



BOROUGH OF ALPHA

1001 East Boulevard
Alpha, New Jersey 08865

REGULAR MEETING AGENDA

Borough of Alpha Municipal Building
Tuesday, October 24, 2017 – 7:00 PM

1. Call to Order: Open Public Meetings Notice- Mayor Craig S. Dunwell
2. Prayer & Salute to the Flag
3. Roll Call:
Mr. Cartabona, Mrs. Grossman, Mr. Pettinelli, Mr. Schwar, Mr. Seiss, and Mr. Singleton
4. Public Comment:
5. Ordinances:
 - **INTRODUCTION OF ORDINANCE 2017-11** (Public hearing to be held at 11/13/17 meeting.)
AN ORDINANCE FOR SETTING THE SALARY RANGE FOR THE HEREIN NAMED EMPLOYEES OF THE BOROUGH OF ALPHA

Second reading:

- **ORDINANCE 2017-09**
AN ORDINANCE FOR ABANDONED AND FORECLOSED PROPERTIES

6. Resolutions:
 - **RESOLUTION 2017-113**
RESOLUTION AWARDING A CONTRACT FOR SWIMMING POOL RECONSTRUCTION AND REHABILITATION
 - **RESOLUTION 2017-139**
RESOLUTION AUTHORIZING HIRING OF FULL-TIME ADMINISTRATIVE CLERK
 - **RESOLUTION 2017-140**
RESOLUTION APPROVING A SHARED SERVICE AGREEMENT WITH PHILLIPSBURG
 - **RESOLUTION 2017-141**
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO PROVIDE CONSULTING ENGINEERING SERVICES FOR APPLICATION FOR NJDOT FY 2018 LOCAL FREIGHT IMPACT FUND

Agenda –Cont'd

➤ **RESOLUTION 2017-142**

RESOLUTION AUTHORIZING BOROUGH ENGINEER TO PROVIDE CONSULTING ENGINEERING SERVICES FOR ROAD ASSESSMENT PROGRAM

➤ **RESOLUTION 2017-143**

RESOLUTION FOR CORRECTIVE ACTION FOR PLAN FOR 2016 AUDIT REPORT OF THE BOROUGH OF ALPHA, WARREN COUNTY, NEW JERSEY

➤ **RESOLUTION 2017-144**

RESOLUTION FOR HIRING PARK ATTENDANT

➤ **RESOLUTION 2017-145**

AUTHORIZING THE HIRING OF CP ENGINEERS, LLC

7. Approval of Minutes:

Regular Meeting:

01/23/17 & 02/07/17

Executive Session:

Unreleased Approved Executive Session Minutes:

9. Department Reports:

Administration – Councilman Alan Singleton

Finance – Councilman Michael Schwar

Health & Welfare – Councilman Peter Pettinelli

Public Property – Councilwoman Tracy Grossman

Public Safety – Councilman Thomas Seiss

Public Works –Councilman Louis Cartabona

10. Committee Reports

11. Professionals & Officials Reports:

Mayor – Craig S. Dunwell

Police Department-Robert Stettner

Fire Department –Sean McDyer

Emergency Squad -

Office of Emergency Management – Todd Pantuso

Attorney – Christopher Troxell

Engineer – Frank Seney

CFO- Lorraine Rossetti

Administrative Clerk – Donna Messina

Recycling Coordinator – Thomas Fey

Code Enforcement –Thomas Fey

Library Board –Steve Knoll

Agenda –Cont'd

12. Public Comment:

13. Payment of Bills and Claims

14. Old Business

15. New Business:

16. Executive Session

17. Adjournment

Executive Session may be called any time prior to adjournment.

The public may be excluded for the following reasons as stated in the Open Public Meetings Act, NJSA 10:4-12:

- (1) Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection including any investigation of violations or possible violations of the law.
- (7) Any pending or anticipated litigation or contract negotiation other than in section 4 herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

Unreleased Approved Executive Session Minutes List

Litigation:

06/13/95 (#1) Sewer
 04/13/99 (#2) Sewer (Pohatcong)
 05/11/99 (#2) Sewer (Pohatcong)
 05/25/99 (#1) Sewer (Pohatcong)
 05/25/99 (#3) Sewer (Pohatcong)
 09/09/99 (#2) Resnick
 09/28/99 (#1) Sewer (Phillipsburg)
 09/28/99 (#8) Resnick
 10/12/99 (#1) Sewer (Pohatcong)
 10/26/99 (#1) Sewer (Pohatcong)
 11/09/99 (#3) Sewer (Pohatcong)
 12/14/99 (#1) Resnick
 12/28/99 (#2) Resnick
 01/11/00 (#1) Sewer (Pohatcong)
 01/11/00 (#2) Resnick
 02/22/00 (#4) Resnick
 03/06/00 (#1) Resnick
 04/24/00 (#6) Resnick
 05/23/00 (-) Resnick
 06/08/00 (-) Resnick
 07/25/00 (#2) Resnick
 08/08/00 (#1) Resnick
 08/22/00 (#2) Sewer
 09/07/00 (#3) Sewer
 10/10/00 (-) Sewer
 11/28/00 (#2) Resnick
 12/12/00 (#5) Resnick
 01/09/01 (#5) Sewer (Hubbard)
 04/24/01 (#3) Pohatcong
 04/24/01 (#5) Litigation Updates
 05/08/01 (#1) Alpha 519
 06/26/01 (#3) Resnick
 02/26/02 (#2) EAI
 03/26/02 (#1) EAI
 06/25/02 (#2) Alpha 519
 07/23/02 (#3) Resnick
 08/13/02 (#2) Sewer
 10/22/02 (#4) Resnick
 11/12/02 (#1) Resnick
 11/26/02 (#7) Resnick
 12/10/02 (#3) Resnick
 01/14/03 (#4) Sewer Contract
 03/25/03 (#6) Alpha 519
 04/22/03 (#4) Alpha 519
 09/09/03 (#6) COAH
 09/23/03 (#1) Sewer Litigation
 09/23/03 (#3) Alpha 519
 10/14/03 (#2) Alpha 519
 10/28/03 (#1) Sewer Agreement
 11/10/03 (#1) Alpha 519
 11/10/03 (#4) Sewer
 12/09/03 (#2) Alpha 519
 12/09/03 (#3) DEP-Sewer
 12/16/03 (#1) Don Souders
 01/13/04 (#1) Lyn Aaroe-Sewer
 01/13/04 (#3) Souders-Sewer
 02/10/04 (#1) Perelman
 02/10/04 (#3) Alpha 519
 02/24/04 (#4) Alpha 519
 03/09/04 (#1) Alpha 519
 08/24/04 (#5) Alpha 519
 09/28/04 (#2) Alpha 519
 10/12/04 (#5) Odor-Alpha 519
 10/12/04 (#7) Resnick-Toll Brothers
 10/26/04 (#4) Landfill
 10/26/04 (#5) Resnick Update
 11/09/04 (#3) P'Burg Sewer
 11/09/04 (#4) Resnick-Prop. Transf.
 11/30/04 (#3) Resnick
 12/14/04 (#6) Alpha 519

Litigation (continued):

01/11/05 (#3) Alpha 519
 01/25/05 (#1) Alpha 519
 02/08/05 (#7) Alpha 519
 03/08/05 (#1) Pohat-Water/Sewer
 05/10/05 (#4) Alpha 519
 06/14/05 (#1) P'Burg Sewer
 08/09/05 (#3) Litigation Updates
 08/23/05 (#2) Alpha 519
 09/27/05 (#2) Aqua
 09/27/05 (#3) EAI Letter
 10/11/05 (#5) EAI Letter
 01/24/06 (#2) Brian Prop
 02/28/06 (#1) Alpha 519
 02/28/06 (#2) COAH
 03/14/06 (#10) EAI Update
 03/29/06 (#5) COAH
 04/11/06 (#1) COAH
 04/11/06 (#6) Toll Brothers
 04/25/06 (#3) Ezekiel-Crincoli-Landfill
 05/09/06 (#1) Toll Brothers
 08/08/06 (#5) Pohat School-Sewer
 10/10/06 (#1) CFO
 10/10/06 (#3) COAH
 10/10/06 (#5) Pohat & Alpha Sewer
 11/28/06 (#1) Rocco
 12/05/06 (#7) Homa Farm-Rocco
 12/19/06 (#3) Brian Properties
 03/13/07 (#3) Pohatcong-Sewer Lines
 03/13/07 (#2) Alpha 519
 03/27/07 (#1) Alpha 519
 03/27/07 (#2) Brian Properties
 04/10/07 (#2) Alpha 519
 05/08/07 (#2) Alpha 519
 05/08/07 (#3) Almond Tree Liquor Lic.
 06/12/07 (#1) Planning Board
 12/08/09 (#2) DEP-Home Water Dmg
 04/27/10 (#3) Woodhill
 07/13/10 (#5) Resolution for Quarry
 03/26/13 (#6) New Fire Truck
 04/23/13 (#2) DR Horton
 04/23/13 (#3) Sewer Blockag
 04/23/13 (#4) AYAA
 04/23/13 (#5) AYAA Missing Funds
 04/23/13 (#6) Library
 05/28/13 (#2) D.R. Horton
 05/28/13 (#5) DEP
 06/11/13 (#12) Pedestrian Injury
 06/11/13 (#13) DR Horton
 06/11/13 (#2) Sinkhole Third Ave
 6/11/13 (#10) Water Meters Malfunction
 07/09/13 (#1) DR Horton
 07/09/13 (#2) Lear-Fence
 07/09/13 (#3) Alpha V. John Does
 07/09/13 (#4) Fred Cook
 07/09/13 (#5) Sink Hole-Oberly Property
 07/09/13 (#6) AYAA
 08/13/13 (#5) Homa Farm Drainage
 08/13/13 (#6) Cahill Rambo Farm
 08/13/13 (#9) Fire Hydrant Damage
 08/13/13 (#10) Fred Cook
 08/13/13 (11) John Doe Lawsuit
 09/10/13 (#1) Damage at AYAA Field House
 09/10/13 (#5) Water Main Break-Penn Bower
 09/10/13 (#6) Backwash permit
 10/22/13 (#1) Vault on W Vulcanite
 10/22/13 (#9) Cook Litigation
 11/12/13 (#1) Mold
 11/26/13 (#1) Wayne St Water Main Break
 11/26/13 (#3) MOLD-Peosh

Contractual:

10/11/94 (-) Sewer Agreement
 01/28/97 (#8) Sewer Contract
 05/26/98 (#1) Sewer Negotiations
 06/09/98 (#2) Sewer Negotiations
 07/14/98 (#3) Sewer Contract
 07/14/98 (#4) Sewer Capacity
 11/24/98 (#2) Sewer Agreement
 12/08/98 (#1) Sewer Contract
 07/27/99 (#1) Sewer Contract
 10/08/02 (#3) Quarry
 10/22/02 (#3) Quarry
 11/12/02 (#3) Quarry
 12/10/02 (#1) Quarry
 12/10/02 (#4) Sewer
 09/09/03 (#2) Quarry
 09/23/03 (#2) Quarry
 10/28/03 (#2) Quarry
 09/28/04 (#6) Pohat Sewage Request
 10/12/04 (#1) P'Burg Sewer Agrmnt.
 10/26/04 (#7) Sewer Agreement
 11/30/04 (#1) Quarry
 11/30/04 (#2) Alpha 519
 02/22/05 (#5) Water-Alpha 519
 04/26/05 (#3) Water Allocation
 06/28/05 (#8) Sewer
 07/12/05 (#1) Sewer Update
 08/23/05 (#1) Sewage
 09/13/05 (#3) Aqua
 10/25/05 (#3) Aqua
 05/23/06 (#1) Sewer w/P'Burg
 05/23/06 (#5) Quarry
 08/08/06 (#9) P'Burg Sewer Agrmnt
 11/28/06 (#3) CFO-Salaries
 12/05/06 (#8) DPW-CFO Contracts
 12/19/06 (#2) CFO
 06/23/09 (#2) Water System
 12/08/09 (#1) Clerk Transition
 01/26/10 (#2) Appraisal
 04/27/10 (#5) Quarry
 07/27/10 (#1) DPW Contract-Pension
 04/23/13 (#7) Fire Truck
 05/28/13 (#3) Firetruck
 05/28/13 (#4) Industrial Drive
 05/28/13 (#6) Sewer Highlands
 06/11/13 (#1) Indus Dr Realignment
 06/11/13 (#3) Valves & Pipe Upgrade
 06/11/13 (#4) Court-Shared Services
 06/11/13 (#8) Insurance
 07/09/13 (#8) Fire Truck Bill
 07/09/13 (#11) Admin Clerk
 07/09/13 (#12) Homa Farm
 08/13/13 (#1) Court
 08/13/13 (#7) Fire Truck
 09/10/13 (#3) Lease of Pub Property-Cell Tower
 09/10/13 (#4) Truck Purchase
 09/10/13 (#7) Penn Bower
 09/10/13 (#11) Fire Truck
 09/19/13 (#1) Mold Remediation
 09/24/13 (#1) LUB Rep
 09/24/13 (#3) Mold
 10/22/13 (#2) Water Main Easement
 10/22/13 (#4) Fire Truck Repairs
 11/12/13 (#2) DEP Alpha St Well
 11/12/13 (#4) Easement-Rooks
 11/12/13 (#5) Court Shared Services
 11/12/13 (#6) FireTruck Purchase
 11/26/13 (#4) PEG Bandwidth
 11/26/13 (#8) Savary-Work done for Borough -Concrete
 12/10/13 (#3) Alpha Fire Co-Meet & Greet

Personnel:

03/14/06 (#4) DPW-Ins. Liability
 03/14/06 (#8) Pohat Sewer Billing
 05/23/06 (#4) Plan. Attny-Master Plan
 10/24/06 (#5) Labor Attny-DPW
 01/23/07 (#1) Open Space
 02/13/07 (#1) Construction Official
 02/13/07 (#4) Attorney Souders
 02/27/07 (#2) Auditors
 02/27/07 (#4) CFO-Weekend Work
 03/13/07 (#4) Don Souders
 11/27/07 (#2) Health Benefits-Assessor
 11/10/09 (#2) Dep Clerk-Salary
 12/15/09 (#1) Pension for Sewer Emp.
 12/15/09 (#3) Sewer-Reports & AD
 01/05/10 (#1) CFO-Greenwich
 01/05/10 (#4) Savary-DPW Employees
 01/26/10 (#4) CFO-Greenwich
 01/26/10 (#5) Mayor-Letter Re'cd
 01/26/10 (#6) Licensed Operator
 02/09/10 (#1) Savary-Recycle Coord.
 02/23/10 (#1) Court Administrator
 03/09/10 (#2) Water Pump Operator
 03/23/10 (#3) Court Administrator
 03/23/10 (#5) Court Administrator
 03/23/10 (#6) CFO-Rice Notice
 04/27/10 (#1) Rice Notice CFO
 04/27/10 (#6) DPW Harassment Complaint
 05/11/10 (#6) Art Groves
 05/11/10 (#7) Clarence Deemer
 05/25/10 (#3) Art Groves
 05/25/10 (#4) Librarian
 07/13/10 (#8) Clerk-Personnel Records
 07/27/10 (#2) Scrap Metal
 07/27/10 (#6) Scrap Metal: Clean Up
 08/10/10 (#2) Clerk-Trenton
 08/10/10 (#4) Attny Conflict-J Caleca
 08/10/10 (#5) Security Cameras
 12/27/10 (#1) CFO-Shared Serv.
 01/19/2012 Construction Official
 03/26/13 (#2) DPW
 03/26/13 (#3) Code Book
 03/26/13 (#5) Clerk
 04/23/13 (#7) Easter Egg Hunt
 05/28/13 (#7) Dep Clerk Personal Days
 06/11/13 (#5) Clerk
 06/11/13 (#9) Library
 06/11/13 (311) NJLM Conf Hotel Limit
 06/11/13 (#14) Savary-Charges
 07/09/13 (#9) Clerks Office
 07/09/13 (#10) AYAA
 08/13/13 (#2) Tax Collector
 08/13/13 (#3) Library
 08/13/13 (#4) Clean Communities
 08/13/13 (#12) Hops N Barley Name Change
 09/10/13 (#2) DPW Overtime
 09/10/13 (#9) Library
 09/10/13 (#10) Savary
 09/10/13 (#12) Mold in Municipal Building
 09/24/13 (#2) Library Board President
 10/22/13 (#3) Library Titles
 10/22/13 (#5) Fire Co Applications
 10/22/13 (#6) Savary
 10/22/13 (#7) DPW Employees-Cell Phones
 10/22/13 DPW -Laptop

Unreleased Approved Executive Session Minutes List (continued)

Litigation:

11/26/13 (#5) VanVeldhusien-Sewer Hook Ups
 11/26/13 (#6) Judy Korp Property
 11/26/13 (#9) Damage to Dog Fence
 12/10/13 (#4) Invoices for Mold
 12/10/13 (#8) Stormwater
 12/30/13 (#4) Water Break-Response from DPW
 01/14/14 (#1) Savary-Unauthorized Access
 01/14/14 (#4) Penn Bower
 02/11/14 (#) Sewer Back Up
 02/11/14 (#4) Sewer Authority
 02/25/14 (#1) Fred Cook
 02/25/14 (#4) John Doe Lawsuits
 02/25/14 (#5) Mrs. Lear Sewer Bill
 04/08/14 (#3) Lee Ave Sewer Back Up
 04/08/14 (#8) Lear Tort Claim
 05/13/14 (#3) Firm Capacity
 05/13/14 (#4) Fred Cook
 05/13/14 (#7) HVAC System
 06/10/14 (#1) DR Horton
 06/10/14 (#2) Water Repairs 519
 6/10/14 (#3) Lee Ave
 6/10/14 (#6) Inspection Fees-Pohat
 6/10/14 (#7) CFO-Greenwhich
 6/24/14 (#1) Drainage-Homa
 6/24/14 (#4) Pohat Eng Billing
 6/24/14 (#5) Library
 7/8/14 #1 DPW
 7/8/14 #2 Library
 7/8/14 #4 Computer Switch
 7/8/14 #6 Penn Bower
 9/9/14 #1 D.R. Horton
 9/9/14 #3 Trane
 9/9/14 #4 D.R. Horton
 9/23/14 #3 Library
 01/12/15 #1 Savary Litigation
 02/09/15 #5 Pohatcong
 02/23/15#1 Route 519-Lateral
 02/23/15 #2 Penn Bower
 02/23/15 #4 Fire Hydrant
 02/23/15 #7 Christy Rose
 3/10/15 #9 Pool Demolition Contract
 07/14/15 #1 DEP Violation
 07/14/15 #3 COAH
 07/14/15 #4 Rt. 519
 08/11/15 #3 Fire Hydrant
 08/11/15 #4 Water Tower

Litigation (continued):

9/08/15 #2 Alpha Family Rest.
 09/08/15 #3 Wayne St Sinkhole-Pohat
 09/08/15 #5 Savary
 09/08/15 #6 water Sewer Bill Estimation
 9/21/15 #4 Mike Savary
 9/21/15 #5 Christy Rose
 9/21/15 #8 Sewer Rates/Problems
 10/13/15 #2 Water/Sewer Rates
 10/13/15 #3 Phillipsburg Colts
 10/13/15 #4 D.R. Horton
 10/27/15 #2 Wayne St
 10/27/15 #4 Library
 11/10/15 #1 Water/Sewer Bills
 11/10/15 #2 Water/Sewer
 11/10/15 #3 Christy Rose
 11/10/15 #9 Manholes
 11/10/15 #10 Engineer
 11/10/15 #11 Rooks
 11/24/15 #4 Water/Sewer
 12/8/15 #1 Jerry Kern-Pohatcong W/S
 12/29/15 #1 Jerry Kern
 02/08/16 #1 Fence Agreement
 02/08/16 #3 Rose-Unemployment
 02/22/16 #1 Car Dealer License

Contractual:

12/10/13 (#5) DEP Firm Capacity
 12/10/13 (#6) Water Softener
 12/10/13 (#7) Sewer
 12/30/13 (#1) Road Improvement
 Program-Engineer
 01/14/14 (#2) Shared Services-Pohatcong -Police
 01/14/14 (#3) Shared Services-Court
 01/14/14 (#5) HVAC System
 02/11/14 (#3) Shared Services-Court
 02/14/14 (#5) Shared Services Court
 02/25/14 (#2) PEG Bandwidth
 03/11/14 (#1) Shared Services
 03/11/14 (#2) Court
 04/08/14 (#1) Garbage
 04/08/14 (#2) Courts Shared Serv
 04/8/14 (#4) Water Frace St Bids
 04/8/14 (#5) Lease of Boro Property
 04/08/14 (#6) DR Horton
 04/08/14 (#7) Open Space
 05/13/14 (#2) Debt Limit
 05/21/14 (#1) Library
 6/10/14 (#4) DPW
 6/10/14 (9) Shared Services Court
 6/10/14 (#10) DPW-Fence Repairs
 6/24/14 (#3) Sprint Metro PC
 7/8/14 #5 Alpha St Pump House
 7/8/14 # 7 Redundancy
 7/8/14 #8 T-Mobile
 7/8/14 #10 Solar Panels
 7/22/14 #1 Penn Bower
 7/22/14 #2 Penn Bower-Emergency Call
 Out
 7/22/14 #3 Open Space
 7/22/14 #4 Solar Panels
 7/22/14 #6 Fire Truck Purchase
 8/12/14 #1 Shared Service-Pohatcong
 8/12/14 #2 Penn Bower
 8/12/14 #3 Metro PCS
 8/12/14 #4 DPW
 8/12/14 #5 River Edge
 8/12/14 #6 Trane
 9/9/914 # 2 Fire truck Purchase
 9/23/14#1 Root Control Bid
 9/23/14 # 5 Professionals
 9/23/14 #6 Engineer Inspector
 9/23/14 #4 Shared Services Greenwich
 01/12/15 #3 Contract EMS-Post Office
 01/12/15 #4 Contractual-DPW
 01/12/15 #5 Contractual-Police
 01/12/15 #6 Contractual-Shared
 Service-CFO
 01/26/15 #2 DPW Contract
 02/09/15 #1 DPW
 02/09/15 #2 Emergency Squad
 02/09/15 #4 CFO
 02/23/15 #3 Police Contract
 02/23/15#5 DPW
 03/10/15 #1 CFO Shared Services
 03/10/15#3 Redundancy
 03/10/15 #4 Police Shared Services
 03/10/15 #35 Norfolk
 03/10/15 #6 Postage Machine
 03/10/15 #8 DPW
 03/24/15 #1 Emergency Squad
 03/24/15 #2 Porta-John Contract
 03/24/15 #3 Shared Services
 Police/Court
 07/28/15 #1 Phase II Water Project
 07/28/15 #2 Old Fire Truck
 07/28/15 #3 Fieldhouse/Football Field

Personnel:

11/12/13 (#3) Library Titles
 11/26/13 (#2) N2 Discharge Operator
 11/26/13 (#7) DPW Laptop
 12/10/13 (#1) Deputy Clerk
 12/10/13 (#2) Civil Service-Library
 12/30/13 (#2) William Packer
 12/30/13 (#3) Adminsitratve Clerk
 Request
 12/30/13 (#5) Library Employees-
 Funds
 12/30/13 (#6) Password Policy
 01/14/14 (#6) ACO Budget for Rabies
 Clinic
 01/14/14 (#7) Library Resolution
 Appointments
 02/11/14 (#2) Monitor Position
 02/25/14 (#3) Library Pensions
 02/25/14 (#6) Clerks Office
 03/11/14 (#3) ACO
 03/11/14 (#4) Library Personnel
 05/13/14 (#1) Chief Faulborn Power
 Cat Purchase
 05/21/14 (#2) Shared Services-
 Pohatcong-Clerk
 6/10/14 (#5) Dunwell
 6/24/14 (#2) Sidewalk Project
 Appointment
 7/8/14 #3 CFP as LPA
 7/8/14 #9 ACO
 7/22/14 # 5 DPW Employee-Fire Calls
 9/9/14 # 5 Field House
 9/23/14 # 2 Deputy Clerk
 01/12/15 #2 Temporary CFO-Personnel
 01/26/15 #1 Deputy OEM
 01/26/15 #3 Snow Plowing Employee
 02/09/15 #3 Finance
 02/23/15 #6 Water/Sewer Collector
 02/23/15 #8 CFO Position
 03/10/15 #2 Finance Clerk
 03/10/15 #7 Temp CFO Appointment
 04/14/15 #1 Payroll
 04/14/15 #2 Mercantile Fees
 08/11/15 #1 Code Enforcement Officer
 09/21/15 #2 Tax Assessor
 9/21/15 #3 Former CFO
 10/13/15 #1 Tax Assessor
 10/27/15 #5 Tax Assessor
 12/8/15 #2 CFO
 12/8/15 #3 Dunwell-Appointments
 01/25/16 #3 Rose
 01/25/16 #5 Code Enforcement
 01/25/16 #7 Library
 02/08/16 #6 Conflict Attorney
 02/08/16 #7 Clerk

Contractual:

07/28/15 #4 County Project-Pipe-Back-Wash
8/11/15 #2 Emergency Squad
09/8/15 31 5th Ave
09/8/15 #4 Bob Canace
09/21/15 Shared Services Police
09/21/15 #6 Engineer R&V
09/21/15 #7 Engineer R&V
09/21/15 #9 DPW-Third Hire
10/27/15 #1 LMR
10/27/15 Engineer
11/10/15 #4 Troxell
11/10/15 #5 D.R. Horton
11/10/15 #8 LMR Disposal
11/24/15 #1 Shared Service-Police
11/24/15 #2 Engineer
11/24/15 #3 Cohen-Highlands
11/24/15 #5 Open Space
12/29/15 #2 Personnel
01/25/16 #1 Emergency Force Main Break
01/25/16 #2 LMR Contract
01/25/16 #4 ACO Shared Services
01/25/16 #6 Rocco
02/08/16 #2 Highlands Grant
02/08/16 #4 Dumpsters
02/08/16#5 Rocco
02/22/16 #2LMR
02/22/16 #3 DR Horton
02/22/16 #4 Rocco

**ORDINANCE 2017-11
AN ORDINANCE SETTING THE SALARY RANGE
FOR THE HEREIN NAMED EMPLOYEES OF THE BOROUGH OF ALPHA.**

**OF WARREN, STATE OF NEW JERSEY, AMENDING THE CODE OF THE
BOROUGH OF ALPHA IN ORDER TO ADD A NEW CHAPTER 303 ENTITLED
PROPERTIES, UPKEEP OF VACANT AND ABANDONED RESIDENTIAL PROPERTIES
TO THE CODE OF THE BOROUGH OF ALPHA**

WHEREAS, the Borough of Alpha regulates the maintenance of commercial and residential property within the Borough by and through the Borough Code; and

WHEREAS, the Legislature and the Governor of the State of New Jersey have enacted P.L. 2014, c.35, described as “[a]n Act concerning the maintenance of certain residential properties, supplementing chapter 48 of Title 40 of the Revised Statutes....” (the Act); and

WHEREAS, the Act authorizes the Borough to adopt an ordinance for the purpose of regulating the care, maintenance, security, and upkeep of the exterior of vacant and abandoned residential properties for which a creditor has filed a summons and complaint in an action to foreclose; and

WHEREAS, the Act authorizes designated Borough officials to issue notices to creditors that have filed a summons and complaint in an action to foreclose, if the public official determines that the property is vacant and abandoned and that the creditor has failed to provide for the care, maintenance, security, and upkeep of the exterior of the property; and

WHEREAS, the Act authorizes the Borough to impose monetary fines and penalties for each violation of this ordinance and its respective provisions in the Borough Code; and

WHEREAS, the Borough wishes to amend the Borough Code to enact the provisions of P.L. 2014, c.35; and

WHEREAS, the Borough Council finds that it is in the best interests of the Borough to amend the Borough Code as hereinafter provided to enact the provisions of P.L. 2014, c.35.

NOW, THEREFORE BE IT ORDAINED as follows:

Section One.

The Borough Code shall be amended and a new chapter, Chapter 303 shall hereinafter be adopted to provide as follows:

Chapter 303 **PROPERTIES, UPKEEP OF VACANT AND ABANDONED RESIDENTIAL PROPERTIES.**

§303-1 **Purpose.**

The purpose of this chapter is to create a regulation regarding registration and maintenance of vacant and abandoned residential properties in foreclosure in accordance with the provisions of P.L. 2014, c.35.

§303-2 Definitions.

A. “Creditor” shall mean, consistent with section 3 of P.L. 2008, c.86, a State chartered bank, savings bank, savings and loan association or any credit union, any person required to be licensed under the provisions of the “New Jersey Residential Mortgage Lending Act,” and any entity acting on behalf of the Creditor named in the debt obligation, including but not limited to, servicers.

B. “Vacant and Abandoned” residential property shall mean, consistent with section 1 of P.L. 2010, c.70 (C.2A:50-73), residential real estate for which a notice of violation has been issued pursuant to Section 10-12.3 of this Chapter and subsection b. of section 1 of P.L. 2014, c.35. Where a notice of violation has not been issued pursuant to Section 303-4 of this Chapter and subsection b. of section 1 of P.L. 2014, c.35, residential property shall be deemed “Vacant and Abandoned” where a mortgaged property is not occupied by a mortgagor or tenant as evidenced by a lease agreement entered into prior to the service of a notice of intention to commence foreclosure according to section 4 of the “Fair Foreclosure Act,” P.L. 1995, c.244 and at least two of the following conditions exist:

- (1) overgrown or neglected vegetation;
- (2) the accumulation of newspapers, circulars, flyers or mail on the property;
- (3) disconnected gas, electric, or water utility services to the property;
- (4) the accumulation of hazardous, noxious, or unhealthy substances or materials on the property;
- (5) the accumulation of junk, litter, trash or debris on the property;
- (6) the absence of window treatments such as blinds, curtains or shutters;
- (7) the absence of furnishings and personal items;
- (8) statements of neighbors, delivery persons, or government employees indicating that the residence is vacant and abandoned;
- (9) windows or entrances to the property that are boarded up or closed off or multiple window panes that are damaged, broken and unrepaired;
- (10) doors to the property that are smashed through, broken off, unhinged, or continuously unlocked;
- (11) a risk to the health, safety or welfare of the public, or any adjoining or adjacent property owners, exists due to acts of vandalism, loitering, criminal conduct, or the physical destruction or deterioration of the property;
- (12) an uncorrected violation of a municipal building, housing, or similar code during the preceding year, or an order by municipal authorities declaring the property to be unfit for occupancy and to remain vacant and unoccupied;
- (13) the mortgagee or other authorized party has secured or winterized the property due to the property being deemed vacant and unprotected or in danger of freezing;
- (14) a written statement issued by any mortgagor expressing the clear intent of all mortgagors to abandon the property; and
- (15) any other reasonable indicia of abandonment.

§303-3 Registration of Vacant and Abandoned Properties

- A. A Creditor filing a summons and complaint in an action to foreclose on a Vacant and Abandoned property, or a Creditor who has previously filed a summons and complaint to foreclose on a residential property which subsequently becomes Vacant and Abandoned, shall within thirty (30) calendar days after the building becomes Vacant and Abandoned or within thirty (30) calendar days after assuming ownership of the Vacant and Abandoned property, whichever is later; or within ten (10) calendar days of receipt of notice from the Borough, and annually thereafter, file a registration statement for such Vacant and Abandoned property with the municipal clerk on forms provided by the Borough for such purposes. Any failure to receive notice from the Borough shall not constitute grounds for failing to register the Vacant and Abandoned property.
- B. Each Vacant and Abandoned property having a separate block and lot number as designated in the official tax maps of the Borough shall be registered separately.
- C. The registration statement shall include the name, street address, telephone number, and email address (if applicable) of a person twenty-one (21) years or older, designated by the Creditor as the authorized agent for receiving notices of code violations and for receiving process in any court proceeding or administrative enforcement proceeding on behalf of such Creditor in connection with the enforcement of any applicable code.
- D. The registration statement shall include the name, street address, telephone number, and email address (if applicable) of the firm and the actual name(s) of the firm's individual principal(s) responsible for maintaining the Abandoned and Vacant property. The individual or representative of the firm responsible for maintaining the Abandoned and Vacant property shall be available by telephone or in person on a twenty-four-hour per day, seven-day per week basis. The two entities may be the same or different persons. Both entities shown on the statement must maintain offices in the State of New Jersey or reside within the State of New Jersey.
- E. The registration shall remain valid for one year from the date of registration except for the initial registration which shall be valid through December 31st of the year in which it was filed. The Creditor shall be required to renew the registration annually as long as the building remains Vacant and Abandoned and shall pay a registration or renewal fee in the amount prescribed in Paragraph J. of this Section for each Vacant and Abandoned property registered.
- G. The annual renewal shall be completed by January 1st each year. The initial registration fee shall be pro-rated for registration statements received less than ten (10) months prior to that date.
- H. The Creditor shall notify the municipal clerk within thirty (30) calendar days of any change in the registration information by filing an amended registration statement on a form provided by the municipal clerk for such purpose.

I. The registration statement shall be deemed prima facie proof of the statements therein contained in any administrative enforcement proceeding or court proceeding instituted by the Borough against the Creditor.

J. Fee Schedule. The initial registration fee for each Vacant and Abandoned property under the provisions of this Section shall be five hundred (\$500.00) dollars. The fee for the first annual renewal shall be one thousand five hundred (\$1,500.00) dollars and the fee for the second annual renewal shall be three thousand (\$3,000.00) dollars. The fee for any subsequent annual renewal beyond the second renewal shall be five thousand (\$5,000.00) dollars.

§303-4 Creditor Responsibility for Vacant and Abandoned Properties.

A. A Creditor filing a summons and complaint in an action to foreclose on a residential property within the Borough shall be immediately responsible for the care, maintenance, security, and upkeep of the exterior of the property, after the property becomes Vacant and Abandoned as defined in this Chapter.

B. Where a Creditor is located out-of-State, the Creditor shall be responsible for appointing an in-State representative or agent to act on the Creditor's behalf for the purpose of satisfying the requirements of Paragraphs C and D of Section 303-3. Notice of said representative or agent shall be provided to the Borough clerk in a manner that is consistent with subsection a. of section 17 of P.L. 2008, c.127 (the "Save New Jersey Homes Act of 2008"), and shall further include the full name and contact information of the in-State representative or agent.

§303-5 Notice.

A. Any public officer designated by the Borough pursuant to Section 303-6 or authorized municipal official responsible for the administration of any property maintenance or public nuisance code shall be authorized to issue a notice to a Creditor that has filed a summons and complaint in an action to foreclose on a residential property within the Borough, if the public officer determines that the Creditor has violated this Chapter by failing to provide for the care, maintenance, security, and upkeep of the exterior of the property. Where a Creditor is an out-of-State Creditor, the notice shall be issued to the representative or agent that has been identified by the Creditor pursuant to Section 303-4 of this Chapter and the Save New Jersey Homes Act of 2008.

B. The notice referenced in Paragraph A of this Section shall require the Creditor to correct the violation(s) within 30 days of receipt of the notice, or within 10 days of receipt of the notice if the violation presents an imminent threat to public health and safety.

C. The issuance of a notice pursuant to Paragraph A of this Section shall constitute proof that a residential property is "Vacant and Abandoned" for the purposes of this Chapter.

§303-6 Enforcement Officers.

The duty of administering and enforcing the provisions of this Chapter is conferred upon the municipal clerk, construction official, zoning officer, police, and any other duly appointed representatives.

§303-7 Violations and Penalties.

A. A Creditor subject to this Chapter that is found by the municipal court of the Borough, or by any other court of competent jurisdiction, to be in violation of the requirement to correct a care, maintenance, security, or upkeep violation cited in a notice issued pursuant to this Chapter shall be subject to a fine of \$1,500 for each day of the violation. Any fines imposed pursuant to this sub-section shall commence 31 days following the Creditor's receipt of the notice, except where the violation is deemed to present an imminent risk to the public health and safety, in which case any fines shall commence 11 days following receipt of the notice.

B. An out-of-state Creditor subject to this Chapter that is found by the municipal court of the Borough, or by any other court of competent jurisdiction, to be in violation of the requirement to appoint an in-State representative or agent shall be subject to a fine of \$2,500 for each day of the violation. Any fines imposed on an out-of-state Creditor for the failure to appoint an in-State representative or agent shall commence on the day after the 10-day period set forth in paragraph (1) of subsection a. of section 17 of P.L. 2008, c.127 (C.46:10B-51) for providing notice to the municipal clerk that a summons and complaint in an action to foreclose on a mortgage has been served.

C. A Creditor subject to this Section that is found by the municipal court of the Borough, or by any other court of competent jurisdiction, to be in violation of the requirement to register a Vacant and Abandoned property pursuant to Section 303-3 shall be subject to a fine not exceeding two thousand (\$2,000.00) dollars. Any fines imposed on a Creditor under this Paragraph shall commence 11 days following receipt of notice from the Borough pursuant to Section 303-3(A).

No less than 20 percent of any money collected by the Borough pursuant to this Section shall be utilized by the Borough for municipal code enforcement purposes.

Section 2.

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3.

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4.

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

CERTIFICATION

I, Donna L. Messina, Administrative Clerk, do hereby certify that the foregoing is a true copy of an Ordinance duly introduced by the Borough Council at their September 26th, 2017 meeting and adopted by the Borough Council at their September 26th 2017 meeting.

Donna L. Messina, Administrative Clerk

*Witness my hand and seal of the Borough of Alpha
This 24th day of October, 2017.*

Hon. Craig S. Dunwell, Mayor

**RESOLUTION 2017-113
RESOLUTION AWARDING A CONTRACT**

FOR SWIMMING POOL RECONSTRUCTION AND REHABILITATION

WHEREAS, the Mayor and Council of the Borough of Alpha have determined that the municipal swimming pool and pump house building are in need of reconstruction and renovations; and

WHEREAS, the Mayor and Council of the Borough of Alpha, through the Borough Engineer, have openly and publicly solicited bids (now, a second time) for such reconstruction contract for said pool work, pursuant to New Jersey law; and

WHEREAS, the Borough of Alpha has, this second time, received the lowest responsible bid from Ray Palmer Associates, Inc. of Dover, New Jersey, based on the recommendation of the Borough Engineer.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the said contract for the contemplated work – reconstruction of the municipal swimming pool and renovations to the pump house building – is hereby awarded to Ray Palmer Associates, Inc. of Dover, New Jersey, having submitted a bid, Alternate Bid #1, of \$277,600.00 for said work, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the contract.

CERTIFICATION

I, Donna L. Messina, Administrative Clerk of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on October 24th, 2017 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.

Donna L. Messina, Administrative Clerk

*Witness my hand and seal of the Borough of Alpha
This 24th day of October, 2017.*

Hon. Craig S. Dunwell, Mayor

**RESOLUTION 2017-139
HIRING OF FULL-TIME ADMINISTRATIVE CLERK**

WHEREAS, Alpha is in need of a Full Time Administrative Clerk as there currently exists a vacancy for the position of Administrative Clerk; and

WHEREAS, the Borough desires to evaluate its staffing and proceed with the hiring of an Administrative Clerk; and,

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Alpha, County of Warren, State of New Jersey that Alpha agrees that Donna Messina be and is hereby appointed to be a Full Time Administrative Clerk at the rate of \$20.00 per hour in accordance with the 2017 Salary Ordinance, effective November 5, 2017; and

BE IT FURTHER RESOLVED, that the Mayor, Borough Clerk, and/or Borough labor Counsel are authorized to execute all necessary documents to effectuate the terms of the above-referenced appointment.

CERTIFICATION

I, Donna L. Messina, Administrative Clerk of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on October 24th, 2017 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.

Donna L. Messina, Administrative Clerk

*Witness my hand and seal of the Borough of Alpha
This 24th day of October, 2017.*

Hon. Craig S. Dunwell, Mayor

RESOLUTION 2017-140

**SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF ALPHA AND
TOWN OF PHILLIPSBURG FOR TEMPORARY USE OF CLERICAL
ADMINISTRATIVE ASSISTANT**

WHEREAS, Phillipsburg is in need of clerical assistance on a temporary basis; and

WHEREAS, Alpha is capable of providing and does so desire to provide an employee to assist Phillipsburg;

WHEREAS, the Governing Bodies of both Alpha and Phillipsburg find that it would be in the best interest of the Parties to execute this Agreement.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Alpha, County of Warren, State of New Jersey that Alpha agrees to the proposed terms set forth in the Shared Services Agreement between the Borough of Alpha and the Town of Phillipsburg dated October 3, 2017 permitting shared services for clerical staff pursuant to its terms, and;

BE IT FURTHER RESOLVED, that the Mayor, Borough Clerk, and/or Borough Labor Counsel are authorized to execute all necessary documents to effectuate the terms of the above-referenced Shared Services Agreement.

CERTIFICATION

I, Donna L. Messina, Administrative Clerk of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on October 24th, 2017 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.

Donna L. Messina, Administrative Clerk

*Witness my hand and seal of the Borough of Alpha
This 24th day of October, 2017.*

Hon. Craig S. Dunwell, Mayor

RESOLUTION 2017-141

**RESOLUTION AUTHORIZING BOROUGH ENGINEER TO
PROVIDE CONSULTING ENGINEERING SERVICES
FOR APPLICATION FOR NJDOT FY 2018 LOCAL FREIGHT IMPACT FUND**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with engineering services in regard to the application to and for NJDOT FY 2018 Local Freight Impact Fund for work at Industrial Drive and New Brunswick Avenue (Rt.122) and Industrial Drive and Edge Road Connector Road in the Borough for the contemplated scope of work in accordance with the firm's proposal of October 18, 2017 (attached hereto) and in an amount not to exceed \$2,875.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

CERTIFICATION

I, Donna L. Messina, Administrative Clerk of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on October 24th, 2017 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.

Donna L. Messina, Administrative Clerk

*Witness my hand and seal of the Borough of Alpha
This 24th day of October, 2017.*

Hon. Craig S. Dunwell, Mayor

RESOLUTION 2017-142

**RESOLUTION AUTHORIZING BOROUGH ENGINEER TO
PROVIDE CONSULTING ENGINEERING SERVICES
FOR ROAD ASSESSMENT PROGRAM**

BE IT RESOLVED, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with engineering services in regard to the municipal road assessment program in the Borough for the contemplated scope of work in accordance with the firm's proposal of October 19, 2017 (attached hereto) and in an amount not to exceed \$6,225.00, upon written certification of funds by the Borough CFO.

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

CERTIFICATION

I, Donna L. Messina, Administrative Clerk of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on October 24th, 2017 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.

Donna L. Messina, Administrative Clerk

*Witness my hand and seal of the Borough of Alpha
This 24th day of October, 2017.*

Hon. Craig S. Dunwell, Mayor

RESOLUTION 2017-143

**RESOLUTION FOR CORRECTIVE ACTION PLAN FOR 2016 AUDIT REPORT
OF THE BOROUGH OF ALPHA, WARREN COUNTY, NEW JERSEY**

WHEREAS, Local Finance Notice #92-15 issued July 8, 1992, requires that all municipalities prepare and submit a Corrective Action Plan as part of their annual audit process and in accordance with OMB Circulars and #92-15, and

WHEREAS, the resolution is submitted to the Division of Local Government Services, Department of Community Affairs and placed on file with the clerk sixty (60) days from the date the audit is received by the governing body, and

WHEREAS, the audit report in the Finance Office on September 16, 2017, and

WHEREAS, this corrective action plan resolution has been prepared by the Chief Financial Officer and approved by the governing body of the municipality,

WHEREAS, Lorraine Rossetti, the Chief Financial Officer, has prepared a corrective action plan for findings in the 2016 Audit Report of the Borough of Alpha, Warren County, New Jersey, and

WHEREAS, the Chief Financial Officer has provided the Mayor and the Council of the Borough of Alpha, Warren County, New Jersey with a copy of this corrective action plan, and

WHEREAS, the Mayor and the Council of the Borough of Alpha, Warren County, New Jersey have reviewed the findings and the corrective actions of this plan.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Alpha, Warren County, New Jersey approve the corrective action plan and that the Chief Financial Officer of the Borough of Alpha, County of Warren, New Jersey is hereby directed to carry out the Corrective Action Plan for the 2016 Audit Report and the Municipal Clerk will forward a copy of this resolution to the Department of Community Affairs.

CERTIFICATION

I, Donna L. Messina, Administrative Clerk of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on October 24th, 2017 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.

Donna L. Messina, Administrative Clerk

*Witness my hand and seal of the Borough of Alpha
This 24th day of October, 2017.*

Hon. Craig S. Dunwell, Mayor

RESOLUTION 2017-144

**HIRING PARK ATTENDANT
FOR THE BOROUGH OF ALPHA**

WHEREAS, the position of park attendant is permitted; and

WHEREAS, the Borough has had a need for such position to be filled.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Alpha, having previously passed a motion, hereby approves Ryan Carpenter, on a part-time, seasonal basis, as park attendant at an hourly rate of \$15.00 per hour not to exceed 10 hours per week from June 13, 2017.

CERTIFICATION

I, Donna L. Messina, Administrative Clerk of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on October 24th, 2017 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.

Donna L. Messina, Administrative Clerk

*Witness my hand and seal of the Borough of Alpha
This 24th day of October, 2017.*

Hon. Craig S. Dunwell, Mayor

**RESOLUTION 2017-145
A RESOLUTION AUTHORIZING THE**

HIRING OF CP ENGINEERS, LLC

WHEREAS, the Council of the Borough of Alpha deems the hiring of a special engineering firm to represent the Borough to be in the best interests of the Borough of Alpha;

WHEREAS, the services of an engineer would be exempted from public bidding, this retainer is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by *N.J.S.A. 40A:11-5* because it requires service performed by a person authorized by law to practice a recognized profession.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Alpha that CP Engineers, LLC of Sparta, New Jersey, a firm of licensed engineers, be hired or retained as a consultant or special engineer for the Borough of Alpha not to exceed \$8,000.00, upon certification of funds by the CFO, and subject to proper documentation being provided by the firm to the Clerk’s Office.

BE IT FURTHER RESOLVED, that the Mayor, CFO and Clerk are hereby authorized to execute the contract and any related documents.

CERTIFICATION

I, Donna L. Messina, Administrative Clerk of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on October 24th, 2017 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.

Donna L. Messina, Administrative Clerk

*Witness my hand and seal of the Borough of Alpha
This 24th day of October, 2017.*

Hon. Craig S. Dunwell, Mayor