the Borough of Alpha has, this second time, received the lowest responsible bid from Ray Palmer Associates, Inc. of Dover, New Jersey, based on the recommendation of the Borough Engineer.

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said contract for the contemplated work – reconstruction of the municipal swimming pool and renovations to the pump house building – is hereby awarded to Ray Palmer Associates, Inc. of Dover, New Jersey, having submitted a bid, Alternate Bid #1, of \$277,600.00 for said work, upon written certification of funds by the Borough CFO.

**BE IT FURTHER RESOLVED**, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

**CERTIFICATION**

*I, Craig S. Dunwell, Mayor of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on November 13th, 2017 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.*

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*Hon. Craig S. Dunwell, Mayor*

*Witness my hand and seal of the Borough of Alpha  
This 13th day of November, 2017.*

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*Hon. Craig S. Dunwell, Mayor*



**RESOLUTION 2017-147**  
**RESOLUTION AUTHORIZING BOROUGH ENGINEER TO**  
**PROVIDE CONSULTING ENGINEERING SERVICES**  
**FOR INDUSTRIAL DRIVE/EDGE ROAD CONNECTOR ROAD**

**BE IT RESOLVED**, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with engineering services in regard to a connector road between Edge Road and Industrial Drive in the Borough for the contemplated scope of work in accordance with the firm's proposal of November 8, 2017 (attached hereto) and in an amount not to exceed \$39,650.00, upon written certification of funds by the Borough CFO.

**BE IT FURTHER RESOLVED**, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

**CERTIFICATION**

*I, Craig S. Dunwell, Mayor of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on November 13<sup>th</sup>, 2017 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.*

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*Hon. Craig S. Dunwell, Mayor*

*Witness my hand and seal of the Borough of Alpha  
This 13th day of November, 2017.*

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*Hon. Craig S. Dunwell, Mayor*

***Executive Session may be called any time prior to adjournment.***

The public may be excluded for the following reasons as stated in the Open Public Meetings Act, NJSA 10:4-12:

- (1) Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection including any investigation of violations or possible violations of the law.
- (7) Any pending or anticipated litigation or contract negotiation other than in section 4 herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

## Unreleased Approved Executive Session Minutes List

### Litigation:

06/13/95 (#1) Sewer  
 04/13/99 (#2) Sewer (Pohatcong)  
 05/11/99 (#2) Sewer (Pohatcong)  
 05/25/99 (#1) Sewer (Pohatcong)  
 05/25/99 (#3) Sewer (Pohatcong)  
 09/09/99 (#2) Resnick  
 09/28/99 (#1) Sewer (Phillipsburg)  
 09/28/99 (#8) Resnick  
 10/12/99 (#1) Sewer (Pohatcong)  
 10/26/99 (#1) Sewer (Pohatcong)  
 11/09/99 (#3) Sewer (Pohatcong)  
 12/14/99 (#1) Resnick  
 12/28/99 (#2) Resnick  
 01/11/00 (#1) Sewer (Pohatcong)  
 01/11/00 (#2) Resnick  
 02/22/00 (#4) Resnick  
 03/06/00 (#1) Resnick  
 04/24/00 (#6) Resnick  
 05/23/00 (-) Resnick  
 06/08/00 (-) Resnick  
 07/25/00 (#2) Resnick  
 08/08/00 (#1) Resnick  
 08/22/00 (#2) Sewer  
 09/07/00 (#3) Sewer  
 10/10/00 (-) Sewer  
 11/28/00 (#2) Resnick  
 12/12/00 (#5) Resnick  
 01/09/01 (#5) Sewer (Hubbard)  
 04/24/01 (#3) Pohatcong  
 04/24/01 (#5) Litigation Updates  
 05/08/01 (#1) Alpha 519  
 06/26/01 (#3) Resnick  
 02/26/02 (#2) EAI  
 03/26/02 (#1) EAI  
 06/25/02 (#2) Alpha 519  
 07/23/02 (#3) Resnick  
 08/13/02 (#2) Sewer  
 10/22/02 (#4) Resnick  
 11/12/02 (#1) Resnick  
 11/26/02 (#7) Resnick  
 12/10/02 (#3) Resnick  
 01/14/03 (#4) Sewer Contract  
 03/25/03 (#6) Alpha 519  
 04/22/03 (#4) Alpha 519  
 09/09/03 (#6) COAH  
 09/23/03 (#1) Sewer Litigation  
 09/23/03 (#3) Alpha 519  
 10/14/03 (#2) Alpha 519  
 10/28/03 (#1) Sewer Agreement  
 11/10/03 (#1) Alpha 519  
 11/10/03 (#4) Sewer  
 12/09/03 (#2) Alpha 519  
 12/09/03 (#3) DEP-Sewer  
 12/16/03 (#1) Don Souders  
 01/13/04 (#1) Lyn Aaroe-Sewer  
 01/13/04 (#3) Souders-Sewer  
 02/10/04 (#1) Perelman  
 02/10/04 (#3) Alpha 519  
 02/24/04 (#4) Alpha 519  
 03/09/04 (#1) Alpha 519  
 08/24/04 (#5) Alpha 519  
 09/28/04 (#2) Alpha 519  
 10/12/04 (#5) Odor-Alpha 519  
 10/12/04 (#7) Resnick-Toll Brothers  
 10/26/04 (#4) Landfill  
 10/26/04 (#5) Resnick Update  
 11/09/04 (#3) P'Burg Sewer  
 11/09/04 (#4) Resnick-Prop. Transf.  
 11/30/04 (#3) Resnick  
 12/14/04 (#6) Alpha 519

### Litigation (continued):

01/11/05 (#3) Alpha 519  
 01/25/05 (#1) Alpha 519  
 02/08/05 (#7) Alpha 519  
 03/08/05 (#1) Pohat-Water/Sewer  
 05/10/05 (#4) Alpha 519  
 06/14/05 (#1) P'Burg Sewer  
 08/09/05 (#3) Litigation Updates  
 08/23/05 (#2) Alpha 519  
 09/27/05 (#2) Aqua  
 09/27/05 (#3) EAI Letter  
 10/11/05 (#5) EAI Letter  
 01/24/06 (#2) Brian Prop  
 02/28/06 (#1) Alpha 519  
 02/28/06 (#2) COAH  
 03/14/06 (#10) EAI Update  
 03/29/06 (#5) COAH  
 04/11/06 (#1) COAH  
 04/11/06 (#6) Toll Brothers  
 04/25/06 (#3) Ezekiel-Crincoli-Landfill  
 05/09/06 (#1) Toll Brothers  
 08/08/06 (#5) Pohat School-Sewer  
 10/10/06 (#1) CFO  
 10/10/06 (#3) COAH  
 10/10/06 (#5) Pohat & Alpha Sewer  
 11/28/06 (#1) Rocco  
 12/05/06 (#7) Homa Farm-Rocco  
 12/19/06 (#3) Brian Properties  
 03/13/07 (#3) Pohatcong-Sewer Lines  
 03/13/07 (#2) Alpha 519  
 03/27/07 (#1) Alpha 519  
 03/27/07 (#2) Brian Properties  
 04/10/07 (#2) Alpha 519  
 05/08/07 (#2) Alpha 519  
 05/08/07 (#3) Almond Tree Liquor Lic.  
 06/12/07 (#1) Planning Board  
 12/08/09 (#2) DEP-Home Water Dmg  
 04/27/10 (#3) Woodhill  
 07/13/10 (#5) Resolution for Quarry  
 03/26/13 (#6) New Fire Truck  
 04/23/13 (#2) DR Horton  
 04/23/13 (#3) Sewer Blockag  
 04/23/13 (#4) AYAA  
 04/23/13 (#5) AYAA Missing Funds  
 04/23/13 (#6) Library  
 05/28/13 (#2) D.R. Horton  
 05/28/13 (#5) DEP  
 06/11/13 (#12) Pedestrian Injury  
 06/11/13 (#13) DR Horton  
 06/11/13 (#2) Sinkhole Third Ave  
 6/11/13 (#10) Water Meters Malfunction  
 07/09/13 (#1) DR Horton  
 07/09/13 (#2) Lear-Fence  
 07/09/13 (#3) Alpha V. John Does  
 07/09/13 (#4) Fred Cook  
 07/09/13 (#5) Sink Hole-Oberly Property  
 07/09/13 (#6) AYAA  
 08/13/13 (#5) Homa Farm Drainage  
 08/13/13 (#6) Cahill Rambo Farm  
 08/13/13 (#9) Fire Hydrant Damage  
 08/13/13 (#10) Fred Cook  
 08/13/13 (11) John Doe Lawsuit  
 09/10/13 (#1) Damage at AYAA Field House  
 09/10/13 (#5) Water Main Break-Penn Bower  
 09/10/13 (#6) Backwash permit  
 10/22/13 (#1) Vault on W Vulcanite  
 10/22/13 (#9) Cook Litigation  
 11/12/13 (#1) Mold  
 11/26/13 (#1) Wayne St Water Main Break  
 11/26/13 (#3) MOLD-Peosh

### Contractual:

10/11/94 (-) Sewer Agreement  
 01/28/97 (#8) Sewer Contract  
 05/26/98 (#1) Sewer Negotiations  
 06/09/98 (#2) Sewer Negotiations  
 07/14/98 (#3) Sewer Contract  
 07/14/98 (#4) Sewer Capacity  
 11/24/98 (#2) Sewer Agreement  
 12/08/98 (#1) Sewer Contract  
 07/27/99 (#1) Sewer Contract  
 10/08/02 (#3) Quarry  
 10/22/02 (#3) Quarry  
 11/12/02 (#3) Quarry  
 12/10/02 (#1) Quarry  
 12/10/02 (#4) Sewer  
 09/09/03 (#2) Quarry  
 09/23/03 (#2) Quarry  
 10/28/03 (#2) Quarry  
 09/28/04 (#6) Pohat Sewage Request  
 10/12/04 (#1) P'Burg Sewer Agrmnt.  
 10/26/04 (#7) Sewer Agreement  
 11/30/04 (#1) Quarry  
 11/30/04 (#2) Alpha 519  
 02/22/05 (#5) Water-Alpha 519  
 04/26/05 (#3) Water Allocation  
 06/28/05 (#8) Sewer  
 07/12/05 (#1) Sewer Update  
 08/23/05 (#1) Sewage  
 09/13/05 (#3) Aqua  
 10/25/05 (#3) Aqua  
 05/23/06 (#1) Sewer w/P'Burg  
 05/23/06 (#5) Quarry  
 08/08/06 (#9) P'Burg Sewer Agrmnt  
 11/28/06 (#3) CFO-Salaries  
 12/05/06 (#8) DPW-CFO Contracts  
 12/19/06 (#2) CFO  
 06/23/09 (#2) Water System  
 12/08/09 (#1) Clerk Transition  
 01/26/10 (#2) Appraisal  
 04/27/10 (#5) Quarry  
 07/27/10 (#1) DPW Contract-Pension  
 04/23/13 (#7) Fire Truck  
 05/28/13 (#3) Firetruck  
 05/28/13 (#4) Industrial Drive  
 05/28/13 (#6) Sewer Highlands  
 06/11/13 (#1) Indus Dr Realignment  
 06/11/13 (#3) Valves & Pipe Upgrade  
 06/11/13 (#4) Court-Shared Services  
 06/11/13 (#8) Insurance  
 07/09/13 (#8) Fire Truck Bill  
 07/09/13 (#11) Admin Clerk  
 07/09/13 (#12) Homa Farm  
 08/13/13 (#1) Court  
 08/13/13 (#7) Fire Truck  
 09/10/13 (#3) Lease of Pub Property-Cell Tower  
 09/10/13 (#4) Truck Purchase  
 09/10/13 (#7) Penn Bower  
 09/10/13 (#11) Fire Truck  
 09/19/13 (#1) Mold Remediation  
 09/24/13 (#1) LUB Rep  
 09/24/13 (#3) Mold  
 10/22/13 (#2) Water Main Easement  
 10/22/13 (#4) Fire Truck Repairs  
 11/12/13 (#2) DEP Alpha St Well  
 11/12/13 (#4) Easement-Rooks  
 11/12/13 (#5) Court Shared Services  
 11/12/13 (#6) FireTruck Purchase  
 11/26/13 (#4) PEG Bandwidth  
 11/26/13 (#8) Savary-Work done for Borough -Concrete  
 12/10/13 (#3) Alpha Fire Co-Meet & Greet

### Personnel:

03/14/06 (#4) DPW-Ins. Liability  
 03/14/06 (#8) Pohat Sewer Billing  
 05/23/06 (#4) Plan. Attny-Master Plan  
 10/24/06 (#5) Labor Attny-DPW  
 01/23/07 (#1) Open Space  
 02/13/07 (#1) Construction Official  
 02/13/07 (#4) Attorney Souders  
 02/27/07 (#2) Auditors  
 02/27/07 (#4) CFO-Weekend Work  
 03/13/07 (#4) Don Souders  
 11/27/07 (#2) Health Benefits-Assessor  
 11/10/09 (#2) Dep Clerk-Salary  
 12/15/09 (#1) Pension for Sewer Emp.  
 12/15/09 (#3) Sewer-Reports & AD  
 01/05/10 (#1) CFO-Greenwich  
 01/05/10 (#4) Savary-DPW Employees  
 01/26/10 (#4) CFO-Greenwich  
 01/26/10 (#5) Mayor-Letter Re'cd  
 01/26/10 (#6) Licensed Operator  
 02/09/10 (#1) Savary-Recycle Coord.  
 02/23/10 (#1) Court Administrator  
 03/09/10 (#2) Water Pump Operator  
 03/23/10 (#3) Court Administrator  
 03/23/10 (#5) Court Administrator  
 03/23/10 (#6) CFO-Rice Notice  
 04/27/10 (#1) Rice Notice CFO  
 04/27/10 (#6) DPW Harassment Complaint  
 05/11/10 (#6) Art Groves  
 05/11/10 (#7) Clarence Deemer  
 05/25/10 (#3) Art Groves  
 05/25/10 (#4) Librarian  
 07/13/10 (#8) Clerk-Personnel Records  
 07/27/10 (#2) Scrap Metal  
 07/27/10 (#6) Scrap Metal: Clean Up  
 08/10/10 (#2) Clerk-Trenton  
 08/10/10 (#4) Attny Conflict-J Caleca  
 08/10/10 (#5) Security Cameras  
 12/27/10 (#1) CFO-Shared Serv.  
 01/19/2012 Construction Official  
 03/26/13 (#2) DPW  
 03/26/13 (#3) Code Book  
 03/26/13 (#5) Clerk  
 04/23/13 (#7) Easter Egg Hunt  
 05/28/13 (#7) Dep Clerk Personal Days  
 06/11/13 (#5) Clerk  
 06/11/13 (#9) Library  
 06/11/13 (311) NJLM Conf Hotel Limit  
 06/11/13 (#14) Savary-Charges  
 07/09/13 (#9) Clerks Office  
 07/09/13 (#10) AYAA  
 08/13/13 (#2) Tax Collector  
 08/13/13 (#3) Library  
 08/13/13 (#4) Clean Communities  
 08/13/13 (#12) Hops N Barley Name Change  
 09/10/13 (#2) DPW Overtime  
 09/10/13 (#9) Library  
 09/10/13 (#10) Savary  
 09/10/13 (#12) Mold in Municipal Building  
 09/24/13 (#2) Library Board President  
 10/22/13 (#3) Library Titles  
 10/22/13 (#5) Fire Co Applications  
 10/22/13 (#6) Savary  
 10/22/13 (#7) DPW Employees-Cell Phones  
 10/22/13 DPW -Laptop

## Unreleased Approved Executive Session Minutes List (continued)

### Litigation:

11/26/13 (#5) VanVeldhusien-Sewer Hook Ups  
11/26/13 (#6) Judy Korp Property  
11/26/13 (#9) Damage to Dog Fence  
12/10/13 (#4) Invoices for Mold  
12/10/13 (#8) Stormwater  
12/30/13 (#4) Water Break-Response from DPW  
01/14/14 (#1) Savary-Unauthorized Access  
01/14/14 (#4) Penn Bower  
02/11/14 (#) Sewer Back Up  
02/11/14 (#4) Sewer Authority  
02/25/14 (#1) Fred Cook  
02/25/14 (#4) John Doe Lawsuits  
02/25/14 (#5) Mrs. Lear Sewer Bill  
04/08/14 (#3) Lee Ave Sewer Back Up  
04/08/14 (#8) Lear Tort Claim  
05/13/14 (#3) Firm Capacity  
05/13/14 (#4) Fred Cook  
05/13/14 (#7) HVAC System  
06/10/14 (#1) DR Horton  
06/10/14 (#2) Water Repairs 519  
6/10/14 (#3) Lee Ave  
6/10/14 (#6) Inspection Fees-Pohat  
6/10/14 (#7) CFO-Greenwhich  
6/24/14 (#1) Drainage-Homa  
6/24/14 (#4) Pohat Eng Billing  
6/24/14 (#5) Library  
7/8/14 #1 DPW  
7/8/14 #2 Library  
7/8/14 #4 Computer Switch  
7/8/14 #6 Penn Bower  
9/9/14 #1 D.R. Horton  
9/9/14 #3 Trane  
9/9/14 #4 D.R. Horton  
9/23/14 #3 Library  
01/12/15 #1 Savary Litigation  
02/09/15 #5 Pohatcong  
02/23/15#1 Route 519-Lateral  
02/23/15 #2 Penn Bower  
02/23/15 #4 Fire Hydrant  
02/23/15 #7 Christy Rose  
3/10/15 #9 Pool Demolition Contract  
07/14/15 #1 DEP Violation  
07/14/15 #3 COAH  
07/14/15 #4 Rt. 519  
08/11/15 #3 Fire Hydrant  
08/11/15 #4 Water Tower

### Litigation (continued):

9/08/15 #2 Alpha Family Rest.  
09/08/15 #3 Wayne St Sinkhole-Pohat  
09/08/15 #5 Savary  
09/08/15 #6 water Sewer Bill Estimation  
9/21/15 #4 Mike Savary  
9/21/15 #5 Christy Rose  
9/21/15 #8 Sewer Rates/Problems  
10/13/15 #2 Water/Sewer Rates  
10/13/15 #3 Phillipsburg Colts  
10/13/15 #4 D.R. Horton  
10/27/15 #2 Wayne St  
10/27/15 #4 Library  
11/10/15 #1 Water/Sewer Bills  
11/10/15 #2 Water/Sewer  
11/10/15 #3 Christy Rose  
11/10/15 #9 Manholes  
11/10/15 #10 Engineer  
11/10/15 #11 Rooks  
11/24/15 #4 Water/Sewer  
12/8/15 #1 Jerry Kern-Pohatcong W/S  
12/29/15 #1 Jerry Kern  
02/08/16 #1 Fence Agreement  
02/08/16 #3 Rose-Unemployment  
02/22/16 #1 Car Dealer License

### Contractual:

12/10/13 (#5) DEP Firm Capacity  
12/10/13 (#6) Water Softener  
12/10/13 (#7) Sewer  
12/30/13 (#1) Road Improvement Program-Engineer  
01/14/14 (#2) Shared Services-Pohatcong -Police  
01/14/14 (#3) Shared Services-Court  
01/14/14 (#5) HVAC System  
02/11/14 (#3) Shared Services-Court  
02/14/14 (#5) Shared Services Court  
02/25/14 (#2) PEG Bandwidth  
03/11/14 (#1) Shared Services  
03/11/14 (#2) Court  
04/08/14 (#1) Garbage  
04/08/14 (#2) Courts Shared Serv  
04/8/14 (#4) Water Frace St Bids  
04/8/14 (#5) Lease of Boro Property  
04/08/14 (#6) DR Horton  
04/08/14 (#7) Open Space  
05/13/14 (#2) Debt Limit  
05/21/14 (#1) Library  
6/10/14 (#4) DPW  
6/10/14 (9) Shared Services Court  
6/10/14 (#10) DPW-Fence Repairs  
6/24/14 (#3) Sprint Metro PC  
7/8/14 #5 Alpha St Pump House  
7/8/14 # 7 Redundancy  
7/8/14 #8 T-Mobile  
7/8/14 #10 Solar Panels  
7/22/14 #1 Penn Bower  
7/22/14 #2 Penn Bower-Emergency Call Out  
7/22/14 #3 Open Space  
7/22/14 #4 Solar Panels  
7/22/14 #6 Fire Truck Purchase  
8/12/14 #1 Shared Service-Pohatcong  
8/12/14 #2 Penn Bower  
8/12/14 #3 Metro PCS  
8/12/14 #4 DPW  
8/12/14 #5 River Edge  
8/12/14 #6 Trane  
9/9/914 # 2 Fire truck Purchase  
9/23/14#1 Root Control Bid  
9/23/14 # 5 Professionals  
9/23/14 #6 Engineer Inspector  
9/23/14 #4 Shared Services Greenwich  
01/12/15 #3 Contract EMS-Post Office  
01/12/15 #4 Contractual-DPW  
01/12/15 #5 Contractual-Police  
01/12/15 #6 Contractual-Shared Service-CFO  
01/26/15 #2 DPW Contract  
02/09/15 #1 DPW  
02/09/15 #2 Emergency Squad  
02/09/15 #4 CFO  
02/23/15 #3 Police Contract  
02/23/15#5 DPW  
03/10/15 #1 CFO Shared Services  
03/10/15#3 Redundancy  
03/10/15 #4 Police Shared Services  
03/10/15 #35 Norfolk  
03/10/15 #6 Postage Machine  
03/10/15 #8 DPW  
03/24/15 #1 Emergency Squad  
03/24/15 #2 Porta-John Contract  
03/24/15 #3 Shared Services Police/Court  
07/28/15 #1 Phase II Water Project  
07/28/15 #2 Old Fire Truck  
07/28/15 #3 Fieldhouse/Football Field

### Personnel:

11/12/13 (#3) Library Titles  
11/26/13 (#2) N2 Discharge Operator  
11/26/13 (#7) DPW Laptop  
12/10/13 (#1) Deputy Clerk  
12/10/13 (#2) Civil Service-Library  
12/30/13 (#2) William Packer  
12/30/13 (#3) Adminsitratve Clerk Request  
12/30/13 (#5) Library Employees-Funds  
12/30/13 (#6) Password Policy  
01/14/14 (#6) ACO Budget for Rabies Clinic  
01/14/14 (#7) Library Resolution Appointments  
02/11/14 (#2) Monitor Position  
02/25/14 (#3) Library Pensions  
02/25/14 (#6) Clerks Office  
03/11/14 (#3) ACO  
03/11/14 (#4) Library Personnel  
05/13/14 (#1) Chief Faulborn Power Cat Purchase  
05/21/14 (#2) Shared Services-Pohatcong-Clerk  
6/10/14 (#5) Dunwell  
6/24/14 (#2) Sidewalk Project Appointment  
7/8/14 #3 CFP as LPA  
7/8/14 #9 ACO  
7/22/14 # 5 DPW Employee-Fire Calls  
9/9/14 # 5 Field House  
9/23/14 # 2 Deputy Clerk  
01/12/15 #2 Temporary CFO-Personnel  
01/26/15 #1 Deputy OEM  
01/26/15 #3 Snow Plowing Employee  
02/09/15 #3 Finance  
02/23/15 #6 Water/Sewer Collector  
02/23/15 #8 CFO Position  
03/10/15 #2 Finance Clerk  
03/10/15 #7 Temp CFO Appointment  
04/14/15 #1 Payroll  
04/14/15 #2 Mercantile Fees  
08/11/15 #1 Code Enforcement Officer  
09/21/15 #2 Tax Assessor  
9/21/15 #3 Former CFO  
10/13/15 #1 Tax Assessor  
10/27/15 #5 Tax Assessor  
12/8/15 #2 CFO  
12/8/15 #3 Dunwell-Appointments  
01/25/16 #3 Rose  
01/25/16 #5 Code Enforcement  
01/25/16 #7 Library  
02/08/16 #6 Conflict Attorney  
02/08/16 #7 Clerk

## Contractual:

07/28/15 #4 County Project-Pipe-Back-Wash  
8/11/15 #2 Emergency Squad  
09/8/15 31 5<sup>th</sup> Ave  
09/8/15 #4 Bob Canace  
09/21/15 Shared Services Police  
09/21/15 #6 Engineer R&V  
09/21/15 #7 Engineer R&V  
09/21/15 #9 DPW-Third Hire  
10/27/15 #1 LMR  
10/27/15 Engineer  
11/10/15 #4 Troxell  
11/10/15 #5 D.R. Horton  
11/10/15 #8 LMR Disposal  
11/24/15 #1 Shared Service-Police  
11/24/15 #2 Engineer  
11/24/15 #3 Cohen-Highlands  
11/24/15 #5 Open Space  
12/29/15 #2 Personnel  
01/25/16 #1 Emergency Force Main Break  
01/25/16 #2 LMR Contract  
01/25/16 #4 ACO Shared Services  
01/25/16 #6 Rocco  
02/08/16 #2 Highlands Grant  
02/08/16 #4 Dumpsters  
02/08/16#5 Rocco  
02/22/16 #2LMR  
02/22/16 #3 DR Horton  
02/22/16 #4 Rocco