



## **BOROUGH OF ALPHA**

1001 East Boulevard  
Alpha, New Jersey 08865

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### **REGULAR MEETING AGENDA**

Borough of Alpha Municipal Building  
Tuesday, April 10th, 2018 – 7:00 PM

1. Call to Order: Open Public Meetings Notice- Mayor Craig S. Dunwell
2. Prayer & Salute to the Flag
3. Roll Call:  
Mr. Cartabona Mrs. Grossman, Mr. Pettinelli, Mr. Schwar, Mr. Seiss, and Mr. Singleton
4. Public Comment:
5. Ordinances:  
Second Reading:
  - **ORDINANCE 2018-05**  
AN ORDINANCE TO AMEND CHAPTER 178 REVISED CONSTRUCTION PERMIT FEE SCHEDULE
6. Resolutions:
  - **RESOLUTION 2018-52**  
RESOLUTION ESTABLISHING PROCESSING HOURS FOR OPEN PUBLIC RECORDS ACT REQUESTS
  - **RESOLUTION 2018-59**  
RESOLUTION AUTHORIZING THE HIRING OF A SANITARY LIFT SCADA CONTROLS VENDOR THROUGH THE COMPETITIVE CONTRACTING PROCESS
  - **RESOLUTION 2018-62**  
HIRING PARK ATTENDANT I FOR THE BOROUGH OF ALPHA
  - **RESOLUTION 2018-63**  
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO PROVIDE CONSULTING ENGINEERING AND INSPECTION OVERSIGHT SERVICES FOR 2016 WATER UTILITY IMPROVEMENTS
  - **RESOLUTION 2018-64**  
RESOLUTION MEMORIALIZING A CHANGE ORDER FOR THE VALVE AND PIPING PROJECT FOR THE FRACE STREET WATER TREATMENT PLANT
7. Approval of Minutes:  
Regular Meeting:  
Executive Session:
8. Department Reports:

Administration – Councilman Alan Singleton  
Finance – Councilman Michael Schwar  
Health & Welfare – Councilman Peter Pettinelli  
Public Property – Councilwoman Tracy Grossman  
Public Safety – Councilman Thomas Seiss  
Public Works – Councilman Louis Cartabona

9. Committee Reports

10. Professionals & Officials Reports:

Mayor – Craig S. Dunwell  
Police Department-Robert Stettner  
Fire Department –Sean McDyer  
Emergency Squad -  
Office of Emergency Management – Todd Pantuso  
Attorney – Christopher Troxell  
Engineer – Frank Seney/Stephanie Cuthbert  
CFO- Lorraine Rossetti  
Acting Municipal Clerk – Donna Messina  
Recycling Coordinator – Thomas Fey  
Code Enforcement –Thomas Fey  
Library Board –Steve Noll

12. Public Comment:

13. Payment of Bills and Claims

14. Old Business:

15. New Business:

- St. Mary's Raffle 6/3/18 for approval
- Committee Reports and Professional & Officials Reports - limiting to the first meeting of the month
- Cost savings opportunity with the postage machine
- Pavilion – Helen Marino, requesting to waive fee, with alcohol – 4/28/18
- Pavilion – Alan Singleton, with alcohol – 6/2/18
- Pavilion – Knights of Columbus, requesting to waive fee, with alcohol – 8/26/18

16. Executive Session

17. Adjournment

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***Executive Session may be called any time prior to adjournment.***

The public may be excluded for the following reasons as stated in the Open Public Meetings Act, NJSA 10:4-12:

(1) Any matter which, by express provision of Federal Law or State statute or rule of court, shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

- (2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection including any investigation of violations or possible violations of the law.
- (7) Any pending or anticipated litigation or contract negotiation other than in section 4 herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the party bears responsibility.

# Unreleased Approved Executive Session Minutes List

## Litigation:

06/13/95 (#1) Sewer  
 04/13/99 (#2) Sewer (Pohatcong)  
 05/11/99 (#2) Sewer (Pohatcong)  
 05/25/99 (#1) Sewer (Pohatcong)  
 05/25/99 (#3) Sewer (Pohatcong)  
 09/09/99 (#2) Resnick  
 09/28/99 (#1) Sewer (Phillipsburg)  
 09/28/99 (#8) Resnick  
 10/12/99 (#1) Sewer (Pohatcong)  
 10/26/99 (#1) Sewer (Pohatcong)  
 11/09/99 (#3) Sewer (Pohatcong)  
 12/14/99 (#1) Resnick  
 12/28/99 (#2) Resnick  
 01/11/00 (#1) Sewer (Pohatcong)  
 01/11/00 (#2) Resnick  
 02/22/00 (#4) Resnick  
 03/06/00 (#1) Resnick  
 04/24/00 (#6) Resnick  
 05/23/00 ( - ) Resnick  
 06/08/00 ( - ) Resnick  
 07/25/00 (#2) Resnick  
 08/08/00 (#1) Resnick  
 08/22/00 (#2) Sewer  
 09/07/00 (#3) Sewer  
 10/10/00 ( - ) Sewer  
 11/28/00 (#2) Resnick  
 12/12/00 (#5) Resnick  
 01/09/01 (#5) Sewer (Hubbard)  
 04/24/01 (#3) Pohatcong  
 04/24/01 (#5) Litigation Updates  
 05/08/01 (#1) Alpha 519  
 06/26/01 (#3) Resnick  
 02/26/02 (#2) EAI  
 03/26/02 (#1) EAI  
 06/25/02 (#2) Alpha 519  
 07/23/02 (#3) Resnick  
 08/13/02 (#2) Sewer  
 10/22/02 (#4) Resnick  
 11/12/02 (#1) Resnick  
 11/26/02 (#7) Resnick  
 12/10/02 (#3) Resnick  
 01/14/03 (#4) Sewer Contract  
 03/25/03 (#6) Alpha 519  
 04/22/03 (#4) Alpha 519  
 09/09/03 (#6) COAH  
 09/23/03 (#1) Sewer Litigation  
 09/23/03 (#3) Alpha 519  
 10/14/03 (#2) Alpha 519  
 10/28/03 (#1) Sewer Agreement  
 11/10/03 (#1) Alpha 519  
 11/10/03 (#4) Sewer  
 12/09/03 (#2) Alpha 519  
 12/09/03 (#3) DEP-Sewer  
 12/16/03 (#1) Don Souders  
 01/13/04 (#1) Lyn Aaroe-Sewer  
 01/13/04 (#3) Souders-Sewer  
 02/10/04 (#1) Perelman  
 02/10/04 (#3) Alpha 519  
 02/24/04 (#4) Alpha 519  
 03/09/04 (#1) Alpha 519  
 08/24/04 (#5) Alpha 519  
 09/28/04 (#2) Alpha 519  
 10/12/04 (#5) Odor-Alpha 519  
 10/12/04 (#7) Resnick-Toll Brothers  
 10/26/04 (#4) Landfill  
 10/26/04 (#5) Resnick Update  
 11/09/04 (#3) P'Burg Sewer  
 11/09/04 (#4) Resnick-Prop. Transf.  
 11/30/04 (#3) Resnick  
 12/14/04 (#6) Alpha 519

## Litigation (continued):

01/11/05 (#3) Alpha 519  
 01/25/05 (#1) Alpha 519  
 02/08/05 (#7) Alpha 519  
 03/08/05 (#1) Pohat-Water/Sewer  
 05/10/05 (#4) Alpha 519  
 06/14/05 (#1) P'Burg Sewer  
 08/09/05 (#3) Litigation Updates  
 08/23/05 (#2) Alpha 519  
 09/27/05 (#2) Aqua  
 09/27/05 (#3) EAI Letter  
 10/11/05 (#5) EAI Letter  
 01/24/06 (#2) Brian Prop  
 02/28/06 (#1) Alpha 519  
 02/28/06 (#2) COAH  
 03/14/06 (#10) EAI Update  
 03/29/06 (#5) COAH  
 04/11/06 (#1) COAH  
 04/11/06 (#6) Toll Brothers  
 04/25/06 (#3) Ezekian-Crincoli-Landfill  
 05/09/06 (#1) Toll Brothers  
 08/08/06 (#5) Pohat School-Sewer  
 10/10/06 (#1) CFO  
 10/10/06 (#3) COAH  
 10/10/06 (#5) Pohat & Alpha Sewer  
 11/28/06 (#1) Rocco  
 12/05/06 (#7) Homa Farm-Rocco  
 12/19/06 (#3) Brian Properties  
 03/13/07 (#3) Pohatcong-Sewer Lines  
 03/13/07 (#2) Alpha 519  
 03/27/07 (#1) Alpha 519  
 03/27/07 (#2) Brian Properties  
 04/10/07 (#2) Alpha 519  
 05/08/07 (#2) Alpha 519  
 05/08/07 (#3) Almond Tree Liquor Lic.  
 06/12/07 (#1) Planning Board  
 12/08/09 (#2) DEP-Home Water Dmg  
 04/27/10 (#3) Woodhill  
 07/13/10 (#5) Resolution for Quarry  
 03/26/13 (#6) New Fire Truck  
 04/23/13 (#2) DR Horton  
 04/23/13 (#3) Sewer Blockag  
 04/23/13 (#4) AYAA  
 04/23/13 (#5) AYAA Missing Funds  
 04/23/13 (#6) Library  
 05/28/13 (#2) D.R. Horton  
 05/28/13 (#5) DEP  
 06/11/13 (#12) Pedestrian Injury  
 06/11/13 (#13) DR Horton  
 06/11/13 (#2) Sinkhole Third Ave  
 6/11/13 (#10) Water Meters Malfunction  
 07/09/13 (#1) DR Horton  
 07/09/13 (#2) Lear-Fence  
 07/09/13 (#3) Alpha V. John Does  
 07/09/13 (#4) Fred Cook  
 07/09/13 (#5) Sink Hole-Oberly Property  
 07/09/13 (#6) AYAA  
 08/13/13 (#5) Homa Farm Drainage  
 08/13/13 (#6) Cahill Rambo Farm  
 08/13/13 (#9) Fire Hydrant Damage  
 08/13/13 (#10) Fred Cook  
 08/13/13 (11) John Doe Lawsuit  
 09/10/13 (#1) Damage at AYAA Field House  
 09/10/13 (#5) Water Main Break-Penn Bower  
 09/10/13 (#6) Backwash permit  
 10/22/13 (#1) Vault on W Vulcanite  
 10/22/13 (#9) Cook Litigation  
 11/12/13 (#1) Mold  
 11/26/13 (#1) Wayne St Water Main Break  
 11/26/13 (#3) MOLD-Peosh

## Contractual:

10/11/94 ( - ) Sewer Agreement  
 01/28/97 (#8) Sewer Contract  
 05/26/98 (#1) Sewer Negotiations  
 06/09/98 (#2) Sewer Negotiations  
 07/14/98 (#3) Sewer Contract  
 07/14/98 (#4) Sewer Capacity  
 11/24/98 (#2) Sewer Agreement  
 12/08/98 (#1) Sewer Contract  
 07/27/99 (#1) Sewer Contract  
 10/08/02 (#3) Quarry  
 10/22/02 (#3) Quarry  
 11/12/02 (#3) Quarry  
 12/10/02 (#1) Quarry  
 12/10/02 (#4) Sewer  
 09/09/03 (#1) Quarry  
 09/23/03 (#2) Quarry  
 10/28/03 (#2) Quarry  
 09/28/04 (#6) Pohat Sewage Request  
 10/12/04 (#1) P'Burg Sewer Agrmnt.  
 10/26/04 (#7) Sewer Agreement  
 11/30/04 (#1) Quarry  
 11/30/04 (#2) Alpha 519  
 02/22/05 (#5) Water-Alpha 519  
 04/26/05 (#3) Water Allocation  
 06/28/05 (#8) Sewer  
 07/12/05 (#1) Sewer Update  
 08/23/05 (#1) Sewage  
 09/13/05 (#3) Aqua  
 10/25/05 (#3) Aqua  
 05/23/06 (#1) Sewer w/P'Burg  
 05/23/06 (#5) Quarry  
 08/08/06 (#9) P'Burg Sewer Agrmnt  
 11/28/06 (#3) CFO-Salaries  
 12/05/06 (#8) DPW-CFO Contracts  
 12/19/06 (#2) CFO  
 06/23/09 (#2) Water System  
 12/08/09 (#1) Clerk Transition  
 01/26/10 (#2) Appraisal  
 04/27/10 (#5) Quarry  
 07/27/10 (#1) DPW Contract-Pension  
 04/23/13 (#7) Fire Truck  
 05/28/13 (#3) Firetruck  
 05/28/13 (#4) Industrial Drive  
 05/28/13 (#6) Sewer Highlands  
 06/11/13 (#1) Indus Dr Realignment  
 06/11/13 (#3) Valves & Pipe Upgrade  
 06/11/13 (#4) Court-Shared Services  
 06/11/13 (#8) Insurance  
 07/09/13 (#8) Fire Truck Bill  
 07/09/13 (#11) Admin Clerk  
 07/09/13 (#12) Homa Farm  
 08/13/13 (#1) Court  
 08/13/13 (#7) Fire Truck  
 09/10/13 (#3) Lease of Pub Property-Cell Tower  
 09/10/13 (#4) Truck Purchase  
 09/10/13 (#7) Penn Bower  
 09/10/13 (#11) Fire Truck  
 09/19/13 (#1) Mold Remediation  
 09/24/13 (#1) LUB Rep  
 09/24/13 (#3) Mold  
 10/22/13 (#2) Water Main Easement  
 10/22/13 (#4) Fire Truck Repairs  
 11/12/13 (#2) DEP Alpha St Well  
 11/12/13 (#4) Easement-Rooks  
 11/12/13 (#5) Court Shared Services  
 11/12/13 (#6) FireTruck Purchase  
 11/26/13 (#4) PEG Bandwidth  
 11/26/13 (#8) Savary-Work done for Borough -Concrete  
 12/10/13 (#3) Alpha Fire Co-Meet & Greet

## Personnel:

03/14/06 (#4) DPW-Ins. Liability  
 03/14/06 (#8) Pohat Sewer Billing  
 05/23/06 (#4) Plan. Attny-Master Plan  
 10/24/06 (#5) Labor Attny-DPW  
 01/23/07 (#1) Open Space  
 02/13/07 (#1) Construction Official  
 02/13/07 (#4) Attorney Souders  
 02/27/07 (#2) Auditors  
 02/27/07 (#4) CFO-Weekend Work  
 03/13/07 (#4) Don Souders  
 11/27/07 (#2) Health Benefits-Assessor  
 11/10/09 (#2) Dep Clerk-Salary  
 12/15/09 (#1) Pension for Sewer Emp.  
 12/15/09 (#3) Sewer-Reports & AD  
 01/05/10 (#1) CFO-Greenwich  
 01/05/10 (#4) Savary-DPW Employees  
 01/26/10 (#4) CFO-Greenwich  
 01/26/10 (#5) Mayor-Letter Re'cd  
 01/26/10 (#6) Licensed Operator  
 02/09/10 (#1) Savary-Recycle Coord.  
 02/23/10 (#1) Court Administrator  
 03/09/10 (#2) Water Pump Operator  
 03/23/10 (#3) Court Administrator  
 03/23/10 (#5) Court Administrator  
 03/23/10 (#6) CFO-Rice Notice  
 04/27/10 (#1) Rice Notice CFO  
 04/27/10 (#6) DPW Harassment Complaint  
 05/11/10 (#6) Art Groves  
 05/11/10 (#7) Clarence Deemer  
 05/25/10 (#3) Art Groves  
 05/25/10 (#4) Librarian  
 07/13/10 (#8) Clerk-Personnel Records  
 07/27/10 (#2) Scrap Metal  
 07/27/10 (#6) Scrap Metal: Clean Up  
 08/10/10 (#2) Clerk-Trenton  
 08/10/10 (#4) Attny Conflict-J Caleca  
 08/10/10 (#5) Security Cameras  
 12/27/10 (#1) CFO-Shared Serv.  
 01/19/2012 Construction Official  
 03/26/13 (#2) DPW  
 03/26/13 (#3) Code Book  
 03/26/13 (#5) Clerk  
 04/23/13 (#7) Easter Egg Hunt  
 05/28/13 (#1) Dep Clerk Personal Days  
 06/11/13 (#5) Clerk  
 06/11/13 (#9) Library  
 06/11/13 (311) NJLM Conf Hotel Limit  
 06/11/13 (#14) Savary-Charges  
 07/09/13 (#9) Clerks Office  
 07/09/13 (#10) AYAA  
 08/13/13 (#2) Tax Collector  
 08/13/13 (#3) Library  
 08/13/13 (#4) Clean Communities  
 08/13/13 (#12) Hops N Barley Name Change  
 09/10/13 (#2) DPW Overtime  
 09/10/13 (#9) Library  
 09/10/13 (#10) Savary  
 09/10/13 (#12) Mold in Municipal Building  
 09/24/13 (#2) Library Board President  
 10/22/13 (#3) Library Titles  
 10/22/13 (#5) Fire Co Applications  
 10/22/13 (#6) Savary  
 10/22/13 (#7) DPW Employees-Cell Phones  
 10/22/13 DPW -Laptop

## Unreleased Approved Executive Session Minutes List *(continued)*

### Litigation:

11/26/13 (#5) VanVeldhusien-Sewer Hook Ups  
 11/26/13 (#6) Judy Korp Property  
 11/26/13 (#9) Damage to Dog Fence  
 12/10/13 (#4) Invoices for Mold  
 12/10/13 (#8) Stormwater  
 12/30/13 (#4) Water Break-Response from DPW  
 01/14/14 (#1) Savary-Unauthorized Access  
 01/14/14 (#4) Penn Bower  
 02/11/14 (#) Sewer Back Up  
 02/11/14 (#4) Sewer Authority  
 02/25/14 (#1) Fred Cook  
 02/25/14 (#3) John Doe Lawsuits  
 02/25/14 (#5) Mrs. Lear Sewer Bill  
 04/08/14 (#3) Lee Ave Sewer Back Up  
 04/08/14 (#8) Lear Tort Claim  
 05/13/14 (#3) Firm Capacity  
 05/13/14 (#4) Fred Cook  
 05/13/14 (#7) HVAC System  
 06/10/14 (#1) DR Horton  
 06/10/14 (#2) Water Repairs 519  
 6/10/14 (#3) Lee Ave  
 6/10/14 (#6) Inspection Fees-Pohat  
 6/10/14 (#7) CFO-Greenwich  
 6/24/14 (#1) Drainage-Homa  
 6/24/14 (#4) Pohat Eng Billing  
 6/24/14 (#5) Library  
 7/8/14 #1 DPW  
 7/8/14 #2 Library  
 7/8/14 #4 Computer Switch  
 7/8/14 #6 Penn Bower  
 9/9/14 #1 D.R. Horton  
 9/9/14 #3 Trane  
 9/9/14 #4 D.R. Horton  
 9/23/14 #3 Library  
 01/12/15 #1 Savary Litigation  
 02/09/15 #5 Pohatcong  
 02/23/15#1 Route 519-Lateral  
 02/23/15 #2 Penn Bower  
 02/23/15 #4 Fire Hydrant  
 02/23/15 #7 Christy Rose  
 3/10/15 #9 Pool Demolition Contract  
 07/14/15 #1 DEP Violation  
 07/14/15 #3 COAH  
 07/14/15 #4 Rt. 519  
 08/11/15 #3 Fire Hydrant  
 08/11/15 #4 Water Tower

### Litigation (continued):

9/08/15 #2 Alpha Family Rest.  
 09/08/15 #3 Wayne St Sinkhole-Pohat  
 09/08/15 #5 Savary  
 09/08/15 #6 water Sewer Bill Estimation  
 9/21/15 #4 Mike Savary  
 9/21/15 #5 Christy Rose  
 9/21/15 #8 Sewer Rates/Problems  
 10/13/15 #2 Water/Sewer Rates  
 10/13/15 #3 Phillipsburg Colts  
 10/13/15 #4 D.R. Horton  
 10/27/15 #2 Wayne St  
 10/27/15 #4 Library  
 11/10/15 #1 Water/Sewer Bills  
 11/10/15 #2 Water/Sewer  
 11/10/15 #3 Christy Rose  
 11/10/15 #9 Manholes  
 11/10/15 #10 Engineer  
 11/10/15 #11 Rooks  
 11/24/15 #4 Water/Sewer  
 12/8/15 #1 Jerry Kern-Pohatcong W/S  
 12/29/15 #1 Jerry Kern  
 02/08/16 #1 Fence Agreement  
 02/08/16 #3 Rose-Unemployment  
 02/22/16 #1 Car Dealer License

### Contractual:

12/10/13 (#5) DEP Firm Capacity  
 12/10/13 (#6) Water Softener  
 12/10/13 (#7) Sewer  
 12/30/13 (#1) Road Improvement Program-Engineer  
 01/14/14 (#2) Shared Services-Pohatcong -Police  
 01/14/14 (#3) Shared Services-Court  
 01/14/14 (#5) HVAC System  
 02/11/14 (#3) Shared Services-Court  
 02/14/14 (#5) Shared Services Court  
 02/25/14 (#2) PEG Bandwidth  
 03/11/14 (#1) Shared Services  
 03/11/14 (#2) Court  
 04/08/14 (#1) Garbage  
 04/08/14 (#2) Courts Shared Serv  
 04/8/14 (#4) Water Frace St Bids  
 04/8/14 (#5) Lease of Boro Property  
 04/08/14 (#6) DR Horton  
 04/08/14 (#7) Open Space  
 05/13/14 (#2) Debt Limit  
 05/21/14 (#1) Library  
 6/10/14 (#4) DPW  
 6/10/14 (9) Shared Services Court  
 6/10/14 (#10) DPW-Fence Repairs  
 6/24/14 (#3) Sprint Metro PC  
 7/8/14 #5 Alpha St Pump House  
 7/8/14 #7 Redundancy  
 7/8/14 #8 T-Mobile  
 7/8/14 #10 Solar Panels  
 7/22/14 #1 Penn Bower  
 7/22/14 #2 Penn Bower-Emergency Call Out  
 7/22/14 #3 Open Space  
 7/22/14 #4 Solar Panels  
 7/22/14 #6 Fire Truck Purchase  
 8/12/14 #1 Shared Service-Pohatcong  
 8/12/14 #2 Penn Bower  
 8/12/14 #3 Metro PCS  
 8/12/14 #4 DPW  
 8/12/14 #5 River Edge  
 8/12/14 #6 Trane  
 9/9/914 # 2 Fire truck Purchase  
 9/23/14#1 Root Control Bid  
 9/23/14 # 5 Professionals  
 9/23/14 #6 Engineer Inspector  
 9/23/14 #4 Shared Services Greenwich  
 01/12/15 #3 Contract EMS-Post Office  
 01/12/15 #4 Contractual-DPW  
 01/12/15 #5 Contractual-Police  
 01/12/15 #6 Contractual-Shared Service-CFO  
 01/26/15 #2 DPW Contract  
 02/09/15 #1 DPW  
 02/09/15 #2 Emergency Squad  
 02/09/15 #4 CFO  
 02/23/15 #3 Police Contract  
 02/23/15#5 DPW  
 03/10/15 #1 CFO Shared Services  
 03/10/15#3 Redundancy  
 03/10/15 #4 Police Shared Services  
 03/10/15 #35 Norfolk  
 03/10/15 #6 Postage Machine  
 03/10/15 #8 DPW  
 03/24/15 #1 Emergency Squad  
 03/24/15 #2 Porta-John Contract  
 03/24/15 #3 Shared Services Police/Court  
 07/28/15 #1 Phase II Water Project  
 07/28/15 #2 Old Fire Truck  
 07/28/15 #3 Fieldhouse/Football Field

### Personnel:

11/12/13 (#3) Library Titles  
 11/26/13 (#2) N2 Discharge Operator  
 11/26/13 (#7) DPW Laptop  
 12/10/13 (#1) Deputy Clerk  
 12/10/13 (#2) Civil Service-Library  
 12/30/13 (#2) William Packer  
 12/30/13 (#3) Adminsitratve Clerk Request  
 12/30/13 (#5) Library Employees-Funds  
 12/30/13 (#6) Password Policy  
 01/14/14 (#6) ACO Budget for Rabies Clinic  
 01/14/14 (#7) Library Resolution Appointments  
 02/11/14 (#2) Monitor Position  
 02/25/14 (#3) Library Pensions  
 02/25/14 (#6) Clerks Office  
 03/11/14 (#3) ACO  
 03/11/14 (#4) Library Personnel  
 05/13/14 (#1) Chief Faulborn Power Cat Purchase  
 05/21/14 (#2) Shared Services-Pohatcong-Clerk  
 6/10/14 (#5) Dunwell  
 6/24/14 (#2) Sidewalk Project Appointment  
 7/8/14 #3 CFP as LPA  
 7/8/14 #9 ACO  
 7/22/14 # 5 DPW Employee-Fire Calls  
 9/9/14 # 5 Field House  
 9/23/14 # 2 Deputy Clerk  
 01/12/15 #2 Temporary CFO-Personnel  
 01/26/15 #1 Deputy OEM  
 01/26/15 #3 Snow Plowing Employee  
 02/09/15 #3 Finance  
 02/23/15 #6 Water/Sewer Collector  
 02/23/15 #8 CFO Position  
 03/10/15 #2 Finance Clerk  
 03/10/15 #7 Temp CFO Appointment  
 04/14/15 #1 Payroll  
 04/14/15 #2 Mercantile Fees  
 08/11/15 #1 Code Enforcement Officer  
 09/21/15 #2 Tax Assessor  
 9/21/15 #3 Former CFO  
 10/13/15 #1 Tax Assessor  
 10/27/15 #5 Tax Assessor  
 12/8/15 #2 CFO  
 12/8/15 #3 Dunwell-Appointments  
 01/25/16 #3 Rose  
 01/25/16 #5 Code Enforcement  
 01/25/16 #7 Library  
 02/08/16 #6 Conflict Attorney  
 02/08/16 #7 Clerk

09/8/15 31 5<sup>th</sup> Ave  
09/8/15 #4 Bob Canace  
09/21/15 Shared Services Police  
09/21/15 #6 Engineer R&V  
09/21/15 #7 Engineer R&V  
09/21/15 #9 DPW-Third Hire  
10/27/15 #1 LMR  
10/27/15 Engineer  
11/10/15 #4 Troxell  
11/10/15 #5 D.R. Horton  
11/10/15 #8 LMR Disposal  
11/24/15 #1 Shared Service-Police  
11/24/15 #2 Engineer  
11/24/15 #3 Cohen-Highlands  
11/24/15 #5 Open Space  
12/29/15 #2 Personnel  
01/25/16 #1 Emergency Force Main Break  
01/25/16 #2 LMR Contract  
01/25/16 #4 ACO Shared Services  
01/25/16 #6 Rocco  
02/08/16 #2 Highlands Grant  
02/08/16 #4 Dumpsters  
02/08/16#5 Rocco  
02/22/16 #2LMR  
02/22/16 #3 DR Horton  
02/22/16 #4 Rocco

**ORDINANCE NO. 2018-05**  
**AN ORDINANCE TO AMEND CHAPTER 178**  
**REVISED CONSTRUCTION PERMIT FEE SCHEDULE**

BE IT ORDAINED, by the Borough Council of the Borough of Alpha, that the following amendments shall be and are herewith enacted to Chapter 178 revising the construction permit fee schedule in the Code of the Borough of Alpha:

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§178-3 Fees.

- D. Building sub code fees: The fees for new building construction or alterations shall be:
- (1) For Use Groups A-1, A-2, A-3, A-4, A-5, B, E, F-1, F-2, H, I, M, R-1, R-2, R-3, R-4, R-5, S-1, S-2, and U, the permit fee shall be \$65 for the first 2000 cubic feet of building or structure volume and \$0.027 per cubic foot of building or structure volume in excess of 2000 cubic feet. For structures on farms, including commercial farm buildings under N.J.A.C. 5:23-3.2(d), the maximum fees for such structures on farms shall not exceed \$1,145.

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NOTICE

PLEASE TAKE NOTICE that the above-entitled Ordinance was introduced at a regular meeting of the Borough Council of the Borough of Alpha held on March 27th, 2018 at 7:00 p.m. at the Municipal Building at 1001 East Blvd., and public hearing concerning same will be held on April 10th, 2018 at the Municipal Building at 1001 East Blvd., at 7:00 p.m. at which time all persons for and against will be given the same. A copy of the introduced ordinance is available for inspection at the Clerk's office during normal business hours at the Municipal Building, 1001 East Blvd., Alpha NJ.

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Donna L. Messina, Acting Borough Clerk

**RESOLUTION 2018-52**  
**RESOLUTION ESTABLISHING PROCESSING HOURS FOR OPEN PUBLIC RECORDS ACT**  
**REQUESTS**

WHEREAS, the Borough of Alpha has limited staffing to handle the volume of Open Public Records Requests; and,

WHEREAS, NJSA 47:1A-5 sets special circumstances allowing times during which records may be inspected, examined, copied; accessed and copy fees; in the case of a municipality having a population of 5,000 or fewer according to the most recent federal decennial census, during not less than six regular business hours over not less than three business days per week or the entity's regularly-scheduled business hours, whichever is less, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Alpha, in the County of Warren and the State of New Jersey, hereby sets the hours for review and processing Open Public Records Requests for the following days and times:  
Monday, Tuesday, and Friday from 2:00 pm to 4:00 pm

**CERTIFICATION**

*I, Donna Messina, Acting Clerk of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on April 10, 2018 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.*

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Donna L. Messina, Acting Borough Clerk

*Witness my hand and seal of the Borough of Alpha  
This 10<sup>th</sup> day of April 2018.*



**RESOLUTION 2018-59  
FOR THE BOROUGH OF ALPHA**

**RESOLUTION OF THE MAYOR AND GOVERNING BODY OF THE BOROUGH OF ALPHA,  
AUTHORIZING THE HIRING OF A SANITARY LIFT SCADA CONTROLS VENDOR  
THROUGH THE COMPETITIVE CONTRACTING PROCESS**

**WHEREAS**, the Borough has a desire to provide for sanitary lift SCADA controls at its treatment plant for the Borough of Alpha; and

**WHEREAS**, such services are currently available to be provided through the competitive contracting process under the New Jersey Local Publics Contract Law, N.J.S.A. 40A:11-4.1 et seq.; and

**WHEREAS**, the Borough desires to evaluate such software offerings from Vendors within the procedures as set forth in the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-4.1 et. seq. and N.J.A.C. 5:34-4 et. Seq.); and

**WHEREAS**, the Borough desires to enter into a contract for up to a five-year contract that will satisfy the needs of the Borough; and

**WHEREAS**, as per statute the process will be administered by the Business Administrator, Legal Counsel or Qualified Purchasing Agent; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Council of the Borough of Alpha, County of Warren, State of New Jersey, as follows:

The Qualified Purchasing Agent is hereby authorized to commence the competitive contract/ procurement as allowable under the New Jersey Local Publics Contract Law allowing for a minimum of 20 days' notice after resolution authorizing same.

**CERTIFICATION**

*I, Donna L. Messina, Acting Borough Clerk of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on April 10th, 2018 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.*

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*Donna L. Messina, Acting Borough Clerk*

*Witness my hand and seal of the Borough of Alpha  
This 10th day of April, 2018.*

**RESOLUTION 2018-62  
HIRING PARK ATTENDANT I  
FOR THE BOROUGH OF ALPHA**

**WHEREAS**, the position of park attendant is permitted; and

**WHEREAS**, the Borough has had a need for such position to be filled.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Alpha, hereby approves Sandy O'Laughlin, on a part-time basis, as Park Attendant I at an hourly rate of \$13.00 per hour starting April 15th, 2018.

**CERTIFICATION**

*I, Donna L. Messina, Acting Borough Clerk of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on April 10th, 2018 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.*

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*Donna L. Messina, Acting Borough Clerk*

*Witness my hand and seal of the Borough of Alpha  
This 10th day of April 2018.*

**RESOLUTION 2018-63**  
**RESOLUTION AUTHORIZING BOROUGH ENGINEER TO**  
**PROVIDE CONSULTING ENGINEERING AND INSPECTION OVERSIGHT SERVICES FOR**  
**2016 WATER UTILITY IMPROVEMENTS**

**BE IT RESOLVED**, by the Borough Council of the Borough of Alpha, County of Warren, State of New Jersey that the firm of Remington & Vernick Engineers is hereby authorized to act as the Borough Engineer and proceed with engineering services in regard to inspection oversight services for the 2016 Water Utility Improvement Project in the Borough for the contemplated scope of work in accordance with the firm's proposal of April 9, 2018 (attached hereto) and in an amount estimated not to exceed \$14,600.00, upon written certification of funds by the Borough CFO.

**BE IT FURTHER RESOLVED**, that the Mayor, Clerk, Borough Attorney, and/or Borough Engineer are authorized to execute all necessary documents to effectuate the services.

**CERTIFICATION**

*I, Donna L. Messina, Acting Clerk of the Borough of Alpha, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council at a meeting of said Common Council on April 10, 2018 and that said Resolution was adopted by not less than the legal vote needed of the members of the Council.*

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Donna L. Messina, Acting Clerk

*Witness my hand and seal of the Borough of Alpha  
This 10<sup>th</sup> day of April 2018.*

**RESOLUTION 2018-64  
RESOLUTION MEMORLIZING A CHANGE ORDER FOR THE VALVE AND PIPING  
PROJECT FOR THE FRACE STREET WATER TREATMENT PLANT**

**DETAIL TO FOLLOW**